Introduction

The ALA Library Capacity Building Grants is an initiative of the American Library Association. The grants will assist libraries at academic Minority Serving Institutions (MSI) across the United States and US Territories that have experienced economic hardship due to the consequences of the pandemic and its aftermath, which has impacted their ability to serve their students, especially traditionally underserved populations.

Before starting, read the grant FAQ and carefully review the requirements below in each category for the grant.

For questions, please contact the American Library Association (ALA) Chapter Relations Office staff at or cro@ala.org, 1-800-545-2433, ext. 3200

The deadline for this application is Wednesday, May 24, 2023 at 11:59 PM (CT).

To begin, please answer the question below "Project Name" by typing the following in the response text box: ALACAPACITY

Project Name*
(Please write the eleven-letter project name ALACAPACITY in the box below)

Character Limit: 11

Applicant Details

First Name*

Character Limit: 250

Last Name*

Character Limit: 250

Pronouns

Character Limit: 250

Title*

Character Limit: 250
Library Name*
_Character Limit: 250

Institution*
_Character Limit: 250

Address 1*
_Character Limit: 250

Address 2
_Character Limit: 250

City*
_Character Limit: 250

State/Territory*
Find your state/territory abbreviation.

Choices
AK
AL
AR
AS
AZ
CA
CO
CT
DC
DE
FL
GA
GU
HI
IA
ID
IL
IN
KS
KY
LA
MA
MD
ME
MI
MN
MO
MP
Zip Code*
9 digits, xxxxx-xxxx. To find your 4-digit sort code, visit the U.S. Postal Service Look Up a Zip Code webpage.

Character Limit: 10

Email Address*

Character Limit: 250

Library Website URL (if applicable)

Character Limit: 250

How did you learn about this opportunity?*

Choices
ALA Connect
ALA.org
Received an email
Social media
Word of mouth
Other

If you selected "Other" please specify below.
Character Limit: 250

Institution Questions
Please answer the following questions about your institution.

Institution Type*
Choices
Doctoral
Masters
Baccalaureate
Associate

Minority Serving Institution Designation (check all that apply):*
Minority Serving Institution Definition
Choices
Historically Black College or University
Hispanic-serving Institution
Tribal College or University
Alaska Native-serving Institution
Native Hawaiian-serving Institution
Predominantly Black Institution
Asian American-serving institution
Native American Pacific Islander-serving institution

Total Number of Students*
Character Limit: 20

Total Full-time Students*
Character Limit: 20

Total Part-time Students*
Character Limit: 20

Racial Demographic of Student Body*
Enter the percentage number in the fields below.

Black (BK) =*
Character Limit: 3
Hispanic (HL) Percentage =*
*Character Limit: 3

Asian (AS) Percentage =*
*Character Limit: 3

Native/Indigenous (NI) Percentage =*
*Character Limit: 3

White (WH) Percentage =*
*Character Limit: 3

Mixed Race (MR) Percentage =*
*Character Limit: 3

Unknown Not Reported (NR) Percentage =*
*Character Limit: 3

**Library Questions**

Please answer the following questions about your library.

Current Budget in dollars (round to nearest thousand)*
*Character Limit: 20

Staff FTE (Full-time equivalent)*
*Character Limit: 10

Has the library had budget cuts in past three years?*

Choices
Yes
No

If yes, what has been the percentage?*

*If no, select "Not Applicable"

Choices
Not Applicable
0-5
5-10
10-15
15-20
20-30
Over 30
Which budget areas have been cut by percentage (e.g. staffing, materials, databases)*

If you have not had budget cuts, please enter "N/A".

Character Limit: 250

Are you expecting budget cuts in the upcoming year?*

Choices
Yes
No

If yes, what is the proposed percentage cut?*
If no, select "Not Applicable"

Choices
Not Applicable
0-5
5-10
10-15
15-20
20-30
Over 30

Narrative Questions

Library Impact on Community*
Describe your library and how it serves the community (students faculty, others).

Character Limit: 2000

Pandemic Impact on the Library*
Describe the impact the pandemic and aftermath has had on the community you serve and library service.

Character Limit: 2000

Target Audience*
Describe the target audience for which your are applying for grant funds.

Character Limit: 2000

Use of Grant Funds*
Describe how you will use the grant funds to support/services the needs of the target audience.

Character Limit: 2000
Outcomes*
Describe the anticipated outcomes and impacts of the grant on your target audience and how you will measure.

*Character Limit: 2000

Budget
Using the Project Budget Template, provide a short description of each item you are requesting funding. Include the amount, total number, and total cost. You will need to calculate the grand total once you have completed the template. For the total cost for each of the items listed please round to at least the 100’s. Ex. $2,400, $2,500, $3,000. You may add cells as needed. The final total should be $10,000.

Upload your completed Project Budget below. *

*File Size Limit: 10 MB

Certify Authorization to Submit Application
An application for ALA Library Capacity Building Grants is an application for a grant from ALA, using funding provided by the Mellon Foundation. ALA is required by law to ask applicants to identify for each application a Certifying Official, who is authorized to submit applications for funding on behalf of the applicant organization. To complete this section, you must enter all of the information that is requested.

Certifying Official First Name*

*Character Limit: 250

Certifying Official Last Name*

*Character Limit: 250

Certifying Official Title*

*Character Limit: 250

Certifying Official Institution*

*Character Limit: 250

Certifying Official Email Address*

*Character Limit: 250

Certification*
By checking this box and submitting this application, the authorized representative for the applicant organization certifies that all statements contained herein are true and correct to the
best of their knowledge and belief, and that the applicant organization (including, when pertinent, each additional library branch on whose behalf it is applying) is neither presently debarred, suspended, proposed for debarment, declared ineligible, nor voluntarily excluded from participation in this transaction by any federal department or agency.

NOTE: You can check the status of your institution with regard to debarment at the website of the System for Award Management (SAM.gov).

Choices
I agree

Certification Date (today's date)*
Character Limit: 10

Review and Submit
Please review your application to ensure a complete submission. Once you have completed your review, click "Submit" in the bottom right corner of your screen.

You cannot make changes to your application once it has been submitted. Late or incomplete applications will not be reviewed.

Ensure you receive messages regarding your application! Emails regarding your application status will come from administrator@grantinterface.com. Please save this email address as a contact to prevent notification emails from being marked as spam.