# Board of Directors Action FormRequest to Establish an ACRL Section

The purpose of this form is to establish a Section in the Association of College and Research Libraries. According to ACRL policy, a Section may be proposed by an established Interest Group that has maintained a membership of at least 400 members for three consecutive years. The Steering Committee of eligible Interest Groups must also submit a petition with signatures of 2/3 or 400 members of the group’s membership, whichever is less. All signatures must be those of personal members of ACRL.

To: ACRL Board of Directors

Subject: Request to establish the [Replace with proposed name] Section

Submitted by: [Replace with your name, title, and ACRL Unit or organization]

*NOTE: If this form is being submitted for Annual Conference or Midwinter meetings, please include your cell phone number or other conference contact information in your email or on an attached piece of paper in case of questions regarding your documents. Contact information will be kept confidential.*

Date submitted:

## Background

[Insert any background information the Board needs to consider the recommended action referring to the issue’s history, proposed budgets, etc. as appropriate. Limit to 2-3 paragraphs and refer to additional documents as needed.]

## Request to Establish a Section

### Proposed name:

### Proposed charge:

[Should be a specific action statement, generally beginning with “To…” as in “to discuss” or “to provide a forum”.]

### Proposed leadership procedures:

[Indicate the process for developing a slate for elected leadership positions.]

### Proposed committee structure

[Indicate the initial standing committee structure.]

### Proposed initiatives and projects:

## Stakeholders

[If pertinent, have other stakeholders been consulted?]

## Action Recommended

That the ACRL Board of Directors approves the [Insert name] section with the included statement of purpose.

## Strategic Goal Area Supported

Please add additional sheets as needed to explain. Select the goal area that will be affected most by this action.

**[ ]  Value of Academic Libraries**

Goal: Academic libraries demonstrate alignment with and impact on institutional outcomes.

[ ]  **Student Learning**

Goal: Advance innovative practices and environments that transform student learning.

**[ ]  Research and Scholarly Environment**

Goal: Librarians accelerate the transition to more open and equitable systems of scholarship.

**[ ]  New Roles and Changing Landscapes**

Goal: Academic and research library workforce effectively navigates change in higher education environments.

**[ ]  Enabling Programs and Services**

ACRL programs, services, and publications that target education, advocacy, and member engagement.

## Fiscal and Staffing Impact

### Motion

**[ ]** Above recommendation moved **[ ]** No motion made**[ ]** Motion revised (see motion form)

### Action Taken

**[ ]** Motion Approved **[ ]** Motion Defeated **[ ]** Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_