

YALSA Board of Directors Meeting
ALA Midwinter Meeting, San Antonio
January 20-25, 2006

Topic: O & B Report

Background: O & B has been working on several projects that are now ready for Board approval.

Action Required: Discussion/Decision

1. We attempted to standardize the wording on the selection/award committees and make changes per their request and request of the Board. See the attached documents.

2. We made requested changes to the nominating committee. Se attached documents

3. Change in the Publications Committee charge:

OLD - Function: To develop a publications plan in the areas of young adult services and materials, to identify topics to be covered and potential authors; to oversee and coordinate the YALSA publications plan; to regularly review all YALSA publications in all formats and make recommendations to the YALSA Board regarding those needing revision or elimination.

NEW - Function: To assist YALSA staff in developing and implementing a publications plan. To annually review all YALSA publications and make recommendations to the YALSA Board regarding those needing revision or elimination. To advocate for the profession by identifying possible publications both within and without the field of young adult librarianship, and encouraging members to submit articles relating to young adult librarianship to these publications. To assist the YALSA office in promoting YALSA publications and in creating and implementing incentives for individuals to publish with YALSA. To oversee the Editorial Advisory Board subcommittee, which serves as advisor to the editors of YALS and YAttitudes.

4. Created charges for the 2 Morris Tasks forces

Bill Morris Award P&P Taskforce Charge: The Bill Morris Award P&P Taskforce will develop the policy and procedures necessary for the establishment of the Bill Morris Award which recognizes first-time YA authors. In addition to developing the policy and procedures, this taskforce will find a co-sponsor or co-sponsors for the award from within the publishing industry. All tasks will be completed by Fall Executive Committee Meeting 2006.

Morris Institute Taskforce Charge: The Morris Institute Taskforce will develop plans for YALSA to provide a national institute, emphasizing YA literature, to be offered every two or three years. In addition to the institute plans, this taskforce will find a co-sponsor or co-sponsors for the award from within the publishing industry. All tasks will be completed by Fall Executive Committee Meeting 2006.

44 5. Made following changes to Research

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46 OLD - **Function:** To stimulate, encourage, guide and direct the research need of young
47 adult library service; to compile abstracts, disseminate research findings, and judge
48 applications for the Frances Henne/VOYA Research Grant.

49 NEW - **Function:** To stimulate, encourage, guide and direct the research needs of young adult
50 library service; to compile abstracts, disseminate research findings, and judge applications for the
51 Frances Henne/VOYA Research Grant, which will be awarded every-other year contingent upon
52 the availability of acceptable proposals.

53 6. Wrote the following charge for the joint RUSA/YALSA reference taskforce:

54 Charge: This joint Rusa and YALSA taskforce will develop reference guidelines for serving young
55 adults, ages 12 through 18, by mid-winter 2007. After the guidelines are endorsed at Midwinter
56 2007, the task force will also promote these reference guidelines through both RUSA and YALSA
57 journals, other appropriate journals, websites, applicable listserves and other applicable channels
58 until Annual 2008, or whenever the task is complete, depending upon which occurs sooner.

59 7. To be done at annual - work on and submit the function for the Web site Advisory committee

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60 **Alex Awards**
61 **Version 2 FINAL**

62 **Policies and Procedures**

63 **Background**

64 The Alex Awards were first given annually beginning in 1998. The titles were selected
65 by the YALSA Adult Books for Young Adults Task Force from the previous year's
66 publishing and were part of the Adult Books for Young Adults Project, which explored
67 the role of adult books in the reading lives of teenagers and was funded by the Margaret
68 Alexander Edwards Trust. Edwards was a young adult specialist for many years at the
69 Enoch Pratt Library in Baltimore. Her work is described in her book *Fair Garden and the*
70 *Swarm of Beasts*, and over the years she has served as an inspiration to librarians who
71 serve young adults. With the approval of the Trust, the task force appointed to develop
72 and implement the project named the awards the Alex Awards after Edwards, who was
73 called “Alex” by her friends.

74 The task force decided to select ten titles annually, and also decided to select a top ten list
75 rather than a single title or a long list because of the popularity of the concept and
76 because it parallels the Top Ten titles selected by the Best Books for Young Adults and
77 Quick Picks for Reluctant Young Adult Readers committees. The task force members
78 also believed that selecting more than one book provided a greater variety of titles,
79 whereas a longer list would be less selective than desired. A top ten list also allows for a
80 more balanced list—fiction and nonfiction, as well as various genres. The task force also
81 wanted to make diversity a priority in the lists.

82 In 2002 the Alex Awards were approved as an official ALA award, and the Task Force
83 was superseded by the Alex Awards Committee.

84 The major sponsor of the Alex Awards continues to be the Margaret Alexander Edwards
85 Trust. Booklist is also a sponsor.

86 **Charge**

87 The charge of this committee is to select from the previous year’s publications ten books
88 written for adults that have special appeal to young adults, ages 12 through 18. If ten
89 suitable candidates cannot be selected in a given year, the number of awards can be less
90 than ten.

91 **Criteria**

- 92 ▪ Published in the calendar year prior to the announcement.
93 ▪ Must come from a publisher’s adult list.
94 ▪ Works of joint authorship and editorship will be eligible.
95 ▪ Books published in another country in English or in the United States in
96 translation are eligible.
97 ▪ Selected from genres that have special appeal to young adults.

- 98 ▪ Are potentially appealing to teenagers.
- 99 ▪ Are well written and very readable.

100 **Committee Composition**

101 The Alex Awards Committee will consist of nine YALSA members including the Chair,
102 plus a consultant from Booklist. The committee members will be selected by the YALSA
103 Vice President/President-Elect in the Fall. Members will serve a two-year term, with the
104 possibility of reappointment for another two-year term. On an annual basis the Vice
105 President/President-Elect will designate one of the members to serve as Chair.

