

DRAFT

Minutes

ASSOCIATION FOR LIBRARY COLLECTIONS AND TECHNICAL SERVICES
A Division of the American Library Association
50 E. Huron St., Chicago, IL 60611

Continuing Resources Executive Committee
ALA Midwinter 2008 - Philadelphia
Meeting Minutes

FIRST MEETING

Date: Sunday, January 13th, 2008

Time: 10:35 am – 12:30 pm

Location: Four Seasons Philadelphia, Washington Room

Members Present

Executive Committee:

Chair – Daisy Waters [Exec. Committee Liaison: Award Juries]

Vice-Chair/Chair Elect – Felicity A. Dykas

Past Chair – Emily McElroy [Representative to Division Groups]

Secretary – Paul Moeller

Members-at-Large:

Maggie Horn

Marla Chesler

Committee Chairs:

CSA/Ulrich's Serials Librarianship—Dana Walker

Nominating Committee—Karen Darling

First Step Award—Lori Kappmeyer

Policy & Planning—Marilyn Geller

Acquisitions—Gary Ives

Committee on Holdings Information—Myrtle Myers

Education—Virginia Taffurelli

CRS Representatives to ALCTS Committees & Liaisons:

ALCTS Education Committee—Betsy Jean Redman

ALCTS Publications—Connie Foster

Guests: Pamela Bluh—ALCTS President

After introductions Waters provided highlights of the Saturday ALCTS Board meeting:

There is an open communication document under review. Some feel ALA discussion lists should be open documents. Others believe the lists contain proprietary information and should remain closed. The ALCTS board chose not to act on the document and referred it to the Task Force headed by Janet Swan Hill.

Hart, Chair, PARS presented a motion to approve the Definitions of Digital Preservation that had been developed. The motion was approved.

ALCTS president, Pamela Bluh, emphasized that ALCTS (and other ALA divisions) should speak with a unified voice on issues of concern.

Bluh reported on the Risk and Entrepreneurship Symposium which was held on Friday. It was well attended (~60 attendees) and featured lively discussion.

Bluh reported on the President's Program to be held at ALA Annual. Linda Harris of the Academy of Motion Pictures will be presenting. More information will be in the April ANO.

Bluh asked for recommendations for the President's Citation. This award recognizes service to the division.

Bruce Johnson (Past President)

The Library of Congress Working Group on Bibliographic Control has released its report. LC does not yet have an opinion on the report. Johnson emphasized that ALCTS needs to reply as a unit. What's next? We need to name 3-5 ALCTS members to compile a response to the report of the LC working group. The response is due by the end of March and no one associated with LC or OCLC can be part of this response group.

The Emerging Leaders Program is off to an excellent start. A Web site is under development. This is a meaningful project.

Roberta Stevens (Library of Congress)

Reported upon the Web site redesign. All should check the Grand Hall and provide input.

Discussed the continuing problems with conference housing. From Midwinter 2009 members must be registered for the conference before booking a room through the Attendee Housing Site.

The use of social communications technology will be emphasized by ALA in the coming years.

ALA is looking for ways to encourage better demographics across its membership.

A code of ethics document has been released.

ALA should be in a position to speak with one voice should the budget for the Library of Congress be changed in ways that impact the library community.

Duncan Stewart (ALCTS Legislative Assembly Representative)

ALCTS needs to position itself in a way that prepares it to respond to whatever is on the board. He commends the avenues of communication that ALCTS has developed.

Dina Giambi (President Elect)

Dina had attended the incoming Presidents' Meeting for all incoming division presidents. She emphasized the importance of committee appointments. She also mentioned she would carefully consider the Seven Measures Survey. She noted areas 3, 4, and 6 merit discussion.

Camila Alire (running for ALA president)

Presented her Vision, Vitality, and Voice theme for the election. In the campaign she will emphasize leadership, advocacy, intellectual freedom, equity of access, literacy, voice, good salaries, and advocacy for libraries.

Charles Wilt

There has been growth across all divisions.

An assessment of the recent dues increase will be done in 2009.

A new "Coutts Award for Innovation in Electronic Resources Management" will be given out at ALA Annual.

Reminded us that should we find ourselves faced with a conflict of interest while doing work for ALCTS, we should recuse ourselves.

