



Association of College and Research Libraries

Board of Directors Meeting I

Annual Conference
Saturday, June 28, 2008
1:30 – 5:30 p.m.
Marriott – Room 312
Anaheim, California

Board I Minutes

Attendees:

Board Members: Julie Todaro, Erika Linke, Pam Snelson, Theresa Byrd, Locke Morrisey, Mary Ellen Davis, Janis Bandelin, Mary Carr, Beth Dupuis, Lori Goetsch, Lynne King, Michael LaCroix, Debbie Malone, and Karen Williams

Visitors: Laura Dale Bischof, Susanna Boylston, Trevor Dawes, Esther Grassian, Adán Griego, Elizabeth Henry, John Lehner, Linda Kopecky, Lisa Janicke Hinchliffe, Leslie Moyo

Staff: Margot Conahan, Kathryn Deiss, David Free, Kara Malenfant, Victoria Ondrla, Mary Jane Petrowski, and Irving Rockwood

1.0 Call to Order

President Todaro called the meeting to order at 1:31 p.m.

2.0 Opening Remarks

President Todaro welcomed new incoming directors-at-large John Lehner and Linda Kopecky and recognized Lisa Janicke Hinchliffe (2009 candidate for ACRL Vice-President/President-Elect).

3.0 Adoption of the Agenda

Discussion: There was a request to move Item 10.1(3rd Quarter Budget Report) to the Board II agenda.

Action: The ACRL Board of Directors adopted the revised agenda.

4.0 Open Microphone

There were no speakers.

5.0 2nd Life Task Force

Co-Chair Esther Grassian distributed printouts of a recent meeting held in the ACRL virtual space in Second Life on the ALA Island and reviewed key recommendations in the Task Force report. There will be a news item about the ACRL presence in Second Life in the July issue of *C&RL News*. Although the Board approved \$100 to purchase the ACRL parcel, ALA did not charge ACRL for the space. The funds approved by the Board for Second Life expenditures (\$600) in FY08 were not needed. The report recommends allocating \$500 for future events in Second Life. The 2009 National Conference Virtual Conference Planning Committee is discussing a Second Life event.

Discussion: The Board thanked Grassian for the report and noted that funds for Second Life expenses (\$658) would be available in FY09. The Board indicated that a separate article in *American Libraries* about the ACRL Second Life space would be preferable to a general article that included a mention of the ACRL space.

6.0 Strategic Mega-Issue: ACRL Membership Needs Analysis

Chair Susanna Boylston reviewed the ACRL Membership Advisory Committee report deferred from the May 15 Spring Executive Committee meeting and highlighted the key recommendations including replicating the ASAE “Decision to Join” survey in FY09; authorizing the ACRL Membership Advisory Committee to develop “best membership practices” for sections; and conducting future focus groups at National Conference by age to build on findings from the FY09 membership survey.

Motion: To direct ACRL staff to replicate the ASAE’s “Decision to Join” survey in FY09 and to approve the Membership Advisory Committee taking a leadership role in defining “best membership practices” and sharing them with sections. These best practices would include communications with members, mentoring programs, recognizing and celebrating existing members, and other initiatives. The Membership Advisory Committee would compile an annual report for the Board each year and track performance and progress in achieving these best practices at both the association and section levels. Direct ACRL staff to organize National Conference focus groups by age in order to build on findings from the FY09 membership survey.

Discussion: Staff confirmed that funds for the FY09 ACRL membership survey were included in the budget. The Board suggested that in future discussions, the term “veteran” be changed to a more neutral term.

Action: The ACRL Board of Directors approved the motion.

7.1 President’s Report

President Julie Todaro noted that her report is published in the President’s Program booklet.

7.2 Vice-President’s Report

Vice-President/President-Elect Erika Linke will focus on advocacy both at the legislative and personal level during her term as ACRL president.

7.3 Councilor’s Report

Division Councilor Locke Morrissey reported that he met with other division Councilors earlier in the day and stated that they support ALA Washington Office and ACRL letters regarding the request for comments on the report on the Federal Depository Library Program. The Cuba resolution has been drafted but has no second so it might not get to floor during Annual Conference.

7.4 Executive Director’s Report

Executive Director Mary Ellen Davis highlighted several items in the Strategic Plan Activities Report including:

- ACRL has expanded virtual connection with ACRL members through OnPoint chats (Meebo chats on topics), the ACRL SpringBoard webcast (a free event for members), the new ACRL Facebook presence (currently with 1,000-1,100 friends) and the ACRL Insider blog.
- ACRL is formally supporting the SCOAP3 effort (and its work with new scholarly publishing business models).
- Liaison work continues with SCUP (Society of College & University Planners) and AASCU (American Association of State Colleges and Universities).
- The “Making the Meeting” project, a successful EBSS action plan supported by ALA, was completed in June.
- Staffing changes since the ALA Midwinter Meeting: David Connolly stepped into the Classified Ads Coordinator position and a search is underway for the ACRL governance program officer position and an administrative position. Jon Stahler is the new ACRL web services/e-learning manager. Joe Barkely is the new program coordinator supporting four managers. Davis thanked staff for their support and hard work during the transition.

