Committee members present: Sarah Erekson, Tanya Finchum, Yan Han, Rebecca Hyde (Chair),
August Imholtz, Linda Johnson, Donna Koepp, Andrew Laas, Catherine Morse (Recorder),
Michael North, Charles Pennell, Stephen L. Sexton, Michael L. Smith, Geoff Swindells

Others present: Bert Chapman, David Cobb, Jan Dixon, Bob Dowd, Michael Fry, Samantha
Hager, Robin Haun-Mohammed, Karen Hogenboom, Richard Huffine, Ruth Hughes, Jenny
Marie Johnson, Marcia Meister, Connie Reik, David Utz, Yvonne Wilson

Meeting was called to order by Rebecca Hyde (chair) at 10:35am

Those present introduced themselves. Rebecca thanked Catherine Morse for previously
volunteering to take minutes.

The agenda was approved by general consensus, with the change to make the discussion on
MAGERT security guidelines the first agenda item.

**MAGERT Task Force on Library Security for Cartographic Resources Guidelines**

David Cobb, Donna Koepp, and Jan Dixon spoke about their newly created guidelines. The
ACRL rare books and manuscripts guidelines do not speak to maps specifically. The guidelines
are designed to help staff in rare books libraries improve their security for maps. They would like
REGP and other GODORT members to review the draft guidelines. The draft guidelines will go
up on the MAGERT page for review in the next few months.

**Midwinter minutes were approved by general consensus.**

**Report of the Chair**

Sarah Erekson is the new liaison between PARS and REGP. This has been a historically difficult
position to fill, and we are glad Sarah has agreed to take the position. She works in the
Government Publications Department of the Chicago public Library and is active in PARS, so
she is a perfect fit for this position.

Rebecca reported that the GITCO PPM is being changed to include language about a
representative from GITCO to participate as a non-voting member in REGP. This language was
added to the REGP PPM several years ago, but there was confusion because it wasn’t in the PPM
for both committees.

Rebecca thanked August for arranging the Senate tour on Friday. Rebecca will request the
GODORT chair send letter of thanks to the Senate Librarian, Greg Harness.
Rebecca thanked Linda Johnson for attending Steering I, which she was unable to attend because she was attending the Emerging Leaders program all day Friday.

Rebecca will be stepping down as chair of REGP. Next year’s chair will be Karen Hogenboom.

**Liaison Reports**

SLTF – Tanya Finchum reported the Center for Research Libraries has completed the project to organize their collections of state documents for all 50 states.

FDTF – FDTF will appoint virtual membership to liaise with agencies.

IDTF – Catherine Morse reported the GODORT chair will send a letter to the UN on modifying and standardizing the UN classification scheme.

ACRL/Rare Book and Manuscript Section – Michael North reported RBMS held a preconference "From Here to Ephemerality: Fugitive Sources in Libraries, Archives, and Museums”.

LITA - Nothing to report.

PARS – Sarah Erekson reported PARS is working on disaster and response issues.

**Serial Set Book Project**

Donna Koepp reported briefly on the project. They are currently looking for a publisher.

**Report of the Sub-Committee on Future Steps**

See appendix to REGP minutes for report.

Rebecca, Andrew, and August reported. Recommendations 1, 4, and 5 have been completed by this committee or others.

Recommendation #6. Survey. There was discussion about the purpose of the survey and if it should focus on collections or if it could be used for preservation purposes. It was decided that #6 needs more thought. There will be more discussion at midwinter.

Recommendations #2 could be discussed on the wiki.

There was discussion on whether the scope could be broadened for recommendation #3 to include commercial and noncommercial digitization projects.

The committee voted on proceeding with recommendations #2 and #3. All were in favor. The motion passed.
**GPO Update**

Robin Haun-Mohammed reported on new projects at GPO. The GPO Digitization Project does not have approval from JCP. A report will be released soon. They will work on cooperative digitization efforts.

There are 3 projects dealing with web harvesting EPA materials.

There is no approval for GPO dark archives.

GPO is talking with Hein about Congressional Record digitization.

**Virtual Membership**

The committee briefly discussed virtual membership and how it might work for REGP. There will not be communication technology available at meetings. Virtual membership would be good for project work. Adding official members would require a PPM change.

