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**base line** is an official publication of the American Library Association’s Map and Geospatial Information Round Table (MAGIRT). The purpose of **base line** is to provide current information on cartographic materials, other publications of interest to map and geography librarians, meetings, related governmental activities, and map librarianship. It is a medium of communication for members of MAGIRT and information of interest is welcome. The opinions expressed by contributors are their own and do not necessarily represent those of the American Library Association and MAGIRT. Contributions should be sent to the appropriate editor listed below.

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FROM THE CHAIR
Hallie Pritchett, University of Georgia

February 7, 2012

It was great to see so many MAGIRT members in Dallas last month! Midwinter 2012 marked our first attempt at a reduced in-person meeting schedule, made possible by our committees conducting most of their business virtually since Annual 2011. Overall, I thought the weekend was a success: our Friday night group dinner at Campisi’s got things off to a great start, our well-attended discussion group meetings were full of lively and thought-provoking conversation, and, based on their reports to the Executive Board, our standing committees had a very busy and productive fall. A few of our members even got up early on Saturday morning to participate in the ALA Fun Run 5K (Past Chair Marcy Bidney was snapped while warming up and got her picture on the front page of Sunday’s Cognotes!).

Of course, as often happens when trying something new, there were a few glitches along the way. Due to both technology issues and technical difficulties, our efforts to live stream our Map Collection Management and GIS Discussion Groups were not quite as successful as I had hoped, but thanks to MAGIRT Secretary Edith Scarletto and Vice Chair Tracey Hughes we were able to stream at least part of both sessions. The good news is that long-time MAGIRT member Dan Seldin made separate audio recordings of both discussion groups, which will be turned into podcasts in the near future so those of you who could not join us in Dallas can listen to our discussions. Plus we learned quite a bit about the whole live stream process and in particular what we need to do to successfully broadcast our discussion groups in their entirety at Annual. Even though our first attempts at live streaming did not go exactly as planned, I’m glad we at least tried to do so; as the saying goes, nothing ventured, nothing gained.

Now it’s time to turn our attention to Annual 2012. The preliminary MAGIRT meeting schedule is included in this issue of base line; the final schedule will be released in April. Although all of our committees and discussion groups will meet in person in Anaheim, the meeting schedule will be a bit more compact than in years past; hopefully this will give our members time to participate in MAGIRT as well as attend other ALA sessions. We have two exciting social events in the works for Annual: group tickets to a Friday night Angels vs. Dodgers baseball game, and a Saturday evening awards reception. In addition, we are putting together what promises to be an excellent program entitled The Nuts and Bolts of Map Scanning: Building Your Map Scanning Toolbox. Further details about our Annual 2012 schedule and events will be posted soon on the MAGIRT Web site, ALA Connect and in upcoming issues of base line, so stay tuned!

As always, if you have any questions, comments or concerns about MAGIRT, please contact me at hpritch@uga.edu.

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MAGIRT Annual 2012
Preliminary Meeting Schedule

**Friday, June 22**
Evening

Social event – Angels vs. Dodgers baseball game
*Please contact MAGIRT Treasurer Paige Andrew ([pga2@psu.edu](mailto:pga2@psu.edu)) for further details*

**Saturday, June 23**

8AM – noon
Committee meetings – Education, Membership, Program Planning, Publications

1:30 – 3:30PM
Map Collection Management Discussion Group

Evening
Awards Reception

**Sunday, June 24**

8AM – noon
ALCTS/MAGIRT Map Cataloging Discussion Group/Cataloging and Classification Committee meeting

8AM – noon
GeoTech Committee meeting/GIS Discussion Group

1:30 – 3:30PM
Program – *The Nuts and Bolts of Map Scanning: Building Your Map Scanning Toolbox*

**Monday, June 25**

8-10AM
Executive Board/Membership Meeting

*Please note that this is a preliminary schedule; the final schedule will be available in April. If you have any questions, comments or suggestions about our Annual 2012 meeting schedule, please contact MAGIRT Chair Hallie Pritchett at [hpritch@uga.edu](mailto:hpritch@uga.edu).*
Susan Moore, Chair of the CCC, called the meeting to order at 10:00 a.m. She welcomed all the attendees to the CCC meeting. There were 14 attendees in total. Members present: Paige Andrew, Nancy Kandoian, Dorothy McGarry, Jay Weitz, Tammy Wong, and Min Zhang.

1. Call to order (Susan Moore)

2. Welcome and introductions

CCC members and guests introduced themselves.

3. Membership (Susan Moore)

Susan’s term as Chair will end at the Annual meeting. If you would like to volunteer to be the Chair, please contact Susan or Hallie Pritchett. If you are currently not a member but would like to join CCC, let Susan know.

4. base line cataloging editor report (Tammy Wong)

The minutes from the CCC meeting held at ALA Annual in June 2011 were approved as published on page 6 of the August 2011 base line.

5. Anglo-American Cataloguing Committee for Cartographic Materials report (Paige Andrew for Mary Larsgaard)

The work of the AACCCM is concentrated on keeping current Cartographic Materials: A Manual of Interpretation for AACR2 currently in its second edition (2003; 2004 update pages). Members are from Australia, Canada, New Zealand, the UK, and the U.S.

This summer the 3 national libraries of the U.S. issued a report on RDA. In summary, it stated that RDA needed changes (some major) before it could be implemented, and that the libraries would not implement RDA until January 2013. National libraries in other countries having representatives on the Joint Steering Committee for RDA have also been considering next moves and — at least in some cases — have issued statements on their respective plans re RDA.
These reports are what AACCCM has been waiting for. Now Elizabeth Mangan, the editor of the manual, with assistance from other members of the committee, is figuring out how much work is going to be required to revise the manual for use with RDA, and approximately how much it will cost for these revisions to be done. There is not sufficient royalty money from sales of copies of the second edition to pay for anything beyond the most modest revisions, and RDA has many differences from AACR2R. Two examples: the incorporation of the FRBR model of work/expression/manifestation/item; and the term is now “cartographic resources,” not “cartographic materials.” We are seeking a crosswalk from AACR2R to RDA in order to determine what all of these changes are.

6. CC:DA report (Min Zhang)

CC:DA Meeting discussed issues of an American Association of Law Libraries (AALL) proposal on the revision of RDA 16.2.2.9: Places in certain federations. The Chair, Lori Robare (University of Oregon) led the discussions. For more information about the meeting and for reports about activities mentioned below, please see the CC:DA Web page at http://www.libraries.psu.edu/tas/jca/ccda/index.html.

John Attig gave a report on Joint Steering Committee updates: http://www.libraries.psu.edu/tas/jca/ccda/docs/jsc1111.pdf


The AALL proposal focused on 4 issues:

1. To what extent should historical jurisdictions be covered in RDA (the former Soviet Union and Yugoslavia)? The U.S.S.R. and Yugoslavia no longer exist. Add “the former” to the U.S.S.R. and to Yugoslavia in 16.2.2.9.

2. Remove Malaysia from 16.2.2.9. Remove Malaysian examples from 16.2.2.9 and add them to 16.2.2.12 (formerly 16.2.2.11). The federation was formed in 1963 and Singapore withdrew two years later, it may have seemed prudent in the 1970s to give primacy to the states of Malaysia. However, several decades later it seems safe to say that most catalog users outside that country are not familiar with the 13 states, and three federal territories of Malaysia and are not well served by access points like George Town (Penang) or Ipoh (Perak).

4. How should overseas territories and insular areas (especially those of the U.S. and Australia) be treated? Proposed to create new instructions at 16.2.2.11 for overseas territories and insular areas, and move examples for Guam and Puerto Rico from 16.2.2.9 to the new 16.2.2.11.

The CC:DA Task Force on RDA Instructions for Governmental and Non-Governmental Corporate Bodies examined the Types 1-5 corporate bodies described in 11.2.2.14. Type 6 (11.2.2.14) refer to names that include the entire name of the higher or related body. The remaining types listed under 11.2.2.19 are for government bodies. The Task Force pointed out that Type 6 does not serve to differentiate from other bodies, to identify the parent body, or to collocate types of subordinate bodies, and is considering making a proposal to eliminate Type 6. Would the elimination of Type 6 be problematic in any way? Would it be desirable to add more words to Type 1, such as “Meeting” or “Conference.” Are there any problems with Types 1-5 that need to be addressed?