8.0 Draft 2008 Spring Executive Committee Meeting Minutes

The minutes will be approved at the Fall Executive Committee meeting. Editorial changes should be sent to Davis.

Discussion: A question was raised about why no action was associated with item 6.3. It was noted that it had been removed from the consent agenda and the action was on page 10 of the minutes.

9.0 Consent Agenda**9.1 Approval of 2008 Midwinter Minutes**

Motion: That the ACRL Board of Directors approve the 2008 Midwinter Meeting Minutes.

9.2 Confirmation of email vote, CHOICE Building – Winter

Motion: Approve the signing and execution of the attached Purchase and Sale Agreement for Unit 3, Liberty Square Commercial Condominium in Middletown, CT and the use of CHOICE assets for this purchase per the Memorandum of Understanding between ALA and ACRL dated January 18, 2007

9.3 Rescind “Dissolution of Section” Policy

Motion: That the ACRL Board of Directors rescind the dissolution of a section policy.

9.4 Confirmation of email vote, CHEMA Leadership Sponsorship

Motion: That the ACRL Board of Directors approve ACRL’s co-sponsorship of the CHEMA women’s leadership institute, along with ACUI, NACUBO and other CHEMA colleagues, with a focus on mid-level women managers who aspire to senior leadership positions in higher education, understanding that some staff time will be required to market the program, that some volunteer time will be needed to review the applications, and that ACRL’s maximum direct financial exposure would be limited to \$7,750.

9.5 2009 Workshops and Preconference

Motion: That the ACRL Board of Directors approve presentation of the following professional development programs.

2009 ALA Midwinter Meeting – Denver, January 28, 2009**RECOMMENDED WORKSHOPS**

- Bring It On Home! Creating Custom Search Plug-Ins for Your Library
- Do You Q? Looking at Your Users in a New Way
- Nobody Told Me I’d Have to Teach! Strategies for the Accidental Instruction Librarian

ALA Annual Conference - Chicago, July 10, 2009**RECOMMENDED PRECONFERENCES**

- The Not-So-Distant Librarian: Online Library Instruction to Engage Students and Faculty
- Instructional Design for Librarians: The What, Why, and How of ID
- Discovering Digitization: Defining Your Path to Digital Access

9.6 Dissolution of Alliances for New Directions in Technology/Learning D.G.

Motion: That the ACRL Board of Directors disband the Alliances for New Directions in Teaching/Learning.

9.7 Confirmation of email vote, Federal Library and information center impact statement

Motion: ACRL supports the Federal Library and Information Center Impact Statement and commends the ALA Committee on Legislation's Government Information Subcommittee for their leadership in drafting this important document. Additionally, ACRL suggests several changes to the introduction to

clarify the purpose of the document and includes other minor comments for consideration. (Note: specific changes are shown in track changes in the attached draft statement.)

9.8 Confirmation of email vote, Intellectual Freedom Policy Manual Revisions

Motion: That the ACRL Board of Directors review and support that these changes be adopted by ALA Council at Annual.

9.9 Confirmation of email vote, SEES Revised FY09 Action Plan

Motion: That the ACRL Board of Directors confirm its discussion of the revised SEES action plan and its request for additional information.

9.10 Confirmation of email vote, Joint ACRL/LAMA Interdivisional Committee on Building Resources

Motion: To approve the Joint ACRL/LAMA Interdivisional Committee on Building Resources with the following charge and composition.

Charge:

To continuously update the "Guide For Planning Higher Education Library Spaces" resource guide for planning library buildings and learning spaces, using existing resources such as those available from ACRL, ARL, LAMA, EDUCAUSE, and other organizations as appropriate. To suggest additional tools as appropriate that might help those planning library and learning spaces. To scan related professional organizations annually to determine and implement the most effective and appropriate places and methods for promotion of the guide. If resources are needed requests must be made to the ACRL and LAMA Boards.

Composition:

Six members, including chair, with LAMA and ACRL each appointing three members. The term of chair shall be for one year and shall alternate between LAMA and ACRL.

9.11 Confirmation of email vote, AAAS Representative

Motion: That the ACRL Board of Directors approve the appointment of Dr. Diane Rein to the position of ALA representative to the Section Committee of the AAAS Section on Information, Computing and Communication (Section T) from 2009-2011 and forward this nomination to the ALA Board in time for its Spring meeting.

9.12 Confirmation of email vote, Legislative Agenda

Motion: Adopt the ACRL Legislative Agenda for 2008

9.13 Confirmation of email vote, SPARKY Award Approval

Motion: That the ACRL Board of Directors approve the use of ACRL's name as a cosponsor of the 2008 Sparky awards and authorize the Scholarly Communication Committee to oversee its involvement with the award, up to and including contributions to planning and providing a judge for the contest.