106 The Chair presides at all meetings of the committee and manages an electronic discussion
107 list created by the ALA Internet Coordinator at the request of the YALSA Program
108 Officer. The Chair is a voting member of the committee with all the rights and
109 responsibilities of the other members. The Chair **and/or administrative assistant** of the
110 committee will also contact publishers to obtain copies of nominated titles for all
111 committee members.

112 A consultant, appointed by the Booklist editor from among the magazine's Books for
113 Youth staff, may participate fully in all book discussions, in meetings as well as
114 electronically, but may not vote.

115 If the Chair desires, the Vice President/President-Elect of YALSA may appoint an
116 administrative assistant in consultation with the Committee Chair. The administrative
117 assistant will assist the Chair in duties that may include the following: maintaining the
118 nominations' database, tabulating votes, and other such duties assigned by the Chair. The
119 administrative assistant is a non-voting member of the Committee, and must be a YALSA
120 member.

121 **Nomination Process**

122 The Chair will accept nominations throughout the year, including those from the field. A
123 nomination form is available on the YALSA website. This form will ask for bibliographic
124 information and a brief explanation of why the title is deserving of an Alex Award.

125 **Field nominations require a second from a committee member.** Committee members
126 may nominate an unlimited number of titles. Neither publishers nor authors may
127 nominate their own titles. The deadline for nominations will be the end of the calendar
128 year. **A book must be read prior to its nomination or second by a member of the**
129 **committee. Books may be listened to in addition to being read but nomination and**
130 **voting may not be based solely on an audio version.**

131 The YALSA Office will arrange for an electronic discussion list for exclusive use by the
132 committee, so that discussions and nominations can take place throughout the selection
133 year. The Alex Awards Committee will also meet in closed meetings at the ALA Annual
134 Conference and the Midwinter Meeting to discuss nominated titles. All nominated titles
135 must be discussed. Only titles nominated may be discussed. At the discretion of the
136 Chair, straw votes may be conducted periodically. The sole purpose of such voting is to
137 guide discussion by revealing levels of support for individual titles.

Confidentiality

There will be no announcement of nominated titles. They will be kept confidential. All committee meetings/discussions are closed to the membership and the general public.

138 A simple majority vote will determine the winners.

139 The final list, with annotations written by the committee, will be due in the YALSA
140 Office and to the Booklist consultant before the end of the Midwinter Meeting, or to meet
141 a deadline set by Booklist. The list will then be included in the annual edition of ALA's
142 Guide to Best Reading and in an issue of Booklist (usually an April issue) as close as
143 possible to the dates selected for that year's National Library Week. Simultaneously, it
144 will be made available on the YALSA Web site. Lists of Alex Award winners will also
145 be widely distributed at subsequent YALSA programs and conferences.

146 Alex Awards can be presented at a program at the ALA Annual Conference if the
147 committee so desires. The author of each book selected will receive a medal that has been
148 designed by the Margaret Alexander Edwards Trust for the Alex Awards.

149 Relationship with Publishers

150 Committee members should not solicit publishers for free and personal copies of books.
151 If members are offered or receive unsolicited copies of books from their publisher(s),
152 they may be accepted. Committee members should not solicit publishers for favors,
153 invitations, etc. If members receive these, however, they will use their own judgment in
154 accepting. Publishers understand that such acceptance in no way influences members'
155 actions or selections.

156 Revision

157 These procedures will be subject to review - and possible revision by the YALSA Board
158 of Directors following the first two years of implementation.

159 Diversity

160 Librarianship focuses on individuals, in all their diversity, and that focus is a fundamental
161 value of the Young Adult Library Services Association and its members. Diversity is,
162 thus, honored in the Association and in the collections and services that libraries provide
163 to young adults.

164 Contact Information

165 Young Adult Library Services Association: phone: 312-280-4390; e-mail: yalsa@ala.org.

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167 **Best Books for Young Adults**
168 **Version 2 FINAL**

169 **Policies and Procedures**

170 **Charge**

171 To select from the year's publications, significant adult and young adult books; to
172 annotate the selected titles.

173 **Purpose of the List**

174 The list presents books published in the past 16 months that are recommended reading for
175 young adults 12 to 18).

176 It is a general list of fiction and nonfiction titles selected for their proven or potential
177 appeal to the personal reading tastes of the young adult.

178 Such titles should incorporate acceptable literary quality and effectiveness of
179 presentation. Standard selection criteria consonant with the Library Bill of Rights shall be
180 applied.

181 Librarianship focuses on individuals, in all their diversity, and that focus is a fundamental
182 value of the Young Adult Library Services Association and its members. Diversity is,
183 thus, honored in the Association and in the collections and services that libraries provide
184 to young adults.

185 Fiction should have characterization and dialog believable within the context of the novel
186 or story.

187 Nonfiction should have an appealing format and a readable text. Although the list
188 attempts to present a variety of reading tastes and levels, no effort will be made to
189 balance the list according to subject or area of interest.

190 **Target Audience**

191 The list is prepared for the use of young adults themselves and annotations will be written
192 to attract the YA reader.

193 **Eligibility Time Frame**

194 The Committee will consider and vote on books published within their assigned calendar
195 year, January 1 to December 31, in addition to those published between September 1 and
196 December 31 of the previous year. Nominations may be accepted from the field and
197 Committee up to November 1 of that calendar year.

198 Field nominations require a second from a BBYA committee member. Nominations must
199 be submitted on the official form, which is available on the YALSA [web site](#) or from the
200 YALSA office or the current chair.

201 The chair informs the committee of field nominations, which remain active until all
202 nominations are closed. If no committee member seconds the field nomination, the title is
203 dropped from consideration.

