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Note: The Higher Education Committee did not meet during this Midwinter cycle.
ALA/EBSS 2012 Conference Program Planning Committee Minutes

Date submitted: January 24, 2012

Committee name: 2012 Conference Program Planning Committee

Name of person submitting minutes: Christina H. Gola

Members present: Sally Neal (Chair), Christina Gola (Co-Chair), Scott Collard, Debbie Feisst, Bernadette Lear, Catherine Michael,

Members excused: n/a

Guests: Mary Beth Lock, Virginia Allison, Julia Nykolaiszyn

Time and place convened: 4 p.m. EST, Tuesday, January 17, 2012 online

Convener: Sally Neal

I. Introductions
II. Additions/Approval of Agenda
III. Brief Announcements
IV. Discussion Items
   o Accomplishments to Date
     ▪ Speaker confirmations and contracts
       • We confirmed participation with all 3 speakers:
         ▪ Cyndy Scheibe - Faculty panelist from Ithaca College
         ▪ Claire Stewart - Librarian panelist from Northwestern Univ
         ▪ Stephen Rhind-Tut - Vendor from Alexander Street Press
       • ACRL sent a contract to each, we still need all 3 to sign the contracts. Sally and Christina should send a reminder to each.
     ▪ Funding from Alexander Street Press
       • Alexander Street Press agreed to donate $500 to the program. This is in addition to the $1570 we received from ACRL. We will use the $500 to provide an honorarium to Claire Stewart since she is not eligible to receive funding from ACRL.
     ▪ Update from Program Planners Virtual Meeting
The meeting was actually cancelled, but several documents were sent for our review.

Most important is the remaining timeline for the Program Committee. Major details and deadlines approaching are:

- AV needs – talk with speakers about AV needs (speaker contracts instruct speakers to provide AV needs by Feb. 21st). Our committee deadline for AV needs is Feb. 28th
- Final changes to program are due by March 23rd.
- During March, we should receive the evaluation template from ACRL, we can customize this. It’s due back by May 1st. ACRL will print and send copies, unless we choose otherwise or don’t meet the deadline.
- Committee details to determine over next few months:
  - Appoint a reporter to write a brief summary of the program to be submitted to CR&L News following Annual. Summaries are due July 20th.
  - Confirm all details with speakers in May.
  - Assign duties to help manage activities during program.
  - Send speaker handouts/PPTs to Megan Griffin in May.

Program Format

- Discussion Question Format
  - Plan is to give each speaker 5 minutes for introductions, then ask each speaker to respond to 4-6 questions from the panel moderator, responses about 3 minutes each. Leave time for questions from audience at the end.
  - Program timeline will be as follows:
    130-145 – EBSS Distinguished Librarian Award Presentation
    145-200 – Speaker Introductions
    200-245 – 4-6 Questions to panel from moderator
    245-300 – Questions from audience

- Development of Questions – We started to develop some questions, we will continue to develop these questions via email. Initial suggestions are:
  - What is the demand today from previous years? What accounts for the increased demand of video for teaching?
• How can we overcome current limitations to video delivery?
• Will we see any change to the cost???
• What were the guiding thoughts/principals that led you to choose your current platform? – in terms of delivery method/vendor
• Is there something in there about how the consumer market will change our approach or even ability to acquire content?
• Is the user’s need more for educational media or feature films?

Moderator
• Christina can no longer serve as moderator because she will not be able to attend Annual, thus we need a new volunteer.
• It was suggested that perhaps we wait until April or May to choose a moderator, in case something happens. Cathy will think about it. Bernadette will be at Annual and can help set up.

Other concerns/ideas
• Cathy said that she is the convener of a Media Resources Discussion Group on Sunday evening. She'd like to have Cyndy join to continue the discussion. Cathy should contact Cyndy directly to ask about her availability. Others are welcome to attend Cathy’s event. Perhaps we can help publicize.

• Equipment Needs – details and deadlines
  ▪ Deadline is February 28th.
  ▪ We need to discuss equipment/mic needs.

• Marketing the Program
  ▪ We will want to send an announcement with a flyer to relevant listserves. Sally made a flyer last year with the help of one of her library employees. She will try to do the same. Virginia can help design flyer if needed.
  ▪ We will start to publicize in mid-March.

V. Assignments for Next Steps
• Sally/Christina need to contact speakers regarding format and speaker contracts.
• Members should review and help finalize questions after this meeting.
• Finalize AV needs by Feb. 28th.
• Assign remaining program (“day of”) tasks.
VI. News/New Business to Share
   o VRT will be meeting at Mid-Winter on Saturday (8am - 12 noon), it’s an open meeting. If you are not a member of the Executive Board and are interested in learning more about the VRT and meeting some members, you are welcome to attend.

VII. Adjournment at 5:00pm Eastern Time

Summary:
   No Motions or Voting
I. Action items:
   • Sally/Christina will contact speakers about format and contracts
   • Sally/Christina will send out minutes and continue discussion on program questions
   • Members should review and help finalize questions
   • Committee should finalize AV needs by Feb. 28th
I. **Introductions/Greetings**

Sally Neal called the meeting to order at 3 p.m. EST.

II. **Approval of the Agenda**

The agenda was approved with one addition. Sally asked committee chairpersons to report activities of their committees after officer reports and new business.

III. **Brief Announcements**

The EBSS Midwinter Conference Social is scheduled for 5:30 p.m., Saturday, January 21, 2012, at WXYZ Bar in the aloft Hotel, Dallas, TX.

Sally Neal will attend the ACRL Leadership Council meeting at Midwinter Conference and will report on the meeting via the EBSS listserv.

Committee chairpersons are asked to schedule Midwinter Conference meetings if they have not already been scheduled.
IV. Discussion Items

Overview Annual 2012 Schedule for EBSS Meetings, Consolidated Meetings, and Programs

Sally reported.

Committee chairpersons are asked to let Sally know if there are any issues related to the ALA Annual 2012 meeting schedule.

The EBSS Advisory Council meeting will likely be held online for the Annual Conference. It is possible that the Advisory Council meeting will be held after the in-person Annual Conference in Anaheim. Or, perhaps, two meetings will be held, one before and one after the Anaheim conference. Sally will advise Advisory Council members accordingly.

From the ACRL President/Board: ACRL Committee Structure Proposal

Sally reported.

Proposed restructuring of ACRL affects every organization above the section level. Sally will obtain more information about the proposal at the ACRL Leadership Council meeting at Midwinter Conference.

Laura Bowering Mullen asked why the Scholarly Communication Committee name was changed. Sally Neal will check and report back.

V. Officer Reports

Members-at-Large

Cheryl Goldenstein reported.

A current topics discussion about collection development was held online via iLinc on December 7, 2011. Dana Peterman organized and facilitated the program. Forty-two persons attended. Information from the event, including a bibliography, is available on ALA Connect. Thanks were extended to Dana for his work on the discussion.

A current topics discussion is being planned for April, 2012. The topic will relate to scholarly communication. Details will be forthcoming.

Members-at-Large plan to work with the Membership and Orientation Committee to coordinate a “Dutch treat” dinner at ALA Annual Conference in Anaheim.

Membership and Orientation

Scott Collard reported.

EBSS now has approximately 900 members. Membership remains stable.
The committee is investigating ways to improve recruitment via the EBSS website and also providing talking points to members who can, in turn, reach out to prospective members.

ACRL is revamping the way it relates to membership committees and the way membership committees relate to one another. Chairpersons of membership committees across ACRL sections now meet at Midwinter Conference and Annual Conference to share information and to coordinate recruitment and membership services. The group has been discussing how ACRL can help membership committees with their efforts.

A new committee chairperson will be needed after ALA Annual Conference in Anaheim.

