base line is an official publication of the American Library Association’s Map and Geospatial Information Round Table (MAGIRT). The purpose of base line is to provide current information on cartographic materials, other publications of interest to map and geography librarians, meetings, related governmental activities, and map librarianship. It is a medium of communication for members of MAGIRT and information of interest is welcome. The opinions expressed by contributors are their own and do not necessarily represent those of the American Library Association and MAGIRT. Contributions should be sent to the appropriate editor listed below.

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http://www.ala.org/magirt/
It almost seems as if I’ve been in a fog since the conclusion of the ALA Midwinter Meeting in late January/early February, and yet when I take a moment to consider what MAGIRT has accomplished, and also what I have overseen since then, it is reassuring. At the same time, as the ALA Annual Conference rapidly approaches in late June our focus should be – and is – on the many preparations for that upcoming event though we also must continue to pursue MAGIRT-level initiatives at the same time.

Looking back at the past two months since coming home from Chicago one of the immediate things that stands out to me is the delivery of three successful webinars. Two of these we charged non-MAGIRT attendees to attend as an experiment to see if this would have a negative impact on attendance or a positive one. I’m pleased to say that from a financial perspective charging a nominal $20 fee seems to not have been a negative – attendance has steadily risen since the February webinar. Of course, underlying the success of any educational initiative is delivering on topics that people need or want information about and I think that has been a key element in our success also. Other accomplishments in recent weeks include: getting all past base line issues scanned and prepared for a repository, a new version of the LibGuide is up and running even as changes to content for it and our website are happening, and we have successfully filled vacant leadership positions including garnering candidates for two offices.

Between now and the Annual Conference, MAGIRT is actively finalizing preparations to deliver two formal programs and engaging in a PR campaign rollout that you’ll be seeing very soon in the form of websites, announcements, and other methods. Your Chair has been working behind the scenes with vendors as potential sponsors of these programs and our Honors Award event; simultaneously Vice-Chair Beth Cox is working to nail down final details for the above-mentioned Honors Award event and other social events for MAGIRT members to partake in while in San Francisco. Other ongoing activities by committees and individuals include making progress on an “RDA Guidelines/Best Practices” document, making progress on the idea of an online, interactive, new edition of the Guide to U.S. Map Resources, establishing a MAGIRT presence with the new ALA Institutional Repository (ALAIR) thanks to Secretary Tami Morse’s hard work, and even beginning to discuss programming for the 2016 ALA Annual Conference. [As I write this ALA has not made final room assignments for the 2015 annual conference, as soon as this information becomes available it will be shared out in different venues.]

I look forward to working with the current group of MAGIRT leaders to help them bring on board and transition new officers, committee chairs, and Discussion Group leaders as we draw near to ALA Annual. I feel that it’s important to bring those who have volunteered to step up into a learning environment before the annual conference arrives so that they will be better prepared to pick up the reins of their duties. Finally, as always I want to hear from all members of MAGIRT! I welcome your suggestions, questions, and more and can connect you with appropriate individuals if needed. Together we can keep MAGIRT a strong organization for all geospatial professionals and hopefully even grow it as we move forward.
The following is a MAGIRT meetings and activities schedule, though without locations. As soon as locations are announced a complete schedule will be shared through the MAGIRT email list and other means.

<table>
<thead>
<tr>
<th><strong>Friday, June 26th</strong></th>
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<tbody>
<tr>
<td>10:30 AM – Noon</td>
<td>Round Table Coordinating Assembly (RTCA) (NOTE: MAGIRT officers are only ones “required”/expected to attend)</td>
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<tr>
<td>Late afternoon/Evening</td>
<td>MAGIRT members tour of the Earth Sciences and Map Library, UC-Berkeley Hosted by Susan Powell <a href="http://www.lib.berkeley.edu/EART/">http://www.lib.berkeley.edu/EART/</a></td>
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<td></td>
<td>Honors Award Event (place and event to be determined)</td>
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<tr>
<th><strong>Saturday, June 27th</strong></th>
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<tbody>
<tr>
<td>8:30 – 10:00 AM</td>
<td>Membership and OPOC Committees (meet in same location)</td>
</tr>
<tr>
<td>10:30 – 11:30 AM</td>
<td>Program “Open Context and its Role in Research Data and Publication” with Eric Kansa (sponsored by GIS DG)</td>
</tr>
<tr>
<td>1:00 – 2:30 PM</td>
<td>Joint MAGIRT/GODORT Program, Part I: “Data Visualization in the Library”</td>
</tr>
<tr>
<td>3:00 – 4:00 PM</td>
<td>Joint MAGIRT/GODORT Program, Part II: “Data Visualization in the Library”</td>
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<tr>
<td>5:00 –</td>
<td>Undetermined, possibly open</td>
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<table>
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<tr>
<th><strong>Sunday, June 28th</strong></th>
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<tbody>
<tr>
<td>8:30 – 9:30 AM</td>
<td>Cataloging and Classification Committee; GeoTech Committee (meeting concurrently but in different locations)</td>
</tr>
<tr>
<td>10:30 – 11:30 AM</td>
<td>ALCTS CaMMS/MAGIRT Map Cataloging IG; Collection Managers DG (meeting concurrently but in different locations)</td>
</tr>
<tr>
<td>1:00 – 2:00 PM</td>
<td>MAGIRT Executive Board Meeting A (will continue in same room until 3:30 PM)</td>
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<tr>
<td>2:30 – 3:30 PM</td>
<td>MAGIRT Executive Board Meeting B</td>
</tr>
<tr>
<td>3:00 – 4:00 PM</td>
<td>Publications Comm.; Education Comm. (meeting concurrently, but in different locations)</td>
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There are a few recent news items relating to the RDA development at the Library of Congress.

http://www.loc.gov/aba/rda/news_old.html

- **4/14/15: LC-PCC PS Updates for April 14, 2015 Release of RDA Toolkit**
  Summaries of changes (revisions, additions, deletions) of LC-PCC PS are available here.

- **4/10/15: Summary of RDA Updates for April 2015 Update of the RDA Toolkit**
  Posted here are links to additional information on RDA at the Library of Congress. Items will be added, revised, and updated as needed.

