**Drexel University Libraries & Archives Student Association (DULASA)**

**Institutional Affiliation**

Drexel University, Philadelphia, PA

Library and Information Science Master’s Degree Program

College of Computing and Informatics

**Parent Student Organization**

The Graduate Student Association

**Academic Year 2016-2017**

Revised August 31st, 2016

**Constitution

Article I**

The official name of this organization shall be the Drexel University Libraries & Archives Student Association. It may go by the abbreviated form, DULASA, which is the acronym of its official name.

**Article II**

The purposes of this organization are:

1. To facilitate and encourage participation in regional and national Library and Information Science (hereafter referred to as LIS) professional organizations. Depending on the interest of our membership on a given year, these might include:
	1. The ALA’s (American Library Association) CRO (Chapter Relation’s Office (Chicago); ALA’s SASCO (Student and Student Chapter Outreach Committee) of the ALA’s NMRT (New Member Round Table)
	2. The Philadelphia Chapter of the SLA (Special Library Association)
	3. PACSCL (The Philadelphia Area Consortium of Special Collections Libraries)
	4. PaLA (The Pennsylvania Library Association);
	5. GPLLA (The Greater Philadelphia Law Library Association)
	6. The Philadelphia Chapter of the MLA (Medical Library Association)
	7. Others…
2. To increase the awareness and use of resources of the different regional and national LIS organizations, including publications, promotional materials, scholarships, and conferences.
3. To provide a local forum for the exchange of ideas and information about trends, issues, and opportunities in the profession: this may take the form of
	1. Weekly or bi-monthly Study Groups and Article Clubs
	2. Field Trips
	3. Speaker and Panel Events
	4. Webinars
	5. Online forums
4. To develop skills and relationships that will enable students to have a creative impact on the profession.
5. To promote involvement in professional activities.
6. To increase awareness of the national issues on Library and Information Science.
7. To foster a community among LIS program students who are often online distance learners and who, by a growing number every year, complete the program purely online.
8. To perpetuate the club’s existence as new officers and members complete their degrees and move on to professional careers.

**Article III**

All members of this organization shall be currently enrolled in the Library and Information Science Program at Drexel University. Members may be full-time or part-time students living in the Greater Philadelphia region, as well as online distance learners.

**Article IV**

1. The Officers of this organization shall consist of a President, Vice-President, Treasurer + Secretary.
2. The Executive Board shall consist of the Officers and the Faculty Advisor as Member Ex-Officio.
3. The Officers shall have the following responsibilities:

**President**

1. Be responsible for planning and coordinating activities in cooperation with the Executive Board and the General Membership.
2. Be tasked mostly with external communication duties (event programming with outside collaborators, speakers, & the institutions that accept field trips).
3. Delegate and oversee committees as they are formed and run.
4. Serve as the main point-of-contact with the Graduate Student Organization, Graduate College, and Office of Student Life.
5. Keep the forms and documents on the club’s DragonLink profile (the university’s current student organization software platform) up-to-date.
6. Shall have primary responsibility for membership and officer recruitment.

**Vice-President:**

1. Shall assume the duties of the President in the latter's absence and shall assume the office of the President should it become vacant during the stated term of office.
2. Assist the President with the duties of the executive office.
3. Be tasked mostly with internal communication duties (i.e, corresponding with members)
4. Given his/her level of interest and skill, shall maintain the club’s Web and Social Media presence until these responsibilities can be delegated to a Webmaster.
5. Until an Online Liasion/Officer is recruited, do the most out of all the Officers to involve online/ distance learners. (Given the nature of this program, this is the largest percentage of potential student members we are trying to reach.)

**Secretary + Treasurer:**

1. Have primary responsibility over the organization's finances.
2. Assume record keeping duties of the organization's meetings and functions.
3. Provide copies of the current constitution and make members aware of its existence
4. Given his/her level of interest and skill, shall maintain the club’s Web and Social Media presence until these responsibilities can be delegated to a Webmaster.

**Article V**

Committees and regional/chapter liaisons shall be appointed as necessary by the Executive Board.

**Article VI**

Articles added to this Constitution may be introduced by any member at any meeting or by petition to the Executive Board.

**Article VII**

This constitution will be annually reviewed by the club’s Executive Board and its Parent Organization, the Graduate Student Association.