The meeting was called to order at 8:40.

Present: Karen Russ (co-chair), Earl Shumaker (co-chair), Cheryl McCoy, Kathryn Ehrens, Barbara Costello, Julienne Wood, Edward Kownslar, Susan Tulis, Sandy Peterson, Tim Byrne, Cindi Wolff All members present introduced themselves. The agenda was presented and adopted.

It was reported that the New Members Lunch was well attended. Cheryl McCoy and Frances Skiffington were thanked for their work on the lunch.

A lengthy discussion on arrangements for Annual in Atlanta took up most of the meeting. The hotel arrangements were confirmed and will be posted to GOVDOC-I. The Margaret Mitchell House had been approved by Steering as the location, and the contract will be signed in February. A catering menu and alcohol arrangements were discussed and will be pursued with the museum's caterer. A location for the New Members lunch will be explored closer to the conference date when meeting room locations have been provided by ALA.

The mentoring program is doing well and is in need of an evaluation tool. Various options were discussed and will be explored with a report being made at Annual. Janette Neal was thanked for dedication in restarting the program in 2001.

Additional details about the Advocacy for Rookies program are being worked out and the goal is to have the speakers lined up by late March.

Big Blue is in need of updating. Membership is going to work with Publications to improve the materials presented and hopefully replace the display board all together. The request to replace it will be presented to Steering on Tuesday morning.

Meeting concluded at 10:50 am.