- **4/10/15: Revision of Core Elements for LC** [PDF, 43 KB]
  Document lists LC Core and Core If elements.

**Some noteworthy changes to RDA due to the JSC updates:**

Distribution Statement (2.9), Manufacture Statement (2.10), and Copyright Date (2.11):
The “core if” requirements for the statements and sub-elements of “distribution statement,” “manufacture statement,” and “copyright date” have been eliminated. These elements may be recorded according to cataloger judgment.

Authorized Access Points Representing a Person (9.19.1, etc.): Several instructions in 9.19.1 have been revised to provide the cataloger greater flexibility in choosing an appropriate addition to break a conflict if the additions from 9.19.1.2 and 9.19.1.3 are not available or do not provide adequate distinction. See the relevant LC-PCC PSs for the “optional addition” of these elements when there is no conflict.

**Change in content in LC-PCC PSs:**

Many of the changes to the LC-PCC PSs are related to RDA changes (re-numbering, new references, etc.). Several PSs are being deleted because the content has been incorporated into RDA itself or the RDA update makes the PS obsolete. The LC-PCC PSs for 9.19.1.5, Option-9.19.1.8, Option should be reviewed by those who deal with personal name authority records. The PSs on manuscripts and works of art have been revised and relocated to 6.2.2.6 because of RDA changes.
Functional changes in the RDA Toolkit:

The RDA index has been removed. Although formerly made available in the online Toolkit, the index was produced only as a byproduct of the printed RDA; this has been discontinued as it was burdensome to maintain. The online search features provide a reasonable replacement for the index; see the “Search Tips” in the RDA Toolkit on the “Help” screen for more information on searching.
MAGIRT Executive Board
Tuesday, January 20, 2015 via Zoom

In Attendance:  Paige Andrew (Chair), Beth Cox (Vice Chair), Kathleen Weessies (Past Chair), Tami Morse (Secretary), Mike Smith (Treasurer), Jessica Clemons, Sandy Schiefer, Carol McAuliffe

Absent: Susan Moore, Wade Bishop, Pete Reehling, Iris Taylor, Angela Lee, Marcy Bidney

Call to Order: Welcome and call for changes to the agenda

Officer Reports

Chair (Paige) – The only outstanding issue for the MAGIRT Midwinter meeting schedule is finding a place for the Program Planning Committee to meet; otherwise, planning is going well.

Secretary (Tami) – Minutes for the Dec. 5, 2014 meeting were approved with minor changes pending details of Iris’ report.

Treasurer (Mike) – Mike has numbers through October, and there is very little change; we have $35,966 as of the end of October, which is only a small change from our end of fiscal year numbers.

Vice Chair (Beth) – There are seven people signed up for the Field Museum Research Library tour, and eight people for the Maclean Collection tour. Only ten signed up for dinner; Beth will make reservations at the restaurant after the Board Meeting today.

We have a new colleague: Cecelia Smith is the new GIS Librarian at Texas A&M. Beth will be introducing her around at Midwinter if she is there. She’s very interested in being active in MAGIRT.

Past Chair (Kathleen) – We have candidates for every open position. The Chair Trio will discuss them at Midwinter, then notify the candidates and make an announcement. The new officers, committee chairs, and discussion/interest group leaders will take their positions after Annual.

The field trip to the Maclean Collection is on; participants will meet Kathleen at Union Station.

Discussion Items

Paige asked everyone at the meeting to confirm whether or not they will be attending Midwinter. Paige, Beth, Kathleen, Tami, and Mike will be at Midwinter; Jessica, Sandy and Carol will not be there.

The Program Planning Committee will meet at the Chicago Hilton. Paige will try to find a coffee shop or bar at the Hilton where they can meet.
Committee Updates

Publications (Sandy) – Sandy submitted draft minutes from the Publications Committee meeting on Jan. 8 via email. They are attached below. Sandy has sent the text for the brochure to Tina Coleman (sp?) at ALA, but we haven’t heard back yet.

OPOC/Membership (Jessica) – The Membership Committee is still working on the large-format postcard. The information for the brochure was sent to ALA before the Christmas holiday, so we hope to have something by Midwinter. We are planning to have the postcard ready by the Annual Conference in June.

We’re actively tweeting and posting on Facebook, so please follow MAGIRT and retweet!

High on OPOC’s priority list for the upcoming semester before Annual is reducing confusion and duplication of content on and between the web site and the LibGuide. OPOC will consider the value of LibGuides vs. the web site vs. something else as a communication platform.

The last membership report we’ve received was from October. Jessica will try to get updated numbers from Danielle before Midwinter.

Education (Wade) – Report sent via email. We have a webinar coming up on February 19, 2015 at 3 p.m.; it will be our first attempt to put on a webinar with a fee for nonmembers. Please push the PR so we can get as many nonmembers to attend as possible.

Wade is writing up instructions for how to do a webinar. He has not written up anything on doing webinars for a fee; he wants to see how the first ones go. The Board needs to discuss the issue of what is an acceptable loss for a for-fee webinar – with free webinars we lose nothing. Another issue we need to decide is who promotes a webinar: the originator or Marketing?

Wade is on the verge of resigning as Chair of the Education Committee. There will be an Education Committee meeting at Annual, but no one has stepped up to deliver a report there in his absence.

Cataloging and Classification Committee (Susan) – No report

GeoTech (Pete) – No report

Cataloging IG (Iris) – No report

Map Collection Management DG (Marcy) – No report

GIS DG (Angie) – No report

Announcements

The CIC (Committee on Institutional Cooperation) will be implementing OpenGeoPortal across all its member campuses. The response from library associate deans and deans for forming an OGP node at the CIC level has been overwhelmingly positive. Kathleen will attend a meeting,
along with Ryan Mattke of the University of Minnesota at Midwinter where this will be discussed, to make a presentation to the Assistant Deans involved on the metadata that needs to be created as part of this implementation, as well as passing along other information.