204 Nominations from authors or publishers for their own titles are not eligible for the list.

205 **A book must be read prior to its nomination or second by a member of the**
206 **committee. Books may be listened to in addition to being read but nomination and**
207 **voting may not be based solely on an audio version.**

208 **Discussing the List**

209 After observer comments, the Chair will provide each book's nominator with the first
210 opportunity to address that title if he/she so desires.

211 **Committee Members**

212 Members are appointed by the Vice-President/President-Elect of YALSA for a one-year
213 term renewable for a two-year consecutive term. Members are expected to attend all
214 committee meetings and read widely from books eligible for nomination. Reappointment
215 is not automatic, but instead is based upon participation.

216 Members will be appointed on a staggered basis so that the ideal committee will have
217 five new members appointed each year. Each term begins at the conclusion of one
218 Midwinter and ends at the conclusion of Midwinter at the end of the term. Members who
219 have served two consecutive terms may not be reappointed to the Committee for 5 years
220 from the conclusion of their last term.

221 If someone resigns, the current President of the Association appoints a new person to fill
222 that particular term. **If a member of the Printz committee has to resign or is ill, a**
223 **BBYA member will be appointed to serve on the Printz committee.**

224 There are 15 personal committee members. The Editor of the "Books for Youth" section
225 of Booklist is a non-voting member of the committee and serves as an advisor.

226 **Chair**

227 The Chair is appointed by the Vice-President/President-Elect for a one-year term; and, as
228 such, has the right to vote, to validate titles (by a vote) for consideration on the list and to
229 enter into discussion of titles. It should be understood, however, that the primary
230 responsibility of the Chair is facilitator of the Committee's charge, including all business
231 matters. The Chair should only discuss a title after other committee members have had an
232 opportunity to speak so as not to unduly influence the decision. **The Chair and/or**
233 **administrative assistant of the committee will also contact publishers to obtain**
234 **copies of nominated titles for all committee members.**

235 An administrative assistant will be appointed in consultation with the Committee Chair
236 by the Vice President/President-Elect of YALSA. The administrative assistant will assist
237 the Chair in duties which may include the following: maintaining the nominations'

238 database, tabulating votes, and other such duties assigned by the Chair. The
239 administrative assistant is a non-voting member of the Committee.

240 **Relationship with Publishers**

241 **Committee members should not solicit publishers for free and personal copies of**
242 **books. If members are offered or receive unsolicited copies of books from their**
243 **publisher(s), they may be accepted. Committee members should not solicit**
244 **publishers for favors, invitations, etc. If members receive these, however, they will**
245 **use their own judgment in accepting. Publishers understand that such acceptance in**
246 **no way influences members' actions or selections.**

247 **Voting Procedures**

248 Final selections are made at the Midwinter Meeting during an intensive series of
249 meetings. After comments from observers and discussion by committee members, a vote
250 is taken to determine if a title should be included on the final list.

251 A book must receive a minimum of 9 "yes" votes to be placed on the final list regardless
252 of the number of the 15-member committee present and voting. Only members attending
253 the Midwinter meeting will be allowed to vote. Members can only vote on books they
254 have read. If a committee member must leave before the final vote, that member must
255 give a signed ballot to the Chair who will designate a voting proxy for the absent
256 member. The final vote will be counted by the Advisor and the Administrative Assistant.

257 **After the final BBYA list has been determined, each member votes for their choice**
258 **of the ten best books of the year. The votes are tallied and the ten books with the**
259 **most votes make the Top Ten list.**

260 After the final discussion and selection, titles are then annotated by the committee. These
261 annotations must be completed at the last meeting of the committee.

262 **Michael L. Printz Award Titles**

263 In June of 2002, the YALSA Board voted to include all Michael L. Printz Award titles,
264 including Honor titles, on the Best Books for Young Adults Committee final list of
265 selected titles for their respective year. The Michael L. Printz Award Committee must
266 provide titles, draft annotations and bibliographic information to the Best Books
267 Committee immediately after they have been announced at the ALA Press Conference
268 during the Midwinter Meeting. If the Committee has not already included these titles in
269 the final list, they must do so before the list is provided to the ALA Public Information
270 office as specified below.

271 **Availability of Lists for General Distribution**

272 **The YALSA Office will arrange for an electronic discussion list for exclusive use by**
273 **the committee, so that discussions and nominations can take place throughout the**
274 **selection year.**

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276 The list of nominations will be updated monthly. The cumulative list will be available
277 electronically on YALSA-BK on a monthly basis. The final list of nominations will be
278 available after November 1st.

279 Following its last meeting, the committee will provide the ALA Public Information
280 Office with the final list of selected titles. PIO will make the full list available as a press
281 release. The press release will be posted on YALSA-L, and also made available on the
282 YALSA web site at www.ala.org/YALSA. The list will also appear in a spring issue of
283 Booklist and the ALA publication ALA's Guide to Best Reading.

284 **Comments from Observers**

285 All Committee meetings will be open to ALA members and persons with guest badges.
286 Persons with guest badges may speak if recognized by the chair.

287 Guidelines for observers are:

- 288 1. Before the committee discusses each suggested title, an opportunity will be given
289 to observers to make short comments about the books (two minutes or less per
290 observer, with the exception of the special teen session) but the Chair reserves the
291 right to cut short the discussion if necessary.
- 292 2. Publisher's representatives are requested to refrain from participating in
293 discussion or asking for comments about their own books.

