

**ACRL Instruction Section  
Emerging Technologies in Instruction Committee II  
Midwinter Meeting – Boston, MA  
Sunday, January 16, 2005, 9:30-11:00 a.m.  
Hotel Lenox**

**Members Present:** Kate Adams, Terrence Bennett (intern), Michael Bolam, Diane Dallis, Corey Johnson, Jennifer Knievel (co-chair), Kathy Magarrell (co-chair), Michael Pasqualoni, Barbara Petersohn, Mark Szarko, Susan Vega Garcia

**Members Excused:** Caroline Cason, Cassandra Osterloh, Melissa Prescott

**Members Absent:**

**Visitors:** Sharon Elteto, Carole Svensson

**Minutes**

Housekeeping

- Welcome and introductions
- Review agenda – added new item: Continue discussion of Criterion #3 for PRIMO Evaluation

1. Survey of Accepted Sites to PRIMO

- Brief history and current status: Formerly, all accepted sites were asked to complete an Accepted Site Survey (a copy of this survey was distributed to all meeting attendees). Currently, this isn't being done, because of issues with the server. The move to an ALA server will allow us to revive this practice, so now is the time to make revisions to the survey.
- Discuss revisions / how to administer survey: Suggestions for revisions were discussed. Ideally, responses to Accepted Site Survey would be searchable, not sure if ALA developer can add this feature.
- Assign tasks: Action item – co-chairs will edit survey and send out to committee members for comments.

2. PRIMO Site of the Month Column

- Review how project has been going: Creators of November Site of the Month would not respond to repeated requests for an interview; otherwise, column is on track.
- Assign months to continuing members: Action Item – Site of the Month columns assigned as follows:
  - January: Terrence Bennett, Site #213
  - February: Michael Bolam, Site #212
  - March: Corey Johnson, Site #198
  - April: Susan Vega Garcia, Site #220
  - May: Barbara Petersohn, Site #211
  - June: Melissa Prescott, Site #204
- Discussion about how to handle multiple accepted sites from CSU for Site of the Month column. Skip for now, as there are other sites assigned for each month.

- Discussion concerning how to conduct Site of the Month interviews; guidelines for length, type of questions, etc.
  - Review of procedures for completing and submitting Site-of-the-Month column.
3. Information Technology Tips & Trends
- Re-evaluate project: This project has not been functioning as intended; response rate for questions is low. Discussion of how to revise the project to make it more successful.
    - Identify a new technology (or an interesting use of established technology) find and interview someone using this technology, consider applicability to libraries and instruction. Examples include “clickers” in classrooms; PDAs in business schools; tablet PCs for roving reference.
    - Discussion of how to identify these technologies; length of write-up and potential difficulty of writing about technology without a sufficient tech background; possibility that featured technologies may not be adapted for library use.
    - Frequency – quarterly
    - Action item – Kate Adams will tackle first project: use of “clicker” technology; to be posted in early March.
4. Call for next co-chairs
- Notify current co-chairs if you are interested in this position; they will notify IS Chair Lisa Janicke Hinchliffe
  - Discussion of duties and responsibilities for co-chairs
  - Clarification of duration of terms for current committee members; reminder that volunteer forms are due February 10, 2005.
5. Wrap-up
- Review decisions and action items from meetings – see action items noted above.
6. Finish discussion of Criterion #3 for PRIMO Evaluation
- Did not have time for this discussion, will continue discussion via email.

Time adjourned: 11:02 a.m.

Recorder's name: Terrence Bennett

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