Paige announced that the next issue of the Journal of Map & Geography Libraries is almost ready (he is co-editor along with Kathy Weimer). Jessica has an article in this upcoming issue, volume 11, number 1, on finding hidden datasets on campus. Congratulations, Jessica! The journal has a theme issue coming up on managing, curating and preserving geospatial data.

Adjournment

Next Exec Board Meeting Date: Sunday, February 1, 1-4 p.m., Room W185a, McCormick Convention Center, at Midwinter

Addendum: Minutes from the Publications Committee Meeting

MAGIRT Publications Committee Meeting – January 8, 2015

Attending: Sandy Schiefer, John Olson, Kathleen Weesies, Carol McAuliffe, Paige Andrew, and Chris Kollen

Absent: Colleen Cahill

Minute Recorder: Carol McAuliffe

Agenda

1. Assignment of Recorder – Carol McAuliffe


3. ALA Institutional Repository – Paige Andrew
   a. Currently under discussion by the Executive Board. There have been several questions about the ALA IR, including whether or not MAGIRT wanted to participate. Tami Morse, MAGIRT Secretary, is investigating and will report at the next Exec Board meeting.

4. Revision of Membership Brochure – Sandy
   a. A large-format postcard is currently being designed by the Membership Committee.
   b. The text for the Membership brochure has been sent to Tina Coleman, ALA. They will design the brochure and print 500 copies. This might take a while which is one reason we are also working on the postcard, in-house.
c. Sandy has requested information on the design process and a timeline for completion but it may take a while for the brochures to be ready.

d. Boris Hristov Michev (Cornell) is the Membership & Marketing Committee member rep working with Sandy on the brochure.

5. Coordinates Online – Sandy

a. Coordinates is archived at the Texas Digital Library because of an agreement with the editor of Coordinates, David Allen. They were placed there in 2012 for permanent access and preservation.

b. No need for Table of Contents – only 16 publications and they were published individually

c. Texas Digital Library back up is adequate and back up in ALA Institutional Repository.

d. Sandy asked about the possibility of adding them to the ALA Repository for archival purposes but Paige thought that the Texas Digital Library provided adequate back up and long-term preservation and access. Others agreed with this assessment.

6. Meridian Online – Sandy

a. Hallie had the OCR’ed files which have now been sent to Colleen Cahill who will upload them to the MAGIRT web pages.

b. Sandy will check with Colleen on the status of uploading the OCR’ed files to the MAGIRT web page.

c. Sandy asked if the files should be:
   i. added to the new ALA repository
   ii. uploaded as files on the ALA.org site (In the interest of expediency), or
   iii. added to the Texas Digital Library (location of Coordinates)

d. Committee preference was for the archived version of the files to be in the same location as Coordinates, which is the Texas Digital Library repository.

e. Sandy will email Kathy Weimer about submitting them to the Texas Digital Library though given her current work activities it may be a few months before any action can be taken.

f. Paige would like someone to let our members know that these resources (both Coordinates and Meridian) are available and how to access them. Kathleen is in charge of social media this month so she can post this on our Twitter, Facebook and other sites. John said he can also put an announcement in the next issue of base line.
7. *baseline* – Sandy

a. Sandy said they are still in need issue 6, no. 1 and issue 6, no. 4. (only have Xerox copies, not the actual issues). John has recalled that volume from Storage to see if they have it. If he does, he will get specifications from Sandy, do the scanning work on his end, and send her the resultant files.

b. Sandy is working on timing the process of scanning, creating OCR, and a review of OCR errors. She will have a student complete the process for one issue to estimate the time. Based on this estimate, a student will be hired for the spring semester to complete this project.

c. Sandy has also spoken to someone at her library about accessibility needs. Their opinion was that 300 – 400 dpi was good enough for text. John said there were very few photos in *baseline*. Therefore we will set the scanning standard at 300 dpi.

d. The goal is to have all of *baseline* up on the MAGIRT website by the 2015 Annual ALA Conference.

8. Update of *Guide to U.S. Map Resources* – Carol

a. The task force met on Dec. 12, 2014 to discuss the possibility of applying for an IMLS National Leadership Grant for Libraries. A two-page proposal would be due on Feb. 2 and if accepted a full proposal would be due in June.

b. Benefits to submitting a proposal include: funding for software programming and data input, focusing our efforts and generating ideas, motivation to form connections to help ensure the successful implementation and adoption of the online *Guide*.

c. Next steps: The UF Grants Specialist will run the idea for the grant by an IMLS program director. If given the go ahead, Carol and the task force will meet to discuss the proposal ASAP. Other interested Publications Committee members will be invited to join as well.

9. Archival of Electronic Publications Series and Open File Reports (OFR)– Sandy

a. Sandy is trying to determine if paper copies of the Open File Reports have been submitted to the ALA Archives. She received the hard copies from Kathy Dougherty. Paige suggested Sandy talk to someone at ALA Archives on the phone about what they have to assess what the next steps will be for this project.

10. Next Publications Committee meeting TBA. Next Exec Board meeting Jan. 20 at 2:00pm EST/1:00 Central.
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MAGIRT thanks ESRI for supporting MAGIRT activities!
In Attendance: Paige Andrew (Chair), Beth Cox (Vice Chair), Kathleen Weessies (Past Chair), Tami Morse (Secretary), Mike Smith (Treasurer), Iris Taylor, Nancy Kandoian, Louise Ratliff

Absent: Susan Moore, Wade Bishop, Pete Reehling, Jessica Clemons, Sandy Schiefer, Angie Lee, Marcy Bidney

Call to Order: Chair Paige Andrew noted that a quorum was not present. The Board members in attendance decided to continue the meeting, and to table any decisions that require a vote.

Officer Reports

Chair (Paige) – Paige began by thanking the officers, committee chairs, and discussion and interest group leaders of MAGIRT for their hard work and effective teamwork, especially during the planning of our Midwinter events.

