

Policy No: C-4

Subject: AASL Distinguished Service Award

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Effective Date: June 27, 2015

Revision Date(s):

Review Date(s):

Review Responsibility: Awards Committee

Policy Statement:

The AASL Distinguished Service Award recognizes an individual member of the library profession who has, over a significant period of time, made an outstanding national contribution to school librarianship and school library development.

Focus: Members

Purpose: To outline the process for submission of nominees and selection of the AASL Distinguished Service Award recipient.

Procedure:

1. The applicant (nominator) must be an AASL personal member.
2. Current AASL Directors and Board members are ineligible for nomination.
3. Individuals nominated should have demonstrated achievements in one or more of the following areas:
 - Service and visionary leadership to the organized profession through AASL and related organizations
 - Significant and influential research on school library programs
 - Publication of a body of scholarly and/or theoretical writing contributing to school library development
 - Influencing the planning and development of exemplary school library programs through legislative efforts, implementation of models, establishment of guidelines, or the teaching and/or mentoring of future library professionals
4. One award will be given annually. The committee may choose to not select a recipient for the award.
5. Nominations for AASL Distinguished Service Award will be due February 1 of each year.
6. The subawards committee will:
 - a. Judge nominees utilizing a standardized scoring rubric
 - b. Vote on the nominee(s) prior to April 1 of each year
7. The chair of the subawards committee, in coordination with the board and staff liaison, will announce the award winner in the form of an Information Report at the Spring Executive Committee meeting.
8. The recipient will be sent a congratulatory letter from the Awards Committee Chair and AASL President. The nominator of the award recipient will be notified of the nominee's honor.
9. All candidates who were not successful in receiving the award will be sent a notification letter from

the Awards Committee Chair and AASL President.

10. AASL Headquarters will prepare the award, which includes:

- Press release
- Plaque inscribed with recipient's name
- Recognition in Awards Ceremony material
- Recognition in *Knowledge Quest* and *Hotlinks*

11. Award sponsorships are set for automatic renewal. AASL must be notified in advance if an award will no longer be supported the following year by the current sponsor. The deadline for notification is May 1.