294 Approved by YALSA Board, July 1991. Revised by YALSA Board, June 1994, June
295 2002 and June 2003.

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**NOMINATING
VERSION 2 FINAL**

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Prior to the Midwinter Meeting, the President-Elect shall appoint a Nominating Committee of **five**, with one of the **five** having served on a recent Nominating Committee and no one of whom shall be a current member of the Board, to arrange for a list of nominated candidates to be submitted **for approval** by the following **Fall Executive Committee Meeting**. The Nominating Committee shall present to the **Executive Committee** the names of at least two candidates for Vice-President/President-Elect, four candidates for Board directors-at-large, two candidates for Divisional Councilor (in appropriate years), two candidates for Fiscal Officer (in appropriate years), and two candidates for each unexpired vacated position of Director-at-large, Councilor, or Fiscal Officer. The Nominating Committee shall present to the **Executive Committee** the names of at least six candidates for the Margaret A. Edwards Award Committee, and at least eight candidates for the Michael L. Printz Award Committee. The Nominating Committee shall report its nominations in the Winter **or Fall** issue of YAttitudes, the YALSA website, and appropriate electronic lists. **The YALSA Executive Committee shall report the nominations to the YALSA Board immediately following final acceptance of the slate of names.**

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Popular Paperbacks for Young Adults Version 1 FINAL

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Policies and Procedures

322 **Charge**

323 To annually prepare one to five annotated list(s) of at least ten and no more than twenty-
324 five recommended paperback titles, selected from popular genres, topics or themes.

325 **Purpose of the List**

326 To encourage young adults to read for pleasure by presenting to them lists of popular or
327 topical titles which are widely available in paperback and which represent a board variety
328 of accessible themes and genres.

329 **Audience**

330 Young adults, ages twelve to eighteen.

331 **Committee Members**

332 The Committee will consist of fifteen members who are appointed by the YALSA Vice
333 President/President-Elect for two-year terms starting immediately after the conclusion of
334 one Midwinter Meeting and ending at the conclusion of Midwinter two years later. Each
335 Committee member will thus participate in the creation of two sets of annual lists.

336 **Chair**

337 One member of the committee will be appointed by the Vice President/President-Elect to
338 serve as Chair for a one-year term. While the primary role of the Chair is to facilitate the
339 work of the Committee, the Chair will have the right to participate in all Committee
340 activities.

341 **Committee Organization**

342 The first order of Committee business will be determining the number of lists it will
343 produce and selecting the genres, topics or themes to be considered (no more than five).
344 The Committee may operate as a committee of the whole, collectively discussing as
345 many as five topics and producing an equal number of lists, or, if it chooses to address
346 more than one, it may wish to subdivide so that each of its subcommittees deals with only
347 one genre, topic or theme (again, there may be no more than five subcommittees) and
348 produces its own list of at least ten and no more than twenty-five recommended
349 paperback titles.

350 **Nomination Process for Titles**

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352 **The Chair will accept nominations throughout the year, including those from the**
353 **field. A nomination form is available on the YALSA website. This form will ask for**
354 **bibliographic information and a brief explanation of why the title should be on the**
355 **Popular Paperbacks for Young Adults list. Field nominations require a second**
356 **from a committee member. Committee members may nominate an unlimited**
357 **number of titles. Neither publishers nor authors may nominate their own titles. The**
358 **deadline for nominations will be the end of the calendar year. A book must be read**
359 **prior to its nomination or second by a member of the committee. Books may be**
360 **listened to in addition to being read but nomination and voting can not be based**
361 **solely on an audio version.**

362 **Selection Criteria**

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- 364 1. Titles must be in print and available in paperback.
- 365 2. Both young adult and adult titles may be considered.
- 366 3. Popularity is more important than literary quality.
- 367 4. Both fiction and non-fiction may be considered.
- 368 5. Copyright dates are not a consideration.
- 369 6. A book which has appeared on a previous *Popular Paperbacks* list
370 can be selected after 5 years have passed since it last appeared on the list.
- 371 7. Nominations from authors or publishers for their own titles are not eligible for
372 the list.
- 373 8. Each committee will have the latitude to select its own topics (this will ensure the
374 inclusion of timely topics, currently fashionable subjects, and fads) but as a
375 matter of course certain perennially popular genres, topics or themes should be
376 considered. Some examples are: adventure, autobiography/biography/diaries,
377 best sellers, fantasy, graphic novels, historical fiction, horror, humor, music,
378 mystery, new voices, romance, science fiction, short stories, sports, suspense, and
379 thrillers.
- 380 9. Standard selection criteria consistent with the ALA Library Bill of Rights shall
381 be applied.
- 382 10. Librarianship focuses on individuals, in all their diversity, and that focus is a
383 fundamental value of the Young Adult Library Services Association and its
384 members. Diversity is, thus, honored in the Association and in the collections
385 and services that libraries provide to young adults.

Suggested Selection Procedures

1. After topics have been selected, members will begin reading and evaluating titles.
2. Titles available or soon available can be located by reading the paperback section of "Forecasts" in *Publishers Weekly* and *Kliatt*, and by exploring the paperback shelves of bookstores at regular intervals. To assemble a discussion list prior to Annual, members will submit nominations to the Chair by May 1. The nominations shall include author, title, publisher, year of publication, price and a brief annotation specifying those qualities the member finds noteworthy. The Chair will merge the nominations into the form of a ballot for distribution to the Committee by May 15. Completed ballots must be returned to the Chair no later than June 1. Only titles receiving "yes" votes from a majority of Committee members will remain on the list for discussion at Annual. The discussion list will be distributed to Committee members no later than June 15. Committee members are expected to familiarize themselves with nominated titles to ensure a productive discussion at Annual. Members should seek copies of nominated titles in their local libraries and bookstores. The Chair may also arrange for routing of copies among Committee members. Publishers may be contacted directly by the chair only to request review copies for committee members.
3. At least two discussion meetings at the Annual Conference will be scheduled by the Chair. At the final meeting a ballot will be taken and titles not receiving the required number of votes (typically a simple majority--see "Suggested Voting Procedures" below) will be eliminated from the working list.
4. The period from Annual to November 1 will be used by the Committee members for further reading and evaluation. Additional nominations must be submitted to the Chair no later than November 1. Again, the Chair will merge these nominations into a ballot for distribution to the Committee by December 1. Completed ballots must be returned to the Chair no later than December 15. The resulting discussion list will be distributed to Committee members no later than the end of the first week in January.
5. Three discussion meetings will be scheduled for Midwinter by the Chair. A final list (or lists) will be assembled by ballot at the conclusion of the third meeting. Comments from observers are welcome.