7. ISBD report (Dorothy McGarry)

Report on the ISBD for CCC

The consolidated edition of the ISBD has been published and now the ISBD Review Group is working on some issues where the ISBD differs from RDA and/or the ISSN Manual. There will be more information after the meeting at IFLA in Helsinki in August.

8. LC Geography and Map Division (Min Zhang)

The Geography and Map Division’s online outreach reached a new high in fiscal year 2011 with nearly 1.1 million visits to the “Maps and Geography” section of the Library’s website and nearly 8 million maps viewed.

Collaborations with other governmental agencies and libraries are a particularly effective way of sharing the extraordinary scope and richness of the collections and the expertise of the division’s talented staff. As a recent example, the Geography and Map Division is working with the United States Geological Survey (USGS) and the National Archives and Record Administration to identify, scan and make available online the entire archive of USGS quadrangles. This comprehensive collection will provide researchers with an historical record of the mapping of the entire nation. A second example, this time on an international level, is the preservation and digitization of four more items from the division’s Korean cartographic collections, funded by the National Library of Korea. These online materials will join 30 other unique Korean map scrolls and sheets and more than 30,000 maps in American Memory and 5,500 Sanborn maps.
THE NUTS AND BOLTS OF MAP SCANNING
Building Your Map Scanning Toolbox

presented by
THE MAP AND GEOSPATIAL INFORMATION ROUND TABLE

Scanning maps and making them available online presents many challenges for libraries and librarians. A panel of experts will discuss the details unique to scanning maps, including project planning and costs, tools and equipment, scanning and metadata standards, access strategies, copyright issues and more. Join us in Anaheim to gather the tips and tools you need to build your own map scanning toolbox!

For more information about our Annual 2012 program and meeting schedule, please visit our Web site:

www.ala.org/magirt

ALA ANNUAL 2012
ANAHEIM, CA
The Cataloging Hidden Special Collections grant from the Council on Library and Information Resources focused on cataloging and therefore making broadly accessible the division’s African set maps. By the end of the fiscal year, 355 sets with more than 25,000 map sheets had been completed. An experimental geospatial web delivery platform, using Google Earth, was developed with the aim of allowing readers to search the data by keyword and geospatially.

The Division launched “Places in History,” a companion online site to “Places in the News.” “Places in History” provides access to historical maps that are related to current events, such as the 150th anniversary of the beginning of the Civil War. Also being launched is a monthly update of newly digitized maps on the “Map Collections” of the American Memory site.

The first Twitter outreach by a collection division at the Library, LOCmaps@Twitter.com made its debut on June 22, 2011. The goal is to engage librarians, researchers, genealogists, the general public and map collectors with daily news about recently acquired collection items, website features, digitized maps and other interesting information about the division.

The Cataloging Team of the Geography & Map Division of the Library of Congress now has its own email address at mapcat@loc.gov. Please send any general map cataloging questions or LC G Schedule geographic cutter (Tables G1548-9804) requests to this address.

Dr. John H. Hébert, Chief of the Geography and Map Division retired in August 2011. Ralph E. Ehrenberg is our new chief.

Cataloging Team has 6 full time catalogers, down from 16, due to retirement, promotion, and resignation.

9. MARBI report (Susan Moore)

The Committee on Machine-Readable Bibliographic Information met twice in Dallas. The first meeting was spent discussing Proposal 2012-01: New data elements in the MARC 21 bibliographic and authority formats for medium of performance. The proposal passed.

At the second meeting, MARBI had a general discussion on what role the committee has or sees itself having regarding the Bibliographic Framework Transition Initiative. MARBI and the MARC Advisory Committee plan on being active participants in the initiative. Discussion will continue.

Also covered at the second meeting was Discussion Paper 2012-DP01: Identifying titles related to the entity represented by the authority record in the MARC 21 authority format. The general consensus was that it would be a good thing to have
titles relating to the 1XX of the authority record in a machine-actionable field. A proposal may come back as soon as the Annual Conference in Anaheim.

10. OCLC report (Jay Weitz)

Jay distributed the full OCLC report to the committee members and guests. Excerpts from the report of OCLC on Cataloging and Metadata appear below.

General News

OCLC Annual Report 2010/2011

The OCLC Annual Report is much more than a presentation of the previous fiscal year’s product introductions, service levels, and member activities. It also includes snapshots of member libraries worldwide, the President’s message to the cooperative, information about the Board of Trustees and various management groups, and other information that gives a broad perspective of the organization. The 2010/2011 Annual Report is now available at http://www.oclc.org/us/en/news/publications/annualreports/2011/214629usb_Annual_Report_2011.pdf.

Cataloging and Metadata

Controlling More Headings in WorldCat

In addition to cataloger-initiated controlling, OCLC is using new stand-alone controlling software to evaluate bibliographic records in WorldCat and control headings. In the research that led to the publication of Online Catalogs: What End Users and Librarians Want (http://www.oclc.org/us/en/reports/onlinecatalogs/default.htm), library staff ranked the need for increased accuracy in name and subject headings as a highly desired improvement. The September 2011 report on WorldCat quality (http://www.oclc.org/us/en/reports/worldcatquality/default.htm) identified a project to control more headings in WorldCat as a priority during OCLC’s fiscal year 2012. The following describes this new controlling effort, which will provide benefit to all users of WorldCat regardless of which interface they use.

• Current controlling functionality in Connexion. The controlling functionality currently available in the Connexion applications enables users to link authority records to headings in master WorldCat bibliographic records. Cataloger-initiated controlling functions facilitate automatic updating of headings in bibliographic records.
  o Connexion users initiate matching headings in bibliographic records to established authority records.
  o The system normalizes the headings in bibliographic records, matches them with authority records, and inserts the linked heading in the bibliographic record.
• **New stand-alone controlling software.** OCLC is extending the Control All functionality by developing a stand-alone batch service that runs independently. The software evaluates all bibliographic records in WorldCat and controls headings as detailed below.

• **Records evaluated for processing.** The software will evaluate the following bibliographic records in WorldCat for processing according to different time schedules:
  o Master bibliographic records newly added to WorldCat contributed either through online applications or through batchload will be evaluated daily.
  o Master bibliographic records changed and replaced in WorldCat will be evaluated on a pre-determined schedule.
  o Existing master bibliographic records in WorldCat will be evaluated on a to-be-determined schedule and as capacity allows.

OCLC has begun processing records selected from among new and replaced records and will gradually increase the number of records processed each day over the next few weeks. We will announce when we begin processing existing records and will report periodically on progress.

• **Criteria for record selection.** The software will select candidate bibliographic records for processing that contain the following:
  o An 040 field with no ‡b present and at least one of the following controllable fields:
    ▪ 100, 110, 111, 130
    ▪ 600, 610, 611, 630, 650, 651, second indicator 0
    ▪ 655, second indicator 7, ‡2 lcgt
    ▪ 700, 710, 711, 730
    ▪ 800, 810, 811, 830
  o An 040 field with ‡b present containing the value eng and at least one of the following controllable fields:
    ▪ 100, 110, 111, 130
    ▪ 600, 610, 611, 630, 650, 651, second indicator 0
    ▪ 655, second indicator 7, ‡2 lcgt
    ▪ 700, 710, 711, 730
    ▪ 800, 810, 811, 830
  o An 040 field with ‡b present but containing a value not equal to eng and at least one of the following controllable fields:
    ▪ 600, 610, 611, 630, 650, 651, second indicator 0
    ▪ 655, second indicator 7, ‡2 lcgt
  o A partially or fully controlled heading.

• **How the software works.**
  o The software will not:
- Attempt to control unqualified personal names (personal name only that does not include ‡b, ‡c, ‡d, and/or ‡q).
- Control a heading to an undifferentiated authority record.
- Cause automated tag flips of any type.

  o The software will:
  - Automatically expand dates for candidate personal name headings.
  - Partially control series fields and automatically append ‡v.
  - Maintain the links between non-Latin script headings and their Latin-script equivalents.

  o The software will also make the following adjustments as needed:
  - Apply any appropriate punctuation changes.
  - Attempt to control partially controlled headings.
  - Uncontrol descriptive heading fields (1XX, 7XX, and 8XX) if the value in field 040 in the bibliographic record is other than eng.
  - Delete a geographic subdivision from a subject heading if the heading can be completely controlled and no element of the heading can be subdivided geographically.

  o The symbol “OCLCO” will be appended in ‡d of the 040 field in bibliographic records that are modified by the software.

  o If a bibliographic record is locked, the software will skip it and reevaluate it when the lock has been removed.