9.14 Confirmation of email vote, ANSS 2007-8 Action Plan Money

Motion: That the ACRL Board of Directors approve a change to the approved use of the funds in the 2007-2008 ANSS Action Plan to provide travel support for Dr. Edward Kain, sociology faculty and consultant to the IIL group. The purpose of travel is to lead a discussion at the ANSS Sociology Librarians' Discussion Group Meeting during ALA Annual on the practical methods of integrating the Information Literacy Standards for Anthropology and Sociology Students into assignments, instruction sessions and discussions with faculty to increase faculty and awareness of the standards among anthropology and sociology librarians.

9.15 Confirmation of email vote, AASCU SCUP Webcast

Motion: Approve the collaboration with AASCU and SCUP to develop and cosponsor a webcast, tentatively scheduled for early June 2008.

9.16 Confirmation of email vote, SCOAP

Motion: That the ACRL Board of Directors convey its support of the SCOAP3 effort as a worthwhile experiment in scholarly publishing business models to the SCOAP3 principals and to the ACRL community. This could be accomplished through a letter (draft provided), and related announcements.

9.17 Reaffirmation of an existing document, "Guideline on Collective Bargaining."

Motion: That the ACRL Board of Directors approve this version of the final document.

9.18 Confirmation of email vote, Interest Group Policy & Procedures

Motion: That the ACRL Board of Directors approve the following policies related to interest groups:

- 1) **Formation of interest groups:** To form an interest group, members must complete an Interest Group Proposal form that includes name of the proposed group, identification of the initial convener(s), proposed scope, and an explanation of how this is either a unique group or to identify groups it overlaps with and to articulate how this interest group is different. This proposal is reviewed by the ACRL Board, which has the authority to create new interest groups.
- 2) **Dues.** As part of the ACRL member dues, each ACRL member can pick a combination of Sections and Interest Groups, (with a maximum of 2 Sections as is current policy). For example: 2 Sections and 1 Interest Group; 1 Section and 2 Interest Groups; or 3 Interest Groups. There is a fee for additional memberships as determined by the ACRL Board.
- 3) **Funding:** Interest Groups are allocated \$150 per year which can be used to support the work of the Interest Group, as allowed by ACRL policies and procedures. Interest Groups proposing special projects that directly support the ACRL Strategic Plan are also eligible for and encouraged to submit an Action Plan Proposal to apply for special funding for the project.
- 4) **Governance:** Interest Groups are governed by a steering committee consisting of a convener, incoming convener and past convener. The steering committee is the only group that would appear in the *ALA Handbook of Organization* since they are the only members who need to sign formal appointment acceptance forms. Each Interest Group will determine the mechanism for selecting its incoming conveners.
- 5) **Continuance.** Interest Groups reach a sunset date every three years. At the renewal stage, an Interest Group may request to be dissolved, may request to be renewed with the same charge, or may propose a replacement group with a different name and charge. If the Interest Group takes none of these actions, the Interest Group will automatically dissolve three years from the date of its authorization.

Action: The ACRL Board of Directors approved the consent agenda.

10.0 Budget and Finance**10.1 3rd Quarter (April) Budget Report**

This agenda item was moved to the Board II agenda (for July 2, 2008).

10.2. CHOICE Building Update

Discussed after 14.0

11.0 Advocacy Coordinating Committee

Motion: To approve changing the name of ACC to Coordinating Committee for ACRL Advocacy Initiatives and revise the charge to read: "The Coordinating Committee for the ACRL Advocacy Initiatives(CCAAI) is responsible for coordinating a broadly defined range of advocacy efforts throughout ACRL including those informing the advocacy agenda and those engaging in advocacy. The committee will organize these efforts into a coherent and effectively implemented set of programs and

initiatives that more closely align to the strategic plan. The Coordinating Committee regularly scans the association and the profession for new initiatives that support the association's strategic advocacy objectives. The Coordinating Committee enables communication with the Board of Directors on advocacy strategies and issues at all levels of ACRL and the CCAAI will make recommendations to the Board regarding the most effective and efficient advocacy committee structures to achieve these ends. To that end, the CCAAI has responsibility for reviewing the charge of each advocacy committee and making recommendations to the ACRL Board for revisions or adjustments to the charge of each advocacy committee.

Discussion: President Julie Todaro noted that Carol Hughes (chair, Advocacy Coordinating Committee) was not present to comment on the action, but that this change in focus would help them carry out their work.

Action: The ACRL Board of Directors approved the motion.

12.0 Task Force on Positioning 21st Century Libraries: Why We Can't Wait

Elizabeth Henry reported that the task force added two members from college libraries (Pam Snelson and Celia Rabinowitz) at board's direction. The task force met in Chicago on April 30, 2008, and focused on developing the intellectual content and strategies. Document 6.0 includes ten positioning statements which are submitted for Board consideration. A document identifying specific strategies is in process and will be finished by mid-July (this document will link strategies with specific activities). Elizabeth distributed an un-numbered action form dated June 28, 2008 and another un-numbered document dated June 28, 2008.