Suggested Voting Procedures

The Committee will determine its own voting procedures (most such Committees require a simple or two-thirds majority for their final vote).

Annotations

After titles have been selected, the Committee will prepare a list (or lists) with necessary bibliographic information and brief annotations which should be written in a style that will capture the interest of the target audience -- young adults aged twelve to eighteen. YALSA's "Procedures for Writing and Publishing Annotations and Bibliographies" should be used for guidance. The Committee Chair will be responsible for editing the final list(s) and ensuring its/their availability to YALSA staff in hard copy and disk form no later than the final day of each Midwinter Meeting.

Comments from Observers

All Committee meetings will be open to ALA members and persons with guest badges. Persons with guest badges may speak if recognized by the chair.

Guidelines for observers are:

1. Before the committee discusses each suggested title, an opportunity will be given to observers to make short comments, 2 minutes or less per observer, about the books but the Chair reserves the right to cut short the discussion if necessary.
2. Publisher's representatives are requested to refrain from participating in discussion or asking for comments about their own books.

Printz VERSION 1 - FINAL

Charge

To select from the previous year's publications the best young adult book ("best" being defined solely in terms of literary merit) and, if the Committee so decides, as many as four Honor Books. The Committee will also have the opportunity for input into the oversight and planning of the Printz Awards Program. Committee size: 9, four to be elected, plus a consultant from the staff of Booklist, and an administrative assistant if requested.

Committee Members

The Committee shall consist of a chair, eight members, a consultant from the staff of Booklist, and an administrative assistant if the Chair requests. Beginning in 2002, the Chair and four members will be appointed by the Vice President/ President-Elect of YALSA. The remaining four members will be elected by the membership of the Association.

Members serve two-year terms beginning immediately after Annual and ending after Annual of the announcement year. All members are required to attend all Printz Committee meetings held during the selection process. In the event a member is unable to complete her/his term, the President of the Association shall appoint a replacement from among the members of the Best Books for Young Adults Committee.

The chair is a voting member of the committee with all the rights and responsibilities of other members. In addition, the chair presides at all meetings of the committee and serves as a facilitator of both discussion and committee business. As such, the chair must serve as a list owner of an electronic discussion list created through the YALSA office solely for use by the committee, and take responsibility for list maintenance. The chair has sole responsibility for any contact with publishers.

In consultation with the Chair, the Vice President/President-Elect may appoint an administrative assistant for the term. The administrative assistant is not a voting member.

The Editor/Publisher of *Booklist* magazine, the Printz Award's sponsor, will appoint a consultant to the Committee from among the magazine's Books for Youth staff. This consultant may participate fully in all book discussions but may not participate in voting.

Calendar

The Committee will observe the following calendar:

May-June: Committee members and chair are elected or appointed. July: The

	chair sends letters of welcome to committee members. Letters will include a calendar and a copy of these policies and procedures.
September:	Reading can commence as galleys become available. January: Midwinter Meeting
May:	By May 15 the chair will have assembled and sent to committee members a list of all nominated titles.
June:	Annual Conference: The committee will meet in three closed sessions to discuss all nominated titles.
September:	By September 15 the chair will have assembled a second list of titles nominated since Annual and will have sent them to committee members.
December:	December 1: Final date for submission of field nominations.
December 15:	Final date for nominations by committee members.
January:	January 1: Chair will send list of all titles nominated since September 15 to members.
January:	Midwinter Meeting: Committee will meet in three closed sessions to select a winner and honor titles (if any).
June Annual Conference:	Committee will have the opportunity for input into the oversight and planning of the Printz Awards Program.

Eligibility

The award-winning book may be fiction, non-fiction, poetry or an anthology.

As many as four honor titles may be selected.

Books must have been published between January 1 and December 31 of the year preceding announcement of the award.

To be eligible, a title must have been designated by its publisher as being either a young adult book or one published for the age range that YALSA defines as "young adult," i.e., 12 through 18. Adult books are not eligible.

Works of joint authorship or editorship are eligible.

The award may be given posthumously provided the other criteria are met.

Books previously published in another country are eligible (presuming an American edition has been published during the period of eligibility.)

If no title is deemed sufficiently meritorious, no award will be given that year.

The chair is responsible for verifying the eligibility of all nominated titles.

Unlike the Margaret A. Edwards Award, the Printz Award does not require the attendance of the winning authors at the awards ceremonies. However, it is understood that authors will be encouraged to attend.

Criteria

What is quality? We know what it's not. We hope the award will have a wide AUDIENCE among readers from 12 to 18 but POPULARITY is not the criterion for this award. Nor is MESSAGE. In accordance with the Library Bill of Rights, CONTROVERSY is not something to avoid. In fact, we want a book that readers will talk about.

Librarianship focuses on individuals, in all their diversity, and that focus is a fundamental value of the Young Adult Library Services Association and its members. Diversity is, thus, honored in the Association and in the collections and services that libraries provide to young adults.

The book should be self-contained, not dependent on other media for its meaning or pleasure. The book should not be considered in terms of other works by the author but as complete in itself.