- The new software supplements individual cataloging activity. As with the “Control All” headings function in Connexion, some circumstances prevent the software from controlling all headings in WorldCat records. The software cannot do the manual “Single Control” headings functions that catalogers can do in Connexion. The software cannot control non-qualified personal names, headings that have no exact match or that match only partially, headings that are mistagged, headings that contain typographical errors or other errors that require correction.

OCLC encourages catalogers to continue using the control headings functions in Connexion when adding or upgrading records as you continue to share your cataloging expertise with the cooperative.

OCLC, SkillSoft to Add Records for Books24x7 Digital Book Catalog to WorldCat

OCLC is working with SkillSoft, a leading SaaS provider of e-learning and performance support solutions for global enterprises, government and education, to add records for the Books24x7 digital book catalog to WorldCat. SkillSoft’s growing selection of over 30,000 titles in a variety of subject areas will be represented in WorldCat with a link to the Books24x7 platform. In addition, OCLC is loading the Books24x7 collection information into the WorldCat
knowledge base, enabling OCLC cataloging libraries to easily set holdings in WorldCat for the titles to which they subscribe. WorldCat Local authenticated users will then be able to link directly to Books24x7 titles subscribed to and made available by their library from the corresponding WorldCat records.

Future Enhancements to Connexion Client

Changes to controlling headings (Expected: 02 2012): The following applies to all currently supported versions of Connexion client (versions 2.10, 2.20, and 2.30). For Edit > Control Headings > All: The system:

• Uncontrols invalid controlled headings (descriptive name headings and/or subject headings).

• Automatically checks for an updated version of the heading text and updates the text if needed.

• Automatically updates a previously fully or partially controlled heading with punctuation-only changes.

• Automatically re-evaluates a partially controlled heading and attempts to fully control it.

Connexion client version 2.40 (Expected: 04 2012): OCLC expects to release Connexion client version 2.40 during the March/April 2012 timeframe. Version 2.40 will include the following enhancements:

• GLIMIR: Set an option to show search results in GLIMIR (Global Library Manifestation Identifier) clusters of WorldCat bibliographic records that have different languages of cataloging for the same work (called “parallel” records). For each cluster, GLIMIR search results show the number of records that your library holds, the total number of holdings, and the total number of records. GLIMIR clusters make it easier to identify and select the exact record you need for cataloging. In the client only, you can also show the GLIMIR cluster for any displayed bibliographic record by using a new menu item Cataloging > Show > All GLIMIR Cluster Records. For more information on GLIMIR see http://www.oclc.org/reports/worldcatquality/default.htm.

• Classify: Use a new command Classify on the Tools > Options menu to automatically supply a Dewey or Library of Congress classification number in a displayed record for a book, DVD, CD, or other material type in a field you specify. The new command uses the FRBR-based Classify Web service to provide a classification number from a WorldCat record with a matching standard number in this order: OCLC number, ISBN, ISSN, UPC, LCCN. For information on Classify see http://classify.oclc.org/classify2/.

• RDA workforms: Set an option in the client using Tools > Options > RDA tab (formerly the RDA Toolkit tab) to use RDA versions of the existing AACR2 workforms to create records. Set the option separately for bibliographic and/or authority workforms. Existing workforms open by default when you create new records unless you set the RDA workform
option(s).

- **264 field in WorldCat search results**: Record descriptions in a brief or truncated list of WorldCat search results include data from the 264 field, if present in the record and if no field 260, 261, or 262 is present. Field 264 contains RDA production, publication, distribution, and manufacture data.

- **MARC Update 2011 changes**: New indexes are added to the drop-down index lists in search and/or browse windows, as appropriate. For details, see Technical Bulletin 260: OCLC-MARC Format Update 2011 (http://www.oclc.org/support/documentation/worldcat/tb/260/default.htm). Language names are updated in:
  - The “Language” and “Language of Cataloging” drop-down lists in the Search WorldCat window.
  - The “Language” drop-down list in the Search Online Heritage Printed Book (HPB) Database (if the HPB menu is activated in Tools > Options > Heritage Printed Book tab).

- **Macro changes**:
  - A new macro command is available -- GetClassNumber -- for the new Edit > Classify functionality.
  - Two new OCLC-supplied macros are available in the OCLC.mbk macro book:
    - ClearELvl3Workform—This macro clears candidate fields from an Encoding Level 3 bibliographic record and replaces them with workflow prompts. The prompts are a blend of two sets of workflows—AACR2 versus RDA.
    - GenerateERecord—This macro creates a workflow to represent an online version of an item based on the print, microform, or another format version of a bibliographic record for the same title. (Note: The GenerateERecord macro replaces the following two OCLC macros: GenerateESerial and GenerateESerialCONSER.)

11. RBMS and DCRM(C) report (Nancy Kandoian)

**Report on RBMS and its DCRM groups for MAGIRT CCC
ALA Midwinter 2012**

The next RBMS preconference, scheduled for June 19-22, 2012 in San Diego, will include workshops on non-MARC metadata, with a hands-on component, and Latin for special collections people, not specifically catalogers.

The 2013 preconference will be in Minneapolis, and ideas being entertained for
programs and workshops include an introduction to graphic materials in special collections, as well as bridging the gap between programmers and librarians. The proposals for the preconference location preceding the 2014 ALA Annual in Las Vegas come from the University of Nevada Las Vegas, Brigham Young University, and the Spencer and Linda Hall Libraries in Lawrence, KS and Kansas City, MO. Look for more info on RBMS preconferences at: http://www.rbms.info/conferences/index.shtml.

The Descriptive Cataloging of Rare Materials (Books) is about to be issued in its 3rd printing. A suggestion was put forth to seek a central repository for all the DCRM editorial files. The DCRM(Music) group is working on expanding rules and examples for “parallel” transcription of multiple languages in cataloging descriptions. The DCRM(Graphics) group has prepared a useful appendix on cataloging graphic materials within books that will be easily adaptable for cartographic materials in DCRM(C). The DCRM(Manuscripts) group expects to be ready for a public hearing on its draft for areas 1-7 at ALA Annual in 2013.

Our DCRM(Cartographic) group has completed its initial draft of areas 1-7, and we are turning our attention to appendices now. We encourage interested librarians to read our draft and comments on the wiki at http://dcrmc.pbworks.com/. We are planning to have a public hearing on the draft at ALA Annual 2013 (Chicago). Our three East Coast members usually meet in New York once between each ALA meeting.

Subgroups within the Bibliographic Standards Committee (BSC) of RBMS have been working on a couple of additional publications. One is a revision of Standard Citation Forms for Rare Book Cataloging. The other is Examples to Accompany DCRM(B), which is to be published this year.

The BSC is trying to get its own official liaison to CC:DA. Up until now, it has officially been represented by the overall ACRL liaison.

Two knowledgeable and active RBMS members, Robert L. Maxwell and John Attig, will be presenting an ALCTS webinar entitled “Rare Materials and RDA: Exploring the Issues” on Wednesday, May 23, 2012. For more info, see: http://connect.ala.org/node/164605.

12. New business

Relationship Designator Task Force (Susan Moore)
Since catalogers from the cartographic community during the RDA Test expressed concern about the existing relationship designators and the lack of other designators, CCC initiated the Relationship Designator Task Force to examine the existing relationship designators for persons, families, and corporate bodies associated with cartographic resources and to determine if we want additional
relationship designators in Appendix I in RDA.

13. Announcements

Paige Andrew and Mary Lynette Larsgaard are co-authoring a manual on cataloging cartographic materials using RDA. Assuming that RDA is implemented by the U.S. national libraries in early 2013, the anticipated publication of the book is spring 2013.

Min will be giving a presentation “Asian Historical Maps in the Library of Congress” in the LC Booth Theater at 2:30 p.m. today.

14. Adjournment

The meeting was adjourned at 11:20 a.m. 🕛

Respectfully submitted,

Tammy Wong

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**Wanted: Electronic Mapping Editor**

MAGIRT is seeking an Electronic Mapping Editor for *base line*. The position is ideal for someone who likes to write and has experience with digital mapping, GIS, map websites and/or geospatial data. This individual would contribute a bimonthly column to *base line*, apprising MAGIRT members of basic, advanced and new developments in electronic mapping, particularly as they apply to library collections.