Paige took an informal poll on how Zoom is working for our EB meetings. Most people are happy with it, but there can be some issues depending on the PC used to run it. The Board is finding the recording feature very useful. The Chair Trio uses Zoom for their discussions as well. Other committees or groups may also use Zoom for MAGIRT business if they wish. MAGIRT pays a $100 annual subscription, so the next chair will need to re-evaluate whether or not to continue with it. Login and password management will become an issue over time; the current login is personal to the current Chair, so he always has to act as host. The Board will need to decide how to manage logins over time and who will be responsible for that. Currently all of MAGIRT’s social media passwords are on the LibGuide and the logins and passwords are consistent. Paige will look into making our Zoom account consistent with the other accounts as well.

Paige also asked for feedback on the job he is doing as Chair, particularly the level of communication he is giving us. Overall, everyone agreed that Paige is doing a good job of communicating with the rest of the Board and MAGIRT as a whole. There was some feeling that the number of emails has been high recently, and that the important points can get lost. The recent flurry of new issues that came up all at once has contributed to the quantity of emails going out to the Board. The Board will be juggling more things between Midwinter and the Annual Conference, and communicating more with MAGIRT and other units in ALA about what we are doing, so the high number of emails is likely to continue.

The Chair and Past Chair visited 5 or 6 of MAGIRT’s past vendor sponsors, with very positive responses. Our sponsors are very interested in our upcoming programs in San Francisco. Are there other niche vendors that we should approach? Conversation brought up several more ideas which the Chair will pursue.
Vice Chair (Beth) – MAGIRT held two tours as social events at this conference, and both were very successful. Six people went to the Field Museum’s Research Library, and Christine Giannoni, the Museum Librarian, and Diana Duncan, the Technical Services Librarian gave them a wonderful tour. The Research Library is also hosting the Association of American Geographers in April, so they took this opportunity to prepare some of their exhibits for that visit and share them with our members.

Kathleen reported on the trip to the Maclean Collection. Pictures are posted on the MAGIRT website. The owner of the collection is very active and involved in building the collection, looking through auction catalogs and sending his employees to bid on pieces he wants to add. Six years ago they converted one of the owner’s factories into a storage and display facility for his collection. The collection has about 30,000 items, all significant pieces, including a large collection of hanging wall maps. The collection has a top level conservator working on the maps and books in the collection. Now that they have this facility, they want researchers to come work in the collection, but at the same time they are secretive about the location of the collection. Researchers that come to work in the collection get a stipend, a place to live, and use of the company car, in exchange for publishing their work and citing the collection.

Beth attended the Round Table Coordinating Assembly meeting on Friday. The final conference report was sent to the RTCA email list before the meeting. According to this report, one week before the Midwinter meeting ALA had 5,575 paid registrations; this is up from the meetings at Philadelphia and Seattle. The total ALA membership is down about 2200, at 54,873 members as of December, and almost all divisions and round tables are down in membership. MAGIRT is down about 21 members. The round tables that are up in membership are the newest ones.

The main focus of the RTCA meeting was a discussion of the ALA strategic planning form. This discussion was led by a representative from ALA, who sent out a discussion guide before the meeting and used it as an agenda for the discussion at RTCA. There are three strategic initiatives (advocacy, information policy, and professional and leadership development) and three discussion questions: what does success look like, how do we get there, and how can your community (in this case, your Round Table) help? This generated some good discussion and ideas. ALA is trying to get everyone involved in this planning process, and one idea is to ask the Round Tables to have this discussion among their members over the next six months or so.

The next topic in the Vice Chair’s report was on social events at Annual in San Francisco. Originally we were not planning to have a tour because of the joint WAML events, but those fell through. Beth is looking into possibilities. Julie Sweetkind-Singer will be our local contact in the Bay Area, with assistance from Susan Powell.

The Board also discussed changing the night of the Awards Dinner in San Francisco, to Friday from Saturday, hoping to avoid the crowds expected for the Gay Freedom Day Parade. Some alternatives were discussed: holding a reception instead of a restaurant dinner; taking a tour of the UC Berkeley Library and holding a reception there afterward (this might affect turnout since attendees would be required to commit to a five or six hour field trip); holding a restaurant dinner outside the city itself; or holding a combined reception and tour where attendees are free to get food and tour the facility at their leisure.
Secretary (Tami) – The minutes from the January 20 Executive Board meeting could not be approved without a quorum; approval was tabled until the next Executive Board meeting on April 6.

Tami shared more information on the ALA Institutional Repository, based on further communications with the ALA Archives. The ALAIR is in fact the electronic arm of the ALA Archives. ALA Connect differs from the ALAIR in that Connect is a space for group work, and does not have the emphasis on preservation that the ALAIR has. The ALAIR is probably the most appropriate platform for official documents like our meeting minutes. There is strong security in place: in order to add content you have to log in and be verified as an ALA member; to edit or delete content, you have to have someone at the ALA Archives make the changes. This is both more secure, and cumbersome for minor changes. ALA Archives is also developing the infrastructure to partition permissions – only allow MAGIRT members to submit to MAGIRT collections, for example. If we decide to actively use the ALAIR, the Executive Board will have to make a decision about who will be responsible for submitting materials and managing our community there. Further discussion and decisions can be made as the ALAIR infrastructure develops. Paige still would like to contact the RTCA and find out if any other Round Tables are utilizing the ALAIR. Tami will ask the Archives to set up a collection for our meeting minutes and agendas, and make a few trial submissions to test the process.

Treasurer (Mike) – As of the end of the fiscal year in August, total revenue was $12,849 and total expenses were $6,461 for a net gain of $6,388, leaving an ending balance of $41,304. There has been very little activity since the beginning of the new fiscal year. These numbers do not include expenses for this conference, but our expenses have been low, with no use of AV or technology. GeoTech was supposed to have internet and AV but never got it, so we shouldn’t have to pay for it; the Treasurer and Chair Trio will keep an eye out for those expenses and contact Danielle about it if we are billed.

The Board had a brief discussion of revenue streams into MAGIRT. Our largest revenue stream is memberships. Under Kathleen as Chair, we significantly increased our revenue from sponsorships. We will begin charging nonmembers registration fees for webinars – the next webinar will be our first with fees. We only hope to break even with webinar fees, covering per-person expenses for the webinars.

