

**ACRL Immersion Program '20 Registration Form**  
**Loyola University Chicago**  
**August 2-7, 2020**

Return this form by fax or mail with payment by May 1, 2020, to:  
Immersion '20 Registration, 50 E. Huron St., Chicago, IL 60611; Phone: 800-545-2433 x 5; Fax 312-280-1538

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**Name**

**Title**

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**Institution**

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**Institution Address**

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**City**

**State**

**Zip**

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**Phone**

**Fax**

**Email**

## **ABOUT THE PROGRAM**

- Please note the Immersion Program dates and times: Program begins Sunday, August 2 at 5:30 p.m. Central and ends Friday, August 7 at noon Central.
- Immersion '20 is an intensive, 4.5 day program. The program depends on active participation by all attendees. Previous attendees will tell you that engaged participation and interactions with colleagues are central to making Immersion an enriching and fulfilling experience. You will benefit most if you fully commit your time, including scheduled meals, during the duration of the program. In order to receive a certificate of completion, you must participate fully in the program activities, including pre-assignments.

I have read and understand the expectations regarding my participation in Immersion '20.

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**Signature**

## **REGISTRATION**

Registration includes:

- tuition
- extensive binder of resources
- private online course access and discussion forum for all participants and faculty
- all meals and twice-daily refreshment breaks

\_\_\_\_\_ \$1,895 ACRL Member

\_\_\_\_\_ \$1,995 Nonmember

\_\_\_\_\_ I wish to **join ACRL** now and register at the member rate. (Membership application and dues payment attached. Please submit a **separate check** for membership payable to ALA. A membership application is available on the Web at [www.acrl.org](http://www.acrl.org) – click “About ACRL”).

## HOUSING

Immersion Program participants are invited to stay in lodging in Regis Hall on the Loyola University Chicago campus. One-day early arrival or one-day late departure is available on a space available basis.

\_\_\_\_\_ **Single sleeping room in Regis Hall.**

Cost: \$595 for five nights (arrive August 2; depart August 7)

\_\_\_\_\_ **Double sleeping room in Regis Hall.**

Cost: \$305 for five nights (arrive August 2; depart August 7)

*I understand that ACRL will pair me with roommate/suitemate for Immersion '20 but that ACRL is in no way responsible for the conduct of my roommate/suitemate. Requests for changes to reservations onsite should be directed to ACRL staff.*

\_\_\_\_\_ **I will arrive one day early** (August 1). Cost: \$119 (single room), \$65 (double room)

\_\_\_\_\_ **I will depart one day late** (August 8). Cost: \$119 (single room), \$65 (double room)

\_\_\_\_\_ **Which gender do you identify for dorm lodging assignment?**

Female/Male

\_\_\_\_\_ **I do not require lodging.**

\_\_\_\_\_ **I require special assistance.**

A member of the ACRL staff will contact you.

## PAYMENT INFORMATION

\_\_\_\_\_ Registration Fees

\_\_\_\_\_ Housing (if applicable)

**\$ \_\_\_\_\_ Total payment**

\_\_\_\_\_ Check enclosed    \_\_\_\_\_ American Express    \_\_\_\_\_ MasterCard    \_\_\_\_\_ Visa

Card number \_\_\_\_\_ Expiration date \_\_\_\_\_

Signature \_\_\_\_\_

## Cancellation/Refund Information

Written requests for cancellation will be honored until **May 1, 2020**, with a \$100 cancellation fee. From May 2 – June 30, 2020, written requests for cancellation will be honored with a \$350 cancellation fee. After June 30, 2020, there will be no refunds. The ACRL events are offered on a cost-recovery basis and may be cancelled if there is insufficient registration or due to adverse conditions beyond the control of ACRL. In the event that an ACRL-sponsored activity is cancelled, ACRL cannot be responsible for any cancellation/charge assessed to registrants by airlines, travel agencies, or hotels. ACRL does not provide refunds for registration or personal expenses due to weather or travel related circumstances.