

Policy No: G-6

Subject: Speaker and Presenter Honorarium/Travel Stipends

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Effective Date: 6/23/17

Revision Date(s):

Review Date(s):

Review Responsibility: AASL Board of Directors, AASL Staff

Policy Statement:

AASL will award honoraria to speakers who participate in AASL education programs.

Focus:

Primary: AASL Staff, AASL Board of Directors, Programming Volunteers

Definition:

Speakers and presenters are individuals contracted to prepare and present educational content for AASL.

Speaker: The term speaker refers to a person who makes a presentation at a general session, a keynote or the main speaker for an AASL event.

Presenter: Presenters are persons who make presentations at other sessions, such as concurrent sessions, ticketed events, and webinars

Purpose:

To define guidelines for awarding honoraria for AASL education courses.

Procedure:

1. The following honoraria fee structure will be applied:
 - a. AASL online course speakers will receive an agreed-upon writer's fee for the development of their course content as well as 25% of the registration fees as honorarium per course offering, with the fee split between speakers if there is more than one presenter.
 - b. AASL pre-conference presenters will receive \$500 for half-day sessions and \$1,000 for full-day sessions, with the fee split between presenters if there is more than one.
 - c. If a presenter is under a contract, which includes presenting a pre-conference as part of a larger agreement, the compensation specified under the active contract will be honored.
 - d. AASL National Conference general session speakers will receive a negotiated fee that is within the approved budget.
 - e. Authors making appearances as a speaker or presenter at any AASL event will not receive honorarium or travel stipends.
 - f. Other in-person event speakers will receive a negotiated fee that will stay within the approved budget (e.g., non-national conference year event).
2. The following speaker travel stipends will be applied:
 - a. Speakers for in-person events may have their travel covered per their negotiated contract.

- b. A 10% variance will be accepted due to the fluctuation of some travel costs.
- 3. The AASL Executive Director, in consultation with the AASL President and AASL Treasurer, may approve offering a travel stipend for those speakers who fall outside of the parameters listed in this policy.
- 4. For presenters not listed (e.g., concurrent session presenters, IdeaLab presenters, webinar presenters, etc.) and others not listed are, by definition, not considered speakers. A stipend or honorarium is not offered and would need to be considered as an exception.