Mike reminded the Board that the recently approved budget for FY16 has to be submitted to ALA by February 7. Another February deadline is coming up: those running for office need to submit a form to ALA in February.

The complete Treasurer’s report is appended to these minutes.

Past Chair (Kathleen) – Honors Award planning is moving forward. Officer elections and Chair and DG positions are also moving forward but are confidential at this time.
**Discussion Items**

UN boundary files: Beth presented a draft of a letter GODORT is planning to send to the United Nations; we’ve been invited to suggest minor changes and add MAGIRT as a signatory. We were contacted originally regarding the unavailability of the UN Library’s boundary files. The Board took a straw poll on the issue of signing this letter; no one objected.

Collection Management practices document to assist USGS libraries: This issue was raised on MAPS-L by Chris Thiry of the Colorado School of Mines; there has been some discussion of disbanding his map collection, and he was looking for guidance or best practices to justify its continued existence. This was discussed the day before the Executive Board meeting by the Map Collection Management Discussion Group. MAGIRT may now become involved in revising a Special Libraries Association Geography and Map Division set of standards from 1987 as a basis. Paige will ask Marcy for an update at our next Board meeting, then the Board can discuss whether it should form a task force to address this issue.

Recordings of for-fee webinars: MAGIRT has made the decision to charge nonmembers for access to webinars, and will start with our next webinar. The next question we need to address is, do we want to charge for access to the webinar recordings afterward? The infrastructure is in place to charge for the recordings as well, and other groups are doing it. The Board feels that webinar attendees (members and nonmembers) should also get the recording free. This issue was tabled until the next Board meeting for a discussion with a larger group. Paige will ask the Education Committee to do some more research into payment options available and currently in use by ALA units. For example, ALCTS policy is that nonattendees may purchase the recording for 2 weeks after the webinar for the cost of the webinar; the webinar is posted online on their YouTube channel for free four months after it was presented.

**Committee Updates**

Bylaws & Governing Documents Committee (Kathleen) – No report.

Cataloging & Classification Committee (Susan) – Susan will submit a report to base line and to the Secretary for inclusion in the minutes.

Education Committee (Wade) – Paige made the report for this committee, since no members were present. He announced the next three webinars:

- Feb. 19: GeoBlacklight, our first attempt to charge nonmembers $20 to attend;
- March 5: Yaxing Wei will present on environmental data management best practices. This webinar will be free because he works for a federal agency and cannot charge for it;
- March 26: Nicole Kong will present on the Purdue Library’s geospatial support efforts for Digital Humanities. We will charge a fee for this as well.

In addition, Mark McGee has committed to present on the OpenGeoportal tool, which is currently in beta test. Once it is stabilized, he will arrange a date for this presentation.
The Education Committee will work on documenting the process of setting up a for-fee webinar after the first one is held later this month.

**GeoTech Committee** (Pete) – Paige also reported for this committee. We had issues with the subscription to ArcGIS Online; it wasn’t clear whether MAGIRT would be able to subscribe for $250 per year, as originally planned, or if we would have to pay the full $2000 that Esri usually charges. This has now been clarified, and the original plan (piggybacking on SFU’s subscription and paying $250) is on the table again. We could use ArcGIS Online for our membership map, for the Guide to U.S. Map Resources, and to assist other round tables. We need to publicize our ability to make maps for other round tables if they can give us geographic data. Paige will add further consideration of the subscription to the minutes of the next Board meeting.

**Membership and Marketing Committee and Online Presence Committee** (Paige and Kathleen) – Both committees met jointly at Midwinter. They discussed ideas for swag, and the need for Membership and Marketing to step up the PR for upcoming programs. MMC is trying a model where one person is in charge of social media per month, but that leaves updating the LibGuide and website out. Should the social media person be responsible for the LibGuide and website as well?

**Publications** (Sandy) – The minutes from their last meeting were submitted via email.

**Program Planning** – This committee met at Midwinter and discussed the programs to be held at Annual: the GIS DG-sponsored presentation by Erik Kansa on his online research tool Open Context, and the joint MAGIRT/GODORT program on geospatial data visualization. Both programs are in good shape; the next step is to generate much more PR for them.

**ALCTS CaMMS/MAGIRT Cataloging Cartographic Resources Interest Group** (Iris) – The IG met at Midwinter; 17 were in attendance. Some of the discussion topics included:
- using “landowners” as a test case for creating a new relationship designator, with a definition;
- use of RDA, outside the Library of Congress. All the attendees at the IG meeting are using RDA, and most are also creating RDA-based headings;
- GPO is considering hosting and archiving digital USGS topo maps. Richard Huffine is asking map libraries to contact GPO and express support for this. GPO actually approached Richard and asked him to bring this to the map library community;
- discussion on the 006 field and appropriate special material designation (300$a) for cartographic electronic resources;
- a subgroup within the Cataloging and Classification Committee has been developing a set of best practices for moving to RDA in cartographic cataloging. They asked the Interest Group for feedback, particularly on the use of the phrase “best practices” in the title. Individuals attending felt the word “guidelines” would be better, and also advised that the document be posted on the LibGuide, where it can have a more interactive presence. The goal is to post a final version of this new document by the 2015 Annual Conference.
GIS Discussion Group (Angie) – No report.

Map Collection Management Discussion Group (Marcy) – The Discussion Group met at Mid-winter; Paige will ask Marcy to submit notes from the meeting.

**Liaisons Reports**

AACCCM (Susan Moore) – no report

ALA Planning and Budget Assembly (Mike Smith) – No report.

ALCTS-CCS CC:DA (Min Zhang) – No report.

FGDC Users/Historical Data Working Group (Eliza Bettinger) – A report was submitted via email, and is attached to these minutes.

Freedom to Read Foundation (Susan Moore) – A brief report was submitted to Paige Andrew:
It’s the 45th anniversary of FTRF. Many events are being planned to celebrate and raise funds.

Issues the Foundation are monitoring include the Arizona case about curriculum that are designed primarily for pupils of a particular ethnic group, Patriot Act reauthorization, Arizona nude photo law, Supreme Court cases on true threats and open records, parental pressure groups trying to set school curriculum, and disappearing documents from the Web.