Publications and Communications

Olivia Reinauer reported.

The committee held its Midwinter meeting virtually on January 9, 2012.

Each EBSS committee has a liaison from the Publications and Communications Committee. Committee chairpersons may contact Olivia if they do not know who their liaisons are.

The committee is reviewing and updating 2009 publication and communication guidelines for the section and plans to prepare an information sheet about the updated guidelines similar to the information sheet prepared for website content management.

Lisa Baures asked how a committee planning to conduct research should handle institutional review requirements that apply to research involving human subjects. Is research conducted by an EBSS committee subject to review by someone or some entity within ALA, ACRL, or EBSS? Or is such research subject to review by the institution with whom the research project facilitator is affiliated? Olivia offered to investigate this matter and report back.

Web Manager

Sara Memmott reported for Beth Kumar.

The EBSS website has been successfully migrated to the Drupal content management platform. Our three website editors have attended Drupal training. They will be working this spring with committees to complete migration of committee websites to the new platform. Committee chairpersons may contact any website editor if they are unsure who their web liaisons are. Any correction needed to the website may be reported to the web liaison or to any web editor.

Our team of web editors has applied to present a poster about the website migration at ALA Annual Conference in Anaheim.

Diana Ramirez asked whom she should contact about migrating psychology resource web pages to the wiki environment. Sally suggested contacting any web team member.
**Listserv Moderator**

There is no report at this time.

**Newsletter Editor**

There is no report at this time.

**Secretary**

Bruce Stoffel reported.

Bruce will soon email committee chairpersons with instructions for completing and submitting minutes of Midwinter conference meetings. He will include a minutes template with the email.

**Vice-Chair**

Vanessa Earp reported that Alex Hodges will be chairing the Program Planning Committee for the 2013 Annual Conference.

Vanessa is working on committee appointments for the upcoming year, including appointments to the nominating committee. She hopes to have appointments done by the middle of March. The deadline for volunteering is February 15.

**Past-Chair**

There is no report at this time.

**Chair**

Sally reported that the 2012 EBSS program, “Ubiquitous Video,” is scheduled for 1:30-3:30 p.m. on Saturday, June 23. Three speakers will present and lead a discussion about use of media in the classroom by teaching faculty, media collection development, and vendor issues and perspectives. The program planning committee hopes the program will generate many questions among audience members. Alexander Street Press has donated money to support the program. Sally is working to collocate the program and research forum. Sally is working with program committee co-chairperson Christina Gola on program format.

**VI. New Business**

Sally announced that the EBSS Executive Committee will meet after the Midwinter Conference.

Monique Andrews asked if Social Work/Social Welfare information literacy standards have been approved. Sally reported that review and approval of the standards is in process.
VII. Committee Reports

Communication Studies

Jodie Borgerding reported.

The committee met a couple weeks ago and discussed ways to promote the new information literacy standards for journalism. The committee also discussed the location of the media tour at the ALA Annual Conference in Anaheim. Sally thanked the committee for organizing the tours.

Distinguished Librarian Award

Cynthia Crosser reported.

The committee has met and has selected an award recipient for 2012. The name will be released later this year.

Electronic Resources in Communication Studies

Mary Feeney reported.

The committee met in the middle of December. The committee is working on its resources web pages. The committee plans to meet during the consolidated meeting at ALA Annual Conference in Anaheim.

ERIC Users

Sara Holder reported.

The committee met in December. Much of the meeting was devoted to an update from ERIC staff. ERIC staff will also provide an update at ALA Annual Conference in Anaheim. The committee has discussed focusing the Annual Conference ERIC update on disability issues. ERIC staff has offered to conduct a webinar on the topic. Sally Neal will follow up with Sara and Barbara Alderman to schedule the session.

Instruction for Educators

Imelda Vetter reported.

The committee met in October and may meet again in February. The committee is developing a rubric for assessment, working first on a framework to which content can later be added.

Nominating

Deborah Schaeffer reported.
The committee completed its work in the fall. A slate of officers is done but not yet announced. Chairpersons are asked to review their committee rosters to identify members who can be encouraged to run for office in the future. Sally noted that one sometimes has to run for office a few times before one is elected into the rotation of vice-chair, chair, and past-chair. She urged members interested in serving not to give up if not elected on the first attempt.

Psychology

Diana Ramirez reported.

The committee met on January 6, 2012. Two guests from the American Psychological Association updated attendees on APA products and services. Robin Painter continues to work on the core psychology journals website, which will probably be hosted on a server at her institution. The committee is also updating its psychology resources web pages. The committee has decided to migrate content to the wiki platform.

Online Learning Research

Lisa Baures reported.

The committee met on January 9, 2012. It has been compiling a survey about use of online pathfinders like LibGuides. The committee is maintaining its toolkit and seeks help updating the learning materials/objects section. The committee also hopes to write a research article about its work.

Scholarly Communication

Laura Bowering Mullen reported.

The committee is scheduled to meet on February 1, 2012 (its Midwinter Conference meeting). The major item on its agenda is planning the current topics discussion for April. The committee has discussed numerous possible topics. Suggestions are appreciated and may be sent to Laura or to any committee member. One issue likely to be raised during the discussion is recent Federal legislation regarding open access. The committee is also working on a bibliography of scholarly communication in EBSS disciplines.

Social Work/Social Welfare

Monique Andrews reported.

The committee is monitoring progress on approval of its information literacy standards. The committee is also working on a wiki page.

VIII. Adjourn

Sally Neal thanked committee members, noting that the work of the section is running smoothly.
Sally adjourned the meeting at 4:20 p.m. EST.

**Summary**

**Motions**
None

**Action items**
- Report to the EBSS listserv on the ACRL Leadership Council meeting (Sally Neal)
- Schedule Midwinter Conference meetings (committee chairpersons/meeting facilitators)
- Contact Sally Neal with issues regarding Annual Conference programs and meetings (committee chairpersons/meeting facilitators)
- Schedule and announce Annual Conference Advisory Council meeting(s) (Sally Neal)
- Report on ACRL restructuring after the ACRL Leadership Council meeting (Sally Neal)
- Investigate the Scholarly Communication Committee name change (Sally Neal)
- Investigate human subject clearance guidelines for EBSS-sponsored research (Olivia Reinauer)
- Follow up regarding scheduling of the ERIC Users program at Annual Conference (Sally Neal)
ALA/EBSS Communication Studies Committee Minutes

Date: December 1, 2011

Committee name: Communication Studies

Name of person submitting minutes: Robin Chin Roemer

Members present: Rosalind Alexander, Jodie Borgerding, Robin Chin Roemer (minute-taker), Lisa Chinn, Kathy Dabbour, Joyce Garczynski, Tiffany Hebb, Van Houlson, Danielle Rowland

Members excused: None

Guests: Lisa Hooper

Time and place convened: 12 p.m. EST, Thursday, December 1, 2011, online via Adobe Connect

Convener: Jodie Borgerding, co-chairperson

1. Review, Updates, & Discussion: Promotion of Approved Journalism Standards

   - Topic Review
     - In our last meeting, we talked about a number of promotion strategies for the standards, but put further actions on hold while we waited for the standards to be fully approved.
     - The standards have now been fully approved, and are ready for further actions.