Discussion: The Board focused on Document 6.0, suggesting that it be placed in a wiki and eventually supplemented with criteria for ongoing submissions. The Board requested that Henry submit the final piece of the report together with an action form that includes recommendations for oversight responsibility for the wiki.

13.0 Seven Measures Working Group Report Update #1 & #2

Vice-President/President-Elect Erika Linke reported that the group will be discussing measures related to dialog and engagement at the Division Presidents' breakfast tomorrow (June 30). Executive Director Mary Ellen Davis will also attend the breakfast. After reviewing the history of the working group, Davis offered to purchase copies of *7 Measures of Success: What Remarkable Associations Do that Others Don't* for any interested Board members. Some members of the Board were not sure that the framework worked for ACRL, and recognized that ALA is challenged to create more affinity among division members who view ALA as a portal for gaining entry to division membership.

14.0 Assessment Task Force Charge

Motion: The Board of Directors appoint a Task Force on Assessment that will analyze current assessment activities in ACRL groups and recommend new projects that should be undertaken in the near future to meet the assessment needs of ACRL members. The group will suggest either a new committee or other group which could assess the list of possible projects and recommend ways to complete the items following Board prioritization and then complete the items following Board prioritization and then complete one or more projects or suggest which existing group could bear the responsibility.

Discussion: Board member Debbie Malone requested feedback on suggestions in the report and explained that the focus is on at how ACRL can help institutions do assessment on campus. The Board discussed the ARL program officer model and noted that the challenge would be identifying a person at a time when many institutions are struggling to find someone with the appropriate credentials. The Board also discussed partnering with another association to provide credentialing. The ALA-APA would be very interested in working with ACRL on such a program. Other ideas included building on the CLS “Your Research Coach” program to create “Your Assessment Coach” (with a focus on preparing for accreditation).

Action: The ACRL Board of Directors charged a Board working group (including Janice Bandelin, Elizabeth Dupuis, and Debbie Malone) to clarify the intent of the assessment (accreditation, departmental review, etc.), assign specific projects, and re-submit a revised document for Board II.

10.2 CHOICE Building Update

CHOICE Editor Irving Rockwood reported that the move-in date is subject to change but likely to take place in October/November 2008. *CHOICE* staff is working on various decisions (including furniture and fixtures for the office space) and hope to have these finalized in July. *CHOICE* has signed a purchase and sales agreement for \$1,824,765. Any change orders will add to the cost and some are anticipated. Additionally, the build-out allowance might be exceeded. Furniture purchases will also increase the final cost. *CHOICE* is trying to get LEED certification. Every office is around the perimeter of the building and will have natural light thus qualifying the building for a 90% score that translates into a point in the LEED rating system. An open house is planned (and budgeted for) in the fall. The financing arrangements were developed in consultation with Mary Ellen Davis, ALA Executive Director Keith Michael Fields, Associate Executive Director for Finance Gregg Calloway, and the ALA attorney. \$2,000,000 is being financed by the Bank of America over 25 years. A seven-year variable rate loan is being sought that has no penalty for prepayment. This is normal practice in commercial real estate. Should *CHOICE* wish to pre-pay the loan it could consider using interest from *CHOICE* long-term endowment toward mortgage. *CHOICE* is making a \$500,000 cash down payment. This investment will be noted as an asset and thus will not reduce the *CHOICE* net asset balance. *CHOICE*'s total FY09 expenses for Liberty Square will be approximately \$215,000 or \$128,000 more than its estimated office expenses if it remained in its current Riverview Center location. In FY2010, the first full year of Liberty Square expenses, total Liberty Square expenses will be approximately \$291,000, or \$196,000 more than Riverview Center. Liberty Square expenses will decline slowly after FY2014 when furniture and fixture expenses have been fully depreciated. Over time, the gap between projected Liberty Square and Riverview Center expenses will slowly narrow, and it is expected that annual Liberty Square operating expenses will actually be lower than projected Riverview Center expenses after FY2022. Any pre-payments on the Liberty Square loan would move this date forward. However, *CHOICE*'s current rent is below market value and the purchase should be viewed as a long-term investment for ACRL rather than a short-term cost savings.

Motion: To approve the Bank of America's credit proposal for the American Library Association.

Discussion: In response to concerns about the downside of a variable-rate loan, Rockwood and Davis noted that that the variable rate loan is short-term (only seven years) and permits pre-payment without penalty. They noted that a conventional 30-year fixed rate loan for residences is not available for commercial property. The real estate attorney who advised ACRL regarding financing options assured staff that this was common practice in commercial real estate transactions. The loan term offered by the Bank of America (which is also financing the loan on the ALA Washington Office) is quite favorable. If interest rates were to skyrocket, ALA could re-pay the loan and refinance in a more favorable climate.

Action: The ACRL Board of Directors approved the motion.