If you are interested in applying for this position, please contact Kathleen Weessies, chair of MAGIRT's Publications Committee, or Steve Rogers, editor of *base line*.

Kathleen: weessie2@mail.lib.msu.edu
Steve: rogers.20@osu.edu
MAGIRT Program Planning Committee meeting minutes - June 27, 2011
(From Hallie’s & Tracey’s notes)

2012 Program Planning Committee:
- Hallie Pritchett (chair)
- Marcy Bidney
- Tracey Hughes
- Carol McAuliffe
- Edith Scarletto
- Roger Knouff
- Greg March

2012 Annual program title & abstract:
The Nuts and Bolts of Map Scanning: Building Your Map Scanning Toolbox

Scanning maps and making them available online presents many challenges for libraries and librarians. A panel of experts will discuss the details unique to scanning maps, including project planning and costs, tools and equipment, scanning and metadata standards, access strategies, copyright issues and more. Come gather the tips and tools you need to build your own map scanning toolbox!

(abstract = 58 words, latest revision 7/27/11)

Program overview:
- Saturday or Sunday early afternoon timeslot (i.e. 1:30PM)
- 2 hour program, including time for Q & A
- 3 speakers, 20-25 minute presentations
- Anticipated audience size: 150-250 people
- Technology needed: Laptop w/ Internet access, projector, screen, podium w/ microphone, theater seating, table in front for speakers, table in back for handouts

Program planning timeline:
- July
  - abstract completed (see above)
- August
  - Program Planning meeting – 8/10
  - 3 sections of the program defined
  - Call for speakers
• Identify/approach co-sponsors

- September/October
  o Program Planning meeting – 2nd or 4th week of October
  o Identify speakers
  o Identify/approach commercial sponsors
  o Begin work on program publicity

- November
  o Finalize speakers
  o Finalize commercial sponsors
  o Finalize publicity plan

- January
  o Publicity materials ready for Midwinter (January 20th – 23rd)
  o Discuss next steps in publicity, timeline, etc, leading up to Annual 2012

Proposed sections:
• Planning
  o Identifying & preparing materials to scan
  o Identifying & evaluating physical tools
  o Scanners & other hardware
  o True costs associated with scanning
    - Grants
    - Support required
    - People/time commitment

• Standards (possibly catalogers/metadata specialists - ask Susan Moore for suggestions for speakers)
  o Metadata
  o Scanning resolution
  o Formats

• Access
  o Platforms
  o Interfaces
  o Copyright issues

Speaker considerations:
• 20-25 minute presentation
• Participate in Q & A session
• PPTs to be posted online after Annual
• Provide write-up to be included in some sort of conference proceeding-type document (i.e. another Electronic Publication Series title as was done with previous programs)

Potential cosponsors:
• GODORT
• RBMS
About 25 people attended the Interest Group session that covered provider-neutral cataloging, RDA, and form/genre headings. Susan Moore began by relating her experience cataloging a digital cartographic image using the PCC provider-neutral (PN) guidelines; she indicated that it was not difficult. A PN record includes only the bibliographic information that applies to all manifestations of the resource. Notes about specific providers or packages are considered local. URLs may be provided as long as they are general and provide access to all users without restrictions. See http://www.loc.gov/catdir/pcc/bibco/PN_Guide_20110915.pdf

RDA topics included proposed changes to RDA for cartographic resources. Min Zhang from LC explained that there are two ways to propose changes; one is a fast track for straightforward requests; that is, we may submit our requests to Min who will forward them to our JSC Representative, John Attig. Some problems encountered by LC catalogers:

**Projection** – RDA says to transcribe projection statements. For foreign maps we have always translated these to English. LC plans to continue using English.

**Work vs. expression for cartographic resources**—How do we differentiate between work and expression? Scale, projection and relief are attributes of an expression. An example is the CIA maps; one has relief, the other version has none, and LC makes separate records because the shaded version is not the same map. RDA requires a 240 preferred title for the work (“uniform title”) in this case. LC does not want to differentiate among expressions. The group agreed that such a 240 would have to be qualified by too many different elements, because too many cartographic works carry the same title! A straw poll of members present was taken and the unanimous vote was to continue current
practice of creating separate records for expressions. Min will relay our opinion to LC.

**CIA maps and OCLC Duplicate Detection**— Jay Weitz explained that it is hard for duplicate detection algorithms to recognize separate records for CIA maps when the only differences are in 500 notes (shading and relief differences). The use of an appropriate edition statement would usually prevent DDR from acting incorrectly. There is an LCPS (LC Policy Statement) for RDA encouraging use of edition statements when other bib information is identical. Paige Andrew asked if the relief fixed field codes could serve to differentiate. Jay thinks this is so.

**LCPS and MCM**—Could the LCPS replace the *Map Cataloging Manual*? Subjects and classification are not part of RDA, however.

**240 Preferred Title for the Work for atlases**—When a title proper has changed, such as with a revised edition of an atlas that has long been known by the same title, a 240 would be needed for the new edition. This 240 is useful for the patron’s knowledge. Min will check on whether an additional note is required.

**Form/Genre headings**—The group discussed the usefulness of the genre heading “thematic maps.” Min’s team decided against using it because it is not specific enough; LC’s collection is too large, and it would not be consistently applied. Paige favors using it because the user can distinguish between a general map (i.e., only geographic in nature) and a map that includes at least one topic or subject in a retrieved subject-based search (as long as the local system indexes form/genre headings in a subject index). He noted that sometimes a generic title for a place is used on the map when in reality the map shows at least one distinguishing topic, so the f/g heading of “thematic maps” added to the record, along with a topical subject heading, assists the user in this situation. “Thematic maps” is applied when a specific established form or genre heading such as “Topographic maps” or “Tourist maps” does not apply to the cartographic item in hand.

**Relationship designators**—At present LC only adds relationship designators to authorized access points for names when the role is clear and explicit. Paige stated that we as a community need to consider expanding the relationship designators currently in RDA by suggesting new ones. Some do not consider these worthwhile to apply, while others, particularly for historical map and atlas creators, would find them useful. For example, with historical maps, engravers are important. Susan Moore said that we could submit additions to the list of relationship designators as fast-track recommendations to John Attig via Min Zhang.
Report on RBMS for MAGIRT
ALA Midwinter 2012

Though RBMS does not have regular preconferences at the time of ALA Midwinter, this year there was a Friday afternoon program hosted by special collections at Southern Methodist University, with 55-65 attendees. Speakers talked about public history and the education of archivists, presidential libraries and the George W. Bush Library in particular, and collecting regional archives. It was well received, so there might be interest in doing something similar preceding future Midwinter conferences.

The next RBMS preconference, scheduled for June 19-22, 2012 in San Diego, will include workshops on non-MARC metadata, with a hands-on component, and Latin for special collections people, not specifically catalogers.

The 2013 preconference will be in Minneapolis, and ideas being entertained for programs and workshops include an introduction to graphic materials in special collections, as well as bridging the gap between programmers and librarians. The proposals for the preconference location preceding the 2014 ALA Annual in Las Vegas come from the University of Nevada Las Vegas, Brigham Young University, and the Spencer and Linda Hall Libraries in Lawrence, KS and Kansas City, MO. Look for more info on RBMS preconferences at: http://www.rbms.info/conferences/index.shtml.

The topic for the RBMS Annual Conference program on Sunday afternoon in Anaheim will be the current and future state of bibliography. The spring 2012 RBMS regional workshop will be hosted by the Grolier Club in New York City at the time of the New York Antiquarian Book Fair, and will be a repeat of a previous popular workshop, on building collections and working with antiquarian dealers.

News from various related groups was announced by liaisons at the Sunday afternoon RBMS Information Exchange. Among other things, we learned that ACRL's journal, College & Research Libraries, is now freely available online, at http://crl.acrl.org/, and its paper edition is to be discontinued in 2013 or 2014; C&RL News will continue to be published in paper (online version available at http://crln.acrl.org/). The ArchiveGrid database (http://archivegrid.org/) from OCLC Research/RLG Programs is now or is shortly to become a free resource for researchers. The missingmaterials.org database is to close as of the end of 2012. Representatives of the California Rare Book School and Rare Book School at the University of Virginia each made reports and distributed brochures about their course offerings.

For more RBMS news specifically related to cataloging, please see my report in Tammy Wong’s minutes of the January 2012 MAGIRT Cataloging and Classification Committee meeting.