   - Promotion Idea #1: AEJMC
     - Robin attended the August 2011 AEJMC Conference in St. Louis
       - Great conference for meeting Journalism faculty
       - Best bet might be to target one of the two conference poster sessions, especially the one geared toward teaching practices
     - Difficulty noted of promoting standards to Journalism faculty without faculty testimonials, or other evidence of journalist/professional buy-in

   - Promotion Idea #2: ALA/ACRL Poster or Panel
     - Joyce suggested using an ALA poster or ACRL panel as an opportunity to shed light on the process of, and challenges for, creating IL standards for professional or hybrid fields
     - Proposed Poster/Panel Highlights
       - The process of creating standards for non-traditional audiences
       - How the field of Communication studies is changing, and the challenges of creating standards that “keep up”
- Related challenges and opportunities of promoting standards to non-traditional audiences
  - Similar fields: business, public affairs, education, etc.
  - Various group members suggested ACRL as a slightly preferred venue over ALA
    - ALA Panel deadline noted: May 11, 2012

- Promotion Idea #3: “Elevator Speeches” & Best Practice Documents
  - Elevator speeches
    - Van suggested the idea of crafting elevator speeches to promote the standards
      - Could be crafted for classroom use (real-time library instruction)
      - Could be crafted in the form of recorded presentations (online distribution)
  - “Best Practice” Documents
    - Various parties suggested that the term “best practices” is more attractive to journalism faculty than “standards,” and liked the idea of utilizing it future promotion of the standards
      - Question: can we officially change the title of the standards to “best practices?” We might want to look into the feasibility of this.
      - Question: can we create spin-off documents that identify the reword as “best practices, yet also refer back to the actual standards document?

- Resulting Actions:
  - Creation of two committee subgroups
    - “Elevator Speech” sub-group
      - Volunteers: Robin Chin Roemer, Lisa Chinn, & Vann Houlson
      - Purpose: to brainstorm content for elevator speeches that would be used to promote the journalism standards; to suggest a tentative number of speeches and speech audiences; to suggest further, related projects for the committee.
      - Goal: Report prepared for committee meeting at Annual?
    - “Spin-off/best practices” sub-group
      - Volunteers: Joyce Garczynski, Lisa Chinn, Jodie Borgerding, & Danielle Rowland
      - Purpose: to brainstorm content for best practice documents that would be used to promote the journalism standards; to suggest a tentative number of documents and document audiences; to suggest further, related projects for the committee.
      - Goal: Report prepared for committee meeting at Annual?
1. Creation of a Tentative Planning Team for an ALA/ACRL presentation
   - **Volunteers:** Jodie Borgerding, Robin Chin Roemer, Danielle Rowland, & Joyce GarciaZnski
   - **Purpose:** to begin an email correspondence to discuss presentation options and plans; to gather related CFPs, deadlines, etc. on behalf of the group.

2. Media Tour at ALA Annual: Survey Results & Additional Brainstorming
   - **Results of Joyce’s Media Tour Survey**
     - Most popular suggested costs: $0 to $10
     - Most popular location types: newspaper, TV station, or movie studio
     - Most recommended Durations: 2-3 hours
     - Most popular dates: Friday afternoon, Friday morning, Monday morning, Monday afternoon
   
   - **Discussion of Survey Results**
     - Various people suggested that Orange County locations are likely a better fit, due to commute issues and duration preferences
       - Several votes to continue investigating Disneyland and Disney-related media options.
       - Other suggested options: Orange County Register
     - Robin shared an open planning document online, with other Orange County locations
       - [https://docs.google.com/document/d/18e2dni5VkL9oOzfeYunh9fFu5a4zJ5qFWA8zkKsw9CQ/edit](https://docs.google.com/document/d/18e2dni5VkL9oOzfeYunh9fFu5a4zJ5qFWA8zkKsw9CQ/edit)

   - **Resulting Actions**
     - **Group will decide on a prioritized list of venues by January 2012**
       - Add ideas, suggestions, and information to the online planning document
         - [https://docs.google.com/document/d/18e2dni5VkL9oOzfeYunh9fFu5a4zJ5qFWA8zkKsw9CQ/edit](https://docs.google.com/document/d/18e2dni5VkL9oOzfeYunh9fFu5a4zJ5qFWA8zkKsw9CQ/edit)
     - **Volunteers will take the lead in contacting current preferred options**
       - Kathy Dabbour, Tiffany Hebb, Robin Chin Roemer

3. Additional Projects Prioritization
   a. No additional projects discussed during this portion of the meeting
   
   i. Robin will create an “additional projects” document, to which sub-groups can add content over the next few weeks and months.
      1. URL for additional projects document:
         - [https://docs.google.com/document/d/1rtZ8xVSrYGF3bNSIPJldRuyvsXTwRKzyDQ9RKcoL7mo/edit](https://docs.google.com/document/d/1rtZ8xVSrYGF3bNSIPJldRuyvsXTwRKzyDQ9RKcoL7mo/edit)
      ii. The committee will make additional projects a priority discussion at Annual
b. Final notes
   i. For future meetings, if you have a document or report you would like attendees to view during discussion, please send it to Jodie beforehand so she can load it into the meeting room.
ALA/EBSS Curriculum Materials Committee Minutes

Date: February 9, 2012

Committee Name: Curriculum Materials Committee

Name of the person submitting minutes: Karla M. Schmit, Chair

Members present: Christina Cicchetti, Cheryl Ghosh, Alison Graber, Stephen Katz, Rita Kohrman, Lorna Lueck, Yvonne Roux, Dorothy Schleicher, Marietta Frank, Margaret N. Gregor, Cynthia Martin Schmidt, Karla M. Schmit, chair

Members excused: Debbie Feisst (Apologies to Debbie as I neglected to post the international calling number for the MeetingOne conferencing system), Genevieve Innes, Julie Derden

Guests: Corinne Ebbs, Sheila Kirven

Time and place convened: The ACRL/EBSS Curriculum Materials Committee (CMC) met virtually on Thursday, February 9 at the following times: 10-12 p.m. Pacific; 11-1 p.m. Mountain; 12-2 p.m. Central; 1-3 p.m. Eastern. The meeting was conducted via MeetingOne Phone Conferencing. The following number was called to attend the meeting 866-858-6955.

Convener: The meeting was convened by Karla M. Schmit, chair.

Agenda

I. Introductions
   A. Committee Members attending: Christina Cicchetti, Cheryl Ghosh, Alison Graber, Stephen Katz, Rita Kohrman, Lorna Lueck, Yvonne Roux, Dorothy Schleicher, Marietta Frank, Margaret N. Gregor, Cynthia Martin Schmidt, Karla M. Schmit, chair
   B. Committee Members not in attendance: Debbie Feisst (Apologies to Debbie as I neglected to post the international calling number for the MeetingOne conferencing system), Genevieve Innes
   C. Guests attending: Corinne Ebbs, Sheila Kirven
   D. Members completing their terms in 2011 include: Stephen Katz, Rita Kohrman, Lorna Lueck
   E. Members completing their terms in 2012 include: Karla M. Schmit, Christina Cicchetti, Cheryl Ghosh, Alison Graber, Yvonne Roux, Dorothy Schleicher
   F. Members with terms through 2013 include: Debbie Feisst, Marietta Frank, Margaret N. Gregor, Genevieve Innes, Cynthia Martin Schmidt
   G. Guests who have completed the form for CMC membership for the next term include: Corinne Ebbs, Sheila Kirven
   H. We had quite a bit of discussion about how the membership terms work. Lorna Lueck shared that appointments to the CMC committee are for two years with one
renewal, and that occasionally, if a member agrees to be chair there can be an extension to 5 years. Stephen Katz was appointed to a one-year term according to the CMC website, but when he was appointed, he was of the understanding that it was for a two-year term. He has served on the committee for two years and would like to be appointed to another two years. Lorna Lueck expressed that she would also like to be appointed for another 2–year term.

