Section 1 - Contact Information

All answers should be from the last fully finished year.

Email *

dmikula@milibraries.org

Chapter *

Michigan

Name (of the person filling out this report) *

Debbie Mikula

Title or Chapter Affiliation *

- Executive Director
- Chapter Councilor
- President
- Vice President
- Other
Chapter Address *

3410 Belle Chase Way, Lansing, MI 48911

Is there a separate school library/AASL Chapter in your state (regional chapters can skip this question)

- [ ] Yes
- [x] No

Is there separate academic or college library associations (ACRL Chapters) in your state?

- [ ] Yes
- [ ] No

Section 2 - Management

How is your association managed?

- [x] Paid Staff
- [ ] Contract with Management Company
- [ ] All Volunteer
- [ ] Other: ___________________________  

https://docs.google.com/forms/d/1qocZkKHcrCKjLvyD8UV5ePe2n9H5gnMn523IUEean4/edit#responses
If other, please explain

If paid staff what is the number of FTE or PAID staff in your chapter? (e.g., 0, 1, 2, 3 . . . )

5.2

List paid staff by title and FTE (e.g., Director FTE 1)

Executive Director FTE1, Program and Event Director FTE1, Membership and Communications Director FTE1, Administrative Assistant FTE1, Database Coordinator FTE1, Graphic Designer FTE.2

If using a management company, what is the name of the firm?

How many years have you contracted with the firm?

Did you make changes to your management structure/organization in the last two years?

☐ Yes

☐ No
If yes, please explain what changes were made.

Is your Chapter Counselor a board member?

- Yes
- No
- Ex-officio member

What membership management software do you use?

Memberclicks

Section 3 - Financials

Fiscal Year Reporting (Include start date and end date (should be the last fully finished year))

July 1 start date, June 30 end date

What is the final revenue for the fiscal year (answer requires a figure rounded to the nearest dollar)

779614
What is the final expense for the fiscal year (answer requires a figure rounded to the nearest dollar)
669370

What was the total of unrestricted net assets (round figure to the nearest dollar)
707020

Section 4 - Membership structure (please use current numbers, not from end of last fiscal year)

Chapter Membership (renewal period) *

- Anniversary
- Calendar
- Other (Please specify below)

Please specify if you selected 'other' above

Organization Members - fiscal year, Individual Members - anniversary

Have you adjusted your membership rates in the last two years for any category, please say what changes?

- increase organizational dues by 1%
Dues Structure for regular personal members

- Graduated (fee levels based on salary)
- Flat (one fee)
- Percentage (e.g., $3 per $1,000 of salary)
- Other: 

If graduated by salary what is the highest fee?

If graduated by salary what is the lowest fee?

If flat fee what is that fee?

85 - affiliated individual, $50 - trustee, $170 unaffiliated

If percentage of salary what percentage of salary is the fee?

If you have a separate support staff category, what is the fee?
What is the fee for students?
42

What is the fee for trustees?
50

What is the fee for institutional members (list if more than one by size)
Range - $120 - $11,200

Do your library/institution memberships allow staff/certain number of staff to become personal members of the association?

- [ ] Yes
- [x] No

Section 5 - Membership (continued)

Total number of members
3000

Number of personal or regular members
1400
Section 1 - Contact Information

Number of staff support members - only if set up as a separate fee category or reported and designated by chapter

Number of student members?
50

Number of trustee members?
1000

Number of library/institution members?
400

Other members (list type and totals)

Did you do any special discounts for members during the pandemic who were facing financial insecurity?
no
Since the pandemic began (March 2020) has your membership grown, declined, stayed same?

- Grew
- Declined
- Remained the same

If grown or declined list approximate percentage:

Was your last conference virtual or in-person?

- Virtual
- In-person
- N/A

Please list the fees for your conference:

95
How many people attended your conference?

625

If your conference was virtual, which platform did you use? Please provide as much information about the platform as possible.

HopIn

List your most successful events held during conference. Please also include outstanding speakers, keynotes, topics.

all

Section 7 - State and Local Advocacy

Does your association have a legislative/advocacy committee?

- Yes
- No

Would you like more support using Engage, the virtual advocacy tool provided by ALA?

- Yes
- No
- Our association is already a pro!
How strong is your association's relationship with the legislatures in your state?

- [ ] 1 Not very strong
- [ ] 2
- [ ] 3
- [ ] 4
- [ ] 5 Strong

Did you contract with a lobbyist last year?

- [X] Yes
- [ ] No
- [ ] Not last year, but we plan to this year.

If no, have you contracted with a lobbyist before and when did you stop?

Section 8 - Equity Diversity and Inclusion

Does your association have an Equity, Diversity, Inclusion Committee?

- [ ] Yes
- [X] No
Is Equity, Diversity and Inclusion in your strategic plan/implementation?

- [ ] Yes
- [ ] No

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