Pamela Bluh

The Seven Measures Survey revealed some areas of dissatisfaction within ALCTS membership. To grow on ALCTS strength we can use information from the document. We have a communication problem. We are seen as being too clubby, slow to adapt to changes, and too bureaucratic. We need to do rather than talk, build alliances, encourage virtual memberships, focus on assessment and continuing education, and ensure that our Web site is user friendly. Content should come before organization. There is a need for customer focus.

Waters reported that Pamela Bluh has asked ALCTS to respond to the PCC Series Policies and Practices Discussion Paper. Felicity Dykas is heading the group developing the response. There is a very short timeline for a response.

Reports:

Policy & Planning—Marilyn Geller (oral and written)

The committee met briefly to review our goals for the day. We also heard from Carolynne Myall regarding the ALCTS Planning Database. It was agreed that committee chairs from the originating action item should be responsible for entering information into the database. Then individual committee members joined meetings for their assigned committees to moderate discussions about name, mission and status. After these discussions, the members of the Policy and Planning Committee reconvened to share information about the process and about the status of each committee's discussions. The assignments are as follows:

Acquisitions Committee – Carolynne Myall
Continuing Resource Cataloging Committee – Shana McDanold
Research and Publications Committee – Erika Ripley
Serials Standards Committee – Marilyn Geller
Committee on Holdings Information – Mary Page
Education Committee – Gracemary Smulewitz

Two committees, Continuing Resource Cataloging and Committee on Holdings Information have recently completed name and mission reviews and do not feel the need to have another review so soon. Each reaffirmed their status as committees.

One committee, Research and Publications, submitted a new mission statement and reaffirmed its status and name.

Three committees, Acquisitions, Serials Standards and Education are working through the review process based on good discussions at the meetings.

Committee members will follow up with their assigned committees as needed to supply information about next steps.

The committee will also discuss how best to work with the section's two discussion groups. (At the Tuesday morning Section Meeting, there was discussion about the likelihood of moving all discussion groups to interest group status. This will impact our work with the two discussion groups.)

Finally the committee briefly discussed what goals and direction should be considered next. No decisions were made; this discussion will continue.

ALCTS Education Committee—Betsy Jean Redman (oral and written)

Report from CRS Liaison to ALCTS Education Committee
ALA Midwinter 2008, Philadelphia

The ALCTS Education Committee (ALCTS-ED) met January 12 and January 14, 2008 at the ALA Midwinter 2008 Conference in Philadelphia. Christine deZelar-Tiedman chairs.

ALCTS-ED is due for its quinquennial review by the ALCTS Organization and Bylaws Committee. As part of that process includes reviewing the group charge, ALCTS-ED will attempt to better address its relationship to the sectional educational committees.

Several documents are being worked on to facilitate CE development:

- “Shepherding Process for Continuing Education Course Development,” designed to help section committees and others through the process of developing a course. How best to format each step in the process has gone through a number of revisions and is still being refined. Basic to the document are identifying Tasks, Who is responsible, and When (both sequentially and by set dates). Ideally the form would be used for each course under development so ALCTS can track status of courses being worked on.
- An existing “ALCTS Continuing Education Proposal Form” is being refined as a template for developing course proposals. It remains undecided whether a single form can accommodate formal course proposals, smaller-scale webinars, and CE conference offerings.
- “ALCTS Education Program Scouting Form” for ALCTS committee volunteers to use in evaluating selected conference programs as potential CE webinars or courses. The form will undergo final revision in hopes of piloting its use at 2008 Annual.

ALCTS President Pamela Bluh attended the first ALCTS-ED meeting to encourage development of brief CE webinars in addition to full web courses. Bluh advised us to

also seek out existing web CE content that ALCTS might license and/or repackage as ALCTS offerings.

As CRS Liaison I distributed the revised “Core Competencies for Serialists” document developed by the CRS Education Committee for “informational purposes” at DeZelar-Tiedman’s suggestion. These “Core Competencies” for each ALCTS Section were intended to be appended to the ALCTS Education Policy Statement to form a basis for developing CE curricula for each section. However, as Charles Wilt and Pamela Bluh have asked ALCTS-ED to focus on producing CE courses rather than continue revising the Policy Statement, ALCTS-ED is no longer reviewing the “Competencies” documents. I will seek confirmation of whether ALCTS-ED would be required to post the document on the CRS web site as “content” exclusive of Committee policy.

Potential developers for an ALCTS “Fundamentals of Serials” web course are being sought after the initial developer was unable to continue. Three contacts made at Midwinter offered to discuss potential names with me for contact. I will follow up in February.

