

Manual of the College Libraries Section of ACRL

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History of the College Libraries Section

The purpose of the College Libraries Section of the Association of College and Research Libraries is "... to advance college librarianship and encourage the development of library services in baccalaureate degree-granting institutions."

The interests of college librarianship have found a place in the American Library Association since the nineteenth century. Although the American Library Association was dominated by public libraries at its beginning, academic librarians did participate in the Association extensively, but not in their own separate meetings. In 1889 thirteen college librarians gathered at the annual meeting in St. Louis to recommend the creation of a separate college section within the Association. At the 1890 annual conference the following year in the White Mountains of New Hampshire, fifteen librarians who represented many of the most prestigious eastern colleges held the first meeting of the College Library Section.

The change of ALA's bylaws in 1938 allowed the creation of subsections for various types of libraries and hence permitted the creation of the Association of College and Reference Libraries which enjoyed full autonomy. The new Association prepared a constitution of its own in accord with the new ALA constitution. This opened the way to the creation of divisions within ALA. And on May 31, 1940, ALA Council recognized ACRL as ALA's first division.

The new Association began with six subsections, one of which was the College Libraries Section. When the Reference Libraries Section left ACRL in 1956, ACRL changed its name from the Association of College and Reference Libraries to Association of College and

Research Libraries. By the 1970s ACRL provided a new organizational opportunity for members, the discussion group.

The College Libraries Section and ACRL

The College Libraries Section (CLS) is a section of the Association of College and Research Libraries (ACRL), which is a division of the American Library Association.

The ACRL Board of Directors consists of the officers of the Association, the chair of the Budget & Finance Committee, the ACRL councilor, and eight elected directors-at-large. (The ACRL Executive Director is an ex-officio member without vote.) Nominations for one of the elected directors-at-large is based on nominations from the CLS. The ACRL Executive Director is an ex-officio member without vote. This Director-at-Large is elected from the members of ACRL for a four-year term. One member of the CLS Executive Committee serves as Section liaison to ACRL Board of Directors and attends ACRL Board of Directors meetings as necessary as an observer and receives the board agenda at the same time as the Board.

The ACRL Budget and Finance Committee also affects the operation of CLS. This committee is responsible for submitting a recommended budget to the ACRL Board of Directors. Also, all publications of the Section must be approved by the ACRL Publications Committee (CLIPP and the CLS Newsletter are examples of publications that have been approved by the Committee).

The activities and procedures of the College Libraries Section are governed by the bylaws of the Section. These bylaws must be in accord with the Constitution and Bylaws of ACRL and the Rule and Procedures established by the Association. The complete Bylaws of the College Libraries Section appear in a subsequent section of this manual.

Structure of the College Libraries Section

The affairs of the College Libraries Section are carried out by its elected Executive Committee and the standing and ad hoc committees of the Section. There may also be special interest discussion groups. Presently there are 13 active committees and discussion groups that form the College Libraries Section. Committees and discussion groups may be either standing (designated "s") or special/ad hoc (designated "a").

Best Practices Committee (s)

CLIPP Committee (s)

College Library Leadership Committee (s)

Conference Program Planning, current year (a)

Conference Program Planning, next year (a)

Leadership Committee (s)

Membership and Outreach Committee (s)

Nominating Committee current year (a)

Nominating Committee next year (a)

Research for College Librarianship(s) Leadership & Management Issues in College Libraries Discussion Group (s)

Medium-Sized Academic Libraries Discussion Group (s)

The Section bylaws give the Executive Committee authority over the affairs of the Section. The Executive Committee is made up of the chair, vice-chair/chair-elect, past-chair, secretary, past-secretary, and two members-at-large. The Executive Director of ACRL is an ex-officio member of the Committee, without a vote. The members of this Committee are the only persons elected by the CLS membership.

To initiate the election process, the vice-chair/chair-elect appoints a nominating committee which is charged with drawing up a slate of candidates for the positions that are coming open. The CLS membership is sent the slate as part of the ALA election packet distributed each spring. The elected officers begin their terms immediately following the summer annual conference.

All committee members are appointed by the vice-chair/chair-elect. The vice-chair/chair-elect designates the chairs for each committee or may request that a committee elect its own chair. Committee chairs report to the Executive Committee of the College Libraries Section. The committees of the Section may be established or dissolved by the CLS Chair with the approval of the Executive Committee.

Members of standing committees are appointed for a term of two years and may be reappointed for a second term. The bylaws limit the maximum number of years that a person may serve on a committee to four consecutive years. Appointments are made with consideration given to providing continuity in membership.

When accepting an appointment to a CLS committee, it is understood that the appointee is committed to attending both ALA conferences and all relevant CLS meetings (either in person or virtually when applicable) as necessary. Committee members are urged to attend the CLS membership meeting and the CLS program during the annual conference.

Committee and discussion group chairs are responsible for organizing and directing their committee or discussion groups. The chairs are responsible to the CLS Executive Committee. The Executive Committee is ultimately responsible to the ACRL Board of Directors.

The Section maintains liaison with the following ACRL groups: ACRL Board, ACRL Headquarters, ACRL Budget & Finance Committee, ACRL Government Relations Committee, ACRL Racial and Ethnic Diversity Committee, ACRL Standards Committee, ACRL Committee on the Status of Academic Librarians, and ACRL University Libraries Section.

For more information on individual CLS committees and discussion groups, see that section of this manual.

Duties of the Officers of the College Libraries Section

Elected Officers on the Executive Committee

Chair

- Provides leadership for the Section in general and the Executive Committee
- Is responsible for the Section's programmatic focus and implementation (for conferences and virtual meetings)
- Establishes or dissolves both special and standing committees of CLS with the approval of the Executive Committee
- Submits an annual report to the ACRL Board and additional reports on Section activities
- May call special meetings of CLS Executive Committee
- Appoints the Vice-Chair/Chair-Elect (or another designee if necessary) to serve as the Section's representative to the ACRL Excellence in Academic Libraries Committee
- Serves as an ex-officio member of the ACRL Academic/Research Librarian of the Year Award Committee
- Assists the Vice-Chair/Chair Elect with submitting Section's budget

Vice-Chair/Chair-Elect

- Responsible for submitting the Section's budget to the ACRL Budget and Finance Committee, and she or he may go before the Committee to defend budget requests.
- Appoints a nominating committee charged with drawing up a slate of candidates for the election of CLS officers
- Appoints chairs and members of CLS committees and discussion groups when vacancies occur during his/her term
- Recruits volunteers for service on CLS committees and discussion groups
- Fills the office of chair of CLS on a vacancy in that office
- Appoints a program committee to plan program for the following year
- Serves as the Section's representative to the ACRL Excellence in Academic Libraries Committee.

