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| --- | --- | --- | --- | --- | --- |
| **Criteria** | **Exceeds Expectations**  (3 points) | **Meets Fully**  (2 points) | **Adequate**  (1 point) | **Incomplete**  (0 points) | **Score** |
| **Activities/ projects proposed for the upcoming year(s) with accompanying time frame**  **“What the liaison will do”** | Application demonstrates how funding will enable ACRL liaison to develop a new relationship with the target group or continue relevant work. Activities are innovative, realistic and/or clearly stated; timeline is clear and identifies specific activities and dates for completion. | Application reflects how the liaison will develop a new relationship with the target group or continue relevant work; Activities clearly outlined and timeline is included, as are dates for completion. | Application lists how the liaison will develop a new relationship with the target group or continue relevant work and lists the program or activities and general importance of participation; timeline is included. | Incomplete or not addressed |  |
| **Outcomes, desired results, or impact of activities**  **“What constituents of the liaison will do/learn/carry out as a result of the liaison’s work”** | Outcomes support the goals expressed in the ACRL Plan for Excellence.  Outcomes are clearly linked to the liaison’s activities.  Outcomes have the potential to involve a great number of individuals within the partner organization as well as ACRL members; outcomes have the potential and sustainability for future years. | Some outcomes are linked to liaison’s activities.  Outcomes have the potential to involve a great number of individuals; outcomes have long term potential and sustainability for future years. | Outcomes are relevant to a limited audience and long term potential is not clear. | Incomplete or not addressed |  |
| **Assessment Activities – undertaken to analyze a service, program, publication, etc.**  **“How the liaison will judge what they have done or will do”** | Assessments, evaluations and reporting tools are defined. Assessments provide information that is directly relevant to ACRL goals. Assessment activities are realistic given time and budgetary restrictions. | Assessments and evaluations are listed and show some connection to ACRL goals | Assessment activities are listed. | Incomplete or not addressed |  |
| **Relationship to the goals expressed in the ACRL Plan for Excellence** | Application demonstrates that partnership aids in exposing the value of academic libraries, by transforming student learning, transitioning to the new research and scholarly environment, and supporting new roles and changing landscapes. Activities directly link to at least three strategic goals and objectives. | Activities are clearly linked to at least two ACRL strategic goals. | Activities are linked to at least one ACRL strategic goal. | Incomplete or not addressed |  |
| **Funding Request/ Budget** | Proposed budget is realistic considering stated activities, and includes a complete narrative with justification and estimates. | Proposed budget clearly delineates all expected costs and provides justifications if the costs or activities are unusual. | A budget is included in proposal. Some detail is included. | Incomplete or not addressed |  |
| **Total** |  |  |  |  |  |
| **Report from previous year (if applicable)** | Report demonstrates actual impact within partner organization with relation to ACRL goals and the value of academic libraries | Report explains alignment of work with ACRL goals; some impact within partner organization is demonstrated | Report focuses on activities/partnerships focused on ACRL members or librarians | Incomplete or not addressed |  |

\*If a proposal is scored “0” in any category or earns a total score of “0-5” the applicant  
will receive feedback from the Chair or Vice-Chair.

Revised Spring 2017