

**TO:** ALA Executive Board

**RE:** Small Business Administration (SBA) loan compliance

**ACTION REQUESTED/INFORMATION/REPORT:**

The Executive Board is asked to authorize acceptance of the SBA loan of \$2,000,000.

**ACTION REQUESTED BY:**

Denise Moritz, Interim CFO  
Tracie Hall, Executive Director

**CONTACT PERSON:**

Denise Moritz, 312-280-5834, dmoritz@ala.org

**DRAFT OF MOTION:**

The Executive Board of the American Library Association authorizes acceptance of the SBA loan of \$2,000,000 and designates Denise Moritz, Interim CFO, or Tracie Hall, Executive Director, to sign the SBA loan closing documents.

**DATE:** November 9, 2021

**BACKGROUND:**

Pursuant to the SBA Amended Loan Authorization and Agreement with an effective date of October 30, 2021, the following information is required to be submitted:

- The Executive Board of the American Library Association held a meeting on November 16, 2021.
- The Executive Board of the American Library Association authorizes acceptance of the SBA loan of \$2,000,000.
- The Executive Board of the American Library Association designates Denise Moritz, Interim CFO, or Tracie Hall, Executive Director, to sign the SBA loan closing documents.

**ATTACHMENTS:** U.S. Small Business Administration Resolution and Certification



## U.S. Small Business Administration

**RESOLUTION AND CERTIFICATION OF**

American Library Association

(print or type Name of Business)

(1) RESOLVED, that the officers/owners of American Library Association  
(name of Business) (hereinafter referred to as "Organization") named below, or any one of them, or their, or any one of their, duly elected or appointed successors in office, be and they are hereby authorized and empowered in the name and on behalf of this Organization to execute and deliver to the Small Business Administration, an agency of the Government of the United States of America (hereinafter called "SBA"), in the form required by SBA, the following documents:

(a) Application for a loan or loans, the total thereof not to exceed in the principal amount of \$ 2,000,000.00, maturing upon such date or dates and bearing interest at such rate or rates as may be prescribed by SBA; (b) Applications for any renewals or extensions of all or any part of such loan or loans and of any other loans, heretofore or hereafter made by SBA to this Organization; (c) the Note or Notes of this Organization evidencing such loan or loans or any renewals or extensions thereof; and (d) any other Instruments or Agreements of this Organization which may be required by SBA in connection with such loans, renewals, and/or extensions; and that said officers in their discretion may accept any such loan or loans in installments and give one or more Notes of this Organization therefore, and may receive and endorse in the name of this Organization any checks or drafts representing such loan or loans or any such installments; (e) sign Guarantee of loan or loans in the principal amount of SBA Loan.

(2) FURTHER RESOLVED, that the aforesaid officers/owners or any one of them, or their duly elected or appointed successors in office, be and they are hereby authorized and empowered to do any acts, including but not limited to the mortgage, pledge, or hypothecation from time to time with SBA of any or all assets of this Organization to secure such loan or loans, renewals and extensions, and to execute in the name and on behalf of this Organization or otherwise, any Instruments or Agreements deemed necessary or proper by SBA, in respect of the collateral securing any indebtedness of this Organization;

(3) FURTHER RESOLVED, that any indebtedness heretofore contracted, and any Contracts or Agreements heretofore made with SBA on behalf of this Organization, and all acts of officers or agents of this Organization in connection with said indebtedness or said Contracts or Agreements, are hereby ratified and confirmed.

(4) FURTHER RESOLVED, that the officers/owners referred to in the foregoing resolutions are as follows (add additional pages, if more than three (3) officers/owners required):

<u>Denise Moritz</u> (Name)	<u>Interim CFO</u> (Title)
<u>Tracie Hall</u> (Name)	<u>Executive Director</u> (Title)
_____ (Name)	_____ (Title)

(5) FURTHER RESOLVED, that SBA is authorized to rely upon the aforesaid resolutions until receipt of written notice of any change.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution regularly presented to and adopted by the authorized representatives of American Library Association (name of Business Entity) at a meeting duly called and held at which a quorum was present and voted, and that such resolution is duly recorded in the minute book of this organization; that the officers named in said resolution have been duly elected or appointed to, and are the present incumbents of, the respective offices set after their respective names.

Patricia M. Wong, President  
 \_\_\_\_\_  
 Name / Title of Certifier

11/16/2021  
 \_\_\_\_\_  
 Date Resolution Approved

\_\_\_\_\_  
 Signature