Secretary

- Records, maintains, and distributes records of the actions of the Executive Committee
- Sends copies of the documents listed in ACRL's "Instructions of Preparing ALA Archives," excluding all CLS minutes, to the ACRL Office, which maintains the CLS Archives. Such documents include but are not limited to Executive Committee rosters, unit activities, manual, bylaws changes, and revision of standards, Friday Night Feast attendance lists, newsletters, agendas, minutes, and membership brochures.
- Maintains minutes of the Section's standing and ad hoc committees
- Records, maintains, and distributes records of the membership meetings of the Section
- Sends copies of all minutes to CLS Webmaster

- At the end of a term, sends copies of all minutes to the ACRL Office for inclusion in the CLS Archives
- Maintain CLS files on ALA Connect

Members-at-large

- Attend meetings of section committees as determined by the CLS Chair
- Provide reports on CLS membership matters to Executive Committee when applicable
- Serve on the CLS Program Planning Committee for the program delivered at the end of the first year of service during the first year in office
- Coordinate the CLS Friday Night Feast during the second year of office
- Serve on the CLS Nominating Committee during both years in office

Past Chair

- Plans orientation for new officers and committee chairs
- Serves as chair of the Conference Program Planning Committee

Past Secretary

- Revises CLS Manual based upon Executive Committee decisions and forwards the revised copy to the CLS Webmaster
- Sends new Executive Committee members the URL for the CLS Manual
- Sends out call to Executive Committee members, requesting proposed changes to the CLS Manual prior to the Midwinter meeting
- Collates and submits proposed manual changes to the Executive Committee for review and approval during the Midwinter Conference

Ex-Officio Members of the College Libraries Section Executive Committee

Ex-officio members are defined as individuals who serve on an executive committee or board, in an appointed leadership role “by virtue of the office.” As CLS is a section of ACRL, which is a division of the American Library Association, CLS follows guidance from the current edition of *Robert’s Rules of Order* on the ex-officio membership and voting privileges. Therefore, The ACRL President also serves as an ex-officio member of the CLS Executive Committee.

The CLS Chair serves as an ex-officio member of all CLS committees and discussion groups. The CLS Chair may appoint one ex-officio member - the ACRL liaison to the Council for Independent College - to the CLS Executive Committee annually.

The appointment of additional ex-officio members must be approved by a majority vote of the CLS Officers.

ACRL Liaison to the Council of Independent Colleges

The ACRL liaison to the Council of Independent Colleges is responsible for outreach, education, and communication between CIC and ACRL in order to form strong relationships and advance

the interests of ACRL and CLS. Selected by the CLS Executive Committee, the liaison serves a three-year term and may be re-appointed. The CIC seeks to advance independent higher education, and is the major national service organization for all small and mid-sized, independent, liberal arts colleges and universities. The CIC's institutional membership has significant overlap with CLS member institutions.

Committees of the College Libraries Section

Standing Committees

Best Practices

To promote the implementation and use of ACRL standards/guidelines and relevant best practice statements for college and medium-sized academic libraries; identify and track new concerns that arise regarding these documents; investigate mechanisms for evaluating these documents for continuous improvement; disseminate information about best practices through a variety of media; and serve as the group primarily responsible for determining the need for additional relevant documents and revisions to existing documents.

CLIPP Committee (College Library Information on Policy and Practice)

To develop procedures for operating a CLIPP program and to oversee the program.

Leadership Committee

To encourage the leadership development of college librarians within the college community. The Committee manages the College Library Section Innovation Award. The Award serves to recognize college librarians and staff who demonstrate successful introduction of innovation in their library through a new idea, method, project, or device that enhances student learning and/or faculty development and overall works to promote the library as integral to the achievement of the college's mission.

Membership and Outreach Committee

To develop and implement a continuous program to recruit new members to the section; create orientation activities for new section members; evaluate why members leave the section and encourage members to return; monitor statistical changes in section membership; coordinate section outreach activities to promote college librarianship; serve as a link with ALA/ACRL Membership Committees; enhance communication within college librarianship through a Section newsletter, listserv, home page on the World Wide Web, or other appropriate media; to make recommendations to the Section's Executive Committee for the establishment and maintenance of such media; to advise and assist those responsible for them; and to solicit or prepare articles for these media.

Research for College Librarianship

To investigate ways that the section can encourage research and publishing on college libraries and librarianship, to make recommendations to the CLS Executive Committee, and to execute on approved projects.

Special (Ad Hoc) Committees

Conference Program Planning Committees

To plan and stage programs of interest and benefit to members of the Section at the annual meeting. The Committee conducts its work in accordance with the policies outlined in the current edition of ACRL's Guide to Policies and Procedures.

Nominating Committee

To identify and assess a diverse pool of potential candidates, and select nominees for CLS Vice-Chair/Chair-Elect, Secretary, and executive committee Members-at-Large (as necessary).

Discussion Groups

Leadership and Management Issues in College Library Directors Discussion Group

To provide an opportunity for participants to exchange views on leadership and management issues in college libraries.

Medium-Sized Academic Libraries Discussion Group

To address the needs of the "medium" sized libraries; chair serves as liaison to the University Libraries Section.

Governance Procedures of the College Libraries Section

Adopted 21 January 2012

A. Name

The name of the organization shall be the College Libraries Section (CLS) of the Association of College and Research Libraries, a division of the American Library Association, hereinafter referred to as the Section.

B. Purpose

ACRL Sections are established primarily for the purpose of building communities of learning and providing professional development and networking opportunities for their members. A Section's name, purpose, and mission are as proposed by the Section and approved by the ACRL Board. The ACRL Board ascertains that overlaps between the mandates of various Sections are minimized.

The object of the Section shall be to advance college librarianship and encourage the development of library services in baccalaureate degree-granting institutions.

C. Membership

Any member of the Association of College and Research Libraries may elect membership in this Section. The number of “community of practice” affiliations included in the basic ACRL dues is determined by the ACRL Board. The dues for additional affiliations are also set by the ACRL Board.

D. Relationship to ACRL Board

The Board shall be authorized to establish Communities of Practice (including Sections), to monitor their activities, and determine their continuance in consultation with the respective groups. The Board shall also be entitled to establish policies to govern the activities of Communities of Practice. (ACRL Bylaws, Article XV)

The Board liaison role provides a critical connection between membership structures and the ACRL Board of Directors. This liaison role can be particularly helpful in providing perspective, guidance, and insight regarding ACRL policies, procedures, and initiatives; soliciting feedback from Communities of Practice regarding proposed Board actions; and providing helpful advice regarding Action Plan Proposals and Board Action Forms which community of practice leaders will need to submit for official ACRL Board and ACRL Executive Committee action/decisions. The liaison relationship is meant to enhance communication; it is not an advocacy role and for that reason Board members are asked to liaison with communities in which they have not been active. (Tip Sheet for Board Responsibilities)

The Board of Directors is the voice for the association. Sections, committees, and other established units are not authorized to speak for the association except through the Board. This is to say that unit leaders should refrain from issuing statements, taking positions, or endorsing any statements or positions except with Board approval. (ACRL Guide to Policies and Procedures, Chapter 5.12.8, Use of ACRL’s Name)

E. Meetings

Section meetings at the ALA Midwinter Meeting and ALA Annual Conference are scheduled by the Section chair.

