



AMERICAN ASSOCIATION OF SCHOOL LIBRARIANS

## **Independent School Section (ISS) Policies**

### **Purpose**

The purpose of the Independent Schools Section is to provide a means for discussion of and action on matters relating to all phases of independent school library media programs.

### **Membership**

Members of the American Association of School Librarians may become members of the Independent Schools Section by designating this membership upon payment of dues to the American Library Association.

### **Officers**

The officers of the Independent Schools Section shall be a chairperson, a vice-chairperson/chairperson-elect, a secretary, and a representative to the Board of Directors of the American Association of School Librarians.

The term of office for the chairperson and vice-chairperson shall be one year. The term of office for the secretary shall be two years, and the term of office for the AASL Board representative shall be three years.

The chairperson shall reside at all meetings of the Section, appoint standing and special committees, and shall serve as an ex-officio member of all committees except the nominating committee.

The vice-chairperson/chairperson-elect shall perform all duties of the chairperson in the absence or incapacity of the chairperson. In the event of a vacancy in the chairperson-elect, the Independent Schools Section Executive Committee shall appoint a new vice-chairperson/chairperson-elect.

The secretary shall be responsible for the minutes of all business meetings and the maintenance of archival records.

The representative to the AASL Board of Directors represents the interests of the Independent Schools Section throughout the AASL organization and serves as the official liaison from the Section to the Board to the Section. The representative is responsible for reporting to both groups, primarily representing and articulating the interests and strengths of the members of the Section to the membership of AASL at large.

### **Executive Committee**

The Executive Committee shall be composed of the officers of the Independent Schools Section. The President and Executive Director of the American Association

of School Librarians shall be ex-officio members of the Executive Committee without vote.

The Executive Committee shall have general supervision over the affairs of the Section, and shall report matters on which it has taken action at the annual meeting of the Independent Schools Section and in the official publication of the American Association of School Librarians. Any action of the Executive Committee may be reconsidered by the membership at the annual meetings.

Meetings of the Executive Committee shall be held during the Midwinter Meeting and the Annual Conference of the American Library Association and at the call of the chairperson of the Independent School Section.

### **Standing Committees**

Nominating:

The Nominating Committee shall consist of no more than four members to serve for two years, one-half to be appointed annually, no member to serve more than two consecutive terms.

Program:

The Chairperson assisted by the Vice-chairperson shall plan the programs. Additional members of the program committee shall be appointed as needed.

### **Meetings**

The annual meeting of the Section shall be held in conjunction with the Annual Conference of the American Library Association.

Special meetings may be called by the chairperson of the Independent Schools Section with the consent of the Executive Committee, by the Executive Committee, or upon petition of fifty (50) percent of the members of the Independent Schools Section. At least one month's prior notice of a special meeting shall be given the membership and no business shall be transacted which is not included in the notice.

Members present at a meeting shall constitute a quorum.

### **Nominations and Elections**

Elections shall be conducted in accordance with Election Procedures of the American Library Association.

The Nominating Committee shall submit names of two candidates for each office to the AASL Office by the annual deadline date.

A plurality of all legal votes cast shall be necessary to elect a candidate. In the case of a tie, the winner shall be determined by lot by the Election Committee of the American Library Association.