The “Fundamentals of Electronic Resources Acquisitions” four-week web course, developed by Dalene Hawthorne, is mounted on Moodle course-management software and will be tested soon. Volunteers to test were solicited at Midwinter and will be contacted with test dates and feedback expectations February or March 2008. “Fundamentals of Acquisitions” continues to be offered five times a year and has also been migrated to Moodle. Collection development and cataloging “fundamentals” courses are also in development.

Education—Virginia Taffurelli (oral and written)

Achievement of Objectives:

1. Two syllabi were approved and submitted for publication:

Syllabus for Serials Preservation and Archiving

Syllabus for Serials Collection Management (Print & Electronic)

Discussion:

1. Strategic Planning Database: Marygrace Smulewitz stressed the need for each committee to populate the database so that ALCTS can assess progress in achieving the goals of the ALCTS Strategic Plan 2006-2001. Maria Collins has agreed to work with Nancy Gibbs to record our activities in the database.

2. Preconference Proposal for Annual 2008. Education Committee is co-sponsoring “Electronic Serials 101” with the Acquisitions Committee. Most of the speakers have been lined up, but we still need to identify two librarian practitioners for the afternoon session. We also debated whether to include a panel discussion or a breakout session. Suggestions were forwarded to the Planning Committee.

3. Program proposal for Annual 2009: We discussed developing a program or webinar on print serial preservation based on the above syllabus. We will contact the Preservation Committee to see if they are interested in co-sponsoring such a program and if someone on that committee would take responsibility for planning it.

4. Continuing Education: We recruited volunteers to test Fundamentals of Acquisitions in the new Moodle environment before the course goes live in Feb. We also recruited volunteers to test the newly developed web course: Fundamentals of Electronic Resources Acquisitions. So far, we have been unsuccessful in recruiting anyone to develop Fundamentals of Serials. The Core Competencies document prepared last winter will not be incorporated into the ALCTS Education Committee's Policy Statement, but we would like to see it mounted on our committee web page.

5. Review of Committee's mission and Web Page: We discussed our mission in relation to the Section's mission. We do not need to change our mission statement, but would like to include more content on our web page to make it more robust with the purpose of attracting volunteers to serve on this committee. Taffurelli will send Taylor meeting minutes and a list of programs and pre-conferences sponsored by this committee over the past five years. We also would like the various syllabi and the Core Competencies document linked to our page.

6. Committee Membership: Several members are currently in their second year of appointment to this committee and need to submit Volunteer forms if they want to be reappointed to this committee for another two-year term. Taffurelli will rotate off this committee after two years as an intern, two years as a member, and two years as Chair.

Action Items:

1. Contact the Preservation Committee about developing a program or webinar on print serials preservation.
2. Send list of changes/additions for the committee web page to Christine Taylor.

Committee on Holdings Information—Myrtle Myers (oral and written)

1. ALCTS Strategic Plan
Mary spoke with the committee about the ALCTS Strategic Plan and that each group was being asked to review their role and how they could contribute to the meeting the goals of the strategic plan. Our committee had recently gone through a similar exercise when the name was changed from Union List Committee. The committee and Mary all felt that the topic of holdings was broad enough that it warranted the existence of a committee. Area of holdings is even more important in the electronic environment.
2. Committee
The committee talked about ways that we could raise the visibility of the committee. The different ways discussed:
 - Sponsoring a forum at ALA midwinter

- Become more active in holdings standards work – The committee is particularly interested in interoperability between systems and the ability to easily and accurately reflect holdings of electronic information.
3. Potential activities for the committee

The committee discussed numerous potential activities and decided to work on:

 - Resources Page for holdings related topics – work with the Serials Standards Committee.
 - Identifying potential topics for a forum at ALA Midwinter 2009
 - Work with the serials standards committee to come up with a recommendation the MARC21 Holdings format on introducing elements into the standard to address embargo dates for electronic journals.
 4. Goals/Tasks
 - Conference call in March/April to brainstorm potential topics for forum at ALA Midwinter 2009. – All members
 - Identify materials for inclusion on a Resource Page – All members
 - Find a new member for the committee from the Local System vendor community.

Acquisitions—Gary Ives (oral)

Preparations for the upcoming program at Annual are underway. A description is in the blue book and decisions about speakers are being made. Plan to meet with the programming committee on Tuesday.