ACRL units are encouraged to work outside of Midwinter and/or Annual Conference to increase group participation, efficiency, and productivity. Electronic meetings are conducted within the environment of ALA/ACRL bylaws and policies. In all cases these requirements must be adhered to, although they may have to be adopted to fit the virtual environment.

The ALA Policy Manual A.7.4.1 defines a meeting as “an official assembly, for any length of time following a designated starting time, of the members of any board, committee task force, commission, etc., during which the members do not separate except for a recess and in which the assembly has the capacity to formalize decisions.” Conference calls, Internet chat sessions (and their equivalents), and in-person meetings are recognized as meetings subject to the open meetings policy (ALA Policy A.7.4.4). Committees must confirm all decisions made in these forums by affirming the actions at the next face-to-face meeting.

There is a distinction between carrying on the work of a committee electronically and conducting an electronic meeting. Asynchronous electronic discussions by electronic mail or other asynchronous communication methods do not constitute meetings because they are not an official assembly with a designated starting time (ALA Policy Manual A.7.4.1).

The Standard Code of Parliamentary Procedure (Alice Sturgis) applies to meetings of the Section to the extent that it is applicable, upholds the integrity of the voting processes, helps facilitate progress, and ensures equality, fairness, and common sense.

The regular membership meeting of the Section shall be held at the time and place of the annual conference of the American Library Association. Special meetings may be called by the chair with the approval of the Executive Committee. The Section may with the approval of the Board of Directors of the Association of College and Research Libraries hold closed meetings, or joint meetings with other sections. Members of the Section present at an annual meeting shall constitute a quorum.

F. Officers

Each Section will have a vice-chair/chair-elect and a chair to ensure succession.

Sec. 1. *Officers.* The officers of the Section shall be the immediate past-chair, the immediate past secretary, chair, vice-chair/chair-elect, and a secretary.

Sec. 2. *Terms.* The immediate past-chair, the immediate past secretary, chair, vice-chair/chair-elect and secretary shall serve for one year. At the expiration of the vice-chair/chair-elect's term, or upon the occurrence of an earlier vacancy, the vice-chair/chair-elect shall succeed to the office of chair. All officers and members of the Executive Committee begin their terms with the adjournment of the annual conference.

G. Executive Committee

The Section Executive Committee is responsible for the stewardship of the Section and the coordination of its activities, provided that it operates within the Section mandate and budget as determined by membership level (ACRL Guide to Policy and Procedure, Basic Services, 4.3.2).

A Section's Executive Committee may establish and appoint standing or ad-hoc committees to assist it in fulfilling the Section's mandate.

Sec. 1. *Composition.* The Executive Committee shall consist of the officers, the immediate past chair, the past secretary, two members-at-large, committee chairpersons and discussion group conveners. The members-at-large shall serve overlapping two-year terms, with one member elected each year. The President of the Association of College and Research Libraries shall be an ex-officio member.

Sec. 2. *Meetings.* Regular meetings of the Executive Committee are to be held at times and places of the annual and mid-winter meetings of the American Library Association. Special meetings may be called at the discretion of the chair. All regular meetings of the Committee shall be open to all members of the Section.

Sec. 3. *Powers and Duties.* The main function of the Executive Committee shall be to provide direction for the Section. The Committee has authority over the affairs of the Section during the period between meetings of the Section, subject to review by the members of the Section.

Sec. 4. *Quorum.* A majority of members constitutes a quorum at any meeting of the Executive Committee.

H. Committees and Discussion

Groups Committees

Sec. 1. *Authorization.* Committees of the Section shall be established by action of the chair after consultation with the Executive Committee. Committees may propose policy, but those recommendations must go to the Executive Committee for approval (except for the policy regarding money, which must go to ACRL). All policies must be in agreement with ALA and ACRL policies.

Sec. 2. *Standing Committees.* Standing committees may be established to consider matters of the Section that require continuity of attention by the members. When such a committee is established, its function, name and size shall be determined. Unless otherwise approved by the Executive Committee, members of standing committees shall be appointed for terms of two years and may be reappointed for a second but not a third consecutive term; in no case shall a person serve on a committee for more than five consecutive years. Appointments shall be made in a manner as to provide continuity in membership.

Sec. 3. *Special Committees.* Special committees (ad hoc) may be established at any time by the chair, with the approval of the Executive Committee, for the performance of a particular assignment. No such committee may be continued beyond two years without review and re-approval by the Executive Committee.

Sec. 4. *Appointment.* The vice-chair/chair-elect of the Section shall appoint committee members from the membership of the Section to fill the vacancies due to occur during his/her term as chair; he/she may name the chair of each committee or request the committee to elect its own chair. Special appointments to fill vacancies on committees may be made by the chair of the committee.

Sec. 5. *Discontinuance.* A committee may be dissolved by the chair of the Section with the approval of the Executive Committee.

Discussion Groups

Sec. 1. *Establishment.* Any group of ten or more members of the Section interested in discussing common concerns which fall within the objectives of the Section may form a discussion group upon written petition from the group and approval by the Executive Committee.

Sec. 2. *Members.* Membership in a discussion group shall be open to all members of the Section who are interested in the purpose of the group.

Sec. 3. *Officers.* When a discussion group is formed, the group chair shall be appointed by the vice-chair/chair-elect of the Section. In succeeding years each group shall elect a chair and other officers as appropriate.

Sec. 4. *Dissolution.* A discussion group may be dissolved at its request by the Executive Committee of the Section and shall be dissolved if it becomes inactive or fails to comply with the provisions of this article.

I. Nominations and Elections

To be nominated, elected, and continue to serve on the Section's Executive Committee, a person must be a current member of the Section (with ALA, ACRL, and section dues—if applicable—paid).

Sec. 1. *Nominating Committee.* The vice-chair/chair-elect of the Section shall appoint a Nominating Committee of at least three members, designating one of the members as committee chair. Members-at-Large are part of the Nominating Committee. The committee shall choose, in accordance with the time schedule set by the Executive Director of the Association of College and Research Libraries, a slate of two nominees for each of the offices of vice-chair/chair-elect, secretary, and member-at-large. All nominees must be members of the Section and written consent must be obtained from each nominee. In addition, this committee shall be responsible for the quadrennial selection of nominees for ACRL Director-at-Large.

Sec. 2. *Statement of objectives.* To permit the membership of the Section to have an informational basis for voting, each candidate for the office of chair-elect shall be asked to provide a brief statement of objectives for the Section in time for the statement to be published prior to balloting.