II. Announcements
A. Sheila Kirven announced that 10 states have received a waiver from the No Child Left Behind Legislation. The first 10 states to receive the waivers are Colorado, Florida, Georgia, Indiana, Kentucky, Massachusetts, Minnesota, New Jersey, Oklahoma and Tennessee, the White House said. The only state that applied for the flexibility and did not get it, New Mexico, is working with the administration to get approval. See the following link for more details: http://njculibrary.wordpress.com/2012/02/09/new-jerseys-nclb-waiver-request-approved/

B. Karla Schmit announced that the EBSS consolidated meeting will take place at ALA in Anaheim on Saturday, June 23 from 8:00 a.m. to 12:00 noon. During the consolidated time period the CMC committee will meet from 9:30 to 11:00 a.m. The ERIC Forum will be held on Sunday, June 24 from 10:30 a.m. to 12:00 noon. The place will be announced closer to the event.

III. Approval of minutes from 2011 Annual Meeting
Motion made by Corinne Ebbs, seconded by Dorothy Schleicher—Minutes Approved.

IV. Current project—Curriculum Materials Webliography
A. History—We briefly reviewed the history of the webliography project. We have made significant progress as quite a bit of the content has been updated and added to the wiki page which has the heading Curriculum Materials Resources. Thanks to Suzanne Shamrock, a library volunteer at Penn State who helped to post the content to the wiki page. Alison Graber looked over the pages and feels that for the most part they are fairly consistent with each other. We do need to add scope notes/inclusion criteria to some of the sections. See: http://wikis.ala.org/acrl/index.php/Curriculum_Materials_Resources

B. Current Status—There are still a few sections that need to be completed and new sections have been suggested for addition. Maintenance of the pages needs to be considered at the next meeting as well as how to promote the pages among the membership and to a wider audience. Stephen Katz had some excellent suggestions for how the committee might reach a greater community through the CMC directory and other listservs. Stephen mentioned also focusing outreach efforts to public libraries and public schools. Some members felt that this would be a good project to do in conjunction with updating the CMC directory. Past or archive pages are on the main CMC website, Karla will contact our web liaison to see if they can be archived or marked as older content.
C. Contributors/Unassigned Sections
1. Sections that were suggested to be added to the Wiki Pages—Currently Unassigned
   a. Advocacy
   b. Educational Technologies
   c. Open Source Resources (3 categories)
      1. journals
      2. applications
      3. software
2. Assigned Sections
   a. Early Childhood—Karla M. Schmit—going off of the committee after annual
   b. Review Sources—Christina Cicchetti, would like to renew her term
   c. Publishers—Julie Derden—off of the committee, section not completed
   d. Recommended Children’s and YA Lit—Cheryl Ghosh, would like to renew her term
   e. ESL/ELL—Alison Graber—not sure if she would like to renew or go off of the committee??
   f. Lesson Plans and Teaching—Stephen Katz—would like to renew his term
   g. Book Awards, Media Awards, Outstanding Lists—Lorna Lueck—would like to renew her term
   h. Associations/Standards—Yvonne Roux—going off of the committee?
   i. Multicultural—Dorothy Schleicher—would like to renew her term

***Sections in Bold font need to be assigned for the future

D. Inclusion Criteria/Scope Notes—There are a number of sections that still need inclusion criteria/scope notes...for a sample of what they should look like, go to Yvonne Roux’s page on Associations.

E. Next Steps—Karla will send out a list of the current contributors to the webliography on the wiki page along with the sections that are unassigned and those that will become unassigned as members terms are completed and they go off of the committee.

F. Timeline—Those who have been working on completing sections should send that content to Karla by the end of April. Areas that are newly assigned will be discussed at the annual meeting in Anaheim as well as the plans for adding the new content going forward.

V. New Chair for the CMC committee
   A. Anyone interested? Margaret Gregor and Corinne Ebbs expressed interest in chairing the CMC committee. We also discussed the possibility of co-chairs for the committee. Corinne has a huge committee commitment at her university for the next year, and felt that she would prefer to be chair at some point in the future. Margaret and Karla discussed the position further at a phone conference on Friday, February 17th. Margaret has agreed to accept the position of chair for the next term! (Thanks to Margaret and Corinne for being so willing to consider the CMC chair position!)
   B. Recommendations—Karla asked for recommendations for chairs if no one volunteered.
VI.  *Curriculum Materials Collections and Centers: Legacies from the Past, Visions of the Future*

Edited by Rita Kohrman  See: http://www.acrl.al.org/acrlinsider/archives/4604

A.  **Possible sponsorship by the CMC committee at future ALA/ACRL conferences**

   The committee members were favorable about sponsoring panel discussions about the Curriculum Materials book edited by Rita at future events. Rita will work on the proposals for 2013 conferences—ALA in Chicago and ACRL in Indianapolis.

B.  **Panel Discussions**

   There are current and former members of the CMC Committee who contributed chapters to the book and would be willing to serve on panel discussions. Rita will coordinate the panel when the proposals have been accepted.

VII.  **Curriculum Materials Directory**

   The CMC Directory was discussed again. The CMC members feel that the directory is important and they would like to see an Ad Hoc Committee appointed to explore the form and direction of the next directory. Karla will find out what kind of a proposal needs to be submitted for consideration by the EBSS executive committee, and submit it. There are CMC members who are interested in working on a CMC Directory Ad Hoc committee. Rita Kohrman is especially interested and has a database used by the former CMC Directory Committee.

VIII. **Other projects/ future ideas**

   Rita asked the members how they would feel about a National Curriculum Materials Conference. Members were positive about this idea. Rita had worked with Mark Horan, from the University of Toledo on this idea a few years ago, but Mark was granted a sabbatical and the idea was put on hold. Rita will explore this idea further. Rita shared the following two projects that she has been working on related to CMC work at the annual meeting and these projects were mentioned again at our virtual meeting. This is the URL of the Michigan Curriculum Materials Libraries wiki from Rita’s 2005 Michigan CML sabbatical: study.[http://michigoncml.wikispaces.com/](http://michigoncml.wikispaces.com/) The last link on the home page is to an extensive bibliography of CML articles, chapters and books. If you know of any missing from the list, Rita would love to know. [http://michigoncml.wikispaces.com/Literature+Review](http://michigoncml.wikispaces.com/Literature+Review)

IX.  **Next Meeting**

   The next EBSS consolidated meeting will be at ALA annual in Anaheim on Saturday, June 23 from 8:00 a.m. to 12:00 noon. During the consolidated time period the CMC committee will meet from 9:30 to 11:00 a.m. The place will be announced closer to the event.

IX.  **Adjournment**

   Motion to adjourn was made by Sheila Kirven, seconded by Cindy Martin Schmidt
ALA/EBSS Distinguished Librarian Award Committee Minutes

Date: December 7, 2011

Committee name: Distinguished Librarian Award Committee

Name of person submitting minutes: Cynthia Crosser

Members present: Cynthia Crosser, University of Maine (Chair); Penny Beile, University of Central Florida; Linda Teel, East Carolina University; Elena Soltau, Nova Southeastern University

Members excused: None

Guests: None (closed meeting)

Time and place convened: 8:30 a.m. EST, Wednesday, December 7, 2011, via phone

Convener: The meeting was convened by Cynthia Crosser.

Because this is the first year of reporting minutes for closed award meetings, there were no prior minutes to approve.

Agenda item minutes: The meeting agenda consisted of discussing the nominees using the award rubric that had been filled out in advance by committee members for each nominee.

Time adjourned: The meeting was adjourned at 10 am.