Nancy Kandoian
February 3, 2012

base line 33(1): 22
This mid-year report covers the time period of September – November 2011. I have not received financial documents from ALA for either December 2011 or January 2012.

I reported at our November Executive Board Meeting that we had a total of $28,995.96, a figure based on the August 2011 budget report (which also included end-of-fiscal-year numbers). However, the November 2011 Performance Report indicates a starting balance of $27,829.

Total revenues for the period were $2,289, primarily from personal dues, but also including $347 from book sales. (I do not have a breakdown of which books sold and how many of each for this figure). Total expenses for the period were $221, representing $27 in banking fees and $194 in “overhead.” Overall, for the first quarter of the ALA year we gained $2,068. See below for a quick summary.

Income = $ 2,289
Expenses = $ 221
Balance = $29,897 (as of the end of Nov. 2011)

I attended a Treasurer’s-related meeting at the 2012 Midwinter meeting sponsored by the ALA Budget Analysis and Review Committee (BARC) in addition to viewing a set of webinars sent to all Treasurers just prior to the conference, and am beginning to understand the ins and outs of ALA’s financial reporting system as well as our own MAGIRT budget and its component parts. I will continue to share Treasurer’s Reports at our regular Executive Board meetings so that we have facts and figures to guide us in deliberations regarding topics with financial implications.

Most upcoming MAGIRT expenses will be related to the ALA Annual Conference in Anaheim, i.e., will hit us in July and possibly August of 2012. Between now and then other anticipated expenses, based on decisions made at the Executive Board meeting in Dallas, include:

• Purchase of a one-year subscription to LibGuides in order to pull together the work of all MAGIRT committees, discussion groups, and other units into one place and provide access to a variety of geospatial information to the public
• Printing and possible mailing costs related to updating our membership brochure and other materials in time to use at the 2012 Annual Conference
• Other possible activity costs that need to be incurred in advance of the Annual Conference
We currently are in good financial shape and will only incur minimal expenses from the 2012 Midwinter meeting. This allows the MAGIRT Executive Board members the flexibility to make choices going forward that benefit MAGIRT members under less stressful circumstances.

Paige G. Andrew
Treasurer, MAGIRT (2011-2013)

WAML Liaison Report
Midwinter 2012

Kathy Stroud is the new membership manager, Greg Armento is the new subscriptions manager, Daniel Brendle-Moczuk is now webmaster, John Ridener is the vice-president/president elect, and Jon Jablonski is the new chair of the Education Committee.

The index to the WAML journal, the Information Bulletin, is being brought up to date as it now goes through only 2004.

The rules and procedures changes are almost complete.

WAML will give its first scholarship at the Hawaii meeting next November. The person who receives the scholarship will do a presentation at the Hawaii meeting.

We own the stolen maps that haven’t been able to be sent back to their owner libraries from the thief who stole maps from libraries including Western Washington University across the western United States several years ago. Most of them are from the serial set and they will go to UCSB.

Jim O’Donnell will receive WAML’s distinguished member award.

A joint meeting of WAML and the Western History Association was held on October 13-16th, 2011 in Oakland. The writer Rebecca Solnit spoke on “Finite Atlas, or, Our Myriad Adventures in Mapping San Francisco.” Richard White from Stanford University was the speaker at the WAML luncheon. There was a field trip to see the state-of-the-art scanning lab at Stanford. Kathy Rankin and Cory Lampert from the University of Nevada, Las Vegas, spoke on “Navigating to Success: Finding Your Way Through the Challenges of Map Digitization.” John Ridener from UC Berkeley spoke on “Creating a Geoportal” and Ben Pease, a San Francisco cartographer, spoke on his Japantown atlas. Members of the two organizations could attend each other’s presentations.

The next WAML meeting will be held in Honolulu, Hawaii, on October 30th-November 2nd, one day earlier than the usual schedule to accommodate those
attending the GSIS meeting afterward in North Carolina. The presentations at the meeting may include a talk on the plover migration in Hawaii, a talk on digitized Hawaii registered maps of the State Survey office, a talk by someone from the Hawaii Invasive Species Office, a talk by Riley Moffat and Gary Fitzpatrick on the 4th edition of *Mapping of Hawaii*, and a talk by someone from the Polynesian Voyaging Society. Other topics and speakers are being pursued. Mary Larsgaard and Kathy Rankin will be doing a workshop on RDA and cartographic material.

There will be a memorial service on the beach for map librarians who have passed away since 1993.

The Hawaii meeting will take place on the University of Hawaii at Manoa campus. The early bird dinner (October 30th) will take place in the Aloha Tower Marketplace. Details about the banquet are not available yet. The conference hotel will be the Ala Moana Hotel next to the Ala Moana Shopping Center. The rate will be $119-139 a night, with triples going for $179 a night. There will be a shuttle between the hotel and the university. For those who are renting cars, campus parking is available for $5 a day at the lower parking structure. There will be a souvenir T-shirt with a land office map of Oahu from the 1900s for sale. The field trip on Friday, November 2nd, will be on Oahu and current plans include the State Archives, Iolani Palace, and the Bishop Museum, which has been newly renovated.

Future meetings may be at Yosemite in 2013, a joint meeting with NACIS in 2014, and tentative plans for a meeting at Stanford in 2015 when their new map room opens.

Katherine Rankin
WAML co-liaison
NOW AVAILABLE FROM MAGIRT
The Map and Geospatial Information Round Table
NEW TITLES IN THE PRINT PUBLICATION SERIES

MAGIRT proudly presents the latest titles in our Print Publication Series

Great Moments in Map Librarianship: cartoons from the first 30 years of base line by Jim Coombs
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Springfield, MO 65897
JimCoombs@missouristate.edu

ORDER YOUR COPIES TODAY!
Reports from
MAGIRT Virtual Board & Committee Meetings

MAGIRT Executive Board

Virtual Meeting Minutes    Sept. 28, 2011

[Ilink was not working (ALA video conference software). We eventually moved to a traditional conference call.]

Attendees: Hallie Pritchett, Kathy Weimer, Tracey Hughes, Greg March, Roger Knouff, Kathleen Weessies, Susan Moore

1. Updates on:
   o Name change (MAGERT —> MAGIRT)
     ▪ We are finding the old name in occasional places, and trying to clean them up. No word on the listserv name change.
   o Spectrum Scholarship donation
   o Emerging Leader 2011
     ▪ We are still following up on this process.
   o Web site
     ▪ Soon this will change to Drupal. Still waiting for the date to come through.
   o Manual revision
     Marcy will get started on this.
   o Annual 2012 program
     ▪ 2012 program request is for Sun. afternoon, the backup is Sat. afternoon.

2. Continue discussion on liaisons (see below)
   Liaisons listed below all have been confirmed by Hallie.

MAGIRT Liaisons as of 9/11
   • AACCCM ( Anglo-American Cataloguing Committee for Cartographic Materials) - Mary Larsgaard
   • ACRL-RBMS (Rare Books and Manuscripts Section) - Nancy Kandoian
   • ALCTS-CCS CC:DA (ALCTS-CSS Committee on Cataloging: Description and Access) - Min Zhang
   • CUAC (Cartographic Users Advisory Council) - Pete Reehling
   • Freedom to Read Foundation - Susan Moore
   • GODORT – Marcy Bidney
   • GODORT Committee on Rare and Endangered Government Documents - Michael Smith
   • LC G&M (Library of Congress Geography and Map Division) - Colleen
Cahill

- MARBI (Machine-Readable Bibliographic Information Committee) - Susan Moore
- NACIS (North American Cartographic Information Society) - Paige Andrew
- USGS (United States Geological Survey) - Richard Huffine
- WAML (Western Association of Map Librarians) - Kathy Rankin & Mike Smith

NOTE: Congress on Cartographic Information Specialists Associations (CCISA) is defunct - per Patrick McGlamery.

Other updates.

For the Fall Depository Library meeting MAGIRT is co-hosting the Sunday get-together with GODORT. Hallie has the draft of a postcard to pass out to at that meeting. Tracey suggests that a note about the change in MAGIRT URL should be coming soon, as well as an announcement about passing out the Security Guidelines info.

Susan Kromrie, University Librarian, Southwest Baptist University, is the liaison to the NMRT and now a MAGIRT member.

Marcy was going to look at which organizations we wanted to approach as co-sponsors.