Sec. 3. *Additional nominees.* Additional nominees for inclusion on the ballot may be made by petitions signed by no fewer than twenty members of the Section and filed with the Executive Director of the Association of College and Research Libraries at least three months prior to the annual conference of the American Library Association. No person may be nominated who is not a member of the Section, and the petition must be accompanied by the written consent of

the nominee to stand for election. If the nomination is for the office of vice-chair/chair-elect, a statement of objectives should be submitted.

Sec. 4. *Election.* Elections shall be conducted by mail ballot, and the candidate receiving the largest number of votes shall be deemed elected. In case of a tie vote, the successful candidate shall be determined by lot. Results of the election shall be made public at the annual conference of the American Library Association.

J. Vacancies

Sec. 1. When the office of chair is vacated, it shall be filled by the vice-chair/chair-elect who shall continue in office through the original elected term.

Sec. 2. When the office of the vice-chair/chair-elect is vacated, the chair shall appoint a vice-chair/chair-elect in consultation with the CLS Executive Committee.

Sec. 3. Should both the chair and vice-chair/chair-elect vacate their offices in the same year, the Executive Committee shall choose a member of the Executive Committee to serve as acting chair until the next regular election for the office is held. At such an election, a chair and vice-chair/chair-elect shall be elected.

Sec. 4. When the office of secretary is vacated, the Chair and the Executive Committee shall choose a member of the Executive Committee to serve as acting secretary until the next regular election for the office is held.

Sec. 5. When the office of member-at-large is vacated, the Chair and the Executive Committee shall choose a member of the Executive Committee to serve as acting member-at-large until the next regular election for the office is held.

K. Amendments to Governance Procedures

Sec. 1. Amendments to these Operating Procedures, as long they are not in conflict with ALA/ACRL bylaws, policies, and procedures, may be proposed by a majority vote of the Executive Committee, by action of any committee of the Section, or by a signed petitions from any twenty members of the Section. Proposed amendments must be presented in writing, with the appropriate signatures attached, to the secretary at least two months before said amendments are to be voted upon by a quorum of the Executive Committee. Changes to these governance procedures do not require, and should not include, a ballot vote by the membership. Sections may determine their approval process (e.g. responsibility of the Executive Committee, vote at face-to-face Section membership meeting, etc.) A current copy shall be provided to the Executive Director per ACRL Bylaws, Article XV, Section 3.

CLS Publications and Archives

CLIPP

This series is intended to gather and disseminate collections of documents that provide examples of practical solutions to administrative and policy problems in college libraries. Previous topics in the series have included annual reports and collection development. Persons wishing to propose a topic for future CLIPPs should contact the chair of the CLIPP Committee.

CLS Newsletter

Published under the auspices of ACRL since 1986, CLS Newsletter appears twice per year to inform the membership about Section activities. Reports of the meetings of the standing and ad hoc committees appear, as do features on topics of interest to those working in college libraries. The CLS newsletter is available on the CLS Web Site (see below).

CLS Listserv

COLLIB-L (the COLLEge LIBrarians List) is a private, unmoderated list owned by The American Library Association and is normally managed by two CLS members. COLLIB- L serves as a means of communication for the College Libraries Section of the Association of College and Research Libraries (a division of the American Library Association) and for college librarianship in general. Anyone may subscribe and post messages to the list. Messages are not reviewed prior to distribution.

Information related to subscribing, unsubscribing, and other list business can be found on the College Libraries Section website at

<http://www.ala.org/acrl/aboutacrl/directoryofleadership/sections/cls/clswebsite/collibldisc/c/collibldiscussion>

CLS Website

Currently maintained at ALA, the site provides information about the Section, officers, committees, conference programs, meeting minutes, and other important documents of the Section. The URL for the Web site is

<http://www.ala.org/acrl/aboutacrl/directoryofleadership/sections/cls/clswebsite/clshome> page

CLS Archives

The CLS Archives are maintained with the ACRL Archives. To borrow from the CLS Archives, contact the ACRL Office. The archives include documents listed in ACRL's "Instructions of Preparing ALA Archives," such as, but not limited to, Executive Committee rosters, unit activities, manual, bylaws changes, revisions to standards, Friday Night Feast attendance lists, newsletters, agendas, minutes, and membership brochures.

Past CLS Officers

| Year | Chair | Secretary |
|---------|---------------------|-----------------------|
| 1938-39 | Evelyn Steel Little | Ralph Halstead Parker |
| 1939-40 | Lucy E. Fay | Nathaniel L. Goodrich |
| 1940-41 | Robert E. Stauffer | Mary Helen James |

| | | |
|---------|-----------------------------|--|
| 1941-42 | Anna M. Tarr | Foster E. Mohrhardt |
| 1942-43 | Julian S. Fowler | Nellie M. Homes |
| 1943-44 | Julian S. Fowler | Nellie M. Homes |
| 1944-45 | Julian S. Fowler | Nellie M. Homes |
| 1945-46 | Helen M. Brown | Nellie M. Homes |
| 1946-47 | Helen M. Brown | Frances Lander Spain |
| 1947-48 | Evelyn Steel Little | Herbert Bulow Anstaett |
| 1948-49 | Ermine Stone | Janet M. Agnew |
| 1949-50 | Wyman W. Parker | David T. Wilder |
| 1950-51 | Eileen Thornton | Donald B. Engley |
| 1951-52 | Mary Elizabeth Miller | Norma Mae Hammond |
| 1952-53 | Donald C. Davidson | Elizabeth Smith |
| 1953-54 | Helmer L. Webb | Benjamin B. Richards |
| 1954-55 | Ruth K. Porritt | Marjorie J. Hood |
| 1955-56 | James H. Richards, Jr. | Barbara Hubbard |
| 1956-57 | Benjamin B. Richards | Gladys M. Brownell |
| 1957-58 | Martha L. Biggs | Esther M. Hile |
| 1958-59 | Edward G. Heintz | Margaret E. Knox |
| 1959-60 | Morrison C. Haviland | Victoria E. Hargrave |
| 1960-61 | Donald E. Thompson | H. Vaile Deal |
| 1961-62 | Esther M. Hile | Esther Greene |
| 1962-63 | Charles M. Adams | Helen Bliss |
| 1963-64 | Eli M. Oboler | Anne C. Edmonds |
| 1964-65 | H. Vaile Deal | Ermine Stone |
| 1965-66 | Martha L. Biggs | Robert W. Evans |
| 1966-67 | Lee Sutton | Dorothy W. Reeder |
| 1967-68 | Audrey North | Jean P. Black |
| 1968-69 | Evan I. Farber | Martha Connor |
| 1969-70 | John E. Scott | William R. Brandt |
| 1970-71 | Carl H. Sachtleben | George W. Cornell |
| 1971-72 | Carl R. Cox | Sarah K. Thomson |
| 1972-73 | John R. Beard | Beverly M. Johnson |
| 1973-74 | Richard C. Quick | Mary Louise B. Cobb |
| 1974-75 | Sister M. Lauretta McCusker | Betty Jane Highfield |
| 1975-76 | Richard A. Olsen | Edmund R. Arnold |
| 1976-77 | Marjorie H. Sibley | Robert K. Bruce |
| 1977-78 | Mary Louise B. C. Debenham | Joel Lee (resigned, date unknown) |
| 1978-79 | Dale K. Carrison | John P. Herling (resigned, Jan., 1979) |
| 1979-80 | Carla J. Stoffle | Sister Patricia A. Hodge |
| 1980-81 | Willis M. Hubbard | Barbara J. Williams |
| 1981-82 | Sherrie S. Bergman | Ronald R. Powell |
| 1982-83 | Thomas Kirk | Mary Heing Beilby |
| 1983-84 | Patricia G. Oyler | Joann H. Lee |