Membership is remaining stable.

Geospatial Content Subgroup for National Digital Stewardship Alliance (Julie Sweetkind-Singer) – no report

GODORT (Hallie Pritchett) – no report

GODORT’s Committee on Rare and Endangered Documents (Mike Smith) -- This committee met virtually on January 12, and a representative from GPO talked about the FDLP National Plan. The committee will discuss this further at Annual when they meet with representatives from GPO again. A representative from the Depository Library Council reported that their working group addressing offsite and closed stack storage will post results of a survey soon, and a best practices document is tentatively planned to be ready in time for discussion at the DLC virtual spring meeting. There is an older ERIC document addressing the same thing that they are considering updating. The committee also discussed a possible tour at Annual to the San Francisco City History Center.

LC Geography and Map Division (Min Zhang) – No report.

MARC Advisory Committee (Susan Moore) – No report.

Rare Books and Manuscripts Section of ACRL (Nancy Kandoian) -- RBMS has made their preconferences before Annual into a separate conference instead, and they may not be held just before Annual or in the same city in the future. The conference will be in Oakland just before ALA in 2015, and in Coral Gables in 2016. They are hoping that one workshop in 2016 will be based on the publication of DCRM Cartographic. They are currently doing a close reading of
DCRM(C), and would like to encourage noncatalogers to get involved, so they know the document is understandable to them, too. Nancy asked that anyone who wants to be involved to please let her know. The deadline is March 1, and the list of chapters is on the wiki. Nancy will send the URL to the MAGIRT Secretary.

USGS (Vacant) – No report.

Western Association of Map Libraries (Paige Andrew for Kathy Rankin) – submitted via email; edited by Paige Andrew and attached at the end of these minutes.

**Announcements**

Beth attended part of the ALCTS Catalog Management Interest Group meeting. Cynthia Whitacre from the Library of Congress talked about hybrid records: LC has always been a hybrid environment, even before RDA, with AACR2, AACR1 and pre-AACR records co-existing in OCLC. The next presentation was about contracting with Backstage Library Works for RDA enrichment, with lots of data on what types of libraries chose to do which types of enrichment. Both the client libraries (University of Colorado, Boulder and the University of Minnesota) emphasized that this will not clean up your dirty data; in fact it makes your dirty data more obvious when the reload fails. The last presentation was by Kelley McGrath from the University of Oregon, on their crowdsourced project to transcribe credits for moving images.

Nancy asked about publicizing the Maclean Collection to the rare books community. Kathleen encouraged her and others to contact the curator, Tom Hall, if they have research interests or would like to see the collection; his office number is 224-544-5073, mobile number 847-778-3610, and his email address is thall@macleancollection.com.

Iris is planning a panel discussion for Annual for the IG, and asked for presenters; no topic was specified at this time. Louise suggested a panel on administrative ideas for how institutions manage both GIS and sheet maps, especially when a single person has responsibility for both. Iris also reported that LC is working on an update to their Map Cataloging Manual, and hopes to have it ready by Annual.

Kathleen announced that MSU will be posting a GIS librarian position this Spring.

Paige participated in ALA’s “Check Out a Librarian” event at this conference, a venue for MLIS students or other librarians to have quick conversations with experienced librarians about their work. Paige talked to about six people, most of whom are interested in geospatial aspects. The Journal of Map & Geography Libraries is looking for potential papers, so contact Paige with ideas. They have a theme issue on geospatial data management, curation, and preservation coming out soon, and they have so much content on this topic, they will publish it in two issues.

**Adjournment**

**Next Exec Board Meeting** Date: Monday, April 6, 2015, via Zoom
The Users/Historical Data Working Group (U/HDWG) is a project of the FGDC (the Federal Geo Data Committee). The FGDC consists of 32 members, all representatives of federal agencies that create geospatial data. The purpose of the U/HDWG is to bring together federal agencies and others (like libraries) who use geospatial data, rather than create it. Among the group’s goals that may be of interest to MAGIRT members, they:

-- promote an awareness of the historical dimensions of data
-- facilitate long-term retention, storage, preservation, and access of geospatial data
-- develop mechanisms for coordinated development, use, sharing, and dissemination of historically valuable data that has been financed by federal funds.

U/HDWG members meet by conference call, and meetings often feature a guest presentation. Guest presentations that occurred before I became the liaison to the group include:

-- Use of GeoPDFs by the United States Army
-- Historic Topo Maps by the USGS
-- E-records transfer policies of NARA (National Archives and Records Administration)

There have been three meetings since I began my liaison-ship. One I was not able to attend. The next meeting is scheduled for February.

Meeting July 18, 2014

Presenter: Louise Matthews, of the NAIP Field Office at Salt Lake City
Topic: The Aerial Photography Field Office (APFO) Historical Film Library’s efforts toward preservation and access

• The library contains 65,000 cans of film, taken from airplanes all over the country (more heavily agricultural states are more heavily photographed), from the 1940s to about 2005.

• It’s one of the few places from which you can actually order a hard copy of a historic film. [The previous process was to produce a print from the desired exposure. Now, when an order comes, the whole roll is scanned, and a print is made of the desired image from the digital version.]

• Five years ago, the library began the enormous task of scanning the film and creating digital imagery. Eventually, all scanned imagery will publicly available.

• Indexes exist but are currently used in-house only; not publicly available.

• Learned about issues with film preservation including acetate degradation (vinegar syndrome) and degradation of metal cans;
Meeting October 23, 2014:
Presenter: Dan Kowal, IT Specialist in Data Management at the NOAA National Geophysical Data Center in Boulder, CO.
Topic: NOAA’s Data Center consolidation, and long-term data stewardship issues
- NOAA’s geophysical data center (currently in Boulder CO), climactic data center (currently in Asheville NC), and oceanographic data center (currently in Maryland) are in the process of consolidating. Rollout with begin in 2015 and the new center will come to full operational capacity in 2022.
- Some of the initial challenges are the fact that everyone connected with the new system must arrive at common definitions. Also, some leaders of the planning are accustomed to thinking about only about getting data in and out of a system. They need to be educated about data management and preservation planning.

