

? WHO

School Librarian
Partnership with
Technology person
Partner with Classroom teacher

? Why

Opportunity to
collaborate on

projects
Highlight a tie to Information
Literacy
First to know
Often we are one of the first to
have what is new
Or we are one of the first to
take it on and implement.

**? When
and
Where**

In Service Days
District Training
days
Curriculum

Implementation
Local Association meetings
Student association meetings I.e
FBLA



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AASL Exploratorium
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Pittsburgh Pennsylvania

Handouts available at
hharnoldlibrary.blog-city.com
Look under AASL on left side.

Resources

Anderson, Mary Alice, "Creating Tech-Savvy Teachers", School Library Journal; February 2003, p 6-8.

Anderson, Mary Alice "Jump-Starting Staff Development" School Library Journal, Aug 2003, p36-40

Bernstein, Allison "Staff Development: 'The Multiplier Effect'" Library Media Connection October 2003 p31

Bishop, Kay and Sue Janczak "Conducting Effective Staff Development Workshops" Library Media Connection April/May 2005, p50 – 51.

Johnson, Doug, "Becoming Indispensable" School Library Journal; February 2003, p3

Kutzik, Jennifer S "Just-In-Time Technology Training for Emergent Needs" Library Mosaics March/April 2005, p 8 – 10.

Richardson, Joan "Making workshops work for you" Tools for Schools, April/May 1999

Sharp, Peggy "The 'Never Evers' of workshop Facilitation" Tools for Schools, Dec/Jan 2000

? What/ How



Handouts

- Have handouts available in multi format
- paper copy for notes.
- file on the computer as they work
- access the information online.
- Publish the handouts somewhere so that participants can use them later after the workshop. i.e. network, blog, homepage.



Time

- Put out an agenda
- Start on time, stay on time, end on time
- Take breaks
- It is always a struggle to get everyone started on time, teachers enjoy talking but they always appreciate being able to end on time.
- Give time for participants to test out what has just been shown
- Give time for reflection after each segment – “What did you find that you can use or that you liked?”



- Have snacks
- Give prizes
- Have paper, books, and computers ready.

? Types



Tutorials/Productivity

For this type of “workshop” it is always nice to have lots of screen shots and other graphics to guide users. Hopefully the directions are written so that users can go through them on their own, at a later time. We often put these handouts on our computer network in a special folder so participants can retrieve them later or can recommend them to another educator.



Web Tours

Workshops, showing web-sites are done with a theme. Usually the sites are categorized and one category is shown at a time. I like to do a quick “book talk” type tour, the have them try out several. Then it is nice to have everyone give a short description of a treasure they found. Towards the end of the day or session everyone is given a chance to go back to sites shown earlier that

they really like. The challenge is to keep everyone together when necessary and discourage email and other activities.

Informational



These sessions are not always focused on technology, but technology is used during the presentation.

I like to use Inspiration or other programs as the presentation tool. That way participants get a chance to see other ways to make presenta-

Packets with examples of all three types can be found at Hharnoldlibrary.blog-city.com

Look under AASL