The acquisitions glossary has now been put into the form of a wiki. There is doubt that it was worth the time and effort it took to keep the glossary up-to-date. Plan to take this issue to CRS Research and Publications. A decision needs to be made about the future of the glossary.

Visit from Pamela Bluh—ALCTS President

Pamela would like a quarterly report from CRS by the second or third week of March. She noted the Board would be studying the Seven Measures responses and will select a top two or three to focus on in an attempt to improve our division. Work may be assigned to appropriate sections.

McElroy asked Bluh how budgets for av equipment at conferences would be affected by discussion groups becoming interest groups (in part because they would like to get more support from ALA in the form of AV for meetings). Bluh responded that we were to work on programming and content and it was the responsibility of the Division's officers to decide what will fit in the budget. Concerns about the budget should not impede program development.

Closed Session:

□ **First Step Award Committee (Kappmeyer)** (oral and written)

Five candidates applied for the First Step Award. One did not meet the award criteria because she is still in library school and has no professional experience, and another did not meet the award criteria because she has already attended an ALA Annual Conference. After review and discussion of the remaining three candidates by conference call on December 12, the award jury unanimously agreed upon a recommendation.

□ **CSA/Ulrich's Serials Librarianship Award Committee (Walker)** (oral and written)

They received two excellent nominations and have decided upon a winner.

□ **Nominating Committee Chair (Karen Darling)** (oral and written)

The Committee members identified and selected candidates for Vice-Chair/Chair-Elect, and Member-At-Large. The candidates' names have been submitted to the ALCTS Office. The CRS candidates follow:

Vice-Chair/Chair-Elect (2008 - 2011)

1. Connie Foster
2. Clinton Chamberlain

Member-at-Large (2008 - 2011)

1. Ann Fath
2. Lori Kappmeyer

The meeting adjourned at 12:35 pm.

Respectfully submitted,
Paul Moeller

PLEASE SEND CORRECTIONS TO Paul Moeller paul.moeller@colorado.edu

SECOND EXECUTIVE MEETING

Date: Tuesday, January 15, 2008

Time: 8:05 – 9:55 am

Location: Pennsylvania Convention Center, Room 309

Members Present

Executive Committee:

Chair – Daisy Waters [Exec. Committee Liaison: Award Juries]

Vice-Chair/Chair Elect – Felicity A. Dykas

Past Chair – Emily McElroy [Representative to Division Groups]

Secretary – Paul Moeller

Members-at-Large:

Maggie Horn

Marla Chesler

Discussion Group Chairs:

Research Libraries —Cecilia Genereux

Committee Chairs:

Research & Publications—Sion Romaine

Policy & Planning—Marilyn Geller

Acquisitions—Gary Ives

Serials Standards—Frieda Rosenberg for Jacqueline Samples

Education—Virginia Taffurelli

Continuing Resources Cataloging—Anna Ashikhmina

CRS Representatives to ALCTS Committees & Liaisons:

ALCTS Organization & Bylaws—Meg Mering

ALCTS Education Committee—Betsy Jean Redman

ALCTS Publications—Connie Foster

ALCTS Planning, LRTS Editorial Board —Carolynne Myall

CC: DA Representative—Kevin Randall

Guests: Charles Wilt—Executive Director ALCTS

Daisy Waters reported on the ALCTS Board Meeting:

The revised Code of Professional Ethics has been passed.

Attendance at this meeting was 13,036. (1000+ more than Midwinter in Seattle)

Pamela Bluh reported on the Division Presidents Meeting:

Conference housing again was a topic of concern

BARC (Budget Analysis and Review Committee) anticipates expenses to be flat.

Web casting has been determined to be too expensive to employ on a large scale.

The Board expressed a desire for more early morning and late afternoon meetings as it is felt there are too many meetings taking place in the late mornings and early afternoons.

The Budget and Finance chair reported upon possible graduated fees.

Changing Discussion Groups to Interest Groups for ALCTS was passed.

Mary Beth Weber noted reports should be in by Feb. 1. Daisy encourages us to write informational pieces about committee work for ANO. We should publicize the good work we do.

Nancy Gibbs (Planning Committee) reported on the Web site redesign. It is time for us to look at content. Structure will be addressed at a future point. Since discussion groups will now be interest groups their work should now be reflected in the planning database.

Linda Williams (candidate for ALA president) presented highlights from her platform: intellectual freedom, literacy, advocacy, and diversity.

The fiscal year budget was discussed and passed. ALCTS will have some trouble making up the shortfall for the 50th anniversary celebration at Annual. Planned giving is being pushed. We need to watch expenses and look for sources of revenue.