Summary

Motions: The winner was selected by by tallying points on the rubric for each nominee

Action items: The chair needs to take care of the following items:

- Notify winner by telephone
- Notify nominators of non-winners by email
- Prepare press release
- Prepare media form
- Write blurb for EBSS newsletter
1. **Core vs comprehensive pages.** We discussed the “Indexes and Abstracts” page on the LRCS wiki. Right now the resources listed are more comprehensive than “core” on that page. What do we want, and which ones are core? Some of the current listings are also older. We agreed that it is best to keep the “core” list short, and to rename the page to “core resources” or something similar. There was some discussion of what would be included on the core list, and we will continue this discussion offline by posting a survey (Jodie has a Survey Monkey account if we need it). Cheryl and Tasha will coordinate the survey, and we will try to have that completed by the end of January. Survey will also ask people to comment about why resource is valuable – this info can be used in descriptions (although there is general agreement to keep descriptions short).

2. **Subject Guide Updates**

   - **Political Communication (Mary)** – mostly checking links, we agreed it was a good idea to remove FRANCIS
   - **Intercultural Comm (Kristen)** – removing stuff older than 10 years; will add Ethnic Newswatch. We also discussed the link to Ulrich’s; we can link to the vendor site (same as we do for other databases). Kristen will test the link from home, and see if it is going to vendor site or elsewhere. We should have consistency across links, regardless.
   - **Media ratings and stats (Jodie).** Updating links, checking for resources that are out of date, but this is still in progress. Jodie will finish very soon, before the holidays.
• Media diversity (Shevon) Also updating links mainly. We discussed video section: is this necessary to have the video section here? Decided to link to subject collections of videos (by vendors) and pare down current list. Will also check to see which ones are still available for purchase. A wish list item is to create a new link on main page to video resources in general.

• Mary talked to Cathy Michael and she will continue working on media law

3. **ALA Annual Preparations** – Tasha contacted Elliott Kanter, he will ask around regarding speaker/panelist ideas. Shevon spoke to her friend at UCLA, who didn’t have any ideas but suggested contacting USC. If we can’t get others, vendor representatives are a second choice.

4. **Member recruitment for the committee**
   
   ACRL is currently accepting names for committee volunteers. Shevon will contact guests who have attended our meetings in the past. If anyone is interested in co-chairing the committee with Mary next year, please let her know.

**Action Items**

• Survey of what is a core resource – done by the end of Jan (Cheryl and Tasha)

• Shevon will contact the comm librarian at USC regarding panelist/speaker ideas

• Tasha will follow-up again with Elliott Kanter.
II. Approval of minutes from Annual

III. ERIC Update (L. Henry)
   a. 1.4 million records added as of Dec. 1; 340,000 of which are full-text
   b. 65 new sources added since June 1; seeking approval for 46 new journal sources
   c. ProQuest dissertation records continue to be added
   d. Review of legacy record backfile (1966-2003) is in progress
   e. Three new RSS feeds added (Math, ESL and Adult Education)
   f. Microfiche weeding list updated
   g. Six new terms added to the thesaurus, another update due in winter 2012.
   h. Social media - new tutorials on YouTube; Facebook and Twitter updated biweekly
   i. MyEric users community and shared searches features are active

Questions from attendees (answered by L. Henry and P. Dagutis):
1. Are statistics kept on the use of the new features? Yes, but they are not publicized. Shared search seems to be the most popular.
2. Any news on the ERIC avatar? Cristina Dunn will follow up.
3. Have publishers of the new sources that have not been approved for inclusion been notified? If a decision has been made, they have been contacted, though the wait for review can take time.
4. Will the records for documents submitted as part of the IES Open Access mandate contain any indication that this is their origin? No, they are marked as such but this data is not displayed in the public view.
5. Are there plans to add a field for a document’s doi (and identified as such) separate from the direct link field that exists now? No.
6. When will the updated records from the review of legacy record review begin to appear? They will be loaded beginning in January 2012, to be completed by July.

IV. National Library of Education (NLE) update (C. Dunn)
a. The agency currently has no budget so there will be no report on programs at this time

V. Other Communications
a. L. Farmer mentioned that she is very close to Anaheim so she can easily help with plans for ALA Annual 2012
b. L. Farmer suggested that the co-chairs check with the ACRL Planning Committee to see if there is still time to register a co-sponsorship with PLA and/or AASL of the ERIC Update session at Annual (she has contacts at AASL and B. Alderman will follow up with PLA)
c. L. Farmer also suggested the co-chairs liaise with EBSS and/or ACRL leadership to suggest that an ERIC webinar be offered to members

VI. Disability topic for Annual
a. N. Cawley confirmed that the ERIC presenters would prepare a special focus on disability for the 2012 Annual program
b. S. Holder alerted committee members that email communications would be going out to work on outreach and publicity for the program to other ACRL and ALA groups

Action Items:
1. Check on possibility of 2012 Annual program co-sponsorship: AASL (L. Farmer), PLA (B. Alderman), ACRL Planning Committee (S. Holder & B. Alderman)
2. Suggest possibility of ERIC webinar to EBSS and/or ACRL leadership (S. Holder & B. Alderman)

Meeting was adjourned at 2:45 p.m.
ALAEBS Executive Committee Minutes

Date: January 24, 2012

Committee name: Executive Committee

Name of person submitting minutes: Bruce Stoffel, EBSS Secretary

Members present: Stephanie Davis-Kahl, Cheryl Goldenstein, Alex Hodges, Sally Neal, Bruce Stoffel, Rachel Wadham

Members excused: Vanessa Earp, Megan Griffin, Beth Kumar

Guests: Lisa Baures, Jodie Borgerding, Tabitha Farney, Lesley Farmer, Linda Kopecky, Olivia Reinauer

Time and place convened: 12 p.m. EST, Tuesday, January 24, 2012, online via iLinc

Convener: Sally Neal, EBSS Chairperson

Minutes of the June 26, 2011, EBSS Executive Committee meeting at ALA Annual Conference, New Orleans, were approved virtually

I. Introduction/Greetings

Sally Neal called the meeting to order at 12 p.m. EST.

II. Approval of the Agenda

The agenda as distributed prior to the meeting was approved with no changes.

III. Announcements

There were no announcements.

IV. Officer Reports

Members-at-Large

Members-at-Large Cheryl Goldenstein and Alex Hodges reported.

The first current topics discussion of 2011-2012 was held on December 7, 2011. The topic was collection management, and the discussion was organized and facilitated by Dana Peterson. Forty-two persons attended.

There was no EBSS “Dutch treat” dinner at the ALA Midwinter Conference in Dallas. The EBSS social at the conference was attended by eight persons. Members-at-Large will work with the Membership and Orientation Committee to plan a “Dutch treat” dinner and a social for the ALA Annual Conference in Anaheim.
Publications and Communications

Publications and Communications Committee co-chairperson Olivia Reinauer reported.

The Publications and Communications Committee met on December 9, 2011, online via iLinc. No publications or communications emanating from the section are being tracked by the committee at this time. Liaisons between the Publications and Communications Committee and other EBSS committees have been designated to assist committees with their publications and communications needs. The committee is investigating the EBSS website and wiki. The committee is also reviewing the publications manual, which was last updated in 2009.

A question was raised at the EBSS Advisory Committee meeting on January 13, 2012, regarding applicability of human subject research clearance guidelines to EBSS-sponsored research. Olivia reported that she has since investigated the situation and announced that no institutional review for compliance with human subject research guidelines is needed from either ALA or institutions with which EBSS members are affiliated.

Web Manager

Website team member Tabitha Farney reported.

The EBSS website has been migrated to the Drupal content management platform. Any problems with the website, including dead links, can be sent to any web editor.

Newsletter Editor

Newsletter editor Rachel Wadham reported.

Reports of committee activities can be sent to Rachel for the upcoming newsletter issue.

Secretary

Secretary Bruce Stoffel reported.

