INTERLIBRARY COOPERATION AND NETWORKING SECTION (ICAN)  
ASSOCIATION OF SPECIALIZED AND  
COOPERATIVE LIBRARY AGENCIES  

A Division of the American Library Association  
50 East Huron Street  
Chicago, Illinois  60611  

BYLAWS  

Adopted in June, 1978  
Amended in June, 1985  
Amended in January, 1995  

ARTICLE I. Name  

Sec. 1. The name of this section of the Association of Specialized and Cooperative Library Agencies shall be the Interlibrary Cooperation and Networking Section (ICAN)  

ARTICLE II. Goals  

Sec. 1. To study, encourage, promote, and represent the interests of ALA members in local, statewide, regional, and national cooperatives multitype library systems and other agencies committed to provide equal access to the nation's library and information resources and services.  

Sec. 2. To provide a forum for consideration, discussion, and review of plans and programs that encourage cooperation and adherence to national standards among all types of libraries, and to disseminate related materials and information.  

ARTICLE III. Responsibilities and Roles  

Sec. 1. The section has specific responsibility for:  

a. Planning and developing programs, policies, and studies to achieve more effective coordination of multitype library cooperatives.  

b. Encouraging librarians, administrators, and trustees in public, college, school, special, and governmental agencies, including state libraries, to work toward effective coordination of library resources and services through the American Library Association and its membership.
c. Promotion and coordination of the activities with ALA units within ALA that have a relationship to multitype library cooperation.

d. Development of standards, guidelines, studies, and activities relating to multitype cooperation for promulgation by and use of all library and information interests.

e. Study and recommendation of needed legislation and agreements at the state, multistate, national, and international level to provide and improve multitype library cooperation.

ARTICLE IV. Membership

Sec. 1. Members of this section shall be those members of the Association of Specialized and Cooperative Library Agencies who designate this section as specified in the ALA Bylaws.

Sec. 2. Only personal members of this section may vote or serve as officers.

ARTICLE V. Meetings

Sec. 1. A regular meeting, including at least one business session, shall be held annually during the Annual Conference of the American Library Association, unless otherwise ordered by the section's Executive Committee. Special meetings may be called by the chairperson or three members of that Executive Committee during regularly scheduled ALA Conferences, winter and summer.

Sec. 2. Meetings of the section's Executive Committee shall be held annually and at such other times as the chairperson or three members of the Executive Committee may direct.

Sec. 3. Committee meetings, discussion group meetings, and meetings of any other subordinate unit may be held at any time in the course of the Annual Conference or at such times as the several chairpersons may decide.

ARTICLE VI. Officers

Sec. 1. The officers of the section shall consist of the chairperson, the vice-chairperson/chairperson-elect, and the secretary.

Sec. 2. The duties of the officers shall be those customarily possessed and exercised by like officers in like organizations.
ARTICLE VII. Executive Committee

Sec. 1. The Executive Committee shall consist of the chairperson, the vice-chairperson/chairperson-elect, the immediate past chairperson, the secretary, and three members-at-large elected by the membership for three-year terms. Chairpersons of standing committees and discussion groups shall be ex officio members of the Executive Committee.

Sec. 2. The Executive Committee shall be responsible to the section for the direction, supervision, and administration of the affairs of the section. It shall consider and make decisions on behalf of the section pertaining to the section as a whole at annual and other meetings, or between such meetings, and make any other decisions authorized by these bylaws. It shall review and make recommendations to the Association of Specialized and Cooperative Library Agencies on projects and programs of its committees, subcommittees, and discussion groups; decide upon the expenditures of all funds belonging to the section and authorized all budget allotments of section funds. The Executive Committee shall adopt rules and regulations for the conduct and discharge of the affairs of the section which shall not contravene the constitution and bylaws of the American Library Association or the Association of Specialized and Cooperative Library Agencies.

Sec. 3. The Executive Committee is authorized and directed to create such committees, discussion groups, and other subordinate units as may be required to discharge properly the responsibilities and functions of the section and upon consultation with affected usefulness or reason for being has ceased.

