

RUSA Online Professional Development Registration Webinar Group Registration Form

There are two group registration options for webinars: a **single login** (\$99), or **multiple logins** (\$38 per person, minimum 2 ppl).

The single login is designed for groups who will view the webinar together in a single location, e.g. a conference room. The multiple login is for institutions who want two or more employees to participate, but each will be at their own workstations. For multiple logins, you must have minimum of 2 participants in the same course from the same library or library system in order to receive the group rate. Check, money order, purchase order or credit card must accompany registration to reserve space in this course. Mail or fax your registration form with payment to the address below. Fax registrations are accepted for credit card and purchase orders only.

American Library Association, ATTN: MACS, Online CE Registration
50 E. Huron Street Chicago, Illinois 60611 (312) 280-1538 fax

Questions? Contact Membership and Customer Services (MACS) at (800) 545-2433.

Any cancellations must be received in writing ALA/MACS department by the latest registration deadline listed online and are subject to a \$20 per registration processing fee. Refunds will be processed two weeks after the start of the course. RUSA reserves the right to cancel a course or workshop for reasons including insufficient numbers of students.

REGISTRATION FORM

Please complete the following with legible print writing.

Webinar Name: _____ Webinar Date/Time: _____

Org. Name: _____ **ORG. ALA MEMBER ID:** _____

Address: _____ City: _____
State: _____ Zip: _____

Preferred Mailing, if other than organizational address

Address: _____

City: _____ State: _____ Zip: _____

Phone: (____)____-____ (Work) (____)____-____ (Home) (____)____-____

Fax: (____)____-____ **E-mail:** _____

FOR A SINGLE GROUP LOGIN, PLEASE PROCEED TO LAST PAGE OF FORM.

FOR MULTIPLE LOGINS, PLEASE COMPLETE INFO BELOW FOR EACH PARTICIPANT.

Member No: _____ RUSA member? Yes No
Name: _____ E-mail: _____
Title: _____ Phone number (work preferred): _(____)_____

Member No: _____ RUSA member? Yes No
Name: _____ E-mail: _____
Title: _____ Phone number (work preferred): _(____)_____

Member No: _____
Name: _____
Title: _____

RUSA member? Yes No
E-mail: _____
Phone number (work preferred): _(____)_____

PARTICIPANT INFO (CONT.) *Need more space for additional registrants? Make copies of this page.*

Member No: _____
Name: _____
Title: _____

RUSA member? Yes No
E-mail: _____
Phone number (work preferred): _(____)_____

Member No: _____
Name: _____
Title: _____

RUSA member? Yes No
E-mail: _____
Phone number (work preferred): _(____)_____

Member No: _____
Name: _____
Title: _____

RUSA member? Yes No
E-mail: _____
Phone number (work preferred): _(____)_____

Member No: _____
Name: _____
Title: _____

RUSA member? Yes No
E-mail: _____
Phone number (work preferred): _(____)_____

Member No: _____
Name: _____
Title: _____

RUSA member? Yes No
E-mail: _____
Phone number (work preferred): _(____)_____

Member No: _____
Name: _____
Title: _____

RUSA member? Yes No
E-mail: _____
Phone number (work preferred): _(____)_____

Member No: _____
Name: _____
Title: _____

RUSA member? Yes No
E-mail: _____
Phone number (work preferred): _(____)_____

Member No: _____
Name: _____
Title: _____

RUSA member? Yes No
E-mail: _____
Phone number (work preferred): _(____)_____

Where did you hear about this course? Email Web AL Direct Other (specify): _____

Item	Quantity	Subtotal
\$99 - Single Group Login		
\$38 - Per person rate for Group-Multiple Login		
	Total Registration Cost:	

Payment Method: *Place a check mark in appropriate box*
Check or Money Order (payable to the American Library Association)
Purchase Order (include a copy of the order with this form)

For credit card & purchase orders, please complete the following:

VISA
Master Card
American Express
Card/P.O. Number: _____ Exp: ____/____
Name on Card/P.O.: _____
Credit Card Security No.: _____

Signature: _____

Updated: April 2015