Bruce reported that he will be sending all committee chairpersons a template for committee minutes. He asked that committees submit their minutes by February 10. He will then bundle and send them to our ALA staff liaison, Megan Griffin, by her February 17 deadline. Bruce will be working on minutes of the Advisory Council and Executive Committee meetings and will be disseminating them for review and approval.

Consensus of the committee was to ask all committees to submit minutes so the section has a complete record of its activities, including committees whose work is confidential. When committees are discussing information that is confidential, the committee can do so in executive session and note in the minutes that an executive session was held. The committee need not document details of the discussion.
Consensus of the committee was to ask all committees to compile and submit minutes of all gatherings considered to be official EBSS meetings. An official EBSS meeting is any gathering for which there is an agenda or at which decisions are made. Casual conversations among committee members without there being an agenda or decision making are not official committee meetings and need not be documented in official minutes. Bruce agreed to disseminate this information to committee chairpersons and to obtain and disseminate information to chairpersons about executive sessions, when they are appropriate and how they should be documented.

Past-Chair

Past-Chair Stephanie Davis-Kahl reported.

The Communities of Practice Task Force began its work last fall. Its charge and member list is online at http://www.ala.org/acrl/aboutacrl/directoryofleadership/taskforces/acr-tfimp. The task force has been meeting online, but did not meet face to face at ALA Midwinter. According to Linda Kopecky, no action was taken by the ACRL Board at Midwinter Conference regarding the task force. More conversation will be forthcoming.

Vice-Chair

Sally Neal reported for Vice-Chair Vanessa Earp, who submitted her report in advance via email.

The 2013 program committee has been appointed. Alex Hodges will chair the committee. The nominating committee is being appointed. Deborah Schaeffer has volunteered to chair it. Vanessa will start appointing members to EBSS committees after the February 15 deadline for volunteering has passed.

Chair

Chairperson Sally Neal reported.

Sally attended the ALA Midwinter Conference in Dallas but only for a short period. Sally provided highlights of the ACRL Leadership meeting held on January 20, 2012. Academic librarians need to be aware of new standards for libraries in higher education. Information about the standards is available on the ACRL website at http://www.ala.org/acrl/standards/standardslibraries. Focus of the new standards is on assessment and outcomes. ACRL financial issues were also discussed at the Leadership meeting.

Linda Kopecky reported on discussions at the ACRL Leadership Council and Board meetings regarding division-level committee restructuring; 17 (of 57) committees were initially recommended to be disbanded. A decision to eliminate the ethics and intellectual freedom committees was deferred for further review. In the meantime, the two committees will be merged. The copyright committee and the assessment committee were among those disbanded, with parts of their charges transferred to other committees. These changes were approved at the ACRL Board meeting on January 20, 2012, effective July 2012. More
information on the new committee structure complete with committee charges and transition plans is available at http://www.ala.org/acrl/sites/ala.org.acrl/files/content/Doc_8.1_Approved_Committee_Structure.pdf.

Sally announced that the ACRL 2013 conference will be held in Indianapolis. May 11, 2012, is the deadline for presentation and program applications. The deadline for poster presentations is later this year.

V. Discussion Items

Overview Annual 2012 Schedule for EBSS meetings, consolidated meetings, and programs

Sally reported that she is in the process of setting meeting schedules and locations for the 2012 Annual Conference in Anaheim.

From the ACRL President/Board: ACRL Committee Structure Proposal

See the Chair discussion above.

VI. Action Items

Discussion and approval of Social Work/Social Welfare Information Literacy Standards for Graduate Students

Sally disseminated draft information literacy standards in advance of this meeting. Sally pointed out that the draft seems to still be in review, based on the presence of notations on it.

Stephanie Davis-Kahl reported that the Social Work/Social Welfare Committee has been discussing whether to vet the draft standards through teaching faculty. Stephanie and Sally both recall that such vetting is required by ACRL. Sally will ask the committee to do so and report back. To expedite action on the standards, Sally said she will poll Executive Committee members on approval of the standards via ALA Connect once the standards have been vetted and finalized. Linda Kopecky noted that such action is allowable per ACRL guidelines.

VII. Old Business

Document draft for recommended practices for the passing along of information between incoming and outgoing chairs

Stephanie Davis-Kahl and Vanessa Earp will proceed with this and report back.

Draft of tip sheet for incoming Secretaries

Bruce Stoffel and Sally Neal will proceed with this and report back.
VIII. New Business

There was none.

IX. ACRL and Board Representatives

Linda Kopecky reported.

ACRL membership is up from about 12,100 in 2010 to about 12,500 members in 2011. EBSS membership is stable at about 900.

For the period September 1, 2010 to August 31, 2011, EBSS revenue was $2,927 and expenditures were $2,844. The section is in good shape financially.

The ACRL Board encourages sections to identify multiple candidates for section elections, so voters have choices. EBSS has not had difficulty doing so.

X. Adjourn

Sally adjourned the meeting at 1 p.m. EST.

Summary

Motions /Decisions

Committees should submit minutes so we have a record of section activities, including committees whose work is confidential. When committees are discussing information that is confidential, the committee can do so in executive session and note in the minutes that an executive session was held. The committee need not document details of the discussion.

Committees should compile and submit meetings of all gatherings considered to be official EBSS meetings. An official EBSS meeting is any gathering for which there is an agenda or at which decisions are made. Casual conversations among committee members without there being an agenda or decision making are not official committee meetings and need not be documented in official minutes.

Action items

Disseminate to committee chairpersons guidelines for compiling minutes of committee meetings. Obtain and disseminate to committee chairpersons information about executive sessions, when they are appropriate and how they should be documented. (Bruce Stoffel)

Ask the Social Work/Social Welfare Committee to vet draft information literacy standards through teaching faculty and submit vetted and finalized standards to the EBSS chair. (Sally Neal)

Arrange an Executive Committee vote on Social Work/Social Welfare Committee information literacy standards via ALA Connect once the standards have been vetted through teaching faculty and finalized. (Sally Neal)

Compile recommended practices tip sheet for the passing of information between incoming and outgoing chairs. (Stephanie Davis-Kahl and Vanessa Earp)

Compiled recommended practices tip sheet for incoming section secretaries. (Bruce Stoffel and Sally Neal)
ALA/EBSS Instruction for Educators Committee Minutes

Date: October 24, 2011

Committee name: Instruction for Educators Committee

Name of person submitting minutes: Imelda Vetter

Members present: Imelda Vetter (Chair; University of Alabama at Birmingham), Angela Boyd (UC Santa Barbara), Darla Bressler (Bloomsburg University), Anne Driscoll (George Mason University), Mona Niedbala (University of Rhode Island), Todd Shipman (Auburn University), Shawn Vaillancourt (University of Houston)

Members excused: none

Guests: none

Time and place convened: 2 p.m. CT, October 24, 2011 via conference call

Convener: Imelda Vetter, Chairperson

1. Welcome and introductions

   Conference call meeting was convened by the chair at 2:00 p.m. (Central Time). Each committee member introduced him/herself.

2. Approval of Annual Conference 2011 Minutes

   The minutes were approved http://connect.ala.org/node/65231.

3. Discussion of the following readings http://connect.ala.org/node/65231:
   b. Four Point Rubric for Education Library Instruction.doc
   c. Information Literacy Standards for Teacher Education
4. Discussion of the first steps in development of the rubric for assessment of Information Literacy Standards for Teacher Education:

Several members of the committee spoke about their experiences with developing rubrics to measure information literacy skills. One member created a grading rubric for a freshman composition class to evaluate research papers. Another member spoke about his work with a committee to develop a rubric for assessing graduating students’ final research projects across a range of disciplines. We brainstormed how best to develop a rubric under the limitation of no in-person meetings save for the annual conference meeting in June. It was decided that we do the following initially:

a. The chair will create a rough draft of the rubric listing the standards, performance indicators, and levels of achievement, minus the descriptions for each level of achievement.

b. The chair will explore what options to use in ALA Connect to have a working document with comments allowed so that members may comment on the framework and share their own suggestions and/or own framework.

c. After this period of comments and suggestions, a final framework will be decided upon.

d. Filling out the framework will commence once the framework is in place. The process for doing so will be determined at a later time.