Sec. 4. The Executive Committee is further empowered, authorized, and directed to perform necessary tasks and to make all necessary expenditures that are required for the proper administration and advancement of the affairs of the section.

Sec. 5. Any act of the Executive Committee, accomplished or contemplated within the authority granted in preceding sections of this article, may be reviewed by the section membership at regular or special meetings. The Executive Committee shall execute any directive, recommendation, or proposal adopted by a majority vote of the members present unless such directive, recommendation, or proposal is in conflict with other articles of these bylaws, the constitution and bylaws of the American Library Association or the constitution and bylaws of the Association of Specialized and Cooperative Library Agencies.
ARTICLE VIII. Vacancies of Office

Sec. 1. A vacancy in the office of the chairperson shall be filled for the remainder of the term by the vice-chairperson/chairperson-elect and this shall not serve to prevent the vice-chairperson/chairperson-elect from serving a normal term as chairperson.

Sec. 2. A vacancy in the office of the vice-chairperson/ chairperson-elect shall be filled through normal election procedures if timely, or if not timely, by election of the members at a regular or special meeting of the section.

Sec. 3. If simultaneous of overlapping vacancies occur in the office of both chairperson and vice-chairperson/ chairperson-elect, a member-at-large of the Executive Committee shall be elected by the Executive Committee to serve as acting chairperson for the remainder of the term. When the annual election is next held, both a chairperson and vice-chairperson-elect shall be elected.

Sec. 4. A vacancy in the office of the secretary shall be filled by appointment by the chairperson.

Sec. 5. A vacancy in the office of member-at-large of the Executive Committee shall be filled by appointment by the chairperson until such time as the membership shall, at the next annual election, elect a member to serve until the completion of the original three-year term.

ARTICLE IX. Nominations, Elections, and Terms of Office

Sec. 1. Not less than four months before each Midwinter Meeting of the section the vice-chairperson/chairperson-elect shall appoint a Nominating Committee of three members, no one of whom shall be a member of the Executive Committee, to nominate candidates for all elective positions. Members of the Nominating Committee shall not be eligible for nomination to offices of the section.

Sec. 2. The Nominating Committee shall nominate candidates from the section membership for all elective positions, and the committee shall list the names of candidates in blocks of two or more names for each office. The members of the section shall vote for only one name from each group and the candidate receiving a plurality of votes cast shall be declared elected.

Sec. 3. The Nominating Committee shall file its nominations and the written consent of the nominees at such time and in such form as specified in the bylaws of the American Library Association and the division.
Sec. 4. All members of the section shall be eligible to vote on candidates for all elective offices.

Sec. 5. Nominations other than those made by the Nominating Committee, signed by not less than ten members of the section, shall be accepted and placed on the ballot if they are filed with the Executive Secretary of the Association of Specialized and Cooperative Library Agencies at least three months before the date of the election if they are accompanied by the written consent of the nominees.

Sec. 6. Elections shall be conducted by the American Library Association. The names of the candidates elected shall be certified by the Election Committee of the American Library Association to the Division.

Sec. 7. The terms of office of the elective positions of the section shall be as follows: (1) chairperson, one year; (2) vice-chairperson/chairperson-elect, one year; (3) secretary, two years; (4) members-at-large, three years with terms staggered. Appointive positions shall be one year with terms of office beginning at the close of the annual meeting or when successors are elected or appointed.

Sec. 8. No officer or appointed chairperson of any subordinate unit of the section shall be eligible to more than two consecutive terms in the same position except that a partial term shall not be reckoned.

Sec. 9. Discussion group chairperson shall be elected in accordance with Article XIII of these bylaws.

ARTICLE X. Voting

Sec. 1. Each member of the section shall have one vote in section voting matters.

Sec. 2. Each member of the Executive Committee, any committee, discussion group, or other subordinate unit of the section shall have one vote in those respective bodies of which she/he is a member in good standing.

Sec. 3. Unless otherwise provided in these bylaws, the majority of the members present and constituting a quorum at a meeting of the Executive Committee, committee, discussion group, or other subordinate unit of the section shall decide questions under consideration.