Options: RUSA, Kathy suggests LITA, PLA. Hallie suggests the ACRL GIS, data discussion group, as Becky is a member of that group. Hallie will look at them and finalize for November meeting.

3. Midwinter 2012 schedule

Schedule: We will go with Option B  (note: see the end of Executive Board minutes -ed.)

Exec Board meeting is a low conflict time. Louise Ratliff has agreed to head the Cartographic Materials Cataloging Interest Group for the coming year and then step down.

We will try to do a virtual discussion group and broadcast it via the Web at the conference. Yes, it does mean paying for the Internet connection. We will give this a try at Midwinter—where there are fewer people and less going on. Kathy notes we have money (from member dues), so we can bring the meeting to them. Hallie will try iLink, and see what the set-up might be. If it turns out not to work, then we know. But if it does, it would be a good thing for everyone.

We need discussion group leaders for Map Collection Management and the GIS discussion group

base line 33(1): 28
4. Updates from committee chairs

Kathy Weimer (Education Committee): The chair has been very busy. There have been a few discussions with Wade Bishop, preliminary only. Hallie referred someone from Georgia Tech to the committee.

Greg March (GeoTech Committee): Geotech seems content to communicate via email. They will be holding another meeting in November.

Roger Knouff (Membership Committee): The first conference call at the end of August went well. Two of three groups have found people to be leaders.

Kathleen Weessies (Publications Committee): The group has put the URL’s for online purchasing in the material about the recent publications. They would like to talk about putting an ad in *Documents to the People*. Because many of our members are in that round table as well, and they put out a print publication, it would reach a large number of people. It was suggested that we advertise both publications. The group expressed an interest in paid advertisements for both *Great Moments in Map Librarianship* and *Cartographic Citations*.

Kathy asked about the price for the ads. There was a discussion of where to advertise, and if we should try book reviews instead. Hallie asked Kathleen to look at places to advertise and find out what the rates are. She will come up with a draft.

The Publications Committee was tasked to develop a position statement for a task force for outputs and to define and group them. They will be meeting and discussing this in two weeks.

Susan Moore (Cataloging & Classification Committee): Notes that the group has been working with RDA.

5. Other Business

Kathy asked about fundraising efforts. Hallie noted they will do that after the program is set.

The SimplyMap representative expressed interest in supporting MAGIRT. Kathleen notes that we should also look at Proquest, which has recently acquired several other vendors.

Other possible sponsors: Lexis/Nexis datasets now export shape files (shp), and Sanborn maps. At the next Program Planning meeting at end of October we will discuss these and other fundraising opportunities.
Greg will be in touch with GeoTech — meeting details in a few weeks.

The meeting adjourned.

MAGIRT Midwinter 2012
Proposed meeting schedule – 2 options
(as of September 18, 2011)

**Option A**

*Friday – January 20th*

Evening
Social event (happy hour or Dutch treat dinner)

*Saturday – January 21st*

10:30AM – 12PM
Map Collection Management DG
1:30PM – 3:30PM
GIS DG

*Sunday – January 22nd*

8AM – 12PM
Map Cataloging DG/CCC
1:30PM – 3:30PM
Executive Board (NOTE: this is a designated no/low conflict time)

**Option B**

*Friday – January 20th*

Evening
Social event (happy hour or Dutch treat dinner)

*Saturday – January 21st*

*Morning*
Open/possible tour
1:30PM – 5:30PM
Map Collection Management DG/GIS DG

*Sunday – January 22nd*

8AM – 12PM
Map Cataloging DG/CCC
1:30PM – 3:30PM
Executive Board (NOTE: this is a designated no/low conflict time) 🤘
MAGIRT Executive Board
Virtual Meeting Minutes   November 30, 2011

• Updates on:
  o Name change
    This is mostly finished. They are still trying to change the mailing lists. Hallie will contact Danielle. She sent the meeting announcement on Exec Board List.
  o Website
    This was as updated to Drupal. Hallie will get with Colleen to see where we are with it. She is going to Midwinter, so we can talk with her about getting some assistance.
  o Manual revision, including continued discussion on liaisons.
    The Manual needs updated information and Marcy will do this by Midwinter. It was pretty minor, not much for group effort.

Do we need additional group liaisons? RUSA and the ACRL discussion groups were additional options. Kathy notes that if you are an official liaison, you may be on lists and be more included. Before, PLA and LITA were mentioned as options. Paige likes this as this helps to include public libraries with map collections. The ACRL discussion group may be going away. Marcy notes that ACRL was dissolving the interest groups, so they are going away. Kathy suggests ACRL, as most of us are academics. Marcy asks that when going through the Manual, she would like to know what we call the GIS discussion group. It was the joint task force on GIS, LITA/ACRL. That is now finished, so Hallie will look into the other ACRL, PLA, LITA and report back in January. Paige asks if this would replace RBMS, or be additional to the larger group? Hallie says yes, a second would not overlap.

  o Fall GODORT meeting
    Hallie handed out a lot of Map Security Guidelines and did a session on map collection management. Also we are getting low on Map Security Guidelines; we can take this opportunity to change the Web address.
  o Annual 2012 program

• Treasurer’s report
  Paige Andrew: Sent out and attached. We are sitting well with funds, with two months outstanding. Kathy asks if there are expenses from Annual. Paige thinks these are included. Hallie notes that we will be in the convention center for most of our program, so Internet expenses are not as
big of an issue. We have also had pretty good sponsorship for programs. Someone asked if the Spectrum Scholarship donation was included? It was $500. It is not listed on the current financial statement.

We will have some printing expenses for Midwinter. Paige will attend the treasurer’s meeting in the Round Table Coordinating Assembly.

- Updates from committee chairs

Susan Moore (Cataloging & Classification Committee): The group is planning to meet at Midwinter. They haven’t met outside the conference. Paige and she have been working with Louise Ratcliff to come up with a discussion topic for the Cartographic Resources Cataloging Interest Grp.

Kathy Weimer (Education): Education reviewed their charge, otherwise quiet. They have had some email, but not a virtual meeting.

Greg March (GeoTech): First virtual meeting on Nov. 1. The group has been having technical problems. iLink did work better than at the Exec Meeting as they used the chat window. The main agenda involved subcommittee reports. They are also in the process of updating the roster. They approved meeting minutes and went over some other subcommittee items. They will use email, as there are too many for Skype.

Tracey notes the need to have a list of GIS light applications, and keep it public. It also needs an appropriate tool. It would be something like WAML’s Map Librarian’s Toolbox. Her current LibGuide listing is still hosted at UCSD. Kathy asks if she means the draft LibGuide. Tracey says it should be a MAGIRT LibGuide would be better. Hallie asks if Tracey would look into LibGuides and see what it would cost, and how it would be set up. Kathy says that when Carol looked at it before, they were able to provide passwords, but it is branded with the school. Paige asks if there are other options out there. Kathleen notes that LibGuides could pull many other things. Tracey will report back.

Roger was dropped from the call.

Kathleen Weessies (Publications): They are attempting to upload two additional publications. Kathy’s history of MAGIRT, and Carol’s presentation from last year is on its way. PDF is the best format. The committee has met with the task force, and for any organizational changes etc.

They looked into advertising the books. Advertising is expensive. A half page in DTTP, black/white is $250 if we agree to put it in 4 times. Kathy asks if that would be worth it. Kathleen polled coworkers about what they
read for advertising materials. They look at *Choice*. It costs $620 for one appearance in *Choice*. Social media seems the way to go. The ALA store sold out of *Cartographic Citations*. They are working on getting 25 more copies. When we want our books at the conference store, there is no more packing materials, ALA provides the stock. Marcy has some stock she needs to get back to someone. She will send them back to Jim Coombs. Jim is receiving direct requests from Baker and Taylor. He is thinking of sending them several copies. Has it been reviewed in *base line*? (Yes.) Hallie asks if it has been reviewed. Paige says *Cartographic Citations* was reviewed. Susan noted that YBP vendor has Baker and Taylor, it is listed. Jim Coombs says he has copies of the first edition. What should he do with it? It was decided that we send one to the archives. The older edition focuses on print without any reference to electronic materials.

Hallie asks where we are in archiving *Coordinates*. Kathy says they are having a turnover in repository staffing, so it is slow. We never signed anything with Ebsco. Kathleen says that ALA, Danielle, would have to send the contract for indexing. When Kathy is ready to go, she has all the files.

