Meeting was called to order at 9:40. Followed by introductions.

The Chair asked for a volunteer to take notes. Barbara Miller of Oklahoma State University agreed to help out. Thanks Barbara!!

The minutes from Annual were distributed. After reviewing the minutes Wallace moved that they be accepted. Koepp seconded. Minutes from Annual 1999 were approved.

OLD BUSINESS:

1. Report on the REGP website. Larkin indicated that the files were transferred without difficulty from Ann Miller at Duke to the Texas A&M - Commerce server. Larkin indicated that Adobe files would not present a problem so that some projects from Annual may proceed. Imholtz pointed out an error in the address which Larkin will correct.

2. Report on the Internet bibliography. Barnum reported that he had finished the updating the bibliography and was working on the annotations. A meeting or discussion with the REGP website coordinator, David Larkin, is needed to work out how to transfer files and to re-structure the format of the bibliography to improve the presentation.

Sleeman asked Barnum if a subcommittee, with Barnum as Chair, devoted to the Internet bibliography would help speed the updates and allow for increased coverage - perhaps including recent journal articles of interest. Sleeman asked the group to consider the pros and cons of this and indicated that he would like to take it up at the Annual meeting.

Barnum asked about the scanning of the articles on preservation from DttP. Sleeman indicated that this had been completed (using Adobe) and that he would work with Barnum to make a formal request of the authors/publishers to include the files on the REGP site.

3. Report of the Serial Set Subcommittee: Imholtz, Chair of the Subcommittee, reported that he had made several interesting discoveries regarding rarity and print runs in the files of the National Archives. He also discovered a distribution list for the American State Papers that he believes has not been published. He will be including this information along with a complete report of the Subcommittee's findings in an upcoming article. A draft version of the article will (tentatively) be distributed to the Subcommittee prior to Annual 2000.
4. Discussion of the Serial Set Website: Donna Koepp shared with the Committee the very generous offer of CIS to help "seed" the Serial Set site with data they have gathered in the process of preparing the Serial Set indexes. Other items that might be included on the site would be a list of volume numbers not used and why; inventories of Serial Set collections submitted by individual institutions; and, indications of which volumes were duplicated by departmental editions.

Wallace suggested that the site might also include previously published works regarding the history of the Serial Set - citing Virginia Saunders work as an example. Koepp agreed that the idea warranted pursuing.

Gillis discussed the mass deacidification project at Yale that has included portions of the Serial Set.

Koepp welcomes ideas from people on the Committee and from GODORT in general on content for the still developing site.

5. Follow up discussion on a possible program with PARS & SLDTF: Sleeman shared with the Committee his e-mail with Yvonne Wilson (SLDTF Rep. Not present) indicating her continued interest in the project. Sleeman had also discussed the project with Winston Atkins of PARS and they also remain interested in the idea. Palen who did attend the SLDTF meeting indicated that there was some interest, although not overwhelming, on the idea of a program devoted to preservation and conservation issues of municipal documents. Palen volunteered to help facilitate the project with PLA.

6. Progress report on NRC letter: Sleeman asked if the Committee should withdraw the request? Wallace discussed the letter sent to the NRC collections from GPO. She also expressed concern that the issue of preservation of this unique material was still an issue. There was general consensus amongst the Committee members that we should proceed. Wallace will work with Barnum on the draft of the letter and share it with the Committee via e-mail.

NEW BUSINESS:

1. Reports from task force representatives.
   a. FDTF - Imholtz reporting. Discussed the interest of FDTF in the preservation of electronic information and the efforts being developed by George Barnum in his new position at GPO.
   b. SLDTF - The SLDTF Rep. was unable to attend. Palen shared some additional comments about the meeting.
   c. GITCO- Edwards reporting: Reviewed the Committee's meeting of Mid-Winter.
   d. IDTF - Wallace reporting: Reminded the Committee of Northwestern's digitization project for League of Nation materials.

2. CIS impeachment and censure website: Imholtz shared with the Committee printouts from this excellent free site on the CIS homepage [http://www.lexis-nexis.com](http://www.lexis-nexis.com)

3. New members and officers: Sleeman indicated that several current members would be rotating off the Committee and that those interested in being re-appointed or in a new
appointment should contact him. Also indicated that there were several members interested in the position of Chair.

4. New business from the floor:

-Sleeman discussed the Publications Committee meeting of Friday and the proposal to update the preservation packet. It was generally agreed by the REGP Committee that this was not necessary. Sleeman encouraged those present who did have a book idea to share it with the Chair of the Publications Committee.

-Imholtz shared with the Committee his conversation with Cindi Wolf (past FDTF Chair) regarding a possible pre-conference for 200 or 2001 on using historical government documents. The program would be built around the Serial Set but might include other topics. Still very much in the formative stage. Wallace reminded the Committee that the idea needed to be brought up at second Steering so that it would get on the agenda.

Meeting adjourned at 11 a.m.
Respectfully submitted,
Bill Sleeman,
Chair, REGP