5. Assignment of duties for beginning this project

The committee agreed to the process described in the previous section. Additionally, the chair asked that members share rubrics from their own institutions, if possible. The chair also plans on posting a bibliography of resources that speak to the construction of rubrics in higher education.

6. Decision as to how and when to report on progress made on initial duties

The online environment in ALA Connect will be used to post working documents, examples of higher education information literacy rubrics, and comments from members; thus this will be the avenue through which progress will be monitored. No particular timeline was decided at the time of the meeting, but the chair will gauge progress and bring the discussion and work on the initial framework to a conclusion when appropriate.

7. Discussion about the Connecting the Standards: the Intersection of Education and ACRL Information Literacy Standards Wiki – its purpose, what it contains, who is responsible for content, what could be added to it. http://wikis.ala.org/acrl/index.php/Connecting_the_Standards

Chair suggested that she would have a discussion with the past chair to make sure she understands the original intention of this wiki and whether it belongs solely to the Instruction for Educator’s Committee. In future meetings, the committee will discuss how to development the site further and what content it should include.
8. Discussion about the two other project suggestions listed in section VII.2 and VII.3 of the June 2011 meeting minutes.
   a. How to educate pre-service teachers about OA education journals and assessing their quality
   b. Connecting the ACRL standards with NCATE

   It was suggested that these would become future projects, but there was little discussion other than to acknowledge that these topics were raised in the prior meeting (at June ALA conference) and need to be addressed.

9. Other business or concerns

   None.

10. Set approximate date for next virtual meeting (will determine exact date later) and adjourn.

   Next meeting date was not determined yet. Meeting was adjourned at 2:54 p.m. (Central Time).

Summary

- Motions
  1. The minutes were approved from the 2011 Annual Meeting in New Orleans, June 2011.

- Action Items
  1. The chair will create a rough draft(s) of the rubric listing the standards, performance indicators, and levels of achievement, minus the descriptions for each level of achievement. She will upload the document(s) to the committee’s ALA Connect page.
  2. Committee members will review the rubric draft(s) and contribute comments and suggestions on ALA Connect.
  3. The committee members will share rubrics from their own institutions, if possible.
  4. In ALA Connect, the chair will post a bibliography of resources that speak to the construction of rubrics in higher education.
  5. After this period of comments and suggestions, a final framework will be decided upon.
  6. Filling out the framework will commence once the framework is in place.
ALA/EBSS Membership and Orientation Committee Minutes

Date: January 10, 2012

Committee name: Membership and Orientation Committee

Name of person submitting minutes: Kirsten Kinsley; Scott Collard

Members present: Scott Collard (Chair), Ann Brownson, Kirsten Kinsley, Nancy O’Brien, Dottie Persson, Deborah L. Schaeffer, Ericka Raber,

Members excused: Hazel Walker

Guests: None

Time and place convened: 3 p.m EST, January 20, 2012 via conference call

MINUTES:

I. Welcome and Introductions (5 mins)
   a. Minute taker: Kirsten Kinsley

II. Midwinter social in Dallas (5 mins)
    Location:
    WXYZ Bar
    ALOFT Hotel Dallas
    1033 Young Street
    (214) 761-0000

    Scott and Nancy have reported that they are attending ALA Mid-Winter. Scott will be at the Midwinter social in Dallas, Nancy cannot attend the social due to other obligations.

III. Membership updates (10 mins)

   a. Numbers
   November report revealed that membership numbers appear to be holding steady around 900. Scott reported that these numbers represent a 2 month lag in reports given. A discussion ensued about end of year renewals that may give membership numbers a bump. Retirees are remaining active. Membership numbers generally increase in years that coincide with the ACRL conference. Deciphering the meaning of membership categories was discussed, such as: “Cont- 2Free”, Life membership (“free” and “no free”). One committee member remarked that they have a Life membership to ALA that does not include free memberships to divisions/sections, but maybe this was granted at another time to others before her? Does non-salaried mean unemployed, newly graduated members in the transition from graduation to getting a job? Another committee member speculated that this might mean that
non-salaried includes librarians who are in a non-librarian position or for those who get paid on hourly basis.

Another question was: Does the renewal process indicate status? We can update our profile any time. Ericka commented on how the renewal form suggests that three sections or interest groups are free as part of ACRL membership, but it appears that we are allowed only 2 sections and one interest group. Others agreed that this seemed true for them too. We need clarification on membership categories.

**Action item: Scott will get clarification or “glossary” for membership levels so that we can better interpret the membership statistics.**

b. **Letters**

Letters are sent to anyone who is a new, reinstated member, or a dropped membership. Since June:
- 52 new members letters sent (does not include Nov.)
- 6 reinstates
- 82 drops

Sending letters are an effective way for reminding those who forgot to renew to do so. Scott reported that numbers did not appear atypical for this time of year based on prior cyclical membership rolls.

c. **Surveys (reviewed results at ALA annual)**

Surveys link to drop and renews. Nothing “earth-shattering” reported. EBSS joining is due to subject area interest (81%) and secondly due to possible job opportunities (about 50%). Top two reasons for dropping membership include: 1. Job Responsibilities changing and 2. Financial reasons.

We will revisit this at annual. Survey questions do get periodic answers. M+O would like to update EBSS web site to respond to potential and continuing members needs and interests as reflected in the survey results.

IV. **Outreach and retention programs (30 mins)**

a. **Buddies program: 14-15 buddies currently paired.**

Buddies program still active, not advertised in a while. No new buddy requests since Annual. Buddies program announced in new membership info. ACRL Section membership group chairs are working on a more proactive process to growing this program. There’s a proposal on the table to match new members automatically with buddies. This will be discussed during annual with ACRL section membership groups. Nancy brought up the idea that long-term EBSS members be asked to get more involved in connecting and encouraging new members. The process may become more formal with auto-assigning. Materials to train and guide the buddy process with more concrete information is being suggested for a goal for matching a dozen buddies per month.

A marketing rule of thumb that Scott learned as part of ACRL membership chairs is that 7 to 10 contacts with each new recruit encourages “stickiness of people.” One of the committee members wisely suggested that we find a way to automatically add new members to the listserv –EBSS discussion group where they have to request to opt-out if they want, but where they will automatically be added in. Can the EBSS listserv be migrated to ALA Connect?
Action Item: Scott will look into these issues with the ACRL section membership group. Kirsten will ask a chair (Susan Whyte from ACRL LTDC) from another ACRL committee that she is on to see if she knows.

b. Brochure update

Brochure continues to be in process; executive committee is interested in funding a professional layout of the finished brochure.

c. Website updating

We began our work on this at ALA annual. We need to do more editing of what’s there. Scott proposed that we get a little done in bits and pieces before ALA Annual. Proposals will go to exec. Metadata might be enhanced to provide better search engine optimization, and some redirects seem to not be working in the new site either.

Action Item: Time permitting, Scott will discuss the transition to Drupal issues and cataloged problems with web site, etc. with ACRL membership committee chairs.

Action Item: Scott will contact Beth Kumar about problems with URL redirect.

Action Item: Scott will conduct a web site inventory and then ask for people to volunteer for certain sections. We are to get back to him on what we will do and will work on this prior to the Annual meeting to make suggestions and include recruiting language in the site.

d. Other?

Scott encouraged us to send more outreach ideas.