- **Midwinter 2012 schedule**
  - We are in the Convention Center. So we will have the equipment to live stream the discussion groups.
    - Friday social event
      Kathy and Carolyn Kadri were working on it. Tracey will make some suggestions with Carolyn and Kathy. Hallie wants to get this set by the 9th for *base line*, Dutch dinner. Saturday morning is free, and we might want to go to the School Book Depository location.
    - Handouts, etc. for Membership Pavilion
      We will need to reprint the *Map Security Guidelines*. We might think about postcards as well. Should we do something other than reprint the entire brochure with the MAGIRT name change? Paige says yes, postcard for Midwinter and full brochure for Annual. For the Program, Hallie is doing a postcard, save the date as well. Roger is working on some stuff. Hallie will speak with him about swag. Roger will have signs.
    - Discussion groups
      These will be both be streamed live. It will be a Skype as well. Hallie emailed Richard Huffine for GIS discussion group. He will do a little on USGS materials, similar to the DLC meeting. Greg noted that Becky Lowrey has had to drop the DG. So, for Midwinter we will be okay, but we will need someone for Annual. Kathy asks if she will advertise Richard as guest speaker. Hallie will do so in the *base line* schedule. Kathy noted that we could also
do it broader and advertise to new members. (4:00 p.m. start time.)

Map Collection Management: 1:30 p.m. Perhaps the topic of ALA and FDLP should have some time to devote to this issue. ALA wants feedback. This is a huge controversy right now. Then the rest of it, we would need someone to lead it. Paige asks if we are looking for an outcome, a recommendation? GODORT is doing something similar. Maybe we need to make that part of the discussion? Marcy suggested the traditional discussion for the remainder of the time. The group decided to proceed with this. Hallie notes we need someone to lead it. Kathleen suggests a general call for a leader; if no one responds, Hallie will bring up the FDLP, and then Marcy volunteers for the backup person one time. Hallie will make sure we have some topics.

Greg says that Scott McEathron is the new contact to the ACRL Spatial data discussion group liaison.

- Executive Board meeting
  We will discuss the virtual nature of part of the meetings. Committees should have a report for Exec.

- January EB meeting (prior to Midwinter) Hallie will do a Doodle poll. The virtual meeting of Exec Board 1, we will do a Skype meeting week of Jan 9.

We have not gotten into the routine of posting meetings and minutes. We will discuss the best way to post minutes. It seems we need to create some guidelines for the distribution of minutes for virtual meetings. We need a public space as well as the newsletter. Hallie will get together with Steve Rogers and talk about base line and inclusion there, etc.

**MAGIRT Liaisons as of 9/11**

- AACCCM (Anglo-American Cataloguing Committee for Cartographic Materials) - Mary Larsgaard
- ACRL-RBMS (Rare Books and Manuscripts Section) - Nancy Kandoian
- ALCTS-CCS CC:DA (ALCTS-CSS Committee on Cataloging: Description and Access) - Min Zhang
- CUAC (Cartographic Users Advisory Council) - Pete Reehling
- Freedom to Read Foundation - Susan Moore
- GODORT – Marcy Bidney
- GODORT Committee on Rare and Endangered Government Documents - Michael Smith
- LC G&M (Library of Congress Geography and Map Division) - Colleen Cahill
- MARBI (Machine-Readable Bibliographic Information Committee) -
Susan Moore
• NACIS (North American Cartographic Information Society) - Paige Andrew
• USGS (United States Geological Survey) - Richard Huffine
• WAML (Western Association of Map Librarians) - Kathy Rankin & Mike Smith

NOTE: Congress on Cartographic Information Specialists Associations (CCISA) is now defunct per Patrick McGlamery

Meeting adjourned at 4:10 p.m. 🤗

MAGIRT Executive Board
Virtual Meeting Minutes January 10, 2012

Attendees: Hallie Pritchett, Tracey Hughes, Paige Andrew, Roger Knouff, Susan Moore, Kathleen Weessies, Kathy Weimer, Edith Scarletto.

• Where to post minutes (see below)
• Updates on:
  o Name change (MAGERT —> MAGIRT). Most changes have been made, but Hallie is still talking to Danielle to make sure.
  o Web site
  o It was suggested that we have a permanent website committee, assistant Web master maybe (Hallie). Tracey notes that membership and marketing go together (we didn’t establish the marketing officer as an additional officer). We need to do more with the website. It will be much easier to work with Drupal, and therefore easier for more than one person to contribute to it. Kathleen asked how we have access to the site. Hallie will check with Colleen, and make sure she is part of the discussion.
  o Manual revision — Marcy working on this for Midwinter.
  o Annual 2012 program; The requests to groups for cosponsors are going out this week, so they can discuss at their own Midwinter meetings, and then get back to us. We are still looking for the 3rd speaker. Colleen Cahill, Library of Congress, and Mark Philips (Assistant Dean for digital collections at North Texas) are currently committed. Kathleen asked about a speaker from the commercial side, and she knows someone from a nonprofit who is using grant funding for a project. Hallie notes that Julie Sweetkind Singer is still a contact about the third slot. Kathy suggests we may look at the grant angle as a possibility, since monies are tight all over. Folks may be interested in that side of the project.
Tracey asked about advertising swag for Midwinter. If we want things in our bins, or do we bring them ourselves? We only have old security brochures. Hallie will reprint those with basic postcards, and a save-the-date card for the Annual program.

Kathy asked if she was able to get in the preliminary program for Midwinter? Danielle should have said something. Hallie will check.

The Annual schedule will be done by Midwinter. Possible program co-sponsors: RUSA, PLA, LITA, GODORT, BRASS

- Treasurer’s report
  Paige has yet to hear from Danielle; he is still contacting her about budget updates as he is still waiting on the last quarterly report. Paige asked about the treasurers meetings and the round table coordinating committee meeting. Folks noted this is usually Friday 10 a.m. -12 p.m.

- Updates from committee chairs
  Susan Moore (Cataloging & Classification Committee): The Bibliographic Framework meeting (from Library of Congress) reports out at MidWinter. Susan sent a message to the committee to see if they want to cut short and attend. They may send a representative instead.

  Kathy Weimer (Education): They need to talk about updating core competencies, and getting back to the LibGuide, to get back on the concepts that need to be developed. We need the tools provided for them. They are not ready to deploy anything, but still outlining what will be accomplished. Tracey is passing on purchase information on LibGuides account she found. The Education Committee will want to do more collaboration with committees with subject expertise, not just write these things themselves. We need to do something big and flashy with the online courses with ALA, etc., and the new book from LITA on GIS that is coming out. Kathy suggests we could build a Libguide base as a platform, and create a series of ready-mades from members. Tracey asked if we agree to purchase LibGuides and get started. Hallie suggests that the new website committee do the Libguides. Kathy suggests it stay in Education and be a subcommittee for the Libguide work. Hallie suggests we purchase a Libguides subscription for a year—try it—and then wait for a donor to support it longer term, or perhaps supplement the cost.

  Kathy will contact the local SLIS groups around Dallas to see if they want to sit in our discussion groups for Midwinter.

  Kathleen Weessies (Publications): They have talked about the inflow of publications and a how a defined process is needed to shepherd the new electronic publications. Books: we ran out of Cartographic Citations.
Kathleen authorized 100 more print copies. She sent a batch to the ALA bookstore as they were out. We should be receiving an alert when we are low from now on. Jim Coombs has seen an increase in the number of people coming to him to purchase. *Cartographic Citations* is listed in YBP, and they go directly to Jim for it. No one has to carry books to ALA meetings anymore. Since we have joined the bookstore, they transport inventory. Electronic publication No.10 is up and No.11 has been submitted to Colleen and should be up by Midwinter (It’s a history of MAGIRT, by Kathy Weimer).

Archiving *Coordinates*. Kathy has all the PDF’s saved and the header and introductory matter. Now it can be loaded. She has nothing on *Meridian*. Kathleen was waiting for Web space confirmation before she sent it. Kathy has to do the load for *Meridian*. Publications Committee had another publication submitted on volunteer geographic information — a white paper. The group is still working on the shepherding process guidelines.

