

TO: ALA Executive Board

RE: Fiscal Year 2022 Budget Assumptions

ACTION REQUESTED/INFORMATION/REPORT:
Informational Only

CONTACT PERSON:

Denise Moritz, Interim Chief Financial Officer
Brad Geene, Director Budget & Planning

DATE: January 19, 2021

BACKGROUND:

Document communicating initial Fiscal Year 2022 budget process assumptions to ALA Managers with budget responsibilities.



Fiscal Year 2022 Budget Assumptions for Managers

Please refer to these initial FY 2022 Budget Assumptions when preparing your budget. Note that any changes to these assumptions will be communicated to all managers as (if) they occur.

CATEGORY	FY 2022 ASSUMPTION	COMMENT
NON-PERSONNEL:		
Indirect Cost Overhead Rate (full)	26.5%	Held constant from prior FY
Indirect Cost Overhead Rate (half)	13.25%	Web CE revenue
Grant Rate (preliminary)	23.08%	Federal rate
Endowment Spending Rate	5.0%	Provisional until February 2021 Endowment Trustees' approval
Bank Service Fees	2.85%	GL Line (5122) Bank S/C
Subscription Processing (IUT)	\$6.50 & \$6.75 RDA	GL Line (5903-4)
Registration Processing Fee	\$5.75	
PERSONNEL:		
Salary Increase	2.0%	Commencing January 1, 2022
Furlough Savings (# days)	zero	
Benefits expense will be derived via formula calculations within Prophix		
Employee Benefits	System generated	Formulas in budget template
Employee Benefits – Temps & OT	System generated	Formulas in budget template
Attrition %	4.5%	Formulas in budget template