

Board Meeting Minutes

Name of Group: New Members Round Table Executive Board

Type of Meeting: E-Board Meeting

Date Submitted: June 16, 2008

Date and time: April 21, 2008 2:20 PM – April 29, 2008 8:43 PM

Place: NMRTBD-L

Name of Chairperson: Nanette Donohue, President

Name of Recorder: Akeisha Heard, Secretary

Attendees:

Officers: Nanette Donohue, President; Alice Daugherty, Parliamentarian; Laurel Bliss, Vice President; Anne Robert, Leadership Director; Courtney L. Young, Councilor; Sally Bickley, Networking Director; Samantha Hines, Outreach Director; Dawn Lowe-Wincentsen, Member Services Director; Amanda J. Roberts, Past President; Akeisha Heard, Secretary

Guests: Veronica Stevenson-Moudamane, Mentoring Committee Co-Chair; Linda Shippert, Emerging Leader 2007-2008

Signature of Recorder/Secretary on Official Copy of Minutes: Akeisha Heard

Body of report:

I. Call to Order and Introductions

The meeting was called to order by Nanette on April 21, 2008 at 2:20 PM ET. Each member present introduced herself to the Board as she joined the meeting.

II. New Business

- a. Emerging Leaders Sponsorship (Beginning Tuesday, April 22, 10 AM CDT)
Last year at the NMRT Annual Board Meeting, the NMRT Board voted to approve a one-time, \$1000 sponsorship for an NMRT participant in the ALA Emerging Leaders program. The timetable for Emerging Leaders changed this year and the application process will begin by Annual Conference.

There was a motion to fund the Emerging Leaders sponsorship. There was agreement among board members on proposing a project for the sponsored Emerging Leader.

There was a motion for an amendment to sponsor an Emerging Leader from NMRT each year for \$1000.

The amended motion carried unanimously. Nanette will add to the Annual Board Meeting agenda a discussion item for making the Emerging Leader sponsorship a recurring expense to the budget.

- b. Funding Increase for Midwinter Social (Beginning Wednesday, April 23, 2 PM CDT)

The Midwinter Social committee submitted a proposal for increasing their budget.

There was a motion to increase the annual funding for the Midwinter Social committee by \$100, per the proposal.

The amended motion carried unanimously.

III. Adjournment

- a. The meeting was adjourned by Nanette April 29, 2008 at 8:43 PM ET.
- b. The next meeting is Monday, June 30, 2008, 8AM – 10AM PT, at the Marriott, Room 315.

PROPOSAL FORM FOR NMRT

From (Name and Office/Committee):

Date:

A. Board Action Requested:

Request line item budget increase of \$100 for the Midwinter Social Committee

B. Background:

For the past 2 years, the Midwinter Social Committee has had difficulty securing a facility and food for the Midwinter Social, given their current budget of \$250. For the past 2 years, the Committee has requested a temporary increase of \$50, to enable them to provide the social.

C. Rationale:

As costs continue to rise, the Committee anticipates that it will continue to cost more than \$250 to secure the location and hors d'oeuvres for NMRT's main social event at Midwinter Conference. The Committee would prefer to have the increase written into the budget to avoid requesting an increase in funds each year.

D. Impact on:

- a. Organization:** The Midwinter Social is the main social activity for NMRT at Midwinter. Providing a convenient, accessible, and suitable location is important to the success of the social.
- b. Committee:** The Committee will have additional funds to procure the space and the snacks for this event
- c. Other Committees:** no impact foreseen
- d. Finances (please indicate amounts here with only brief descriptions. Detailed descriptions of costs should be supplied in "E: Supplemental Information" below):**
 - i. Itemized Expenses:** expenses unknown until arrangements made for the Social. Each locale has cost differentials.
 - ii. Amount Not Covered by Current Allocations:**

E. Supplemental Information (including complete text of the report or policy, and for any proposal that requires additional funding, provide a description and justification for each item):

The Committee is requesting the funds in anticipation of problems finding a suitable location at future Midwinter Conferences. If the Committee is able to procure the necessary facilities and food for less money, they will, of course, do that. If they are not, this increase will give them the flexibility to make arrangements without requesting an increase on a yearly basis.