

NOMINATION FORM FOR THE ALA STUDENT CHAPTER OF THE YEAR AWARD

Forms must be submitted or postmarked by February 26, 2010. If you are mailing your materials on or after February 19, please send them First Class or Priority, so that the Committee can assure full consideration to all nominees.

STUDENT CHAPTER NOMINATED

Chapter Name:

School:

Address:

Web Site (if available):

Listserv address (if available):

MEMBERSHIP RECRUITMENT AND RETENTION CRITERIA - 15 points

Number of students in department/school _____

Total Current Membership _____

Membership as of June 1, 2009 _____

Net increase (decrease) _____

Please describe programs for membership promotion, membership retention, methods of welcoming new members, and methods of encouraging participation:

FINANCIAL CRITERIA - 15 points

Financial health of Student Chapter (attach a copy of the chapter's annual financial report for the last fiscal year)

Has the chapter's financial health improved?

Please describe fundraising activities and major expenditures:

LEADERSHIP CRITERIA - 15 points

Student Chapter Officers and Committee Chairs (please use the following format to list all officers; copy and paste this format as needed or list on a separate sheet):

Name:

Title:

Address:

Email:

Phone:

Please describe the Student Chapter's innovative and/or outstanding leadership activities including:

- University/School leadership
- National/State/Regional/Local professional association leadership

Examples include organizing members to go to a conference or event, assisting members in school work/job search, mentorship program, reviving an inactive chapter, developing programs/events for students, long range planning, and visions & goals for the chapter.

COMMUNICATIONS CRITERIA - 15 points

Please describe means of communication used by the Student Chapter in the previous year. These include:

- Web site development
- Listserv management
- Publications
- Public relations
- Flyers
- Web 2.0 technologies, including social networking sites, blogs, and wikis

Please include copies of any publications, flyers and minutes used and URLs for web information.

PROGRAMMING CRITERIA - 30 points

Please describe the Student Chapter's programs, projects, and activities, including the extent of member participation in each. These include:

- Meetings (other than membership)
- Workshops and seminars
- Speakers
- Social activities
- Cooperative ventures with other organizations
- Library tours
- State and/or ALA level involvement
- Specialized services (placement, resume, etc.)
- Community Service
- Service to University/School

AWARD/HONORS CRITERIA - 5 points

Please describe any awards/honors received by the Student Chapter and/or by individuals and officers active in the chapter during the current year or in previous years.

Awards/Honors received (please indicate if they were received by the Student Chapter or by an individual and/or officer in the Chapter).

Date awarded:

Name of award:

Purpose:

STUDENT CHAPTER ADVISOR STATEMENT - 5 points

(Note: Chapter Advisors will be contacted by the Award Committee to verify their statements.)

Name:

Title:

School:

Address:

E-mail:

Phone:

Please write a statement of support for the ALA Student Chapter that you advise. Include any pertinent information related to award criteria, such as Membership Recruitment and Retention, Financial, Leadership, Communications, Programming, and Awards/Honors won or given.

Contact Person for the Award Nomination

Name:

Title:

School/Affiliation:

Address:

E-mail:

Phone:

Date:

Please send seven copies (typed) of this form and any supporting documentation (including financial report) to:

Elizabeth Downey
Assistant Professor
Mississippi State University Libraries
P.O. Box 5408
Mississippi State, MS 39762

or edowney@library.msstate.edu

If you are submitting via e-mail you can send it to the above address with one copy of the form and each supporting document as Microsoft Word attachments. All nominations will be acknowledged upon receipt.