

## **Policy No: H-4**

### **Subject: AASL Chapter Communications**

**Number of pages:** 2

**Effective Date:** June 23, 2017

**Revision Date(s):** June 24, 2022

**Review Date(s):**

**Review Responsibility:** AASL Bylaws and Organization Committee, AASL Board of Directors

#### **Policy Statement:**

AASL Chapter delegates may bring forward concerns and commendations through the AASL Chapter Assembly to AASL.

#### **Focus:**

AASL Chapter Assembly, AASL Board of Directors, AASL Members

#### **Purpose:**

To define the process of communication from AASL Chapter Delegates to AASL and from AASL to AASL Chapter Delegates.

#### **Procedure:**

1. Delegates may report concerns of the affiliated state chapter to the AASL Chapter Assembly by submitting a resolution to the AASL Chapter Coordinating Team (ACCT). Two types of Resolutions are utilized by the AASL Chapter Assembly:
  - a. Resolution requesting action be taken by the AASL Chapters Assembly or AASL Board of Directors (formerly called a Statement of Concern).
  - b. Resolution commending a program, event, or product (formerly called a Statement of Commendation).
2. The following submission process for resolutions should be followed:
  - a. Any AASL Chapter delegate may submit a resolution. Resolution may initially be discussed and drafted during an AASL Chapter Affinity Group
  - b. Final statements of resolutions are submitted to ACCT for consideration and passed to the AASL Chapter Assembly for review and voting.
  - c. Resolutions requesting an action taken by the AASL Board of Directors may be submitted at any time and action will be taken as needed.
  - d. Resolutions commending a program, event, or product may be submitted at any time and voting will occur at the AASL Chapter Assembly held during the ALA Annual Conference. For inclusion in the ALA Annual

Conference agenda, commending resolutions must be received by May 15.

3. The AASL Chapter Chair will present the final resolutions to the AASL Board of Directors for consideration.
  - a. The AASL Board of Directors will review resolutions requesting action during meetings as needed and decide on appropriate action.
  - b. The AASL Board of Directors will review and vote on commending resolutions at the first AASL Board of Directors meeting after the ALA Annual Conference.
  - c. The AASL Director-at-Large, Chapters will communicate the Board actions to the ACCT.
  - d. The AASL President will present action steps and any reasoning for any non-action to the AASL Chapter Assembly no later than during the January or February assembly meeting (formerly held at the AASL Midwinter Meeting).
  - e. AASL Chapter Delegates will disseminate results to chapter membership.
  - f. AASL staff will disseminate results to AASL membership.