

FIGURE 5-1 Guidelines for Replacing Materials in a School Media Center

Type of material	Replace after
Geography	5 to 7 years
Career	5 years
Pure science (except botany and natural history)	5 years
Technology and applied science	5 to 10 years
Computer science	3 years
General encyclopedias	5 years
Atlases	5 years
Almanacs, yearbooks, statistical compilations	1 year or when new edition issued
Dictionaries	5 to 10 years
Journals	Keep only one year if not indexed