

## **GLISA Constitution**

Constitution of the Associated Graduate Student Chapter of the American Library Association  
Texas Woman's University  
Denton, Texas  
Revised June 2018

### **PREAMBLE**

The students enrolled in the Graduate Program of the School of Library and Information Studies do hereby establish the Student Chapter of the American Library Association, which shall further be known as GLISA, an acronym for the Graduate Library and Information Studies Association, serving as the local social arm of the chapter.

### **I. PURPOSE**

GLISA shall promote the social, cultural, intellectual, and professional growth of its members in support of the School of Library and Information Studies. It will also facilitate and encourage participation in the American Library Association as well as members' state library associations. As the MALS and MLS degrees are both distance education programs, all communication and advertisement will take place online. Correspondence and announcements will be available by student email, personal email, Blackboard or social networking sites. GLISA's purpose is to form a community based on similarities and the common thread of librarianship.

### **II. MEMBERSHIP**

1. All members of this organization shall be currently enrolled at Texas Woman's University in the School of Library and Information Studies.
2. Members of GLISA must also be members of the American Library Association.
3. Faculty of the School of Library and Information Studies are hereby designated as honorary members and are entitled to all the privileges of membership with the exception that they cannot vote.

### **III. FINANCES**

1. GLISA shall not collect dues.
2. GLISA Officers may raise funds through the sale of GLISA merchandise or fundraisers.

### **IV. ACTIVITIES**

1. The Chapter shall hold a general membership meeting at the beginning of each semester.
2. Activities and programs will be planned in accordance with the purpose set forth in Article I.

### **V. OFFICERS**

1. The officers of this organization shall consist of a President, Vice-President (President-Elect), Secretary, Treasurer, and Web Administrator.

2. It shall be the responsibility of these officers to plan and administer the activities of this organization.
3. Responsibilities:
  - The President shall preside at all meetings, direct the activities of the other officers, and oversee matters concerning membership, publications, and GLISA-sponsored projects and activities.
  - The Vice President will serve as the President Elect, and must commit to being an officer for two years. S/he shall be responsible for publicizing the activities of the association. S/he will serve as editor of the GLISA newsletter.
  - The Secretary shall record the minutes of every GLISA meeting and make them available to members on the GLISA Blackboard site. S/he will also manage membership lists and updates. Additionally, the Secretary will write notes of appreciation where appropriate on behalf of the chapter. S/he will create drafts for correspondence, advertisement, marketing, etc.
  - The Treasurer shall manage the GLISA bank and Paypal accounts. S/he will keep accurate records of merchandise and other financial matters transacted by GLISA. The Treasurer will also manage and bestow scholarships as appropriate.
  - The Web Administrator shall update and maintain GLISA's online presence, including the Blackboard site, GLISA website, and social networking sites.

#### VI. FACULTY ADVISOR(S)

1. The Faculty Advisor(s) shall be recommended by the Director of the School of Library and Information Studies and approved by the members of the Student Chapter. The Faculty Advisor(s) shall act as liaison between the Student Chapter and the American Library Association, School of Library and Information Studies, and Texas Woman's University.
2. The Faculty Advisors shall provide an orientation of membership to ALA and direct the election of officers.
3. Faculty Advisors' positions will be up for review/discussion every two years.

#### VII. EXECUTIVE BOARD

The Executive board shall consist of the Officers and the Faculty Advisors as Ex-Officio Members.

#### VIII. ELECTIONS AND TERMS OF OFFICE

1. Nominations of officers shall be coordinated by the GLISA Officers as needed each semester.
2. Elections shall take place via GLISA online forums.
3. Terms of office for all offices, except the Vice President shall be for one year, with no restrictions on the number of incumbencies.

4. Vacancies on the Board shall be filled under the direction of the Faculty Advisors with a vote of the Executive Board.

#### IX. COMMITTEES

Committees shall be appointed as necessary by the Executive Board.

#### X. PARLIAMENTARY PROCEDURE

All questions of parliamentary procedure shall be decided in accordance with the forms outlined in the most current edition of Robert's Rules of Order.

#### XI. AMENDMENTS

Proposed amendments to this Constitution may be introduced by any member at any meeting or by petition to the Executive Board. Ratification shall be determined by a majority of those present at the next meeting.

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