

ALSC Online Education Course Registration

Use this registration form to register by mail or fax. Check, money order, purchase order or credit card must accompany registration to reserve space in this course. Main or fax your registration form with payment to the address below. Fax registration are accepted for credit card purchase orders only.

American Library Association
ATTN: MACS, Online Education Registration
50 E. Huron Street, Chicago, IL 60611
FAX: (312) 280-1538

Registration questions? Contact Membership & Customer Services (MACS) at registration@ala.org or (800) 545-2433, press 5. General questions about the course? Contact ALSC Program Officer Jenny Najdusch at jnajdusch@ala.org or (800) 545-2433, ext. 4026.

Cancellations must be made in writing and postmarked or faxed to the ALA/MACS department by no later than two weeks before the class starts. Cancellations will result in a full refund less a \$35 processing fee. No phone cancellations will be accepted. Refunds will be processed two weeks after the start of the course. ALSC reserves the right to cancel a course for reasons including insufficient numbers of students.

Registration Form

Please complete the following form by printing with legible wording.

Name of ALSC online course: _____ Date Course Begins: _____

Your Member Number: _____

First Name: _____ MI: _____ Last Name: _____

Title: _____ Org Name: _____

City: _____ State: _____ Zip: _____

Preferred mailing, if other than organizational address: _____

City: _____ State: _____ Zip: _____

E-mail (required): _____

Work phone: _____ Home phone: _____ Fax: _____

Registration fee: select one

\$115 (ALSC Personal Member) \$165 (ALA Personal Member) \$185 (Nonmember)

Payment Method: Place a check mark in the appropriate box

Check or money order (payable to the American Library Association) Purchase order (include a copy of the order with its form)

For credit card & purchase orders:

Visa MasterCard American Express
Card/P.O. Number: _____ Exp (month/year): _____

Name on card: _____

Card security number: _____

Signature: _____