| | | |
|-----------|------------------------------|---------------------------|
| 1984-85 | William A. Moffett | Janet E. Sheets |
| 1985-86 | Jean C. Pelletiere | Susan A. Cady |
| 1986-87 | Arthur H. Miller | Mignon Adams |
| 1987-88 | Richard Hume Werking | Larry Hardesty |
| 1988-89 | Eleanor Pinkham | George Grant |
| 1989-90 | Jacqueline Morris | Nancy Magnuson |
| 1990-91 | Michael Kathman | Michael Haeuser |
| 1991-92 | Mary Lee Sweat | Larry Oberg |
| 1992-93 | Mignon Adams | Michael LaCroix |
| 1993-94 | Barbara J. Brown | Stephanie Bangert |
| 1994-95 | Susan Campbell | Sue A. Burkholder |
| 1995-96 | Larry Hardesty | Eugene S. Mitchell |
| 1996-97 | Pam Snelson | Mickey Zemon |
| 1997-98 | Larry Oberg | Damon Hickey |
| 1998-99 | Carolyn Sheehy | Catherine Rod |
| 1999-2000 | John Jaffe | Mark Cain |
| 2000-01 | Mickey Zemon | Florence Goff (Mark Cain) |
| 2001-02 | Scottie Cochrane | Alice Bahr |
| 2002-03 | Mark Cain | Kristin Senecal |
| 2003-04 | Susan Richards | Rick AmRhein |
| 2004-05 | Damon D. Hickey | Kitty McNeill |
| 2005-06 | Robin Wagner | Christopher Barth |
| 2006-07 | Lisabeth A. Chabot | Kate D. Hickey |
| 2007-08 | Steven J. Bell | Kristin D. Vogel |
| 2008-09 | Irene M. H. Herold | Michelle M. Jeffries |
| 2009-10 | Dawn R. Thistle | Douglas K. Lehman |
| 2010-11 | Christopher Millson- Martula | Stacy Voeller |
| 2011-12 | Douglas K. Lehman (1) | Amy Badertscher |
| 2012-13 | Gillian S. Gremmels | Michael Miller |
| 2013-14 | Sally Gibson | Claudia Ruediger |
| 2014-15 | Erin Smith | Debra Andreadis |
| 2016-17 | Patricia A. Kreitz | Meaghan Dowell |
| 2017-18 | Michelle L. Twait | Inga H. Barnello |
| 2018-19 | Dena H. Hutto | Lauren A. Jensen |
| 2019-20 | Alexia Hudson-Ward | Jenny Horton |

Members at Large

| Year | Member | Member |
|---------|-----------------|--------|
| 1988-89 | Kari Anderson | |
| 1988-90 | Mary Lee Sweat | |
| 1989-91 | Sherrie Bergman | |
| 1990-92 | Sarah Pederson | |
| 1991-93 | Mary K. Sellen | |

| | | |
|-----------|---------------------|----------------------|
| 1992-94 | Pamela Snelson | |
| 1993-94 | Mark McManus | |
| 1994-95 | Micheline Jedry | Mark McManus |
| 1995-96 | Catherine Rod | Micheline Jedry |
| 1996-97 | Tara Fulton | Catherine Rod |
| 1997-98 | Marilyn Dunn | Tara Fulton |
| 1998-99 | Marilyn Dunn | Mickey Zemon |
| 1999-2000 | Mickey Zemon | Susan Richards |
| 2000-01 | Susan Richards | Paul A. Frisch |
| 2001-02 | Paul A. Frisch | Lisabeth Chabot |
| 2002-03 | Lisabeth Chabot | Melinda K. Dermody |
| 2003-04 | Melinda K. Dermody | Steve Stoan |
| 2004-05 | Steve Stoan | Alice H. Bahr |
| 2005-06 | Alice H. Bahr | Dawn R. Thistle |
| 2006-07 | Dawn R. Thistle | Susan Barnes Whyte |
| 2007-08 | Susan Barnes Whyte | Celia E. Rabinowitz |
| 2008-09 | Celia E. Rabinowitz | Mary Chijioke (2) |
| 2009-10 | Lisa Stillwell | Mary Heinzman |
| 2010-11 | Mary Heinzman | Carolyn A. Carpan |
| 2011-12 | Carolyn A. Carpan | Ann Watson |
| 2012-13 | Ann Watson | Polly Boruff-Jones |
| 2013-14 | Polly Boruff-Jones | Amy Badertscher |
| 2014-15 | Ann Watson | Tony White |
| 2015-16 | Alicia Hansen | Jessica Brangiel |
| 2016-17 | Jessica Brangiel | Marcus J. Richter |
| 2017-18 | Marcus J. Richter | Jonathan H. Harwell |
| 2018-19 | Jonathan H. Harwell | Julia M. Warga |
| 2019-20 | Julia M. Warga | Lisa Carol McDaniels |

(1) Appointed to fill term of Celia Rabinowitz. Rabinowitz served as Vice-Chair/Chair-Elect from end of ALA 2010 annual conference until just prior to ALA 2011 annual conference.

(2) Chijioke served from July 2, 2008 through July 24, 2008.

Membership

| Date | Total | Personal | Org. |
|---------|-------|----------|------|
| 11/1978 | 1294 | 1164 | 130 |
| 12/1979 | 920 | 854 | 72 |
| 3/1980 | 2570 | 2205 | 365 |
| 1/1981 | 1758 | 1544 | 209 |
| 1/1982 | 1514 | 1310 | 204 |
| 1/1983 | 902 | 734 | 168 |
| 1/1984 | 1173 | 1002 | 171 |

