

ACTION PLAN WORKSHEET FOR *School Librarians as Learning Leaders: An Administrator's Guide*

For additional information see “Tips & Scenarios for Using ‘School Librarians as Learning Leaders: An Administrator’s Guide’” at: <http://www.ala.org/aasl/learningleaders>.

With whom will you share these resources? (Target Audience):
Who will be in charge of sharing the resources?
How will you share these resources?
<input type="checkbox"/> Face to face meetings <input type="checkbox"/> Presentations: _____ <input type="checkbox"/> Professional Development sessions <input type="checkbox"/> School, district, or state communications (web links, newsletters) <input type="checkbox"/> Social media Other: Details:
When will the resources be shared?
For example: <input type="checkbox"/> Meeting a new principal <input type="checkbox"/> Beginning of the school year <input type="checkbox"/> Goal setting meetings <input type="checkbox"/> End-of-year meeting <input type="checkbox"/> Special opportunities (e.g., School board, Parent group, District, Staff, etc.) Other: Things to consider:

Identify the intended outcome of this advocacy effort. What are you asking your target audience to recognize, understand, or do?

How will you communicate the connection between the school library and your intended outcome?

List goals/messages/talking points that will connect with your principal (or other target audience) or align with your school priorities:

Describe a local example of the impact of the school library as it relates to your needs or goal.

How will you know if your efforts have been productive? (Assessment)

NOTE: After you implement your action plan, please fill out the AASL Usage Survey at: <http://www.ala.org/aasl/learningleaders>.