

**LAMA/LOMS Executive Committee Meeting**  
**ALA 2008, Anaheim**  
**Disneyland Hotel Dreams F**  
**Sunday, June 29 10:30am – noon**  
**Minutes**

Attending: Amy Kautzman (chair), Chris Filstrup (vice-chair), Joanne Bessler (vice-chair elect), Nancy Slight-Gibney (secretary), Gordon Aamot (committee chair), Linda Fenster (committee chair), Vanaja Menon (committee chair), Susan Parker (committee representative), Janet Stoffer (member-at-large), Bede Mitchell (guest), Teri Switzer (guest), Janet Bishop (guest).

1. Welcome
2. Introductions
3. Chris Filstrup is the incoming Chair
4. Joanne Bessler is the Chair Elect, having just won the election.
5. LAMA/LOMS site now has a governance page: (so useful!!!)  
[http://www.ala.org/ala/lama/aboutlama/lamamemresource/lamagovernance/default\\_content.cfm](http://www.ala.org/ala/lama/aboutlama/lamamemresource/lamagovernance/default_content.cfm)
  - Duties and Responsibilities of Board Members
  - Duties and Responsibilities of Committee Chairs and Officers
  - Duties and Responsibilities of Divisional Officers
  - Important forms, dates, information concerning appointments, etc.
6. LAMA/LOMS Wiki. A bit more timely and informal than the web page.  
[http://www.lama.ala.org/lamawiki/index.php?title=Main\\_Page](http://www.lama.ala.org/lamawiki/index.php?title=Main_Page)
7. As of September 1, LAMA will become the Library Leadership and Management Association and will start using its new logo, modified from its current one. The new name, adopted by the division's membership in the spring with a 90% approval rating, emphasizes the association's role in developing present and future library leaders.
8. Reports (full reports appear at the end of this document)
  - a. Financial Management Committee (Linda Fenster)
  - b. Organizational Theory and Practice Committee (Gordon Aamot)
  - c. Planning & Evaluation of Library Services Committee (Vanaja Menon)
  - d. Risk Management & Insurance Committee (Susan Parker)
9. Nominating Committee
  - a. Chris Filstrup has put together a committee that will be putting together a slate of candidates to run for LAMA/LOMS office for 2009-2010.
  - b. Positions to be filled:
    - i. Chair-elect

- ii. Member-at-large
    - iii. Secretary
  - c. Several LOMS committees need additional members. Overall, there is an under-representation of public librarians in LAMA (although that is not true of all sections).
10. LAMA/LOMS is looking for a web volunteer to help support LOMS' web presence. There is higher level support concerning web architecture. In effect, this is an editing and updating web position. This is a great position for a person who is unable to travel but is looking to be involved in a professional organization. (please contact Chris Filstrup if interested).
11. LAMA/LOMS is looking for a representative to represent us on a new publication committee. This is a great opportunity for somebody who is looking to gain writing, editing, publishing experience. (please contact Chris Filstrup if interested).
12. Visitor: Teri Switzer, Chair, LAMA Budget & Finance Committee will participate in our meeting. LAMA's Budget & Finance Committee decided at its MW meeting to divide the members up so there would representation at each LAMA section & committee meeting. LAMA is looking at additional revenue streams. Think about publications, not just articles, but "toolkits" that would be free to LAMA members but could be sold to non-members.
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### **Financial Management Committee:**

The Financial Management Committee organized a program titled, "Shift Happens: Aligning Financial Decisions with Strategic Directions," that was presented on Saturday morning at the ALA Annual Conference in Anaheim. Three panelists representing public and academic libraries shared the ways in which they had attempted to allocate resources to support the strategic directions at their respective institutions. 189 people attended the program.

Members of the committee have also been working on editing a previously written article that inspired the "Shift Happens" program that will be submitted to LA&M for publication. In addition, committee members brainstormed potential topics for a program submission for the 2010 ALA Annual Conference in Washington, DC. After some discussion the group decided to propose a program related to ways in which libraries can demonstrate/improving their ROI.

### **Organizational Theory and Practice Committee**

- 1) Planning for 2009 Annual Conference - All
  - "I'm a Leader and I'm a Follower - Middle Management: Theory and Practice"
  - Speakers – Can we come up with a demographic profile for our ideal panel? What mix of voices do we want? Knowing this will help us come up with names. LAMA prefers to have more than one type of library represented, so we should aim for a mix of academic and public librarians.
  - Meeting with LAMA Program Committee Monday afternoon.
  - Assignments and goals for the next six months.
- 2) Recommended Readings List Project - All
  - This is the change in approach we came up with at our midwinter meeting:

- *An alternative approach was proposed. Rather than creating a separate reading list, it was suggested that we tie the program topics and reading list together and focus only on the topic selected for future programs - for example, middle managers. The Committee could compile a recommended reading list and then ask panelists to add their own favorite citations to the list. This would not only provide focus for each list, but it would also minimize the amount of work we ask panelists to do in preparation for the program.*
- Review draft reading list. Too broad? Other reactions?
- Next steps

### **Planning and Evaluation of Library Services Committee:**

LOMS-PELS committee has been planning for a program for the last two years. The initial program has been tweaked and was submitted to the LAMA Program committee in Mid-Winter as a possible program for 2009 ALA Annual in Chicago. Larry White, incoming PELS Chair met with the committee and reported that this proposal was enthusiastically supported by the committee members. The committee plans to submit the more detailed program proposal at this Annual meeting. The tentative title is "Next Steps: Using Assessment Results To Make A Difference". The program will review various outcome-based assessment tools being used by university and public libraries. The program focus is on how the tools and their use improved library services or programs based on the results of the assessment conducted. As reported earlier, there are three panelists who will speak about different assessment tools and how their libraries changed their services as a result. Libqual+, Balance Scorecard, and an Information Literacy assessment tool (most likely iSkills) will be discussed. Two academic librarians and one state librarian (PL System) will be on the panel.

Larry White will be the new chair of PELS and Gordon will continue as a member and help with the program that is planned for Chicago. Gordon believes we have a fairly good committee now. About three people have served their second term and may be leaving the committee. It has been mentioned to Chris Filstrup that this committee may need at least two new enthusiastic members.

### **Risk Management and Insurance Committee:**

Risk Management and Insurance is still working to get its web page up. The committee is discussing the possibility of making it in wiki format, which is more complicated, but it is a topic that needs to be discussed, as there is desire for something more dynamic than a static resource page. In the end, if it is simpler to put up a web page first and then convert, that is a likely scenario.

Susan Parker will discuss an idea for a program at the Chicago meeting next year. Susan has a meeting with the LAMA Program Committee. The topic--not completely developed--is investing in training as a form of risk management. Additionally, Amy Kautzman is meeting with the Program Committee also. Her topic is Active Shooter in the Library.