Having established what the award is not, it is far harder to formulate what it is. As every reader knows, a great book can redefine what we mean by quality. Criteria change with time. Therefore, flexibility and an avoidance of the too-rigid are essential components of these criteria (some examples of too-rigid criteria: "realistic hope - well, what about Robert Cormier's *Chocolate War* or Brock Coles' *The Facts Speak for Themselves*? "voiding complicated plot - what about Louis Sachar's *Holes*? Originality - what about all the mythic themes that are continually re-worked? We can all think of other great books that don't fit those criteria.)

What we are looking for, in short, is literary excellence.

All forms of writing – fiction, nonfiction, poetry, art, and any combination of these, including anthologies – are eligible.

The following criteria are only suggested guidelines and should in no way be considered as absolutes. They will always be open to change and adaptation. Depending on the book, one or more of these criteria will apply:

Story	Voice	Style
Setting	Accuracy	Characters
Theme organization, etc.)	Illustration	Design (including format,

For each book the questions and answers will be different, the weight of the various criteria will be different.

The ALA press release announcing the winner should stipulate why the title has been chosen for its literary excellence.

Confidentiality

As all nominated titles must be kept confidential, there will be no announcements of nominated titles. All committee meetings and discussions, including electronic discussions, are closed to YALSA membership and the general public.

Nominations

Committee members may nominate an unlimited number of titles. However, each nomination must be made in writing on an official nomination form (available from the YALSA Office at YALSA@ala.org, and online from the YALSA website at www.ala.org/yalsa). Each nomination should include the following information: author, title, publisher, price, ISBN, and an annotation specifying those qualities that justify the title for consideration. Nominations from committee members need no second. **A book must be read prior to its nomination or second by a member of the committee. Books may be listened to in addition to being read but nomination and voting can not be based solely on an audio version.**

Field Nominations

Field nominations are encouraged. To be eligible, they must be submitted on the official nomination form. All field nominations must then be seconded by a committee member, and periodically the chair will send a list of field nominations to committee members for this purpose. If, within thirty days, no second is forthcoming, the title will be dropped from consideration. Only those titles that have been nominated (and seconded if field nominations) may be discussed at Midwinter and Annual Conference meetings. Furthermore, all nominated titles must be discussed. Publishers, authors, or editors may not nominate their own titles.

Straw Votes

At the discretion of the chair straw votes may be conducted periodically. The sole purpose of such votes is to guide discussion by revealing levels of support for individual titles.

Voting Procedures

Members must be present to vote. Proxies will not be accepted. Following discussion, balloting will begin. Paper ballots will be used and tallied either by the chair or her/his designee(s). On each ballot each member will vote for her/his top three choices. First choice receives **five** points; second choice receives three points, and third choice receives **one** point. Members are reminded that, at this point, they are voting for the winner, NOT for honor titles. A separate ballot will be conducted for honor titles. To win, a title must receive five first-place votes and must also receive at least five more points than the second-place title. If no title meets these criteria on the first ballot, any title receiving no votes is removed from consideration and a period of discussion of remaining titles follows. A second ballot is then conducted. Balloting continues in this fashion until a winner is declared.

Honor Books

All nominated titles are eligible for honor book consideration. Following the selection of a winner, a straw vote is conducted. Any title receiving no votes is removed from consideration. A formal, weighted ballot will follow. **First choice receives five points; second choice receives three points, and third choice receives one point. Members are reminded that, at this point, they are voting for honor titles. [this is still vague – any ideas?]** Based on the results of this ballot, the committee will decide if it wishes to name honor books and, if so, how many.

Annotations and Press Release

The committee is responsible for writing a press release and annotations for the winning title and honor books. Both the annotations and the press release will include discussion of the literary merits of the titles. The annotations and press release must be written prior to the Monday awards press conference. Immediately after the press conference, the committee must provide the Best Books for Young Adults Committee with winning and honor book titles, bibliographic information and draft annotations, for automatic inclusion on the final Best Books list.

Relationship with Publishers

Committee members should not solicit publishers for free personal copies of books. If members are offered or receive unsolicited copies of books from publisher(s), they may be accepted.

Committee members should not solicit publishers for favors, invitations, etc. If members receive these, however, they will use their own judgment in accepting. Publishers understand that such acceptance in no way influences members' actions or selections.

Revised by YALSA Board of Directors – 1/2002, 6/2002, and 1/2004

**Quick Picks for Reluctant Young Adult Readers
VERSION 4 FINAL**

Policies and Procedures

CHARGE

To prepare an annual annotated list of recommended books appropriate for reluctant young adult readers.

PURPOSE

The list is for young adults (ages 12-18) who, for whatever reasons, do not like to read. The purpose of this list is to identify titles for recreational reading, not for curricular or remedial use.

PROCEDURES

Nominations

Anyone may nominate an appropriate title. Each nomination must be submitted on an official form. Nomination forms may be obtained from the YALSA website, from the YALSA office, or from the current committee chair. The chair must receive all nominations at least 60 days prior to the first day of the Midwinter Meeting to be considered.

Field nominations require a second from a Quick Picks committee member. Nominations must be submitted on the official form.

The chair informs the committee of field nominations, which will remain active until all nominations are closed. If no committee member seconds the field nomination, the title is dropped from consideration.

Nominations from authors or publishers for their own titles are not eligible for the list.

A book must be read prior to its nomination or second by a member of the committee. Books may be listened to in addition to being read but nomination and voting may not be based solely on an audio version.

Eligibility

A book must have a copyright date during the current calendar year or have been published from July to December of the previous calendar year to be considered for the list. A book originally published outside the United States will be considered according to its U.S. publication year. Any book which was voted on at the Midwinter Meeting is not eligible for nomination the following year.