15.0 WESS 3rd International Conference, 2010

Adán Griego, chair, WESS International Conference Planning Committee reported on his recent site visit to Madrid and reviewed the strong potential support available from Spanish institutions, including the National Library, Ministry of Culture, the Cervantes Institute, and Liber Book Fair. Access to free space and simultaneous translation services would significantly reduce the expenses associated with the conference, and eliminate the need for ACRL to subsidize the meeting. Holding the WESS conference in Spain would make ACRL more visible internationally. Access to free simultaneous translation service makes Spain a more attractive venue than Germany.

Motion: That the ACRL Board of Directors approve WESS moving forward with plans for a Third International Conference in 2010.

Discussion: Reflecting on the difficulties associated with the previous WESS conference in Paris, the Board raised a number of concerns relating to the timing of the conference, the impact of the economy on institutional travel budgets, projected attendance, hotel payments, costs associated with staff, speakers, promotion plans (both national and international), theme, and timeline for the project. The Board thanked Adan for his work to date and suggested that the next step was for WESS to proceed with developing a full-fledged budget for an international conference to be held in Madrid in March 2010 and to provide a number of support documents.

Action: The ACRL Board of Directors directed WESS to work with ACRL staff to submit in September 2008 an expanded proposal to be considered at the Fall Executive Committee meeting. The expanded proposal should include a fully developed cost recovery budget, official pledge letters from Spanish institutions specifying the exact nature of commitment and support, preliminary hotel contracts (for ALA legal review), proposed conference dates in March, a planning timeline, conference theme, marketing plan for promoting conference to North American as well as Spanish academic librarians, proposed registration fee, speaker costs (honorariums, airfare, per diem), ACRL staff costs, and conference insurance.

16.0 Annual Conference Program Reviews Process (Document 10.0a)

Motion: To approve the PDCC's recommendation for a competitive, peer-reviewed conference program selection process from which only the ACRL President's Program would be exempt.

Discussion: Trevor Dawes (chair, Professional Development Coordinating Committee) reviewed the process for 2010 conference programs, noting that the timeline is essentially the same as that for FY09. PDCC has prepared an FAQ and tweaked the program proposal review criteria. These documents will be made available when approved by Board. Board members shared feedback from their respective sections, including reactions to and concerns with the language describing the process ("competitive peer-review"). Dawes stated that all proposals that meet the criteria could be approved if funding was available (or sections were will to raise additional funds to cover shortfalls). There is no cap on the number of programs that could be offered. PDCC is also proposing a "fast track" so that program proposals on "late-breaking" topics could be accepted between May 1 and the ALA Midwinter Meeting. Proposals that are not accepted could be considered for virtual institutes. Sections are also concerned about having to compete against individuals submitting proposals. There was some discussion of an ACRL-sponsored poster session at the ALA Annual Conference for individual research. The Board also acknowledged that the program planning instructions should include additional direction for individuals who may be unfamiliar with ACRL program planning. The Board also discussed the program planning timeline, suggesting that the first meeting be structured so that program chairs could discuss ideas and explore possible collaborations, including cross-divisional programming, before submitting program proposals in the spring. Dawes reassured the Board that the members of PDCC have experience in vetting programs and choosing successful ones.

Further discussion focused on mechanisms for providing feedback on program proposals that were not approved as well encouragement to re-submit. The Board also flagged the need to conduct an assessment of the process. Dawes noted that all proposals submitted in the first year would probably be approved. Board members who had not yet met with their sections to discuss the proposal preferred to defer a vote on the motion until Board II.

Action: The Board of Directors defeated the motion and moved it to the Board II agenda for additional discussion and possible action.

17.0 ACRL Professional Development Workshops and Preconferences Approval Process

Motion: For the ACRL Board to determine if they would like to continue to have a role in the approval of ACRL professional development workshops and preconferences to be offered at ALA Midwinter Meetings and Annual Conferences.

Discussion: Noting that such items have always been on the consent agenda, the Board expressed confidence in the judgment of the PDCC regarding workshop and conference selection. The motion was revised.

Revised Motion: That the ACRL Board delegate to PDCC the review and approval process of ACRL professional development workshops and preconferences to be offered at ALA Midwinter Meetings and Annual Conferences.

Action: The ACRL Board of Directors approved the revised motion.

18.0 New Business

Division Councilor Locke Morrissey reported that no resolution is coming forward from GODORT about the Federal Depository Library Program and that leadership has not endorsed a resolution for ALA Council.

5:15 p.m.: Adjourned to Executive Session

Adjourn to Executive Session

19.0 ALA Nominees to IFLA

20.0 Performance Review of Executive Director

Adjournment



Association of College and Research Libraries

Board of Directors Meeting II

Annual Conference
Tuesday, July 1, 2008
1:30 –4:30 p.m.
Marriott, Room 304
Anaheim, California

Board II Minutes

Attendees:

Julie Todaro, Erika Linke, Pam Snelson, Theresa Byrd, Locke Morrisey, Mary Ellen Davis, Lori Mary Carr, Elizabeth A. Dupuis, Goetsch, Lynne King, Debbie Malone, Michael J. LaCroix, Karen A. Williams

Visitors:

Trevor A. Dawes, Jennifer Dorner, Linda Kopecky, William A. Nelson, Emily Sheketoff

Staff:

Margot Conahan, Kathryn Deiss, Kara Malenfant, Mary Jane Petrowski, Irving Rockwood

21.0 Call to Order

President Julie Todaro called the meeting to order at 1:38 p.m.

