

### **Type 3 Publication Proposal Form**

*Please fill in the following information and send it to your committee's IS Executive Committee liaison. You can save the completed form as a PDF file and send it as an email attachment, or print out the form and send by mail. Attach additional pages as needed to this form.*

1. Date of submission:
2. List the working title of the publication.
3. Discuss the value of this publication to the IS community.

4. Describe the scope and content of this publication, and provide a brief outline. Be as specific about the content as possible (e.g., chapter headings, articles, titles and authors, introduction, etc.). If you are proposing a Type 3 book length publication, include an abstract for each chapter and estimate the length of the completed manuscript.

5. Define the target audience for this publication. Provide information about the potential market for this publication, including the number of people you estimate might purchase the publication.

6. Describe the tone and style of the publication.

7. Provide the history and rationale for the publication. Compare the proposed publication to similar works (or previous editions) and explain how the proposed work differs and why a new publication or edition is justified.

8. Outline your timetable for completion of this publication.

9. What financial support (if any) is requested for completing this project? Please be specific. Include type of activity for which support is requested and an estimated dollar amount. NOTE: Publications support requests will be reviewed by the ACRL Publications Committee and this committee will make recommendations to the ACRL Budget and Finance Committee.

10. Add additional comments describing other relevant elements such as methodology, terminology, qualitative principles, or performance measurements.

SUBMITTED BY:

Name:

IS Committee  
or Task Force:

Address:

Telephone Number:

E-mail Address:

**The IS Executive Committee will consider this proposal and contact you with a decision.**