

LITA BOARD OF DIRECTORS
2008 Annual Conference Anaheim, CA

MINUTES

Saturday, June 28, 2008, 9:30 am -12:30 pm
President Mark Beatty, presiding

Board members present: Mark Beatty, President; Bonnie Postlethwaite, Past-President; Andrew Pace, President-Elect; Colby Riggs, Councilor; Clara Ruttenberg, Parliamentarian; Mary Taylor, Executive Director; David Bretthauer, Debra Shapiro, Michelle Frisque, Karen Starr, Jonathan Rothman, Susan Logue, Directors-at-Large
Board members absent: Mary Alice Ball
Staff present: Valerie Edmonds, Melissa Prentice
Guests Present: Patrick Mullen, Lauren Pressley, Colleen Cuddy, Lorre Smith, Jean Rainwater

Mark Beatty called the meeting to order at 9:45 am and introduced guests. There were no changes to the agenda.

Approval of Consent Agenda included:

Confirmation of email votes taken since the last Board meeting:

- Approved Midwinter Meeting 2008 minutes;

Accept the following reports:

- President's Report (B2008-9)
- Vice President's Report (B2008-16)
- Executive Director's Report (2008-10)
- FY2008 Budget Report (B2008-5)

(MOTION 1, BRETTHAUER/LOGUE move to approve Consent Agenda; motion carried)

Slate for spring 2009 election

Patrick Mullin, Nominating Committee Chair presented the 2009 slate

- Vice President/President-Elect: Debra Shapiro, Karen Starr; Director-at-large (2 elected to 3 year terms): Aaron Dobbs, Aimee Fifarek, Clara Ruttenberg, Maurice York

(MOTION 2, NOMINATING COMMITTEE moves to approve the slate of candidates for the spring 2009 LITA ballot; motion carried, Shapiro, Ruttenberg, and Starr recused themselves)

Resolution adopting the definitions of digital preservation and the revised Preservation Policy for ALA (B2008-19)

Colby Riggs, Councilor

(MOTION 3, RIGGS/PACE move that LITA Board endorse the ALA Digital Preservation Policy; motion carried)

(MOTION 4, RIGGS/BRETTHAUER move that LITA Board endorse the Resolution on Support for Funding for Cataloging and Bibliographic Control at the Library of Congress [B2008-20]; motion carried)

New Elected Board Members' Orientation

Mark Beatty reviewed the "Welcome New Board Members" web site document (B2008-6) and encouraged new board members as well as current board members to review documents and report back at Midwinter with possible changes and revisions

- New board members include: Lorre Smith (present), Colleen Cuddy (present), and Mona Coutts (absent)

LITA Camp Update

Mark Beatty

- Dates selected, May 4-5 2009; registration capped at 150 people and priced at \$235 for 2 days; block of rooms at Marriott Courtyard and Crowne Plaza near OCLC Conference Center have been secured.
- Task Force will discuss developing content at their meeting during Annual Conference

Online Content Guidelines

Mark Beatty

- RUSA has developed very good guidelines and LITA and other divisions are encouraging ALA to adopt the guidelines for entire organization.

- LITA will post the bullet points from ALA Conference Wiki on all LITA online spaces

(MOTION 5, PACE/ROTHMAN move that LITA endorse for all of ALA the RUSA guidelines for acceptable use for online content; LITA Executive Director will be an agent of the board and take action on violations. If in doubt, the Executive Director will check with at least one LITA Officer; motion carried)

Strategic Session

Mark Beatty

Strategic session included discussion of keeping LITA nimble in terms of information collection and dissemination:

- Discussed variety of available communications methods for IG and Committee Chairs including regular reporting, blog, wiki, and online communities. LITA Board provides feedback to Committees and IGs based on information from their meeting reports.
- Discussed evaluating how to get information out to membership and public at large including continued and more frequent use of the LITA blog and wiki.
- Beatty thanked Board for the discussion and asked Board members to review the photos of the flip chart pages and to provide feedback. Beatty will identify action items.

Emerging Leaders

Mark Beatty and Andrew Pace

Guest: Lauren Pressley, 2007 LITA Emerging Leader

The Board discussed the possibility of LITA sponsoring two Emerging Leaders and who would mentor the second individual, rather than ask the LITA President-Elect to mentor both.

- Pressley reported on her experience in the Emerging Leader program and indicated that a LITA project would illicit strong interest from multiple participants.
- Pressley indicated that she appreciated LITA's sponsorship, including mentoring.