| | | | |
|---------|-------|-------|-------------------|
| 1/1985 | 1204 | 1024 | 180 |
| 1/1986 | 1353 | 1120 | 233 |
| 6/1986 | 2110 | 1750 | 359 |
| 7/1987 | 2429 | 2079 | 350 |
| 8/1988 | 2468 | 2128 | 340 |
| 8/1989 | 2221 | 1847 | 374 |
| 8/1990 | 2177 | 1796 | 381 |
| 8/1991 | 2208 | | |
| 8/1992 | 2256 | | |
| 8/1993 | 2218 | 1855 | 363 |
| 10/1994 | 2082 | 1763 | 319 |
| 10/1995 | 2225 | 1910 | 345 |
| 10/1996 | 2223 | 1908 | 315 |
| 10/1997 | 2265 | 1963 | 302 |
| 11/1998 | 2221 | 1926 | 289 (6 corporate) |
| 11/1999 | 2259 | 1986 | 267 (6 corporate) |
| 8/2000 | 2,303 | 2,027 | 270 (6 corporate) |
| 8/2001 | 2,389 | 2,099 | 265 (5 corporate) |
| 8/2002 | 2,269 | 2,022 | 242 (5 corporate) |
| 8/2003 | 2,427 | 2,180 | 242 (5 corporate) |
| 8/2004 | 2,433 | 2,193 | 242 (5 corporate) |
| 8/2005 | 2,689 | 2,458 | 226 (5 corporate) |
| 8/2006 | 2,811 | 2,594 | 212 (5 corporate) |
| 8/2007 | 3,094 | 2,878 | 212 (5 corporate) |
| 8/2008 | 2,869 | 2,682 | 211 (5 corporate) |
| 8/2009 | 2,893 | 2,696 | 182 (5 corporate) |
| 8/2010 | 2,776 | 2,596 | 176 (4 corporate) |
| 8/2011 | 2,892 | 2,715 | 174 (3 corporate) |
| 8/2012 | 2,732 | 2,567 | 165 (corp. ?) |
| 8/2013 | 2,748 | 2,589 | 159 (corp.?) |
| 8/2014 | 2,476 | 2,319 | 157 |
| 8/2015 | 2,533 | 2,533 | 150 (4 corporate) |
| 8/2016 | ? | | |

CLS Conference Programs

1957 Kansas City. "The College Library Today and Tomorrow," Dan Lacy. Joint program with Libraries of Teacher Institutions Section.

1958 Program information unavailable at ALA Headquarters.

1959 Washington, D.C. "Teaching Students to Use the Library: a Panel Discussion," Philip Bradshaw, Virginia Clark, William Quinly, H. Vail Deale, Morrison C. Haviland. Joint program with Junior College Libraries Section.

1960 Montreal. "Implementation of ALA Standards for College Libraries," James C. Coles, Felix E. Hirsch, F. Taylor Jones.

1961 Cleveland. "Periodical Preservation, Procedures, and Routines," Discussion Groups.

1962 Miami Beach. "College Library Collections," Archie McNeal and Guy Lyle.

1963 Chicago. "The College Library: New Demands and New Approaches," Wyman Parker, Benjamin B. Richards, Eileen Thornton, Johnnie Givens, and Jean Black.

1964 St. Louis. "Federal Government and College Libraries: a Panel Discussion," Theodore Samore, John F. Stearns, Thomas R. Cassidy, Carper W. Buckley, Robert H. Hand, William R. Eschelman, Edward C. Heintz, E.J. Josey, and Donald O. Rod.

1965 Detroit. "Breaking Barriers: National, Racial, and Religious," Reed Harris.

1966 New York. "Community Use of Academic Libraries: a Panel Discussion of a Survey," Martha Biggs, Richard C. Quick, John Scott, Edward Heintz, George C. Elser, Barbara Lamont, Edward A. Howard, and E. Junius Josey. Co-sponsored by ACRL Committee on Community Use of Academic Libraries.

1967 Program information unavailable at ALA Headquarters.

1968 Kansas City. "Interinstitutional Systems and the College Library: a Forward Look," Frederick G. Kilgour, E.J. Josey and Robert W. Evans.

1969 Program information unavailable at ALA Headquarters.

1970 Detroit. "Critical Issues Facing College Libraries in Working with Disadvantaged Students," E.J. Josey, Mordine Malory, Patricia B. Knapp, William E. Hinchliff, Clemmont E. Vontress, Anne Edmonds, Ann Randall, Dean Galloway and Wendell Anthony (student). Presented with the cooperation of the University Libraries Section Urban Universities Library Committee.

1971 Dallas. "Guidelines for College Libraries," Norman Tanis, Stanley McElderry, Ted Samore, and Thomas J. Galvin.

1972 Chicago. "The Educational Dynamics of Media," Ellsworth Mason, Janice Gallinger, Luraine Tansey, David Hall, Alfred Strohle, Warren Board, David Crossman, and Donald L.

Ely. Co-sponsored by ACRL, Junior College Libraries Section, Rare Books and Manuscripts Section, Subject Specialists Section, and University Libraries Section.

1973 Las Vegas. No program.

1974 New York. "The Task of College Libraries in the 70's," E.J. Josey, Alphonso Bolton (student), Howard H. Bell (professor), Jewell P. Cobb (dean), and Alexander Schure (president).

1975 San Francisco. "Academic Libraries and the Accreditation Process," Melvin R. George and Kenneth E. Young.

1976 Chicago. "Self-Directed Change in Small and Medium-Sized Academic Libraries: a Presentation on the Academic Library Development Program (University of North Carolina, Charlotte)," Leroy S. Strohl, III; P. Grady Morein; Joseph F. Boykin; Lea Wells; and Johnnie E. Givens.

1977 Detroit. "Coping with Change in the College Library," Beverly Lynch, Barbara Markuson, Karen Trainer, Marjorie Sibley, Grady P. Morein, and Jordan Scepanski.

1978 Chicago. "The Academic Library within a National Information Policy: Towards the White House Conference and Beyond," Richard Dougherty, Irma Johnson, John McGowan, and William Moffett. "The Future of the ACRL College Libraries Section," Group meetings to discuss membership interests and future activities of the Section.

1979 Program canceled.

1980 New York. "The Marriage/Divorce of Print/Nonprint: Some Thoughts on Merging Library and Media Services," David Walch, Jay Poole, Dwight Burlingame, and Mel Smegerinski.

1981 San Francisco. "Planning Models for College Libraries," P. Grady Morein, Arthur Miller, Willis M. Hubbard, and Duane Webster. "Trends in Higher Education: Implications for Academic Libraries," Co-sponsored with University Libraries Section.

1982 Philadelphia. "Theft in Libraries," Betty-Carol Sellen, William Moffett, Daniel Traister, and Richard Boss. Co-sponsored by University Libraries Section, Rare Books and Manuscripts Section, and Resources and Technical Services Division.

1983 Los Angeles. "Periodical Selection in College Libraries: Reports of Practitioners," Pamela Snelson, Phyllis E. Kaiden, Rosalee McReynolds, Katherine Konopasek, and Nancy Patricia O'Brien.

1984 Dallas. "Putting College Libraries Online: Successful Strategies," Joann H. Lee, Betsy Baker, Katherine Branch, Barbara Wittkopf, Marianne Gaunt, Michael Haeuser, Diane Hoffan,

Gail Lawrence, Martha Lawry, Sharon Mader, Jim Maloney, David Norden, Sandy Ward, and Arthur Miller. Co-sponsored by ACRL BIS Computer Concerns Committee.

