

YALSA Board of Directors Meeting  
ALA Annual Conference, New Orleans  
June 22 – 26, 2018

**Topic:** Standing Board Committees

**Background:** Sandra Hughes-Hassell has designated time in the Board’s agenda for the Standing Board Committees to meet. This is an opportunity for the Committees to transition to new chairs and members, discuss any work that will carry over into the new year, and ask questions.

**Action Required:** Discussion

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**2017 - 2018**

**Standing Board Committees**

**Advocacy**

Diane Colson  
Sarah Hill  
Derek Ivie  
Kate McNair (chair)  
Heather Sparks

**Fund & Partner**

Clara Bohrer  
Kate Denier  
Franklin Escobedo  
Jane Gov  
Todd Krueger (chair)  
Mega Subramaniam

**Leading the Transformation of Teen Services**

Kathy Ishizuka  
Kafi Kumasi  
Crystle Martin  
Melissa McBride  
Jess Snow (chair)

**2018 – 2019 Standing Board Committees**

**Advocacy**

Franklin Escobedo  
Jane Gov  
Melissa McBride (Chair)  
Valerie Tagoe  
Josie Wantanabe

**Fund and Partner Development**

Kate Denier  
Fiscal Officer  
Kathy Ishizuka  
Todd Krueger  
Colleen Seisser (Chair)

**Leading the Transformation of Teen Services**

Trixie Dantis  
Sandra Hughes-Hassell  
Derek Ivie (Chair)  
Kafi Kumasi  
Abby Phillips  
Mega Subramaniam

**Updated Standing Board Committee Charges**

**Advocacy**

Coordinate and periodically evaluate the advocacy activities as outlined in the Implementation

Plan. Take responsibility for updating the Advocacy portion of the Implementation Plan at least yearly, or more often if warranted, and submit the updates to the full Board for adoption. Regularly scan the ALA community, association industry and the teen services profession for 1) emerging challenges that may require proactive advocacy efforts; 2) new advocacy initiatives that support YALSA's strategic advocacy objectives; and 3) opportunities for collaboration. Communicate regularly with the board on advocacy strategies and issues, work with the board, designated staff and other relevant YALSA groups to integrate efforts into a cohesive message, make recommendations to the board for revisions or adjustments to advocacy strategies as well as a structure for YALSA to use in designating responsibility for continuing advocacy work, and assist in building the capacity of the Board and of the YALSA membership at large to become effective advocates at local, state and federal levels.

### **Fund and Partner Development**

Coordinate and monitor the fund and partner development activities as outlined in the Implementation Plan. Take responsibility for updating the Fund and Partner Development portion of the Implementation Plan at least yearly, or more often if warranted, and submit the updates to the full Board for adoption. Regularly scan the ALA community, association industry and the teen services profession for 1) new capacity building resources and efforts that support YALSA's strategic objectives; 2) opportunities for collaboration; and 3) emerging issues that may impact YALSA's fund and partner development efforts. Communicate regularly with the board on capacity building strategies and issues, work with the board and other relevant YALSA groups to integrate efforts across the division, make recommendations to the board for revisions or adjustments to fund and partner development strategies and periodically evaluate the structure in YALSA which implements ongoing fund and partner development work.

### **Leading the Transformation of Teen Services**

Coordinate and monitor the activities in the Implementation Plan related to Leading the Transformation of Teen Services. Take responsibility for updating the Leading the Transformation portion of the Implementation Plan at least yearly, or more often if warranted, and submit the updates to the full Board for adoption. Regularly scan the ALA community, association industry and the teen services profession for 1) new best practices efforts that support YALSA's strategic objectives; 2) opportunities for collaboration; and 3) emerging issues that may impact YALSA's leading the transformation efforts. Communicate regularly with the board on leading the transformation strategies and issues, work with the board, designated staff and other relevant YALSA groups to integrate efforts across the division, make recommendations to the board for revisions or adjustments to leading the transformation strategies and periodically evaluate the structure in YALSA which implements ongoing transformational work, and assist in building the capacity of the Board and of the YALSA membership at large to embrace and implement YALSA's vision for teen services.

## **Guidelines for Standing Board Committees**

**Vision:** standing board committees are oversight/coordinating committees that manage the work of appointed member groups which relate to a particular Strategic Plan goal in order to ensure efficient and effective progress towards achieving the goals and objectives in the plan and the

related tasks outlined in the Action Plan. Standing board committees are oversight groups only. Decision making authority is the sole purview of full Board of Directors. The Board of Directors has the authority to establish new or sunset existing standing board committees, as it deems warranted.

**Composition:**

- Each May the incoming President appoints board members to the standing committees, taking into consideration their interests and areas of expertise. The incoming President strives to ensure a continuum of knowledge from one year to the next by balancing each committee with new and continuing members.
- Appointments are made to the standing committees in conjunction with identifying board liaisons, so that board members will liaise with those appointed member groups whose work directly supports the same strategic plan goal as the standing board committee on which the board member will serve.
- All board members, with the exception of the President, will serve on a standing board committee.

**Key Activities**

- Standing board committees will each meet virtually four times per year to discuss quarterly chair reports (these meetings replace the quarterly board meetings via conference call). The focus of the meeting will be to identify and discuss common threads or issues between or among the reports and how the standing committee might best address them. Committees will leverage board meetings and the board’s virtual work space to share out high level information with the full board, such as trends, overarching challenges, milestones achieved, etc. Standing board committees may opt to meet more often, if they feel doing so is warranted.
- Standing board committees periodically (at least annually) measure the progress towards achieving the goals of the strategic plan and share that information with the full board.
- Standing board committees, because of their focus on a particular strategic plan goal, should seek to become experts on the goal/topic by learning about all aspects of YALSA that relate to the goal/topic as well as by looking beyond ALA/YALSA for news, information and resources that help them build knowledge on the goal/topic. As experts on the goal/topic, the standing committee may be called upon to provide background information, reports, training materials, etc. to the full board for meetings or monthly chats.
- Standing board committees are welcome to develop exploration, action, discussion or information items for board meetings, especially as they relate to advancing the work of YALSA in their particular goal area.

- Standing board committees may opt to take on specific tasks, if they deem them to be appropriate, or if directed by the board or president; however, standing board committees serve primarily as an oversight body, rather than a group that executes the tasks outlined in the Action Plan or in other related documents.
- Individual standing board committee members will provide on-going support throughout the year to the chairs with

### **Additional Resources**

- Organizational and Implementation Plans, [www.ala.org/yalsa/aboutyalsa/strategicplan](http://www.ala.org/yalsa/aboutyalsa/strategicplan)