

Policy No: C-8

Subject: AASL ABC-CLIO Leadership Grant

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Effective Date: June 27, 2015

Revision Date(s):

Review Date(s):

**Review Responsibility:** Awards Committee

**Policy Statement:**

The AASL ABC-CLIO Leadership Grant is given to school library associations that are AASL Affiliates for planning and implementing leadership programs at the state, regional, or local levels.

**Focus:** Members

**Purpose:** To outline the process for submission of nominees and selection of the AASL ABC-CLIO Leadership Grant recipient.

**Procedure:**

1. The applicant must be an AASL Affiliate Organization in good standing.
2. The following criteria will be used in the selection process:
  - Program objectives are clear.
  - Nature and importance of desired leadership qualities are specified.
  - Intended participant group is well defined.
  - Plan of action and calendar are included.
  - Budget is well planned.
  - Evaluation plan is valid and follow-up activities are appropriate.
  - Program has merit for replication by other affiliates.
3. The recipient organization is responsible for providing a final written report, which will include an itemized statement of expenses, an evaluation of the results, and suggestions for improvement. The organization is also responsible for presenting a brief oral report at the Affiliate Assembly meeting during the ALA Midwinter Meeting following the completion of the project.
4. One award will be given annually. The committee may choose during any given year to not select a recipient for the award.
5. Nominations for the AASL ABC-CLIO Leadership Grant will be due February 1 of each year.
6. The subawards committee will:
  - a. Judge nominees utilizing a standardized scoring rubric
  - b. Vote on the nominee(s) prior to April 1 of each year
7. The chair of the subawards committee, in coordination with the board and staff liaison, will announce the award winner in the form of an Information Report at the Spring Executive Committee meeting.
8. The recipient will be sent a congratulatory letter from the Awards Committee Chair and AASL President. The nominator of the award recipient will be notified of the nominee's honor.
9. All candidates that were not successful in receiving the grant will be sent a notification letter from the

Awards Committee Chair and AASL President.

10. AASL Headquarters will prepare the award, which includes:

- Press release
- Certificate with recipient's name
- Recognition in Awards Ceremony material
- Recognition in *Knowledge Quest* and *Hotlinks*

10. Award sponsorships are set for automatic renewal. AASL must be notified in advance if an award will no longer be supported the following year by the current sponsor. The deadline for notification is May 1.