The 2008 slate of candidates was put forth and approved.

Reports:

ALCTS Organization & Bylaws—Meg Mering (oral and written)

The primary focus of the ALCTS O&B Committee was whether Discussion Groups should all become Interest Groups. This change would simplify ALCTS' structure. It would also allow more flexibility. Discussion Groups are not allowed to have programs. Interest Groups are allowed to have programs. Dale Swensen, committee chair, presented a promotion at the Saturday's ALCTS Exec Board Meeting. It was approved. How Interest Groups will be reviewed is still being discussed by the Committee. Discussion Groups were not previously reviewed by the ALCTS O&B Committee.

The O&B Committee will also be reviewing its portion of the ALCTS Web site this spring.

ALCTS Publications—Connie Foster (oral and written)

There will be an ALCTS 101 in Anaheim that could feature publications and publishing opportunities for new members, which was a suggestion originating from CR R&P meeting on Saturday morning.

Regarding wikis, Christine said that on the lower right side of the ALCTS home page, one can request a blog or wiki to be set up for any purpose. These tools then could be used for collaboration, communication, shared research, etc.

ALCTS Publications chair Norm Medeiros is conversing with other divisions to find a way to market division publications, since ALA/ALA Editions is not set up to incorporate divisions into their strategy or revenue stream.

General concern was expressed about “languishing” publications from various sections and how to facilitate the process so publications are not obsolete when they are completed.

Research & Publications—Sion Romaine (oral and written)

1. Name & mission change

The Committee agreed to keep our current name, as the mission of the committee is still to promote research and publishing.

The Committee revised the mission statement, in order to simplify it and replace “Serials” with “Continuing Resources”. The new mission statement is:

To identify and to encourage librarians to propose and develop appropriate topics for research and/or publication. To refer approved proposals and relevant manuscripts to the CR Executive Committee and monitor their progress through the publication process. To maintain contacts with LRTS and ACLTS Newsletter editors. To coordinate the work of the Research and Publications Committee with the ALCTS Publications Committee and/or other ALA Committees/Groups, as appropriate.

The Committee agreed that the ALCTS publication process justifies the need for us to remain a committee; namely, proposals and publications must be approved by the Research & Publications Committee before being sent up to ALCTS for approval.

2. Areas for future development

a. Wiki Proposal

Anne and Beth had been discussing using a wiki as a publication medium.

Benefits:

- Timeliness (current lag time is 12-18 months, and ALCTS Publishing Process is complicated)
- Avenue for informal publication

- Place for users to cumulate their experiences with new organization/technology
- Easy to update
- Serve as a forum for brainstorming

Issues:

- Content recruitment
- ALCTS Pubs is supposed to approve anything coming from a section; oversight/trust issues to deal with
- What kind of editorial oversight needs to exist?
- Should it be ALCTS wide or by individual section? What would the committee's role be on an ALCTS wide wiki?

ACTION:

- Connie will follow up with ALCTS Pubs to see what is being planned, and how our proposal would fit in with ALCTS Pubs plans.

b. Liaison opportunities

Should there be more of a connection with the publication committees of other sections, and with other committees within our section? There will be a meeting later today of all the Publication Committee chairs. Sion will report back.

c. Forum/workshop on ALCTS publishing opportunities

ALA Publishing has had 3 panels discussing publishing opportunities in a general way. This might be something that could be offered on a regular basis.

ACTION:

- Connie will bring up at the ALCTS Pubs committee meeting.

3. Update on pending publications

a. Guidelines for managing microforms in the digital age

Connie reported that the authors have been having some difficulties with a wiki. The Committee agreed that the authors should have a first draft ready by ALA annual.

ACTION:

- Sion will write to Michelle Sitko requesting that a final draft be forwarded to Research & Publications before ALA annual in June.

b. Serials preservation / Serials management syllabi

These were reviewed by the Committee last fall and were then revised by the authors. They have been forwarded to ALCTS Pubs for approval.

Serials Standards—Frieda Rosenberg (oral) Jacqueline Samples (written)

Discussion of purpose and name of committee as outlined in the ALCTS Strategic Plan - Marilyn Geller, CRS Policy and Planning Committee guided discussion regarding the committee's position within ALCTS, potential name and mission changes and the process to accomplish this work. It was decided to move forward with work to be ongoing to draft a new mission statement and committee name. The goal for completion of this work is that is put for final approval before Annual 2008.

