The Association for Library Service to Children is pleased to offer 2018 ALA Annual Conference attendees the opportunity to reserve a table at the Newbery-Caldecott-Wilder Banquet on Sunday, June 24, 2018. A table reservation ensures that attendees will enjoy this gala evening in the company of their friends and colleagues.

Please note, this information is for table reservations only, the office does not handle individual ticket requests. If you wish to order one or more individual tickets, you may do so via regular conference registration at www.alaannual.org. Individual ticket holders will find open seating at non-reserved tables. If you order 10 tickets through ALA Registration, you will be ordering 10 individual open-seating tickets.

Frequently Asked Questions

How many seats are there at each table? Each table can accommodate up to 10 individuals.

How much does a table cost? Please see pricing levels outlined below.

I want to sit with 9 of my friends, can I purchase a table? Yes, anyone attending the Newbery-Caldecott-Wilder Banquet may place a table order. The table must be purchased as a whole (no partial table sales) and paid for in a single transaction. If you would like to host a table, simply recruit 9 of your friends or colleagues who have not yet purchased individual tickets, and purchase a table at one of the indicated levels in a single transaction by filling out this form. Please note, individually purchased tickets may not be applied toward the cost of the table. Refund requests for individual tickets will be subject to a $25 handling fee.

I need two or more tables. Will they be located together? ALSC makes every effort to locate tables together, as long as your tables are ordered at the same time and at the same pricing level. ALSC is not able to guarantee that tables will be co-located if an additional table is ordered after your initial order.

How do I reserve my table? Complete the table reservation form and email or fax by May 15, 2018 to: Courtney Jones at cjones@ala.org; Fax: (312) 280-5271. Please confirm receipt of your order prior to May 15. Seating is not reserved until payment is received.

How do I request a vegetarian meal? Each table host will be sent an email in early June with instructions to make this request. Table hosts should pass the email/instructions on to their table guests.

How will I receive my table tickets? In early June, the ALSC office will email you all ten of your e-tickets with the table number printed on them. You can then distribute the tickets to your table guests.
Order Information

All table orders will be acknowledged upon receipt. If you do not receive an acknowledgement within 24 hours for email/fax or within 5 days for mailed reservations, please call the ALSC office at (312) 280-2163.

Organization you would like to appear on table tent card: ________________________________

MAIN Contact information for Table Order (this is the person ALSC will contact regarding payment):

ALA Membership Number: __________________________
First Name: __________________________ Last name: __________________________
Job Title: __________________________ Organization: __________________________
Street Address: __________________________ City: __________________________
State: __________________________ Zip: __________________________
Phone: __________________________ Email: __________________________

___ x Notable Sponsor* - Priced at $1,000
• Ten tickets to the Banquet dinner with guaranteed assigned seating
• Full slide in the Banquet PowerPoint, recognized as a Notable Sponsor

___ x Silver Sponsor - Priced at $1,500
• Ten tickets to Banquet dinner with choice seating
• Full slide in the Banquet PowerPoint, recognized as a Silver Sponsor
• Post-event acknowledgement from ALSC in ALSC’s newsletter

___ x Gold Sponsor - Priced at $2,000.
• 10 tickets to Banquet dinner with preferred seating
• Full slide in the Banquet PowerPoint, recognized as a Gold Sponsor
• Post-event acknowledgement from ALSC in ALSC’s newsletter
• Post-event acknowledgement from ALSC in ALSC’s journal Children & Libraries.

NOTES:

___ x Check - made payable to the Association for Library Service to Children (Please write, “Invoice # ALSCNCW2018” in the memo field)

___ x Invoice me - Purchase Order # ____________

___ x Credit Card, please charge the following (circle one): □ MasterCard □ Visa □ American Express

Name as it appears on Card: __________________________
Credit Card Number: __________________________
Amount to Charge Card: $ __________________________
Phone # of Cardholder: __________________________
Exp. date (must be 6/18 or after): __________________________
Cardholder Signature: __________________________

Method of Payment:

# of tables Total Amount Due

___

*If you are a winning publisher, you may purchase one table that will be placed closest to the dais at the Notable level for each medal or honor you have received.

Mailed forms must include payment and be received prior to May 15.

Association for Library Service to Children, ATTN: Banquet Table Reservation, 50 East Huron Street, Chicago, IL 60611