Submitted by Eliza Bettinger to the MAGIRT Chair on Jan. 29, 2015.
Spatial Data Specialist
American Geographical Society Library
UW-Milwaukee
Milwaukee WI USA
414-229-6282
WAML Liaison to MAGIRT

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**Treasurer’s 2015 Midwinter Conference Report**

At the end of the 2014 fiscal year in August, MAGIRT’s total revenue was $12,849 and total expenses were $6,461, for a net gain of $6,388. The carryover balance from fiscal year 2013 was $34,916, leaving an ending balance of $41,304 for 2013-14.

So far in fiscal year 2015, as of the end of December, total revenue was $2,332 and total expenses were just $262, leaving an ending net balance of $43,398.

MAGIRT’s fiscal standing continues to remain strong.

Michael L. Smith
Acting Treasurer
MAGIRT

Submitted at the ALA Midwinter Conference
January 2015
Chicago
# Map and Geography Round Table Treasurer’s Annual Report, FY 14 (2013-2014) Through August 30, 2014

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### Map and Geography Round Table Treasurer’s Annual Report, FY 14 (2014-2015)
Through December 31, 2014

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WAML Liaison Report to MAGIRT at Midwinter 2015

The Western Association of Map Libraries (WAML) met at UCLA September 3rd through 6th, 2014. Speakers presented on topics such as analyzing old maps using MapAnalyst, GIS, and Adobe Photoshop; changing land use by subdividing agricultural land; the John Feathers’ major map gift to the Los Angeles Public Library; ISO metadata management for geospatial data; the history of the Fairchild Aerial Surveys Collection; using ArcGIS Model Builder to drive polygon bounding coordinates: a digital Sanborn maps test case; and geospatial digital humanities. The field trip was to the Hammer Museum of Modern Art on the UCLA campus http://hammer.ucla.edu/, and some people also went to the Getty Museum.

The July 2014 issue of the WAML Information Bulletin (IB) was the last published as a print issue. The November 2014 issue, which is the first digital-only issue, is available at http://www.waml.org/ib/. The July 2014 issue as well as some back issues are also available on the same webpage. There will be members only content in the online IB.

WAML is joining with MAGIRT to produce webinars. Chris Thiry of the Colorado School of Mines did a webinar on Creating Interactive Map Indexes on May 7th, 2014. WAML also co-sponsors some of the MAGIRT webinars such as the one on Creating Enterprise Cultural Resource GIS Data delivered in January 2015.

The Executive Board of WAML, as of July 2014 is:

Jon Jablonski, President
Chris Thiry, Vice-President/President Elect
Melissa (Lisa) Lamont, Treasurer
Chrissy Klenke, Secretary
Katie Lage, Past President

Respectfully submitted,

Katherine Rankin
Happy Spring! The semester is in full swing; more than half over and I am still putting the UB Map Collection into order (in my spare time).

With this and a few other complications in life, I am putting a few things on hold. I did not want to delay the column this month so will provide a slim selection of resources to help you in your work, and to give you something to think about. I hope to be back to some semblance of normal next issue and will have some real reviews and items of carto-interest for you.

**Geocoding for Libraries and Collections**

Why Geocode a Record?

When you add coordinate data to a catalog or database record, you are enriching the description of the item you are describing, with geographic codes from spatial reference data such as geographic coordinates, building polygons, land parcels, street addresses, ZIP codes, and other methods. You are adding location references that can be used to identify and plot the position of the subject matter of an item of library material.

Coordinate data for material description also allows us to draw maps using GIS-type software, including the ability to create maps that can be used as finding tools (picture a map that is an index showing the location of items such as photographs, by their location).

Recently I conducted a workshop on geocoding to help librarians and special collections staff in the region. The main purpose was to give attendees tools and understanding of geo-tagging records for use in adding metadata to records so that they could include geospatial coordinate tags.

But the training can be used for so much more. Anyone who wants to add coordinate data to database records or to use this data to create a map that indexes those records will find this knowledge helpful.

I showed how to obtain coordinates using the major systems, though for the metadata cataloger, decimal degrees is the most useful for computer indexes to handle. Most of the finding tools provide output and conversions to decimal degrees.
In the process of setting up the materials, I discovered a number of resources that handled coordinate searching. I also found that geospatial data is so ubiquitous now that it is a little frightening. When presenting the various tools, librarians in attendance began to note the depth of location data on everything, including their own current location. Our data gathering frenzy now includes this data in everything from order forms and accounts, to purchases made in stores, not to mention the volumes of social media that we generate in seconds, without noting the effect on our privacy.

Yesterday I was trying to take care of a financial matter and noted that my credit cards now list every transaction including a map of the store where I used my card. It is nice to be able to locate the location when settling disputes or when trying to figure out whether the purchase was real or if someone was fraudulently using my card. It is amusing to me as a mapper; but the thought of how much data is being stored, how much is being tracked, and the extent of data being gathered on each individual, is something that I question.

However, back to the topic. Here are a few tools to help if you are trying to gather coordinate data to use when cataloging materials, or for creating map tools for others.

**Degrees, Minutes, Seconds to/from Decimal Degrees (FCC)**
http://www.fcc.gov/encyclopedia/degrees-minutes-seconds-tofrom-decimal-degrees

One important point about this page is that since it is created by the Federal Communications Commission accuracy and stability are implied.

You can convert between latitude/longitude systems. There is a page to change NAD settings and a page to convert Lat and Long to DMS (but not in reverse). This is handy if you already have degrees, minutes, and seconds and need to just convert them to decimal degrees.

**Earth Explorer (USGS)**
http://earthexplorer.usgs.gov/

Locate a desired site and then get coordinates. You can also plot a perimeter for a location (i.e., park boundaries), which compiles a list of coordinates for each point that is plotted.

**Convert Lat and Long to DMS (LatLong.net)**
http://www.latlong.net/lat-long-dms.html

Using the map or entering an address will provide you with coordinates. This is also a quick method for obtaining coordinates without a lot of typing or hunting. For popular features you can enter a name (e.g., Stonehenge) and return decimal degree coordinates.

