

Library Comparison Worksheet

Your Library's Name _____

Section 1: Baseline Comparisons

Library	Population	Expenditures per Capita	Books per Capita	Loans per Capita	Registered Borrowers as % of Population	Hours Open per Week (unduplicated)	Attendance per Capita (persons entering the library)	Reference Transactions per Capita	Staff per 1,000 Population
Your Library									
Library 1									
Library 2									
Library 3									
Library 4									
Library 5									

Section 2: Comparing the Services

Library	# of OPACs	# of Computers for Public Use	# of Computers for Staff Use	Space Allocated to Public Computers (sq ft)	Offers Free Wi-Fi: Hotspot(s) or Full Library Coverage	Website: Hosts Own, ISP, Consortium	Offers Online: Holds, Reserves, Renewals	Offers Virtual Reference	# of Technology Programs
Your Library									
Library 1									
Library 2									
Library 3									
Library 4									
Library 5									

Library	Number of Printers	Number of Copiers	Printing and Copying Fees (B&W/Color)	Printing and Copying Is Automated (Coin-Op vs. Acct / Card Sys.)	Space Allocated to Printers and Copiers (sq ft)	Offers Online Calendar (Dynamic, Registration, Cancellations)	Offers Online Meeting Room Schedules (Searches, Booking)	Offers Online Reading / Book Clubs (Reg., Logging, Reviews)	Space Allocated to Technology Collections (sq ft)
Your Library									
Library 1									
Library 2									
Library 3									
Library 4									
Library 5									