22.0 Opening Remarks

Todaro welcomed attendees and noted that there were 21,000 attendees at the 2008 ALA Annual Conference. The ACRL President's program was very well received. Todaro recognized William A. Nelson (2009 candidate for ACRL member-at-large).

19.1 Board I Executive Session Report of Actions

The Board approved and endorsed the nominations of six ACRL members to serve on International Federation of Library Associations (IFLA) standing committees for Art Libraries (ACRL-ARTS), Information Literacy (ACRL IS) (Shared with AASL), Rare Books and Manuscripts (ACRL RBMS), Science and Technology Libraries (ACRL STS), Social Science Libraries (ACRL EBSS & ANSS), University Libraries and other General Research Libraries (ACRL ULS) and forwarded those nominations to the ALA International Relations Committee for further action.

23.0 Adoption of the Agenda II

Agenda items 33.0 (Sustainability) through 37.0 (Passing of the Gavel) were re-numbered 35.0 through 39.0. Item 35.1.2 (Approval of the FY09 Budget) was moved below Items 35.1.3 (ACRL Journal Digitization Project) and 35.1.3 (ACRL Journal Digitization Project). The revised agenda adopted.

24.0 ALA Washington Office

Executive Director Emily Sheketoff distributed seven updates, noting that her office will continue to closely monitor the Orphan Works and copyright legislation. ALA objects to the House version, specifically the "dark archive" provision. ALA is part of the Copyright Alliance and will send a letter to the Senate with concerns. The ALA Washington Office will ask ALA's legislative groups to encourage ALA members to advocate for the Senate version if it addresses our concerns. The Washington Office will continue to work with ACRL staff liaison Kara Malenfant to ensure that ACRL has needed information. All units in ALA should be using the protocol statement to reach consensus.

25.0 Strategic Mega-Issue: How can ACRL Committees Effectively Advance the Strategic Plan

(A) Action

(D) Discussion

(I) Information

Todaro noted that Document 15.0d outlines steps that the Board might take and indicated that she will be sending out a preliminary grid based on information from staff and Board members by July 30. This work will inform the ACRL Board Strategic Planning Session to be held in Pittsburgh, September 24-26, 2008. No action needed at this time.

26.0 Councilor's Report

ACRL Division Councilor Locke Morrisey reported that ALA Council approved a new resolutions form that he will share as an FYI after the ALA Annual Conference. The Federal Depository Library Program issue has been referred back to the ALA Legislation Committee. Morrisey asked if ACRL needed to review its letter relating to this issue. Janet Swan Hill has issued a preliminary report on e-member participation. It appears that members are most interested in virtual participation at ALA Annual Conference and Midwinter Meetings. ALA Council is still discussing how useful it is to open up steering committee lists to everyone. Hill is pushing to have a final report ready by the 2009 ALA Midwinter Meeting. Morrisey will send the preliminary report to the Board for review. There is a new resolution before Council regarding an ALA policy to oppose sweatshop labor (with respect to items sold by the ALA in its conference store). A resolution on the definitions of digital preservation is coming back to Council.

27.0 Consent Agenda

- 27.1 Approval of a new document, "Core Competencies for Special Collections Professionals."
- 27.2 Approval of a revised document, "Guidelines on the Selection and Transfer of Materials from General Collections to Special Collections."
- 27.3 Approval of a new document, "Standards for Distance Learning Library Services."
- 27.4 Approval of a new document, "Political Science Research Competency Guidelines."
- 27.5 Action Plan Policy Changes

The Board approved the consent agenda and thanked ACRL Standards Committee Chair William Nelson for his work on the various standards. Michael La Croix (Board liaison to the Distance Learning Section) will let DLS know of the Board approval.

28.0 White Paper – update on next steps

Todaro and Byrd reported on a luncheon ACRL held on Saturday for chairs of ACRL committees and sections involved in diversity. This meeting was a preparatory meeting for a meeting at Midwinter that will invite constituencies beyond ACRL. Possible strategies to advance diversity within the profession include:

- Developing and introducing new content on diversity at the ACRL/Harvard Leadership Institute and/or Frye Institute. It is important to target library directors because they are responsible for taking a leadership role on politically risky issues and changing organizational climate. Culture and climate affect retention.
- Developing best practices for changing organizational climate with respect to diversity. The Board discussed the need to identify places where great inroads have been made, noting that the ARL Climate QUAL™ might not be the right tool for ACRL. Morrisey distributed a copy of John Berry's column, "BackTalk: White Privilege in Library Land" (*Library Journal*, June 25, 2004) from a session he attended at Anaheim.

The Board Working Group on Diversity (Todaro, Byrd, Bandelin, Williams) will re-order the grid with next steps by the 2009 ALA Midwinter Meeting and plan the invitational meeting at Midwinter discussed at the Spring 2008 meeting of the ACRL Executive Committee.