**Geoplaner**
http://www.geoplaner.com/

Enter a postal address, code, or place of interest and get a map, and its coordinates in UTM, Decimal Degrees, Decimal Minutes, and Degrees, Minutes, and Seconds. Also includes elevation and the ability to plot waypoints that can be downloaded.
Check out MAGIRT’s webpage and social media outlets.
http://www.ala.org/magirt/

PolicyMap for Schools and Universities.
Get unlimited access to data with our easy-to-use, professional mapping tool.

THE LATEST DATA + EASY-TO-USE MAPPING
PolicyMap is an online data and mapping tool that offers access to national data about communities and markets. It is a powerful tool for research, market studies, and business planning.
Google Maps GPS Coordinates
http://www.gps-coordinates.net/

Obtain latitude/longitude by entering the name of a place, city, state, or address, or click the location on the map to get lat/long coordinates.

Earth Point: Convert Coordinates: Calculate A Position In A Variety Of Formats
http://www.earthpoint.us/Convert.aspx

Enter Lat/Long and get the coordinate system of your choice. Also has a Batch Convertor in case you have input coordinates into a spreadsheet already.

iTouchMap: Latitude and Longitude of a Point
http://itouchmap.com/latlong.html

On the map, clicking on a location or point provides Lat/Long. You can keep adding points to get the next coordinate (for perimeter marking or subsequent sites). It does not build a list, you must write down each coordinate as you plot it. You also can enter an address and get coordinates.

Bird’s Eye View
http://www.bing.com/maps/

With Bing maps, you can locate a place, and then from the menu, switch from “Aerial” to “Bird’s Eye” and view locations at an oblique angle. This doesn’t help coordinate searching, but it is a good tool when you are trying to help someone visualize a site. For some locations, there isn’t much, but for a place like Manhattan, you can get a useful visual.

Google Maps

You can also use Google Maps to locate coordinates. If you enter a location, you can then select any point on the map and then right-click on that point. A dialog box comes up. One selection is “What’s here?” Select this and you get decimal degree coordinates for the point you choose. You can then click on another point and get coordinates, and so on. It is an easy method for getting coordinates without a lot of extra work.

Batch Geocoding
http://www.findlatitudeandlongitude.com/batch-geocode/#.VQHIjOG1mE4

Finally, a really cool tool that is unique to the selection I have described. This tool allows you to input or paste an address list, that will output a list with coordinates. Take an existing list (comma or tab-delimited) and paste it into the box. Select your output, and get a list that contains both address and coordinates, ready for use in entering a lot of locations to your database.

You can also take this list and paste it into a Google Map or other map tool, to produce a map with all of your addresses indicated. This is not the only batch tool available, but it is one that is free and easy to use.
**Geographic Names Information System (GNIS)**
http://geonames.usgs.gov/

Don’t forget that GNIS also gives you the ability to get coordinates for places that have been plotted on a topographic map. More than 2,261,199 features are included for the U.S., and you can take advantage of creative searching to produce lists of features to use when cataloging items for an area (e.g., photograph collection of cemeteries).

**Websites**

**Global Sourcebook for International Data Management**
http://www.grcdi.nl/gsb/world%20personal%20name%20formats.html

This database contains a wealth of data on each country in the World. Not only are geographical statistics and information presented, but more unique things as well.

Included are ISO, phone, and postal codes described, the daily items, such as car nationality plates and basic data needed for travel. You can see how the country writes dates out and get an idea of forms of address on letters.

One nice feature that is useful is the description of each country’s personal name conventions. Explained are intricacies of Spanish name order and how each generation adds surnames. Also, a country’s laws for surname use, or preference for middle names. Even name order is discussed (for example, in China, surname comes first).

This website is valuable for use by anyone from late-grade school through adult, and will help business travels, as well as tourists getting ready for visits. The data is deep enough for more academic uses as well.

**MAPfrappe**
http://mapfrappe.blogspot.com/2011/02/countries.html

This web tool uses Google Maps to show basic comparisons between different countries. When comparing, it posts two maps, one showing a country’s outline in its location, the second showing it imposed on another country at the same scale. The comparison is simple but provides a quick visual that can be used to show the two countries.
You can adjust the second map to move the outline of the country on top of another country so that you are able to compare any country with any other country easily. Zooming in or out will change the scale and the outline adjusts to the new scale instantly.

This resource is good for grade school through adult learner and is easy to use to provide quick visuals for simple comparisons.

Global Gazetteer Version 2.3

This is a gazetteer with more than just simple place descriptions. It lists towns (by country, region, and full lists). Each entry gives coordinates and a location map, basic statistics, weather, and other data. Also included are vital statistics, airline information, distance charts, and other details. Some links also extend to external data to expand place descriptions.

4 Tools to Compare the True Size of Maps

MapFrappe (above) is one of the tools shown in this article. These resources all provide ways to compare countries and locations in the World with each other. Finally you can answer the question “how big is Greenland compared to South America?” all by yourself.

Included are countries, continents, states (U.S.), and selected features, such as the Sahara, Caspian Sea, and other features. The respective areas of the compared features are given as well as a fraction showing the ratio of the areas.

This is also a great tool for grade school through adult and teachers will find it handy for simple visualizations to display.

Conclusion

Spring is blooming and green is spreading all over the place. Maps are in the air and I should be closer to normal when next we meet.—DJB
Great Moments In Map Librarianship  by Jim Coombs

WHAT'S ALL THE FUSS OUT THERE?

THEY HEARD RUMORS THAT YOU ARE PLANNING TO SEND ALL THE PAPER MAPS TO THE RECYCLE BIN AND GO TOTALLY DIGITAL!

WHIMPER!

GROAN!

SNIFF!

BOO HOO!

NEVER FEAR, MY LITTLE FRIENDS. PAPER MAPS WILL HAVE A HOME AS LONG AS I'M HERE!

OUR HERO!

OR UNTIL THE LIBRARY DEAN TELLS YOU TO DUMP THEM TO MAKE ROOM FOR A 3-D PRINTER OR A COLLABORATION STATION!

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