

Policy No: J-2

Subject: Committees Commission: Bylaws and Organization

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Effective Date: 6/23/17

Revision Date(s):

Review Date(s):

**Review Responsibility:** AASL Board of Directors, AASL Bylaws and Organization Committee

**Policy Statement:**

The AASL Bylaws and Organization Committee is responsible for reviewing, revising, amending, and drafting bylaws or policy and making recommendations to the AASL Board of Directors.

**Focus:**

Primary: AASL Board of Directors, AASL Bylaws and Organization Committee

**Purpose:**

To describe the duties of the AASL Bylaws and Organization Committee.

**Procedure:**

Committee objective(s):

1. Review all requests for bylaw changes and make recommendations to the AASL Board for appropriate action, ensuring no conflict with ALA Bylaws or Policies.
2. Review all AASL policies bi-annually based on the review date listed on each policy, and submit any recommended edits or changes to the AASL Board of Directors for approval.

Committee composition:

1. The chair is appointed by the AASL President-Elect for a one-year term. Prior AASL Bylaws and Organization Committee experience is required. The chair position is limited to four consecutive years. The chair may resume the chair position after one year off the committee.
2. The committee should consist of no more than five members, each member appointed by the AASL President-Elect for two-year terms. The committee member position is limited to two consecutive terms.

Committee responsibilities:

1. Reviews all requests for bylaws changes and makes recommendations to the AASL Board for appropriate action.
2. Reviews all requests for new policies or changes to policies.
3. Reviews and updates AASL policies per review date schedule.
4. Ensures that AASL Bylaws and policies fall within the parameters of ALA Bylaws and Policies.