Adjourned at 12:35pm

LITA BOARD OF DIRECTORS
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MINUTES

Tuesday, July 1, 2008, 1:30 - 4:30 pm
President Mark Beatty, presiding

Board members present: Mark Beatty, President; Bonnie Postlethwaite, Past-President; Andrew Pace, President-Elect; Colby Riggs, Councilor; Clara Rutenberg, Parliamentarian; Mary Taylor, Executive Director; David Bretthauer, Debra Shapiro, Michelle Frisque, Karen Starr, Jonathan Rothman, Susan Logue, Directors-at-Large
Board members absent: Mary Alice Ball
Staff present: Valerie Edmonds, Melissa Prentice
Guests Present: Charles Katz, Emily Sheketoff, Jean Rainwater

Announcements, introduce guests
Mark Beatty

Appreciation and recognition for outgoing Board members: Bonnie Postlethwaite, David Bretthauer, and Karen Starr.
Mark Beatty and Andrew Pace

Budget Review
Bonnie Postlethwaite
LITA Endowment:

- Budget Review Committee recommends approving the transfer of \$49,999 to the long-term investment account (endowment); a previous Board approved this transfer amount for each of four years contingent on a Board review each year.

(MOTION 6, BUDGET REVIEW COMMITTEE moves that LITA Board approve the Endowment Recommendation; motion carried)

Break for guests and Councilor report

ALA Executive Board Liaison to LITA
Charles Katz, ALA Executive Board and BARC Liaison to LITA

- Reported on a number of items including: the possibility of changing the ALA conference schedule to end one day earlier; how ALA policies can adapt to better accommodate e-member participation; ALAConnect will begin beta testing in September.

ALA Washington Office Update
Emily Sheketoff, Executive Director

- Distributed materials addressing a variety of issues and reported on activities of the Washington Office
- Reported on current activities and future plans of the Office for Information Technology Policy, including: new hire, Tim Vulner is working on mobile devices project; the OITP fellows program will develop workshops and whitepapers.

ALA Council
Colby Riggs, Councilor
Updated the Board on ALA Council activities

Budget Review resumes

Michelle Frisque proposed establishing the Technology Innovation Grant Program for Committees and IGs:

- \$2000 each year for use by LITA IGs and committees; can be used for buying equipment or software, etc. to be used for LITA programs and services; LITA will own any items purchased; it is a one time award and upgrades are not included and does not support training; four grants per year of \$500 each

(MOTION 7, FRISQUE/LOGUE move that LITA Board approve the proposal for Technology Innovation Grant with a final application to be presented to the Board before announcing to membership; motion carried)

FY 2009 Budget for approval

Bonnie Postlethwaite reported on update to FY08 budget

- New ALA membership forms include ability to donate to divisions and LITA created an account for this purpose; *ITAL* subscription rate increase goes into effect June 2008.
- Postlethwaite presented the FY09 Budget as approved by the Budget Review Committee with the addition of \$2000 for the Technology Innovation Grant program.

(MOTION 8, BUDGET REVIEW COMMITTEE moves that LITA Board approve the FY2009 Budget; motion carried)

LITA Bylaws and Organization

Clara Ruttenberg, Bylaws Committee chair

- IG renewals include: JPEG2000, Standards, BIGWIG, Internet Resources
- Topic Maps IG voluntarily disbanded; Bylaws Committee is still waiting for renewals from RFID and Human Machine Interface IGs

(MOTION 9, BYLAWS COMMITTEE moves that LITA Board approve the renewal of the above four Interest Groups; motion carried)

- New Interest Group requests include Drupal IG; Bylaws Committee provisionally accepted the IG but would like to see a change in the function statement

(MOTION 10, BYLAWS COMMITTEE moves that LITA Board approve the forming of Drupal Interest Group; motion carried)

(MOTION 11, BYLAWS COMMITTEE moves that LITA Board approve change to LITA Manual regarding committee size: “size of the committee should reflect its function”; motion carried)

2008 National Forum

Mark Beatty

- 2 slots left open for “hot topic” programs; Tim Spalding added as final keynote speaker; Open Gaming night will be held Saturday at Forum; registration opened on May 1.

Research and Assessment

Bonnie Postlethwaite

- As a member of the ALA 7 measures task Force, Postlethwaite reported that this TF identified three measures for focus: data-driven decisions, dialogue, and organization adaptability. Her term on the TF has now ended.
- Report from Robin Wedewer recommended process of identifying what niche LITA should be in and how to serve members.
- The LITA Assessment and Research Committee has more ideas than time with a long list of data. They may ask the Board to address priorities.

LITA Director at Large selected to serve on Executive Committee next year

(MOTION 12, PACE/FRISQUE moved that Debra Shapiro serve as Director at Large on the LITA Executive Committee; motion carried, Shapiro and Beatty abstain)

Board liaisons’ reports on Committees (only if action is required)

Mary Alice Ball: International Relations

(MOTION 13, INTERNATIONAL RELATIONS COMMITTEE moved LITA Board approve Gracelyn Cassell as recipient of the Forum Travel Grant; motion carried)

Adjourned at 4:52 pm