1985 Chicago. Membership meeting-discussion groups, William Moffett. Co-sponsored the University Libraries Section program "Defining the Academic Librarian."

1986 New York. "Our Jobs-Ourselves," Decision Techtronics Group. Supported by University Libraries Section.

1987 San Francisco. "College Library Standards Workshop," Arthur Miller. Co-sponsored Asian and African Section program, "Asia and Africa in Undergraduate Library Collections."

1988 New Orleans. "Collection Development Issues in Medium-Sized and Smaller Academic Libraries," Craig S. Likness, Thomas Leonhardt, Arthur H. Miller, Rebecca T. Lenzini, William E. Hannaford, Jr., and Katina Strauch.

1989 Dallas. "Campus Relationships: The Challenge of Conflicting Expectations," (co-sponsored with CJCLS), Claudette S. Hagle, Michael Haeuser, Larry L. Hardesty, Eleanor H. Pinkham.

1990 Chicago. "Putting Performance Measures to Work," Mignon Adams, Rebecca D. Dixon, Edward W. Meachen. "Measure for Measure: Expectations of Library Performance Measures" (co-sponsored with ULS and CJCLS).

1991 Atlanta. "Staff Development in Small and Medium Sized Libraries," John Montag, Joel Clemmer, Norman Jung, Michael LaCroix, Jonathan Lauer. Co-sponsored BIS program, "Technology as a Barrier to Information Literacy: Implications for Bibliographic Instruction."

1992 San Francisco. "Alternatives to Collection Ownership: College Library Implications and Applications," Ralph Aberico, Robert Adams, Nancy Taylor, Paul Peters.

1993 New Orleans. "Leadership and Innovation: What College Libraries Have to Offer," Julianne Maher and Larry Hardesty followed by breakout sessions on: a) recession as an opportunity; b) building a library in a minute; c) community outreach; d) serving diversity; e) TQM - staff training for quality service.

1994 Miami Beach. "Beyond the F1 Key: Thinking & Teaching the Internet within the Curriculum," Gerald Nosich, Kevin Roddy, John Stachacz, Mary Jane McDermott, Cedar Face. Joint program with ACRL BIS.

1995 Chicago. "Run Ragged by Riches! Technology & Changing Communications for the Library," Claudette Hagle, Tara Fulton, Sharon Britton, Michael Kathman. Program was video and audio taped.

1996 New York. "The Electronic Horizon for the College Library: Electronic Journals and Other New Technologies," Rick Ekman, Connie Dowell, Willis Bridegam, Richard Meyer, Paul Gherman.

1997 San Francisco. "Imagining the Learning Library," Mary Lee Sweat, Peter Deekle and Catherine Rod. Co-sponsored with other ACRL sections.

1998 Washington, DC. "When education becomes a business, what happens to traditional library values," R. Lee Haden, Linda L. Scarth, John M. Budd, John McGinty, Damon Hickey (moderator).

1999 New Orleans. "Library Service in the Digital Age," - Darlene Weingand, Mary Lee Sweat, Trish Del Nero, Ed Gans, Lucretia McCulley, Margaret Schramm, Marilyn Dunn.

2000 Chicago. "Standards for College Libraries," Willis Bridegam, Dave Pilachowski, Sharon McCaslin, Richard Hart, James Mullins, Bonnie Gratch Lindauer, Rebecca Bostian, Bill Nelson, Bob Fernekes.

2001 San Francisco. "Virtual Space, Virtuous Place: College Libraries in the 21st Century," Dr. Deana Marcum, Dr. Laverna Saunders, Stephanie Bangert, Samuel Demas, Dr. Joyce Ray.

2002 Atlanta. "Will the Real Customer Please Stand Up? Designing Services for the Twenty-First Century User," Barbara Valentine, Janet Cottrell, Maryann Hight, Rachel Cheng.

2003 Toronto. "Casting our nets or ice fishing?: Recruiting future college librarians," Maureen Sullivan, Dr. Prudence W. Dalrymple, Dr. Jean Donham, Sarah Nesbeitt, Lynda M. Duke, Jennifer Paliatka.

2004 Orlando. "A Library Balancing Act: Patron Rights vs. National Security," Deborah Caldwell-Stone, Eugene Wiemers, James Neal.

2005 Chicago. "Bits and Bytes: Using Technology to Train Academic Librarians as Coaches" Carolyn Sheehy, Kathryn Deiss, Sonia Bodi, Melanie Hawks, Julianne Hinz (co-sponsored with ACRL Professional Development Committee, ACRL Personnel Administrators and Staff Development Discussion Group and LAMA Human Resources Section.

2006 New Orleans. "Big Ideas, Small Staff: Successful Tactics for College Libraries," Annie Donahue, Janelle Wertzberger, Lisabeth Chabot, Nancey Goebel, Nancy Magnuson, Susan Barnes Whyte, Terry Ballard.

"HBCUs and Libraries: Preserving and Strengthening Bonds," Brenda Billips Square, Ira Revels, Emma Bradford Perry, Janice Franklin, Thomas Weissinger (co-sponsored with ACRL-AFAS, ACRL ULS and ALA Black Caucus)

2007 Washington, D.C. "Embracing Change: How to Energize and Engage Library Staff," Kathryn Deiss, Irene M. H. Herold, Kathleen Halverson, Susan M. Campbell, Tara Lynn Fulton, Cecilia Knight

2008 Anaheim "Learning Virtually: Online Professional Development for Library Workers With Tight Budgets and Full Schedules," Jonathan Finkelstein, Dan Balzer, Elaine Fabbro, Joh Stahler, David A. Wright (co-sponsored with ACRL CJCLS and ACRL DLS)

2009 Chicago "Our Town, Common Ground: Academic Libraries' Collaboration with Public Libraries," Keith Washburn, Janet Stoffer, Sarah Palfrey, Judy Neale, Susan Hall, Robert Wolverton, Jr.

2010 Washington, D.C. "Publishing, Not Perishing: Writing for Publication," Peggy Johnson, Diane Zabel (co-sponsored with ALCTS, RUSA and LLAMA)

2011 New Orleans "Academic Librarian Lightning Round! Innovative New Roles," Gregory Schmidt, Susan Sharpless Smith, Caitlin A. Bagley, Angiah Davis, Lisa Lapointe, Allison Learning, Dominique Turnbow, Eric A. Kidwell, Tara Schmidt, Michelle Demeter, Diane VanderPol, Rachel Bessara (co-sponsored with ACRL ULS)

2012 Anaheim, CA "Reference Resurrected: Models for the 21st-Century College Library," Barbara Whitney Petruzzelli, David Consiglio, Scott Vine, Susan Sharpless Smith

2013 Chicago "Value Enhanced: Reimagining a Philosophy of Excellence," Ann Gwinn Zawistoski, Carla Tracy, Diane Graves, Janet Cottrel

2014 Las Vegas "Science+Form=Function: The Impact of Neuroscience on Architecture & Design," Eric Kidwell, Hannah Bennett, Kenneth Kornberg, Michael Arbib (co-sponsored with LLAMA BES)

2015 – 2018 No programs

Pre-conferences

1968 Kansas City. "Non-Western Materials for Undergraduate Collections."

1991 Atlanta. "The Practical Librarian: Managing Collections and Services in College Libraries."

CLIPP

Outline of the Program

CLIPP (formerly CLIP Notes for College Library Information Packets) is a program of the Association of College and Research Libraries' College Libraries Section with its title derived from the acronym, College Library Information on Policy and Practice. A *CLIPP* publication contains state-of-the-art reviews and current documentation on library practices and procedures relevant to colleges and small universities. This information is gathered through surveys of these institutions and reviews of the literature.