Serials Standards Mid-Winter Update Forum 2008 was held on Sunday, January 13, 2008 from 10:30 a.m. - 12 noon

Speakers all of whom have been partners in SERU development

- Tina Feick, Swets
- Selden Durgom Lamoureux, University of North Carolina, Chapel Hill
- Judy Luther, Informed Strategies and Co-Chair of the NISO SERU Working Group

Audience = approx. 50 people present. Speakers were all excellent, with informative discussion on the SERU initiative; and question + answer discussion filled ninety minutes. Not much time to spare.

Serials Standards Annual Update Forum 2008 is in the planning process, the main plan will likely focus on identifiers.

Serials Standards Online Bibliography – the committee agreed to supplement the formal Online Bibliography with a more dynamic wiki in order to raise awareness of the bibliography as well as a means to keep to provide the up-to-date citations between major revisions of the bibliography.

Continuing Resources Cataloging—Anna Ashikhmina (oral and written)

Business Meeting as part of CRS Section All Committee Meetings on 1/12/2008, Saturday, 08:00 am - 10:00 am, Marriott Philadelphia Salon H

Saturday morning meeting of the CRCC consisted of two major items:

1. Planning for the ALA Annual Conference CRCC Update Forum. Committee identified possible topics for further discussion.
2. Discussion of CRS Strategic Planning for Committees, Groups and Juries document.

Group determined that it would most appropriately be designated as a Committee and proposed minor changes to committee's functions.

Continuing Resources Cataloging Committee Update Forum on 1/14/2008, Monday,
01:30 pm - 03:30 pm, PCC 109 B
Approximately 150 people present.

Yee Cataloging Rules, or, Alternative RDA : an experiment in designing a different approach to FRBR-izing the Anglo-American Cataloging Rules with a focus on the rules for continuing resources by Martha Yee, UCLA Film & Television Archive and Ed Jones, National University.

Martha Yee described her work as:

“Definitely experimental...

A think piece to get people to start imagining ways we could use current telecommunications technology (i.e. the internet) differently than we do now, in order to create better catalogs for our users. ...

An experiment in designing rules that guide catalogers in mapping data elements to FRBR group 1 entities (work, expression, manifestation, and item) so that the resulting records can be used to build FRBR-ized displays for users”.

The audience seemed to be greatly interested in the work and presenters received a lot of questions during and after the presentation.

The presentation was followed by reports of Committee liaisons.

Regina Reynolds gave reports on LC/ISSN and on CONSER(in absence of Les Hawkins) and Kevin Randall gave reports on CC:DA and RDA.

This educational session is associated with the ALCTS Strategic Plan Goal 1.1 “Identifies trends and major issues”, Goal 3.3 “Provides opportunities to exchange information and share experiences”.

Research Libraries —Cecilia Genereux (oral and written)

The discussion group met at the ALA Midwinter Meeting. The theme of our discussion was “Implementing FRBR Concepts for Serials.” There were two presenters at the meeting. Wendy Robertson, University of Iowa, spoke about the use of FRBR concepts in the University of Iowa's Primo display of serials, and Tim McCormick, OCLC, spoke about OCLC's xISSN. Both presenters were engaging and their presentations led to a lively discussion among attendees.

As part of strategic planning, the discussion group will be requesting a name change and to become an interest group.

ALCTS Planning—Carolynne Myall (oral and written)

Since Annual Conference 2007, the ALCTS Strategic Planning Database has been successfully launched. At the meetings of the ALCTS Planning Committee this Midwinter Meeting, committee members reviewed operational functions, proposed content-related changes, and reported problems in how the database was working to ALCTS staff.

During the past few months, to start populating the database, Planning Committee members reviewed reports of committees and other groups from Annual Conference and input strategic items appearing in these reports. (I input several strategic items from CR committee reports, and have given copies of the entries to CR committee chairs, for them to improve and continue.) Most committee members experienced some minor problems with database functioning; for example, I would make a mistake, then have to go all the way out and come back in the entry again to correct it—making it look like all the CR items have had a lot of updating! But we are very pleased that the database is available and mostly easy to use, and we are confident that most of the little bugs and glitches will be fixed soon. Thank you, ALCTS staff, for pursuing this project diligently.

