

Policy No: J-15

Subject: Committee Commission: CAEP Coordinating
(Council for the Accreditation of Educator Preparation)

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Effective Date: 6/23/17

Revision Date(s):

Review Date(s):

Review Responsibility: AASL Board of Directors, AASL Bylaws and
Organization Committee

Policy Statement:

The AASL CAEP Coordinating Committee will work with the ALA Office of Accreditation staff to coordinate the responsibilities associated with ALA's participation in the CAEP accreditation process.

Focus:

Primary: AASL Executive Committee, AASL CAEP Coordinating Committee

Purpose:

To describe the duties of the CAEP Coordinating Committee.

Procedure:

Committee objective(s):

1. Work with the ALA Office of Accreditation staff to coordinate the responsibilities associated with ALA's participation in the CAEP accreditation process.

Committee composition:

1. The chair is appointed by the AASL President-Elect for a one-year term. Prior CAEP Coordinating Committee experience is required. Position is limited to four consecutive years. May resume committee chair position after one year off the CAEP Coordinating Committee.
2. Committee members should consist of a minimum of eight members, appointed by the AASL President-Elect for two-year terms. Prior CAEP experience preferred. Position is limited to two consecutive terms.

Committee responsibilities:

1. Works with the ALA Office for Accreditation to develop and deliver informational meetings about the CAEP process at the ALA Midwinter Meeting and ALA Annual Conference.
2. Works with the ALA Office of Accreditation to deliver training in program review at the ALA Midwinter Meeting and ALA Annual Conference.
3. Develops information materials in print and electronic formats about the CAEP process for distribution.
4. Recruits individuals to serve as program reviewers.
5. Encourages programs in CAEP schools to submit to the program review process.
6. Acts as liaison to other ALA bodies with an interest in accreditation of library programs.
7. Recommends individuals qualified to serve in various CAEP positions to the AASL Board of Directors.
8. Revises school library program accreditation standards as needed based on revised AASL standards and CAEP requirements.