

**ACRL Instruction Section  
Emerging Technologies in Instruction Committee I  
Midwinter Meeting – Boston, MA  
Saturday, January 15, 2005, 2:00-4:00 p.m.  
Boston Park Plaza, Alcott**

**Members Present:** Kate Adams, Terrence Bennett (intern), Michael Bolam, Diane Dallis, Corey Johnson, Jennifer Knieval (co-chair), Kathy Magarrell (co-chair), Cassandra Osterloh, Michael Pasqualoni, Barbara Petersohn, Mark Szarko, Susan Vega Garcia

**Members Excused:** Caroline Cason, Melissa Prescott

**Members Absent:**

**Visitors:** Lori DuBois (IS Executive Committee liaison), Kathy Holmes, Maud Mundara, Diana Sellers, Alan Solomon, Constance Vratos, Nick Wharton, Michael Whitchurch

**Minutes**

1. Housekeeping
  - Welcome and introductions
  - Review agenda – no additions or changes
  - Announcements: see Chairs' Reports
2. a. Chairs' Report from Executive Board meetings – Sections Council (Lori DuBois)
  - Reminder that volunteer forms are due Feb 10; appointments will be made in Feb/March; notification of appointments in April
  - There was a discussion of virtual meetings
  - ACRL Board is considering a dues increase (as is ALA); this will be on the next ballot
  - ACRL is looking at an online community software systemb. Chairs' Report from Advisory Council
  - Reminder of IS Discussion Forum on 1/16/05 – Agents of Change: How Instruction Librarians can Use NSSE to Promote Information Literacy
  - Reminder of Management of Instruction Service Committee's Bright Ideas Session on 1/16/05 – Teaching the Teachers: Developing Effective Training and Professional Development Programs for Instruction Librarians [time conflict with next E-Tech Committee meeting]
  - Exec is looking for feedback on IS Soiree of 1/14/05; a survey will be posted to attendees
3. PRIMO Project Reviews (Kathy Magarrell)
  - Ten of the sites submitted for this round were accepted (42% acceptance rate); scores for all submitted sites ranged from 35 to 23. A list of accepted sites was distributed to meeting attendees.
    - PRIMO was described for meeting visitors
  - Timeline for next round of reviews
    - Call for submissions in March
    - Close submissions on May 9, 2005
    - Assign reviewers by May 13, 2005

- Complete reviews by June 1, 2005, so that tallies will be finalized before Annual Conference
4. PRIMO Database (Jennifer Knievel)
- Status Report – Primo database will be moved to an ALA server (from its current space on a server at Colgate University).
    - Timeline – to be completed before Annual Conference
    - This transfer offers an opportunity to reconsider how database is used; ALA developer can reconfigure functionality and interface.
  - Submission Forms: Suggestions for revision include requesting more precise information about what’s to be evaluated when the submitter points to a site with multiple links; asking the submitter believes to explain how the project employs an emerging technology; asking the submitter to indicate time length of project.
  - Search Forms: Suggestions for revisions include expansion of keyword search beyond author-supplied keywords; inclusion of “return to results” feature; ability to search projects by length of time.
  - Review Forms:
    - Functionality – Suggestions for revision include ability to save partial evaluations; allow for comments with each criteria;
    - Criteria for review – Kathy Magarrell offered a brief history of how the current criteria emerged. Need to consider changes to rubric, or changes to criteria.
      - Discussion of limitations / confusion in use of phrase “emerging technology.” Discussion of this issue and its implications for Review Criterion #3 will continue at 1/16/05 meeting.
      - Discussion turned to larger issue of recommendation by IS of the Future Task Force to transform E-Tech Committee into a Discussion Group, and create a project management committee for ongoing management of PRIMO.
      - Discussion of length of projects.
      - Action item: add length of project to Criterion #6.
      - Consider revision to Criterion #4: Is content appropriate to length of tutorial?
      - Action item: Co-chairs will work on revisions to review criteria and send out to committee for comments.
  - Other PRIMO Issues: Accepted sites are asked to add PRIMO logo to their projects (and to link to PRIMO site).
    - Action item: Susan Vega Garcia will create multiple-year versions of PRIMO logo
    - Archive: Discussion of if (and for how long) accepted projects should be retained in the database. Again raises issue of word “emerging” (are projects from 1997 still “emerging”?).
5. Wrap-up
- See action items noted above
  - Discussion of Review Criterion #3 will continue at 1/16/05 meeting

Time adjourned: 3:51 p.m.

Recorder’s name: Terrence Bennett

Recorder’s email: [tbennett@tcnj.edu](mailto:tbennett@tcnj.edu)