Evaluation

All titles should have appeal as self-selected leisure reading for young adults. Books should

be evaluated by subject, cover art, readability, format and style. Standard selection criteria consonant with the ALA Library Bill of Rights shall be applied.

Librarianship focuses on individuals, in all their diversity, and that focus is a fundamental value of the Young Adult Library Services Association and its members. Diversity is, thus, honored in the Association and in the collections and services that libraries provide to young adults.

Committee Members

The committee consists of 11 members who are appointed on a staggered basis to maintain a balance of new and continuing members. Committee members are expected to participate in the nomination process, to evaluate a large number of books, to read all nominated books, to attend all committee meetings and to actively participate in book discussions. Members are appointed by the Vice-President/President-Elect of YALSA for a one-year term, renewable for a two-year consecutive term. Reappointment is not automatic, but instead is based upon participation. The current President of the Association will appoint a new person to fill a committee vacancy, should one occur. After a member has served three years, a period of five years shall elapse before a committee member is eligible for reappointment. **An administrative assistant will be appointed in consultation with the Committee Chair by the Vice President/President-Elect of YALSA. The administrative assistant will assist the**

Chair in duties which may include the following: maintaining the nominations' database, tabulating votes, and other such duties assigned by the Chair. The administrative assistant is a non-voting member of the Committee.

Chair

The primary function of the Chair is to facilitate the committee's charge, to attend to all business matters, to maintain an accurate database of all nominated titles, and to communicate frequently with members regarding nominated books. **The Chair and/or administrative assistant of the committee will also contact publishers to obtain copies of nominated titles for all committee members.** The Chair enjoys the same charge and privilege of reading, nomination, discussing and voting for books as committee members. It is expected, however, that the chair should refrain from discussion of a title until all other members have had the opportunity to speak. The chair is appointed for a one-year term by the Vice-President/President-Elect of YALSA."

Relationship with Publishers

Committee members should not solicit publishers for free and personal copies of books. If members are offered or receive unsolicited copies of books from their publisher(s), they may be accepted. Committee members should not solicit publishers for favors, invitations, etc. If members receive these, however, they will use their own judgment in accepting. Publishers understand that such acceptance in no way influences members' actions or selections.

Booklist Consultant

An editor from Booklist serves as consultant to the committee. The consultant shall attend committee meetings and assist the Chair.

Availability of Lists for General Distribution

The YALSA Office will arrange for an electronic discussion list for exclusive use by the committee, so that discussions and nominations can take place throughout the selection year.

Voting

Selection of the annual list will be made during the last committee meeting at the Midwinter Meeting. Members can vote only on nominated books they have read. The final list will include books receiving six (6) or more "yes" votes. In case of emergency, a member who has participated in the Midwinter Meeting discussions but must miss the final vote may give a signed ballot to the Chair, who will assign a voting proxy. The final vote will be counted by the Booklist consultant and the Chair. **After the final Quick Pick list has been determined, each member of the committee votes for the 10 titles they have determined to be the most successful with reluctant readers. The votes are tallied and the titles with the majority of the votes make the Top 10 list.**

Comments from Observers

Observers are welcome at all committee meetings. Prior to discussion of each title, observer comments will be invited. Publishers are requested to refrain from promoting their own books. Observers must be registered for the conference or have guest badges.

Availability of Lists for General Distribution The list of nominations will be updated monthly. The cumulative list will be available electronically on YALSA-BK. The final list of nominations will be available after November 1st.

The final list of selected titles will be available, as a press release, from the ALA Public Information Office the morning following the committee's last meeting. The press release will be posted on YALSA-L. The list is also available on the YALSA website. The list will also appear in the ALA publication ALA's Guide to Best Reading and in a spring issue of Booklist.

Adopted January 25, 1993, revised February, 1998 and June, 2003.

Selected Videos and DVDS VERSION 4 FINAL

Charge

To select videos and digital video disks especially significant to young adults from those released in the past two years; to prepare an annotated list for publication in Booklist, School Library Journal, the YALSA web site, and other appropriate publications; and to present an annual showcase of selected items.

The List: Philosophy and Purpose

YALSA believes that access to library collections which reflect young adult interests and needs is essential and that multimedia and video formats are necessary to accommodate varied interests.

The Selected Videos and DVD's for Young Adults List is tangible evidence of YALSA's recognition that moving images play an important role in the life of a young adult.

The purpose of this list is to identify for collection developers videos and DVD's ~~that were released in the United States in the previous two years; that are under ninety minutes in length; and~~ that will appeal to young adults in a variety of settings.

Selection criteria consistent with the Library Bill of Rights shall be applied throughout the selection process. Titles chosen are of acceptable quality and are effective in their presentation. Although titles will be selected to appeal to young adults with varied tastes and interests, no effort will be made to balance the list according to subject matter.

~~Librarianship focuses on individuals, in all their diversity, and that focus is a fundamental value of the Young Adult Library Services Association and its members. Diversity is, thus, honored in the Association and in the collections and services that libraries provide to young adults.~~

Audience

The list is a collection development tool for librarians and others serving diverse young adults ages twelve through eighteen.

Eligibility

To be considered for the list, videos and DVD's must be ninety minutes or under in length and have been released in the United States in the previous two calendar years. (For example, the committee meeting at Midwinter 1996 would consider titles released in 1994 and 1995.)

In general, a whole series will not be included on the list. Individual titles from a series may be nominated and included.

At the chair's discretion, the committee may consider multi-part programs, provided each segment is ninety minutes or under. All segments must be previewed.

Titles that are re-edited or re-released must contain a significant amount of new material to qualify for consideration and will be treated as new titles.

The Nomination Process

The nomination period runs from the end of [ALA](#) Midwinter to October 31.