Now responsibility for entering strategic items and updating entries passes to the ALCTS group initiating the item. I urge CR committee and discussion group chairs to enter non-routine activities of their group into the planning database, so our section's work will be recognized and included in division planning; and I would be happy to try to answer questions or to find answers if I don't know them. The Planning Committee suggests that you do not enter items that were completed prior to Annual Conference 2007. Please consult the instructions on the ALCTS website for more information.

In addition to work on the Planning Database and its instructions, the committee is reviewing other planning-related pages on the ALCTS website.

LRTS Editorial Board —Carolynne Myall (oral and written)

Among the topics of interest to CR members discussed at the LRTS Editorial Board meeting:

- The final selection of an e-manuscript system for *LRTS* will be made shortly, with implementation to follow, hopefully by the end of spring 2008. An ALA grant to ALCTS will cover start-up costs.
- A e-journal system is targeted for implementation in 2009, with publication of an e-*LRTS* with vol. 53. The pricing model is still to be determined.
- After Midwinter Meeting, the ALCTS Office with work on mounting digitized back files of *LRTS* back to vol. 1, no. 1. The back files will be in pdf format with some mark-up.
- *LRTS'* website is being reviewed for content and usefulness.
- The scope statement for *LRTS* is being updated to emphasize content areas, including emerging ones, rather than reflect section names within ALCTS.

- Peggy Johnson, *LRTS* editor, participated in a meeting of LIS journal editors. This group plans to share best practices and to develop a shared code of ethics.
- Review of serials literature 2004-2005 appeared in vol. 51, no. 4; review of serials literature 2006-2007 has been commissioned and is scheduled for May 2008 submission.

I urge CR section members to consider submitting their research, including operational research, to *LRTS*. Research about ERM systems/modules (e.g. their lack of data integration and its impact) would be of particular interest, since ERM issues have not been extensively treated in professional literature.

CC:DA Representative—Kevin Randall

CC:DA met on Friday afternoon, Jan. 11; Saturday afternoon, Jan. 12; and Monday morning, Jan. 14, 2007. The agenda is posted at:

<http://www.libraries.psu.edu/tas/jca/ccda/agen0801.html#agenda>

CC:DA actions since last meeting

CC:DA discussed the revised drafts of RDA chapters 6-7, and these discussions formed the basis for the official response from ALA representative to JSC.

In July, PCC had submitted a proposal on optional transcription of series information; CC:DA voted not to forward the proposal to JSC. An ALA response to the draft of *Functional Requirements for Authority Data* was sent to IFLA.

In August, several JSC documents were discussed. CC:DA supported JSC's tentative decision regarding Bible uniform titles (5JSC/LC/8); opposed a proposal to retain introductory words in title transcription (5JSC/CILIP/5); and opposed a proposal to have JSC look into aligning RDA with paragraph 5.2.4 of the IME ICC *Statement of International Cataloguing Principles* (5JSC/CILIP rep/1).

In October, a new CC:DA webmaster was appointed, and is working with ALCTS on migrating the web site to ALA hosted servers from its current home at Penn State. It may be a while before ALCTS is ready, but we are next in their queue.

The Task Force to Maintain the CC:DA Publication "Differences Between, Changes Within" completed final revision of the book, culminating in its publication in October as a free PDF download available at the ALCTS website. At the JSC meeting in October, there was a question of whether the book should be referenced in RDA, but it was determined that the book is so closely tied to AACR2 that it would not be relevant. The complete, final draft of RDA will need to be seen in order to determine if a further revision of *Differences Between* would be possible or even necessary.

CC:DA Midwinter Meeting

RDA

A great deal of the meeting time for CC:DA was taken up by matters concerning RDA, including review of the latest draft issued in Dec. 2007. In October, the JSC had again decided to change the organization of the rules, this time as 37 chapters in 10 sections; the latest draft fit into the new organization. Response to the new organization itself was mixed, but response to the draft as a whole was largely negative. Some of the general comments about it were: it is unfortunate that the opportunity is not being taken to write new rules, instead of largely recasting AACR2 rules in a new format; instead of being simplified (one of the original goals), the rules are becoming more complicated; training implications are very big; principles are not being made manifest in the draft; the language is still too obscure; the print version (as in the draft) is very complex, and ironically that will be the version most relied upon by libraries least able to afford the online version and training in the use of RDA; if there is a need to produce a concise version of RDA, then the project has failed; much more than any other tool, RDA will be something that requires an additional tool to help in its use.

A few of the notable specific issues raised:

The nature of an “access point” is difficult to ascertain in the draft. An access point is supposedly not an “element”, so it is not clear then exactly what it is.

