pass it on…

Preservation Week

www.ala.org/preservationweek

NJ State Library

An affiliate of Thomas Edison State College

Event Toolkit: Checklist Worksheet

The goal of Preservation Week is to inspire action to preserve personal, family, community, and library, museum, and archive collections and to raise awareness of the role libraries and other cultural organizations can play in providing preservation information. We urge you to do at least one thing, even if it's small, to celebrate Preservation Week. See www.ala.org/preservationweek for additional information.

This model checklist is designed to complement Event Toolkit: Planning for a Special Event.

Event Toolkit: Checklist Worksheet

Activity	Status	Date to Complete	Person(s) Responsible	Notes

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