29.0 ILAC Recommendations for Information Literacy Competency Standards for Higher Education

(A) Action

(D) Discussion

(I) Information

Jennifer Dorner (chair, ACRL Information Literacy Advisory Committee) noted that in May 2007 the Board Information Literacy Standards Review Task Force reviewed the Information Literacy Competency Standards for Higher Education and developed several follow-up actions. The ACRL Executive Committee subsequently asked ILAC to consider whether (and how) the information literacy standards are serving higher education. Dorner noted that ILAC was given a task that did not seem to be easily accomplished or to serve the goals of the original task force so ILAC recommended that a study not be carried out. The Board agreed that the broader question was to determine what ACRL is doing (as an association) with information literacy and decide if it is where ACRL wants to go. The original intent had been to secure endorsement of the standards by other higher education associations. ACRL's recent efforts have been directed toward the development of discipline-based information literacy standards to address more specific needs within academy. The Board acknowledged the operational difficulty of changing the parent document and agreed that it was important to sort out the structural issues as well as to identify a timeline for review of the Information Literacy Competency Standards for Higher Education (currently overdue for review by two years).

Motion: That based on the 2007 Information Literacy Standards Review Task Force and the 2008 Information Literacy Advisory Committee's recommendations, the Board not recommend revision of the Information Literacy Competency Standards for Higher Education and that the document be reviewed no later than 2010 (ten years from adoption) or upon completion of a review of information literacy structure and priorities within ACRL, whichever come first.

Discussion: Upon completion of the structure and priorities review it will either be clear who should be responsible for the review of the standard or the Board will have to designate a group.

Action: The ACRL Board approved the motion.

30.0 Digitization and e-government

Discussion: GPO asked ACRL to comment on their project to digitize legacy documents collections. The Board noted that many of the recommendations made by John Shuler (ACRL member) and Bill Sleeman (chair, GODORT) appear in the Federal Depository Library Program. The Board discussed various options and mechanisms that would enable ACRL to comment on these policy issues more broadly.

Motion: That the Government Relations Committee chair, the Government Relations Specialist, and a board member be charged to develop criteria and build a pool of member content experts that would advise the Board, the Government Relations Specialist, and the Government Relations Committee on government information issues and initiatives, e.g., digitization, Federal Depository Library Program, and that this initial pool (and criteria) be shared with the Board by the Fall 2008 Executive Committee meeting.

Action: The Board approved the motion.

31.0 ACRL Student Chapters

Discussion: The student chapter at the University of Illinois at Urbana Champaign is not covered by current ACRL Chapter policies and guidelines. While the Board understands the student group in question is seeking recognition in order to become an official campus organization, ACRL and ALA are both concerned with policy and procedure issues if division chapters, separate from ALA student chapters, are created. Various policy issues including affiliation mechanisms, connections with ACRL chapters, competition from other associations, and recruitment opportunities were discussed.

The Board very much wants to engage students in the work of ACRL; and at this time it feels that official chapter status is best left for the ALA student chapters. However, students interested in academic issues are welcome to contact ACRL to see if there are speakers, materials, etc. that might be helpful. The Board decided that further work was needed to address the issue of student recruitment and engagement.

Please thank the UIUC student chapter for their interest and enthusiasm in ACRL and let them know that ACRL is very interested in working with them, just not in a chapter structure.

The Board discussion of the action item generated a revised motion.

Motion: That ACRL not create separate student chapters but will identify ways to engage students in ACRL activities and membership.

Discussion: The Board will ask Susanna Bolyston (chair, Membership Advisory Committee) to identify ways and means to engage library school students in ACRL activities. Board members Julie Todaro, Linda Kopecky, Michael La Croix, volunteered to work with Susanna on this issue.

Action: The ACRL Board of Directors approved the motion.

32.0 Report of Action From Executive Session: RBM editor

Action: The ACRL Board of directors approved the appointment of Ms. Beth Whittaker, Associate Professor and Head of Special Collections Cataloging, The Ohio State University as RBM Editor for a three-year term 2008-2011.

33.0 Assessment Task Force Charge

Motion: That the ACRL Board of Directors create a two-year Task Force on Assessment Skills that will: 1) gather “best practices” for various assessment targets which includes activities such as accreditation, program review, service improvement, needs analysis, and setting goals and outcomes related to their institutions; 2) identify relevant assessment resources (services, experts and consultants, guides, online tutorials); 3) create a presence on the ACRL web site and recommend ongoing responsibility for oversight and development; and 4) identify topics and potential presenters for a workshop (or series of workshops) that can be offered to develop members’ assessment skills.

Discussion: The original motion was slightly revised (final version above) to clarify the scope of the assessment targets. Vice-President/President-Elect Erika Linke will appoint members of the Task Force by mid-July. The ACRL staff liaison to the Assessment Committee will advise the chair of this development.

Action: The ACRL Board of Directors approved the motion.