Compilations lacking a collective title end up not having one preferred access point, but as many as there are works/expressions in the resource. This leaves one wondering how to create a single access point referring to the manifestation.

Whatever remains of AACR2 21.1B2 (the rule that governs choice of entry for a resource emanating from a corporate body) is scattered throughout the new rules. It is not clear how to choose the preferred access point for a typical serial that is issued by a corporate body: what bodies and/or authors are considered to be creators and/or collaborators? will the preferred access point be the title regardless?

The timeline for discussion of the current draft of RDA has public comments due by Feb. 7, comments by CC:DA due by Feb. 10, and CC:DA agreement/disagreement with colleagues' comments due by Feb. 18. Voting on the ALA response to the draft is expected around Mar. 10-12.

The next draft of RDA, consisting of the entire text, is expected in July 2008. Publication is expected to be early 2009, with a coordinated implementation by the major national constituencies (U.S., Canada, United Kingdom, Australia) by the end of 2009.

Don Chatham (ALA Publishing) gave an update on RDA as a product. Agreements have been made with companies for development of the online version of RDA. Functionalities have been identified for the initial release. About a month after Midwinter, a non-operational prototype will be made available. It is hoped to have a fully functional version ready to show at ALA Annual 2008, and definitely by August for the IFLA meeting. The timeline for the print product is a “complex question”, since there are presentation style issues to be resolved and the content is longer than AACR2;

anything will be able to be printed out from the online version, and there may be a possibility that at first the only print option will be PDF output from the online. JSC is still talking about the line editing process, which may include “clean up” of the language. It is hoped that the draft of the complete text in summer 2008 will be issued as an online version.

Other business

Cindy Hepfer (ALA representative to NISO) gave a report. One standard that was recently voted on concerned title pages for conference publications.

The report of the Task Force on Specialist Cataloguing Manuals was discussed. There was a question whether it was appropriate for JSC to include lists of specialist manuals, either within RDA or on an adjunct website. It was pointed out that some of the documents in the lists relate specifically to AACR2. It was decided that the report would be forwarded to JSC, and JSC will make its own decision on how they will handle it.

Revisions to the CC:DA *Procedures* document were discussed. The main impetus for revision was the establishment of a webmaster position, but the opportunity was also taken to make other revisions. The revisions were approved as amended during the meeting, and will be forwarded to CCS.

Everett Allgood (MARBI representative to CC:DA) gave a report on the midwinter sessions. Proposals approved: 2008-01, Representation of the Dewey Decimal Classification System in MARC 21 formats (with minor revisions); 2008-02, Definition of field 542 for information related to copyright status in MARC 21 Bibliographic (with substantial revisions); 2008-03, Definition of first indicator value in field 041 in MARC 21 Bibliographic (with moderate revisions). Discussion papers: 2008-DP01, Identifying headings that are appropriate as added entries but not used as main entries (will return as a proposal, broadened to include other headings besides names and places); 2008-DP02, Making field 440 obsolete in MARC 21 Bibliographic (will return as one or more proposals); 2008-DP03, Definition of subfield \$3 for recording information associated with series added entry fields (800-830) in MARC 21 Bibliographic (should return as one or more proposals, broadened beyond series, i.e. more than just 800-830); 2008-DP04, Encoding RDA in MARC 21 (MARBI agrees with the general principle that “granularity is good”; elements should be encoded in existing fields/subfields to the extent possible).

Next meeting (ALA Annual 2008): Rooms have been requested for Friday, June 27, 1:30-5:30 pm; Saturday, June 28, 1:30-5:30 pm; and Monday, June 30, 8:00 am-12:30 pm. The Friday meeting will probably not take place, since we are not expecting that there will be a draft of RDA available for discussion.

Other activities of Liaison since ALA 2007 Annual

The CRCC Task Force for Reviewing RDA Documents discussed the draft of chapters 6-7, and chair Kevin Randall submitted the task force's final comments to CC:DA in August.

Charles Wilt

Web site development has been slow. What we can do: identify needed content, assess the potential audience, gather a list of needed corrections/additions, and put content before ALCTS organization. Design will come after content. ALA needs to finish its design work before it can be done by divisions and sections. This work will need to be completed by April.

The meeting adjourned at 9:55 am.

**Respectfully submitted,
Paul Moeller**

Closed Session

Discussion of how to replace Rachel Frick