**Tours for upcoming ALAs**

Discussion of possible library tours for Annual 2008. Anaheim Public library and the Huntington Library were mentioned. Additional suggestions can be sent to Karen.


Meeting Adjourned 12:16pm.
Appendix to REGP Minutes

Report to GODORT Rare and Endangered Government Publications Committee
Submitted by: Rebecca Hyde, August Imholtz and Andrew Laas
June 24, 2007

A subcommittee was formed at the Midwinter 2007 conference with the purpose of creating a strategy for continuing the work recommended in the Quinn/Swindells Report “Digitization of Federal Government Publications, 1932-1962.” The subcommittee is made up of Rebecca Hyde, August Imholtz and Andrew Lass

The original six recommendations were:

1. Collect any available information on the paper stock and printing technologies used between 1932 and 1962 that may put particular periods and titles at more risk than others

2. Collect information on practical, and preferably non-invasive, techniques for determining brittleness and other indicators of physical condition

3. Compile a comprehensive list of commercial microform and digital publication projects covering federal publications during this period

4. Compile a preliminary list of public-domain digitization projects covering this period

5. Ask the Chair of GODORT to write the Superintendent of Documents supporting the plan to establish a National Clearinghouse for Digital Collections

6. Conduct a national survey of federal depository libraries to collect information holdings from this period and the physical condition of these holdings

The subcommittee concluded that recommendations 1, 4 and 5 have been completed either by the work of the committee or other efforts. We felt the remaining recommendations are all still important and that numbers 2 and 3 could be accomplished (or at least begun) with very little difficulty.

We recommend that in the time between the Annual 2007 and the Midwinter 2008 meeting the committee begin (2) collecting information on techniques for determining brittleness and other indicators of physical condition, as well as (3) a list of commercial microform and digital publication projects covering federal publications from the 1932-1962 period.

We feel the GODORT Wiki provides the perfect space to gather such information and leaves the project open to anyone who is interested, rather than just a few committee members. Using the Wiki will also allow for this work to be ongoing and enables it to be useful and accessible at every stage of the process. The Wiki will also make it easy to continue contributing to these lists as new projects and/or resources are discovered.

We feel recommendation 6, a national survey of federal depository libraries, is a more complicated undertaking, and that implementation of this recommendation will require thorough planning and serious discussion about what the committee hopes to gain from the survey. One major question that came out of our discussions was whether the committee should be playing a
more academic and advisory role, or a more activist role. This is a key question when considering a national survey and would relate directly to what we hope to get out of such a survey.

Below is an initial outline of what might be involved in completing the survey. This is not a proposal, but meant to give show the possible scope of the project.

**National Survey: potential scope of project**  
*(notes, not a formal plan)*

1. Define Goals  
   a. What is the purpose of the survey?  
   b. What will the data be used for?  
   c. What data elements are essential?  
   d. Funding: apply for NEH grant?  
   e. How does this dovetail with GPO strategy?

2. Decision point: is this what the committee wants to undertake?  
   If so, then *(Not in the order in which they need to be completed)*

3. Line up Resources  
   a. Librarian participation  
      i. Survey is potentially an enormous undertaking—will need buy in and definite commitments of time and resources from specific depository libraries before project begins.  
      ii. Without firm commitments, survey will never get off the ground  
   b. Editorial/Advisory Board  
      i. Work with Project Leader in planning, standards, etc.  
      ii. Once data starts rolling in, a more active role in analyzing the data: what items are more endangered, what institutions seem to have materials in good condition, what is most endangered, etc.

   c. Project management  
      i. Project leader  
         1. Large amount of time to oversee the data creation, vendor keying, technical approach, etc  
         2. Must be someone with extensive contacts and persuasive influence in the govt docs community  
   d. Technical resources: engineers or programmer assistance

4. Project planning  
   a. Decisions:  
      i. Data elements to capture  
      ii. Bib control standards and data capture methods and protocols  
      iii. Standards on physical condition of publications so all participants are using the same criteria  
      iv. How to make the survey easy for librarians to fill out?  
      v. Plan for importation of data from field into larger database.  
      vi. Identify technical assistance needs  
      vii. Identify hardware and infrastructure needs  
   b. Develop schedule  
   c. Develop budget

5. Funding  
   a. Size and scope of project is very large, it might necessitate a NEH or other grant.