34.0 Annual Conference Program Review Process

Motion: That the ACRL Board approve PDCC’s recommendation for a competitive, peer-reviewed [ALA annual] conference program selection process from which only the ACRL President’s Program would be exempt. *Note:* See Document 10.0 for detailed information on the process and timeline.

Discussion: Trevor Dawes (chair, PDCC) agreed that a wiki would help committee chairs share ideas for annual conference programs and that the proposed process will be evaluated after the 2010 ALA Annual Conference. PDCC will also evaluate the current annual conference program assessment form to determine if it meets the needs of PDCC. Several professional development programs would remain outside the PDCC review (e.g., the annual RBMS preconference, the ACRL biennial National Conference, the ACRL Information Literacy Immersion Program). The Board indicated that the annual conference program planning timeline should allow for collaboration and idea development. Dawes

reminded the Board that the PDCC charge also includes responsibility for approving virtual as well as face-to-face professional development proposals. The motion was amended with the phrase, “that PDCC give full consideration to comments received from communities of practice.” It was agreed that if Board approved the motion, that PDCC was authorized to re-work the annual conference program review process without additional Board approval. Dawes was reminded that PDCC has the option of extending the membership of the group so that section representation could be accommodated.

Action: The ACRL Board of Directors approved the amended motion:

That the ACRL Board approve PDCC’s recommendation for a competitive, peer-reviewed [ALA annual] conference program selection process from which only the ACRL President’s Program would be exempt and that PDCC give full consideration to feedback heard from Communities of Practice.

35.0 Sustainability

35.1 Budget & Finance

35.1.1 3rd Quarter (April) Budget Report

Theresa Byrd (chair, Budget and Finance) reviewed the ACRL and CHOICE FY08 budgets, noting that although ACRL is in a “spend down” year, the deficit is not as large as originally projected due to increased membership revenue, staff vacancies, and unspent strategic planning money. ACRL does have a net operating reserve balance of more than \$3,000,000. Byrd noted that ACRL Web-based continuing education courses are still struggling so revenue expectations have been scaled back for FY09. ACRL publishing revenue is up but expenses are higher. ACRL may not be charging enough for books. *ACRL Trends and Statistics* is a little below budget but expected to meet revenue projections by the end of the year.

35.1.3 ACRL Journal Digitization Project

Mary Ellen Davis reported that ACRL is looking to enhance access to *C&RL* articles as a member benefit. The recent ACRL request for proposals received three bids which are currently being evaluated. ALA is contracting with MetaPress® to provide a similar service. The Publications Coordinating Committee and the Budget and Finance Committee support this initiative, so the FY09 budget includes \$250,000 for this project. The Board affirmed that digitization project should include the retrospective conversion of the entire publication (back to the 1930s). The Board discussed a number of other issues including whether to restrict access to members only, the impact of open access on revenue from print subscriptions (currently \$100,000 per year), classified advertising, author agreements, and embargo periods. Davis stated that ACRL had hired a consultant four years ago to analyze ACRL’s situation and propose possible business models for open access. ACRL could re-visit this issue again. Davis agreed to contact Ray English informally for additional analysis and advice. Davis clarified that the Board’s approval of the FY09 budget would also give approval to this project as the funds for the digitization project were incorporated into the budget.

The Board approved a motion to extend meeting by fifteen minutes.

35.1.4 ACRL Project: (*REAL*)

Byrd noted that the total budget was \$294,594. The budget was revised after the Spring Executive Committee Meeting. This project will carry a deficit for a few years, but the Budget and Finance Committee support the project and understand that it will take a few years to generate net revenue.

35.1.2 Approval of FY09 Budget

Motion: That the ACRL Board of Directors approve ACRL and CHOICE budgets for FY 2009 with the following totals:

(A) Action

(D) Discussion

(I) Information

ACRL without CHOICE

Total Revenue = \$4,214,397

Total Expenses = \$4,524,522

Total Net Revenue = (\$310,125)

CHOICE

Total Revenue = \$3,459,070

Total Expenses = \$3,636,390

Total Net Revenue = (\$177,320)

Discussion: Byrd summarized the budget detail behind the \$310,125 deficit.

Action: The Board of Directors approved the motion.

36.0 RBMS Preconference Scholarship Program Assessment Report

Motion: That the Board of Directors review the attached report and consider the benefits of continuing to designate RBMS preconference profit-sharing revenues and direct Action Plan requests for additional funds to support RBMS preconference scholarship awards in the future.

Discussion: The Board noted that this is a discussion item and that it had asked RBMS for an impact statement.

No action was taken, but the Board agreed to file the report, thank RBMS for its report providing evidence of the impact that the scholarships have had, and stated that the Board was willing to entertain future action plans to award scholarships to the RBMS preconference.

37.0 New Business

There was no new business.

38.0 Recognition of Outgoing Board Members

Past President Pam Snelson and Directors-at-Large Lynne King and Lori Goetsch were recognized for their service.

39.0 Passing of the Gavel

Todaro passed the gavel to Linke.

The meeting was adjourned at 5:04 p.m.