

# Constitution of the American Library Association Student Chapter

Ratified October 2017

## Article I. Name

The name of the organization will be American Library Association Student Chapter, henceforth referred to as ALA@SI.

## Article II. Mission and Purpose

The mission of the American Library Association Student Chapter is to promote awareness of, interest in, and involvement in libraries, librarianship, and information services among all students at the University of Michigan School of Information. To achieve our mission, we will create a space for discussing relevant issues; provide opportunities for professional development; and encourage participation in the University of Michigan community and beyond.

## Article III. Membership

ALA@SI establishes membership primarily to help maintain our listserv and to manage voting in elections. Any School of Information student who desires to be a member is eligible to join the ALA U of M Maize Page and the official listserv.

An officer may be removed from his or her position if, firstly, the members agree through consensus that the officer has not been fulfilling his or her duties and, secondly, that the officer should be removed. Elections for a replacement officer will then be conducted.

A member may be removed from the group if she or he has not attended any meetings over the course of the semester. As attendance at meetings is merely a fact, this can be checked with the secretary at the end of any semester and members can subsequently be removed. Members are able to reinstate their membership at any time.

The organization also reserves the right to remove any member for cause including but not limited to harassment, violent or other disruptive behavior, misuse of organization resources, or general misconduct. Such a removal must be authorized by consensus decision of the current organization officers.

ALA@SI is committed to a policy of equal opportunity for all persons and does not discriminate on the basis of race, color, national origin, age, marital status, sex, sexual orientation, gender identity, gender expression, disability, religion, height, weight, or veteran status in its membership or activities unless permitted by university policy for gender specific organizations.

Upon joining the organization, all members agree not to undermine the purpose or mission of ALA@SI.

## Article IV. Officers

The ALA@SI officer board does not have official positions. Each officer board will have between 4 and 6 officers. Each group of officers will divide responsibilities and roles among themselves, according to local and emerging needs. ALA@SI will elect at least two officers each semester, and officers will normally serve two-semester terms. This election process ensures that the officer board always has at least two officers with experience and institutional knowledge.

The ALA@SI Officer Board may form ad hoc committees of ALA Student Chapter members (including officers and non-officers) as the need arises, such as for planning events.

ALA@SI officers should ensure that the following roles are covered at any given time:

- Someone who leads meetings, sets agenda items, ensures that tasks are delegated equitably among all officers.
- Someone who will serve as the primary liaison between ALA@SI student affairs office and between ALA@SI and SOAS / Maize Pages.
- Someone who will be responsible for monitoring ALA@SI funds and reimbursement.
- Someone who will be responsible for taking minutes of all ALA@SI meetings and activities, and who will be responsible for organizing the group's files.
- Someone who will be primarily responsible for maintaining ALA@SI's web presence, which includes its website and social media presence.

These roles can be divided, recombined, and shifted at the discretion of ALA@SI officers. These roles do not necessarily represent all required officers, but are rather intended to convey the broad categories of responsibilities.

## Article V. Operations

All student members of ALA@SI may vote in elections and in changes to the constitution. ALA@SI Officers may select voting processes according to whatever is most expedient. ALA@SI

Officers will give due notice to members via email about participation in elections and changes to the constitution.

## Article VI. Finances

ALA@SI will finance the activities it engages in by the following means:

1. Fundraising through sales of ALA@SI paraphernalia
2. Direct funding from the School of Information Student Group Fund

## Article VII. Amendments

The ALA@SI Officers will announce proposed constitutional changes to all members. Constitutional changes must be approved by an in-person vote of members, and members must have the ability to provide feedback to members. Constitutional changes can be approved by a majority of those members present at the vote.

## Article VIII. Impeachment

Any officer of ALA@SI in violation of ALA@SI's purpose or constitution may be removed from office as follows:

- A written request by at least three members of ALA@SI submitted to the officer
- The officer may respond at the next meeting
- A majority vote is necessary to remove the officer.

## Article IX. Statement of Compliance

By completing the registration process, we agree to abide by the University's policies. We understand that the organization's registration is contingent on the acceptance of these policies.

## Article X. Ratification

This Constitution must be ratified by consensus of the current officers, after soliciting and considering feedback and suggested revisions from the current members of ALA@SI.

The organization shall undertake a process of Constitutional review and re-ratification on a biannual basis.

This constitution was ratified at a meeting of the ALA@SI officers on October 25, 2017.