Nomination forms will be available from the committee chair, the committee administrative assistant, YALSA Office, and the YALSA Web page.

Titles may be nominated by committee members as well as from the field. Field nominations must be confirmed by a committee member. Film makers, distributors, or producers may not nominate their own productions. They may request that a particular title be viewed by a committee member for list consideration.

Nominations for titles to be considered must be forwarded on official nomination forms to the administrative assistant in a timely manner **and received** no later than October 31 of each year. The administrative assistant will regularly disseminate a list of nominated titles to the chair and committee members.

Each committee member will receive items to preview throughout the year. These items are often sent by producers and distributors per committee request, although many are unsolicited.

To be nominated a title must have been viewed by at least one committee member.

Committee members are encouraged to solicit the opinions of young adults on titles being considered for nomination.

Committee Composition and Function

The committee will include thirteen members, including the chair, appointed by the YALSA Vice President/President-Elect. Members are appointed for two-year terms, and the chair is appointed to a one-year term. The current YALSA President will fill any committee vacancy. Terms begin and end at the conclusion of the Midwinter Meeting. Members shall be appointed on a staggered basis to maintain a balance of new and continuing members. Reappointment of the chair or committee members is not automatic and is based on participation in the work of the committee and recommendation by the chair. After the end of the second consecutive term, a member must wait five years before he or she is eligible to serve again.

The editor, or editor's designee, of the Audiovisual Media section of Booklist will serve as an ex officio member of the committee.

An administrative assistant will be appointed, in consultation with the committee chair, by the YALSA Vice President/President-Elect. The administrative assistant may serve for three successive years as a non-voting member of the committee.

Acquiring Titles for Screening

The administrative assistant will automatically assign a committee member to view titles that meet list criteria which are favorably reviewed in Booklist, School Library Journal, Science Books & Films, SLJ Directory of Current and Forthcoming Videos or other professional journals. The administrative assistant will also automatically assign award-winning and notable titles that meet list criteria from regional and national film festivals. It will be the decision of the committee member viewing the item to determine if it should be nominated for the list. **Outstanding popular titles may be considered for inclusion – to be added based on responses from the committee.**

Creation of the List

All selection decisions for the YALSA Selected Videos for Young Adults List will be made at the annual Midwinter Meeting.

Members must be present in the viewing room and must have viewed the entire title to be able to vote on that title. There will be no proxy voting.

Each title must be viewed in its entirety to be considered for inclusion on the list.

A simple majority of the members present at each session during the Midwinter Meeting will suffice to place a video or DVD title on the list. If a title fails to receive a majority vote, it will not be included in the current list, nor will it be reconsidered for subsequent lists.

After ten minutes of viewing, members present will vote as to whether or not they want to continue viewing the video. If the vote to discontinue is unanimous, viewing will cease and the title will be dropped from consideration. If the vote is not unanimous, the timer will be reset for an additional ten minutes. After this period, members will vote again, and if the vote to discontinue watching the video **is unanimous**, viewing will cease and the title will be dropped from consideration. **If the vote is not unanimous, the timer will be reset for an additional 40 minutes. After this period, members will again vote, and if three-fourths or more of the members want to discontinue watching the video, viewing will cease and the title will be dropped from consideration.**

Once a title has been viewed, each member will have the opportunity to critique that item. This discussion **begins with the member who nominated the video, and will proceed around the room clockwise, with each committee member having a chance to speak. Discussion will end with the nominator of the video, who will get an additional five minutes to answer and address questions that may have arisen during the discussion of the video.**

~~The guiding rule for selection of~~ Titles must be evaluated on **their** own merits **and may** not be compared to other similar works.

After each member who desires to comment has done so, voting takes place in the same order. The administrative assistant tabulates this vote and announces the results.

The administrative assistant will assign a committee member the responsibility of preparing an annotation of the selected title.

The chair will ensure that the annotated list is turned in to the YALSA staff before leaving the Midwinter Meeting. This final list must be submitted on disk, in a format approved by the YALSA office, and in hard copy. It should include complete and accurate bibliographic information, annotations, and producer information with current addresses.

The chair will ensure that the press release is written and turned in to the YALSA staff before leaving the Midwinter Meeting.

Distribution of the List

It is YALSA's aim to achieve as wide a distribution of the list as possible. The list will be made available to the library press through ALA's Public Information Office. It will be sent to Booklist **and other professional library journals**, and also will be made available on ALA's home page and other appropriate web sites. In addition, reprints of the list appearing in School Library Journal will be available from ALA Order Fulfillment.

Committee members and the administrative assistant will continue to look for other ways to promote the list.

Suggested Selection Criteria

- A. Technical qualities
 - 1. Is the photography effective and imaginative? (e.g. choice and handling of visuals, composition, color, focus, exposure, special effects).
 - 2. Is the sound acceptable? (e.g. good fidelity and synchronization, realistic sound effects, relevant interplay between sound track and image).
 - 3. Is the editing satisfactory: (e.g. continuity, matching, rhythm, pacing, length).
 - 4. Do the actors have good voice quality, diction and timing?
 - 5. Is the acting believable and convincing?
 - 6. Does the narrator have good voice quality, style, diction and timing?
- B. Content
 - 1. Is it well organized?
 - 2. Is the script well written and imaginative?
 - 3. Is it timely or pertinent to young adult needs and interests?
 - 4. Is the treatment appropriate for the subject: (e.g. animation, dramatization, documentary).
- C. Utilization
 - 1. Will it stimulate and maintain interest?
 - 2. Is the format, vocabulary and concept(s) appropriate?
 - 3. Will it affect attitudes, build appreciation, develop critical thinking and/or entertain?
- D. Overall Effect
 - 1. Are the technical qualities, content and utilization combined into a pleasing whole?