2016 Andrew Carnegie Medals for Excellence Award Ceremony Table Reservations

Booklist and RUSA are pleased to offer 2016 ALA Annual Conference publishers and attendees the opportunity to sponsor a table at the Andrew Carnegie Medals for Excellence award ceremony on Saturday, June 25, 2016, in Orlando.

To reserve your table(s), complete the form on the reverse and e-mail by May 15, 2016, to: Leighann Wood (lwood@ala.org), RUSA awards program coordinator. Seating is not reserved until payment is received.

Please note: the following information is for table sponsorships only, not for individual ticket requests. If you wish to order one or more individual tickets, you may do so via regular conference registration at http://2016.alaannual.org/ticketed-events#RUSA, Individual ticket holders will find open seating at non-reserved tables. If you order 10 tickets through ALA Registration, you will be ordering 10 individual open-seating tickets.

Details on Table Reservations

How many seats are there at each table? Each table can accommodate up to 10 people, and all tables will be located in the front of the room.

How much does a table cost? Please see pricing levels outlined below.

What is included in my sponsorship?

- Ten tickets to the Andrew Carnegie Medals for Excellence award ceremony dessert reception
- Sponsorship recognition in award ceremony PowerPoint
- Sponsorship recognition in award ceremony program (Gold sponsors only)
- Pre-event acknowledgement in Booklist’s June REaD ALERT newsletter and the June issue of RUSA’s newsletter RUSA Update (Gold sponsors only)

Can I purchase a partial table? Anyone attending the award ceremony may place a table order, but the table must be purchased as a whole and paid for in a single transaction. Please note, individually purchased tickets may not be applied toward the cost of the table. Refund requests for individual tickets will be subject to a $25 handling fee.

I need two or more tables. Will they be located together? We will make every effort to locate tables together, as long as your tables are ordered at the same time and at the same pricing level.

How will I receive my table tickets? Tickets will be mailed in advance or delivered onsite to your booth. You can then distribute the tickets to your table guests.
# Table Reservation Form

All table orders will be acknowledged upon receipt. If you do not receive an acknowledgement within three business days, please contact Leighann Wood, lwood@ala.org, 312-280-5837.

Organization name, as it should appear on table card and in sponsorship acknowledgement:

__________________________________________________________________________

Main Contact Information for Table Order (contact for payment):

ALAA Membership Number:__________________  Last name:_________________________________________

First Name:_____________________________  Job Title:______________________________________

Organization:__________________________  Street Address:_____________________________

City: ___________________________  State:______________________________________

Zip: ___________________________  Phone:______________________________________

Email:______________________________________

<table>
<thead>
<tr>
<th>Sponsor Level</th>
<th>Sponsorship Details</th>
<th>Sponsorship Recognition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maroon Sponsor</td>
<td>($750 per table) No. of tables ______ x $750 each = $ ___________</td>
<td>10 tickets to the Andrew Carnegie Medals for Excellence award ceremony and dessert reception, Sponsorship recognition in award ceremony PowerPoint</td>
</tr>
<tr>
<td>Gold Sponsor</td>
<td>($1,000 per table) No. of tables ______ x $1,000 each = $ ___________</td>
<td>10 tickets to the Andrew Carnegie Medals for Excellence award ceremony and dessert reception, Sponsorship recognition in award ceremony PowerPoint, Sponsorship recognition in award ceremony program, Pre-event acknowledgement in Booklist’s June REaD ALERT newsletter and the June issue of RUSA’s newsletter RUSA Update</td>
</tr>
</tbody>
</table>

Total no. of tables: ______  Total Amount Due: $ ___________

## Method of Payment

___Check. Please make payable to the Reference and User Services Association and write, “RUSA Carnegie 2016” in the memo field.

___Invoice me. Purchase Order No:_____________

___Credit Card. Please charge the following (circle one): MasterCard  Visa  American Express

Name as it appears on card:_________________________________________  Contact Phone:______________________

Credit card number:_________________________________________  Expiration date:_____________

Cardholder signature:_________________________________________

Submit your completed form via e-mail by May 15, 2016, to: Leighann Wood (lwood@ala.org).

Tables are not reserved until payment is received.