Through *CLIPP* college and small university libraries can benefit by sharing information on how similar institutions have resolved common problems.

The *CLIPP* Committee of the College Libraries Section of ACRL has developed a pool of libraries that have agreed to respond to surveys on a continuing basis. In addition, the Committee has developed procedures for the development of a *CLIPP*.

For a more complete explanation of CLIPP, see Grady Morein's "What Is a CLIP Note?" *College and Research Libraries News*, 46 (May, 1985): 226-229.

CLIPP (formerly CLIP Notes)

Clip Note #1: Performance Appraisal. Compiled by CLS Continuing Education Committee, 1980.

Clip Note #2: Collection Development Policies. Compiled by CLS Continuing Education Committee, 1981.

Clip Note #3: Job Descriptions. Compiled by CLS Continuing Education Committee, 1981.

Clip Note #4: Online Bibliographic Database Searching in College Libraries. Compiled by David Carlson and P. Grady Morein, 1983.

Clip Note #5: Mission Statements for College Libraries. Compiled by Larry Hardesty, Jamie Hastreiter and David Henderson, 1985.

Clip Note #6: Special Collections in College Libraries. Compiled by Christine Erdmann, 1986.

Clip Note #7: Managing Student Workers in College Libraries. Compiled by Michael D. Kathman and Jane McGurn Kathman, 1986.

Clip Note #8: Periodicals in College Libraries. Compiled by Jamie Webster Hastreiter, Larry Hardesty, and David Henderson, 1987.

Clip Note #9: Friends of College Libraries. Compiled by Ronelle Thompson, 1987.

Clip Note #10: Annual Reports for College Libraries. Compiled by Kenneth Oberembt, 1988.

Clip Note #11: Collection Development Policies for College Libraries. Compiled by Theresa Taborsky and Patricia Lenkowski, 1989.

Clip Note #12: Performance Appraisal in College Libraries. Compiled by Barbara Williams Jenkins with the help of Mary L. Smalls, 1990.

Clip Note #13: College Library Newsletters. Compiled by Patricia Smith Butcher and Susan McCarthy Campbell, 1990.

Clip Note #14: Audiovisual Policies for College Libraries. Compiled by Kristine Brancolini, 1991.

Clip Note #15: Database Searching in College Libraries. Compiled by Sarah Pederson, 1993.

Clip Note #16: Interlibrary Loan in College Libraries. Compiled by Roxann Bustos, 1993.

Clip Note #17: Emergency Planning and Management in College Libraries. Compiled by Susan C. George, 1994.

Clip Note #18: Staff Development and Continuing Education. Compiled by Elizabeth Sudduth and Lynn Livingston, 1994.

Clip Note #19: Formal Planning in College Libraries. Compiled by Sarah Watstein, Pamela Wonsek, and Paula Matthews, 1994.

Clip Note #20: Managing Student Employees in College Libraries (2nd ed.). Compiled by Michael D. Kathman and Jane McGurn Kathman, 1994.

Clip Note #21: Library Services for Non-affiliated Patrons. Compiled by Eugene S. Mitchell, 1994.

Clip Note #22: Allocation Formulas in Academic Libraries. Compiled by Jane H. Tuten and Beverly Jones, 1995.

Clip Note #23: User Surveys in College Libraries. Compiled by Mignon S. Adams and Jeffrey A. Beck, 1995.

Clip Note #24: Reference Training in Academic Libraries. Compiled by Kimberly Robles and Neal Wyatt, 1996.

Clip Note #25: Displays and Exhibits in College Libraries. Compiled by Jane Kemp and Laura Witschi, 1997.

Clip Note #26: Criteria for Promotion & Tenure for College Librarians. Compiled by Virginia Vesper and Gloria Kelley, 1997.

Clip Note #27: Friends of College Libraries, 2nd Edition. Compiled by Ronelle Thompson and Ann M. Smith, 1999.

Clip Note #28: Mission Statements for College Libraries, 2nd Edition. Compiled by Jamie A. Hastreiter, Marsha Cornelius, and David W. Henderson, 1999.

Clip Note #29: Library Web Site Policies. Compiled by Jeri Traw, 2000.

Clip Note # 30: Travel, Sabbatical, and Study Leave: Policies in College Libraries. Compiled by Carolyn Gaskell and Allen S. Morrill, 2001.

Clip Note #31: Appropriate Use Policies for Computers in College/University Libraries. Compiled by Jane H. Tuten and Karen Junker, 2002.

Clip Note #32: Assessment Tools for Information Literacy. Compiled by Lawrie H. Merz and Beth L. Mark, 2002.

Clip Note #33: First Year Student Library Instruction Programs. Compiled by Debbie Malone and Carol Videon, 2003.

Clip Note #34: Marketing and Public Relations Practices in College Libraries. Compiled by Anita Rothwell Lindsay, 2004.

Clip Note #35: Special Collections in College and University Libraries. Compiled by Elizabeth Sudduth, Nancy Newins, William Sudduth, 2005.

Clip Note #36: Managing Student Employees in College Libraries (3rd Ed.) Compiled by Michael D. Kathman and Jane M. Kathman, 2006.

Clip Note #37: Library Plagiarism Policies. Compiled by Vera Stepchyshyn and Robert S. Nelson, 2007.

Clip Note #38: User Surveys in College Libraries. Compiled by Doreen Kopycinski and Kimberley Sando, 2007.

Clip Note #39: Copyright Policies. Compiled by Patricia Keogh and Rachel Crowley, 2008.

Clip Note #40: Emergency Response Planning in College Libraries. Compiled by Marcia Thomas and Anke Voss, 2009.

Clip Note #41: Web Research in Academic Libraries. Compiled by Rebecca Sullivan, 2011.

Clip Note #42: Collection Development in a Changing Environment: Policies and Organization for College and University Libraries. Compiled by Susanne K. Clement and Jennifer M. Foy, 2011.

Clip Note #43: Strategic Planning in College Libraries. Compiled and edited by Eleonora Dubicki, 2011.

CLIPP #44: Institutional Repositories. Compiled by Brigid M. Gonzales, 2018.