ARTICLE XI. Quorum

Sec. 1. A quorum of the regular annual meeting of the section membership shall consist of at least
Sec. 1. Committees that may be created by the Executive Committee under such rules as it may adopt for this purpose, shall be of two types, including their subcommittees; standing and ad hoc committees. Standing committees shall consist of all committees that may be required for either the administrative or functional work of the section. Ad hoc committees shall be created by the Executive Committee for a definite and specific purpose not within the purview of any standing committee, and for a stated period of time, not to exceed two years unless reauthorized.

Sec. 2. The standing committees of the section shall be (1) Nominating each member to serve a term of one year (see Article IX for number of members and functions); (2) Planning, each member to serve a term of two years; (3) Publications, each member to serve a term of two years; (4) Membership, each member to serve a term of two years; Current-year Program, each member to serve a term of two years, and (6) Following-year Program, each member to serve a term of two years.

Sec. 3. The duties of all ad hoc committees that may be created shall be defined by the Executive Committee at the time of establishment but the chairperson of the Executive Committee may temporarily add any pertinent and relevant duties to any ad hoc committee, that may be needed to carry on the work of the section.

Sec. 4. All committees shall report in writing to the Executive Committee as required by ASCLA.

Sec. 5. Each Program committee chairperson shall be appointed by the individual who will be section chairperson at the time of the program presented by that committee. For other section committee chairperson terms which become vacant during an incoming chairperson's term, these appointments shall be made by that incoming chairperson. These committee and ad hoc committee appointments shall be made in consultation with the Executive Committee. The chairperson of the Executive Committee shall appoint, in consultation with committee chairperson, all committee members.

ARTICLE XII. Committees
ARTICLE XIII. Discussion Groups

Sec. 1. Discussion groups requested through membership initiative of section members may be created by the Executive Committee under such rules as it shall adopt for this purpose. The Executive Committee shall ascertain the scope of their activity at the time of establishment.

Sec. 2. All discussion groups shall be integral parts of the section and shall exist to discuss some discrete area or concern within the scope of the section.

Sec. 3. The discussion groups shall elect a chairperson annually at their meetings during the Annual Conference.

Sec. 4. All discussion groups shall report in writing to the Executive Committee as required by ASCLA.

ARTICLE XIV. Procedures and Rules

Sec. 1. Whenever these bylaws are in conflict with the constitution or bylaws of the Association of Specialized and Cooperative Library Agencies or the American Library Association, the latter shall take precedence.

Sec. 2. Robert's Rules of Order (latest revised edition) shall govern the transaction of section business and the transaction of the business of any of its subordinate bodies in all cases in which they are not inconsistent with the bylaws of the section, and the division, or with the constitution or bylaws of the American Library Association.

ARTICLE XV. Amendments

Sec. 1. The membership of the section may amend or repeal these bylaws at any regular annual meeting by a three-quarters majority vote of the members present and constituting a quorum subject to Section 2 below.

Sec. 2. The text of any proposed bylaws adoption, amendment or repeal shall be filed in writing with the chairperson and the Executive Secretary at least sixty days prior to the regular annual meeting at which it is to be acted upon or considered. The Executive Committee shall consider action on bylaw proposals at the regular annual meeting or at the Midwinter Meeting but membership retains final approval authority on bylaw proposals as per Section 1 above. Upon approval by the ICAN Executive Committee, the proposed bylaws shall be submitted to ASCLA for their consideration and approval; thereafter, a mailing shall be made to the members for

ICAN
action at the annual meeting as per Article V above. The Executive Secretary of the Association of Specialized and Cooperative Library Agencies shall send copies of all such proposals to the Executive Committee within fifteen days of receipt, and copies to all other members of the section within thirty days prior to the annual meeting.

Sec. 3. A bylaw, an amendment to, or repeal of an existing bylaw may be proposed by a committee appointed by the chairperson for that purpose, or by petition signed by not less than 25 members. Such proposed bylaw, amendment, or repeal shall be filed and presented for adoption in accordance with the preceding sections of this article.