



DRAFT

ALTAFF
Fall Board Meeting
October 24, 2009

Call to Order:

President Rose Mosley called the meeting called to order at 9 a.m. Also Present: Vice-President Rod Gauvin, Division Councilor Shirley Bruursema, Immediate Past President Peggy Danhof, and Executive Director Sally G. Reed. Guest, Don Roalkvam.

Rose welcomed the group and thanked the executive committee for their help and support.

Communication with Committee Chairs

Rose discussed the difficulty in getting member leader responses. She stated that she hopes as we move forward with strategic planning we can strengthen our structure to help our organization evolve.

Peggy Danhof gave a brief overview of the work involved in being president but also the joy of the position. She reminded Rose that the past presidents are available to give help and advice. Shirley Bruursema also reported that it is often the job of the president to encourage committee chairs to get their work and reports in.

There are currently some committee chairs who have been non-responsive and Rose wondered if they should be asked to step down. She is extremely concerned that policy issues will not be presented in programs in Washington DC. Rod suggested that Rose send them a letter to formalize the concern.

Greater Member Participation

The consensus was that by involving board members as committee liaisons and by requiring that committees complete their work, greater member participation will be a consequence. Shirley said that by allowing committees to have as many members as are interested on committees is a positive way to get more participation. Rose agreed that this was an excellent idea.

Sally reported that with ALA Connect has the space for interested persons to enter their information. She suggested that those agreeing to serve on committees simply email staff and staff will enter their information. Note: those running for office, however, must enter their own information electronically.

Shirley questioned what we do for those without email access and suggested that those without email be required to contact ALTAFF officers and/or staff.

Officer and Committee Roles

Sally directed the committee's attention to the Officer job description from YALSA and the committee chair job description from LLAMA. She suggested that ALTAFF develop similar descriptions to help incoming officers and leaders ramp up quickly. Rose and Rod also suggested that 2 year appointments should be the standard. Shirley reported that was formerly the case.

Sally pointed out that YALSA has board member liaisons to committees who are charged with ensuring that committees are doing their work. ALTA had a similar liaison situation in the past but it has fallen by the wayside. There was consensus that this would be an important and very helpful role for board members.

Sally will develop draft position descriptions for officers and chairs based on these samples for board consideration and possible approval at the midwinter meeting in Boston.

Strategic Plan

Rose recommended that the board receive the plan designed at the spring planning session (2009) and be prepared to discuss and accept at midwinter. Once that the plan is formally endorsed the board can begin to work on strategies for its implementation.

Midwinter Meeting

Peggy Danhof suggested that the Leaders Orientation be moved to Sunday, mid-morning and the All Committees meeting be moved to Sunday afternoon. This change was accepted.

NOTE: It was learned subsequent to this meeting that the ability to change the midwinter schedule is longer viable and the schedule will remain as is.

Annual Programs

There are two trustee generated programs currently scheduled for Annual 2010 – Dave Hargett's program on communication and the leader orientation committee program. In addition, the President's program is also scheduled. Peggy suggested that at midwinter, the Trustee section be asked to recommend programs for trustee education for annual 2010. Sally and Peggy will work on an advocacy program as well.

Meeting adjourned at 10:25 a.m.

Respectfully submitted,



Sally G. Reed
Executive Director