- Midwinter 2012 schedule. Hallie posted and put out on ALA Connect. Hallie asked if Tracey will take RSVP’s for the Friday night social. The deadline will be Wed. the 18th for RSVP’s.
  - Discussion groups. These will be Saturday and will be streamed with Ustream. There is a MAGIRT channel. We will advertise it on Maps-L and publically. Hallie confirmed it is video streaming (Kathleen asked). We need to notify folks of this, as it is a live broadcast.
  - Eastview will have the last 10 minutes of the Map Collection Management discussion group and bring treats for the break. At 4 p.m. Richard Huffine (USGS) will be there for the GIS discussion group. DG leaders are needed, but we will wait until we nail down who is running for the other open positions. We will put out a call for those as well. Hallie has had a person contact her about the Map Collection Management Discussion Group. Kathy asks if the ACRL GIS special interest group is meeting at Midwinter? No one knows. Hallie will prompt Marcy to contact someone on the group to find out. We will not be broadcasting the Cartographic Materials Cataloging Interest Group right now, but we can discuss and see if they want to do it at Annual. Susan will contact Louise Radcliff (the discussion group leader) and have them discuss.
  - Executive Board meetings There was a discussion about the future of Executive Board meetings at Midwinter. After this trial, we will check with the groups and find out what people’s opinions of virtual meetings have been and then see how we should proceed. Kathy notes that she doesn’t have that many people from Education coming
Meeting minutes Guidelines:

Format - meeting minutes should include:
- Name of the committee
- Date of the meeting
- Type of meeting (virtual or in-person)
- List of attendees

Where to post - as of January 2012 all committee meeting minutes should be posted in 2 places:
- ALA Connect
  - create a new post with the title formatted as follows:
    - Committee name – 00/00/00 meeting minutes
    - Example: Publications Committee – 12/13/11 meeting minutes
  - Either enter the minutes in the post body or upload the minutes as an attachment
- base line
  - email minutes as a Word doc to editor Steve Rogers (rogers.20@osu.edu)
  - Steve will include the minutes in the next issue of base line

Adjournment at 4 p.m. 🌞

Virtual Program Planning Meeting
Oct. 27, 2011
Present: Hallie Pritchett, Edith Scarletto, Carol McAuliffe, Roger Knouff,
Absent: Tracey Hughes, Greg March, Marcy Bidney
Agenda:
  - Overview of progress
  - Next Steps
  - Next meeting?
Speakers:
Colleen Cahill (LC) will speak on whichever section we want her to address.
  - What to scan is what drives why (Planning topic?)

Mark Phillips (U of North Texas, digital library): still waiting for answer,
Standards or Access

to Annual. Depending on the number of folks who attend, they may have a virtual meeting instead. Hallie notes that we might be able to split a block of small groups, or have a lesser agenda. The deadline for the schedule is the end of January. Susan will take comments. Kathleen notes the Linked In account has been created. It is more like a rolodex and not a social network as such.
Need suggestions for third speaker.
Carol suggested Laurie Taylor from DLOC


Carol contacted Kathleen for creating a handout for the Electronic Publications Series, they are working on it.

Carol asked about the time slot? Hallie submitted and requested Sun 1:30-3:00; first and Sat afternoon as back up.

Sponsors, in name only: GODORT, will ask steering committee; others, we discussed possible sponsors as well as the list. We should contact them before Midwinter so they can discuss it.

Financial sponsors. Colleen suggested Image Retrieval (scanning company, market scanners and software). SimplyMap has been helpful, but let’s leave them unless they approach us (they have done a lot for us lately) and for the awards ceremony. ESRI will still be approached. Funding could be a gift for speakers.

Advertising, date and time. Postcards for Midwinter for Save the date. “Look for this program”

Hallie will send out preliminary design. We will send out blurbs to outlets as well.

Should we advertise in DTTP or ALA Direct?

Roger: T-shirt idea, have a contest for the design.

Action Items:
Marcy will prep sponsor letters
Hallie will ask sponsors in name only and approach speaker
Hallie will prep postcards
Carol will do boilerplate email, for listservs, Facebook, etc.

Edith table skirt: vinyl, and fabric. Find out about printer and pricing: color questions (on white background or black background): color logo. Hallie will send the logos.

Next meeting:
MidWinter: Roger and Greg will not be attending.
Skype set up for discussion groups.

Richard Huffine (USGS) streaming for GIS discussion group on hands-on GIS, bring a laptop and try it out.

Hallie will talk to him and firm it up. 🌵🌳
Attendees: Greg March (Chair), T. Wangyal Shawa, John Olson, Kathleen Weessies, Joy Suh, Chris Kollen, Angela Lee, Hallie Pritchett.

Introductions were made. No part of the agenda was modified.

Minutes were approved from Annual 2011 meeting and updated membership roster was confirmed.

**Subcommittee Reports/Project Updates**

1. Geospatial Catalogs (Chris, Cynthia, Angie, Joy, Jeff) – Chris gave an update. A meeting will be set up before next virtual meeting.
2. VGI (Cynthia, Joy, Jeff) – Joy reported that a draft was submitted to WS in October. Some feedback was given and the draft is under revision.
3. GIS-Lite (Kathleen, Roger, Greg) – Kathleen and Greg reported that they will have an update at the next virtual meeting.
4. Map Scanning (Wangyal, Marcy, John) – John reported that the subcommittee will work on this and give an update at the next virtual meeting.
5. Geotech document (Tracey, Greg) – Greg reported that he and the other subcommittee members will have an update at the next virtual meeting.

**Other GeoTech projects were also discussed:**

1. Greg March will contact Becky Lowery to see if she is still interested in being the ‘unofficial’ official liaison to the ACRL Numeric/Spatial Data Interest group for MAGIRT. Kathleen Weessies suggested contacting Scott McEathron who may be interested in taking over if Becky doesn’t wish to remain as liaison.
2. Greg March will send Hallie Pritchett the GeoTech Purpose, Membership, and Duties - Revision Document.
3. John Olson has generated a web list for the Task Force to explore GIS applications in the humanities. He could use additional help with this.
4. Chris Kollen needs additional help with the Subcommittee for GIS Librarian Core Competencies Webliography/Bibliography.
5. Currently there are no members on the Subcommittee to identify strategies and next steps for action to draw additional participants into Geotech Committee. The GeoTech Chair will volunteer for this and ask for additional help.
Attendees: Greg March (Chair), T. Wangyal Shawa, John Olson, Kathleen Weessies, Joy Suh, Chris Kollen, Angela Lee, Kim Edwin, Kathy Weimer.

Introductions were made. No part of the agenda was modified.

Minutes were approved from first virtual meeting and updated membership roster was confirmed.

Subcommittee Reports/Project Updates

1. Geospatial Catalogs (Chris, Cynthia, Angie, Joy, Jeff) – Chris’ notes include the following (From Chris’ email):
   - Re-evaluate the institutions we included on our revised inventory list. Ensured that links were still working and to see if there were any additions that we may want to look at for a particular institution. Some new links for institutions were added to the list. Some suggestions made by Chris are as follows:
     - Email Maps-L for any additional spatial catalog links.
     - Determine what criteria should be used to decide whether or not to include a catalog.
       - Joy suggests the following (Other suggestions are welcome).
         - Contents of the collections
         - Ability to search and browse
         - Has publicly available data
         - Can download data
   - Review the list of questions we had previously developed to make sure those questions are relevant and will provide us with the information we are looking for.
     - At least add the criteria as a way to decide if we want to interview (will need to decide how – phone, email) the spatial data catalog owner.
   - Also talked about if we were going to focus on only universities or more broadly. Decision was made to focus on spatial data catalogs that at least had their beginning at a university. Some have broadened to a larger group, such as Inside Idaho.
   - Also discussed what the process will be once we have our updated inventory list and have updated the list of questions. Here is the process we discussed:
     - Volunteer for what spatial data catalogs to look at in detail.
     - Look at each spatial data catalog website. There are several questions that we had developed. We probably will want to look at those questions, make sure they are relevant and will get the information we are looking for. We also decided that we will check to make sure they fit the criteria. If they don’t, then we wouldn’t interview the spatial data catalog manager.
     - Contact the spatial data cataloger manager and ask them any questions that we couldn’t answer through the website and additional questions.
ITS TIME TO START OUR MAGIRT VIRTUAL MEETING VIA SKYPE ARE WE ALL IN?

JIM, I CAN SEE YOUR FACE, BUT CAN'T HEAR YOUR VOICE ARE YOU THERE?

DOH! I CAN'T GET THIS THING TO WORK!

WANT ME TO GO FIND A KINDERGARTNER TO SHOW YOU WHAT TO DO?

THE MAP LIBRARIAN IS IN