V. Mid-semester meeting (5 mins):

a. Planning for annual

b. Schedule a date: Next meeting is for 2pm on Thursday, 3/29 for a conference call.

VI. Other business:

a. Announcements:

- Dottie Persson asked for support for re-election to ALA Council for Member at Large where she can bring her EBSS background to the Council.

- Congratulations to Nancy O’Brien and Ann Brownson for their book chapters being included in a newly published book called: *Curriculum Materials Collections and Centers: Legacies from the Past, Visions of the Future*. Nancy and/or Ann is going to email Rita Kohrman about making an announcement of this on the EBSS listserv.

- Since Scott’s term as Committee Chair ends July 1, we are all encouraged to think about taking this role.

VII. Meeting review (5 mins)
VIII. Summary

Action items:

- Action item: Scott will get clarification or “glossary” for membership levels so that we can better interpret the membership statistics.

- Action Item: Scott will look in to with section membership. Kirsten will ask another ACRL committee chair that she is on to see if they know (Susan Whyte from ACRL LTDC).

- Action Item: Time permitting, Scott will bring this up transition to Drupal issues and cataloged problems with web site etc. to membership committee chairs.

- Action Item: Scott will contact Beth Kumar about problems with URL redirect.

- Action Item: Scott will conduct a web site inventory and then ask for people to volunteer for certain sections. We are to get back to him on what we will do and will work on this prior to the Annual meeting to make suggestions and include recruiting language in the site.

Time adjourned: 4:00 pm EST
ALA/EBSS Nominating Committee Minutes

Date: July 26, 2011

Committee name: Nominating Committee

Name of person submitting minutes: Stephanie Davis-Kahl

Members present: Natasha Cooper, Stephanie Davis-Kahl, Deborah Schaeffer

Members excused: Megan Griffin

Guests: None

Time and place convened: July 26, 2011, via conference call

Convener: Deborah Schaeffer (Chairperson)

The Nominating Committee met to discuss ACRL guidelines for candidates, slates and elections. We then went into executive session to discuss potential candidates for Vice-Chair/Chair Elect and Member-at-Large. (We did not need to submit candidates for Secretary since the current Secretary just started his term this year.) The Committee continued their work over email through the summer and into the fall as possible candidates were contacted. Our work concluded with the submission of a full slate of candidates on September 2, 2011 (well before the deadline) to Megan Griffin at ACRL.
ALA/EBSS Online Learning Research Committee Minutes

Date: January 11, 2012

Committee name: Online Learning Research Committee

Name of person submitting minutes: Lisa Baures

Members present: Joshua Becker, Mary Cassner, Laurel Haycock, Missy Murphey, Elaine Thornton, and Lisa Baures

Members excused: Marilyn N. Ochoa, Amy Thornley

Guests: Deidra Herring

Time and place convened: 3 p.m. CST, Wednesday, January 11, 2012, online via iLinc

Convener: Lisa Baures

1. Corrections, additions, or deletions to the last meeting minutes (ALA Annual 2011)

Action: No corrections, additions, or deletions were submitted for consideration.

2. Corrections, additions, or deletions to the last meeting minute notes (14 December 2011)

Action: No corrections, additions, or deletions were submitted for consideration.

3. Update on the OLRC Toolkit

   a. Volunteers to work on Learning Materials/Objects section of the OLRC toolkit

Action: Given the lack of volunteers to revise and/or update the Learning Materials/Objects section of the OLRC tool kit, this will be an item placed on the next agenda to discuss how to proceed on this matter.

   b. Discussion of the procedures for revising the OLRC toolkit

Action: Laurel submitted the following instructions for submitting revisions to the OLRC toolkit (extracted from an email message):

*Each group can submit revisions of the toolkit to me (Laurel) by March 23, 2012. Within each group please coordinate any updates so that I receive one list for the group. Detail what to add, delete, and where, double checking any urls. Plus give me the url of the page to be edited. Since I might ask a student worker to do the updates if there are very many please have the list be in a format that a student can understand and work with accurately. I suggest an excel worksheet or a Google worksheet.*
c. Discussion of back-up options for the OLRC toolkit

Action: For the moment, a decision was made to rely on “history” function of the wiki that tracks changes made to the site as a means of providing a “backup” version of the OLRC toolkit. Using this function it is possible to roll back to the next most recent iteration or “undo” a particular change. It has also been noted by the EBSS web editor ALA has obtained better control of the wiki since the spamming incident last year.

d. Update on analytics application for collection use statistics

Action: This topic will be revisited and placed on the next meeting agenda when Marilyn is available to provide the committee with an update.

4. Review and discussion of a follow-up survey to the previous research conducted by the OLRC

Discussion: It was the general consensus of the committee members present to focus on the topic of library/subject guides for the next survey and to adopt the format of the previous survey. Furthermore, no more than five open ended questions should be included in the survey and responses to such questions be limited to 150-200 words. A date for the possible distribution of the survey was submitted for consideration—July or August 2012. A question regarding where to submit the survey for examination by an institutional review board to ensure the rights and welfare of human research subjects are protected was raised. As to which listservs should be used to distribute the survey, a reference was made to the list of listservs where the previous OLRC survey was posted. In addition, the following topics and/or questions were submitted for possible inclusion in the OLRC library/subject guides use survey. The topics/questions are listed in no particular order.

1. If and/or how are library/subject guides being incorporated into course management systems?
2. Do librarians have access to individual courses in the course management systems?
3. If/how are library/subject guides being marketed?
4. What is the identified use or purpose of library/subject guides (e.g., to provide a listing of library resources and services, pathfinder, program guide, course guide, assignment guide, research, undergraduate, graduate, special collections, library services, library equipment, information on branch libraries, special collections, etc.)?
5. What is included in library/subject guides?
6. If and/or how are statistics being collected on the use of library/subject guides?
7. If and/or how are the effectiveness of library/subject guides being measured?
8. If/how are library/subject guides being used to foster collaboration between librarians and teaching faculty, as well as among librarians?
9. If/how are library/subject guides being used to assist in the development of or complement existing curriculum?
10. What software applications are being used to create library/subject guides?
11. Do these software applications for creating library/subject guides include a “knowledge base” option/function?
12. If/how are library/subject guides being used to deliver information literacy instruction (e.g., accessing and searching library resources, selecting a topic, basic writing tips, how to cite, how to create a bibliography, etc.)?
13. Are learning objects being embedded into library/subject guides?
14. Are learning outcomes identified when developing library/subject guides?
15. If/how are assessment measures developed to measure student learning for library/subject guides?

16. What is the physical format of the library/subject guides—print or electronic or both—that is being selected?

17. If/how is feedback solicited from users of the library/subject guide?

18. What are some effective strategies or techniques for developing and implementing library/subject guides?

19. What barriers exist to creating and using library/subject guides?

20. When developing library/subject guides are there basic guidelines or rules (e.g., basic physical layout, branding, requisite reference to resources and services, etc.)

21. When developing library/subject guides are various accreditation, professional, and/or technology standards addressed and/or applied?

22. What is an example of an innovative use of library/subject guides?

Action: The OLRC chair will contact the EBSS Publication Committee to inquire about where and how to submit the OLRC library/subject guide survey to a review board for approval. Discussion items to be added to future agendas include: (1) report back on institutional review board approval process, (2) continued discussion of survey questions, (3) distribution dates for the survey, (4) identification of resources for a bibliography, (5) how are the data collected from the survey to be analyzed (e.g., develop a rubric for the open ended questions), (6) finalization of the survey format, and (7) initial discussion regarding the committee writing process for an article based on the library/subject guides survey.

5. Other

a. Scheduling meeting time for OLRC at ALA Annual Conference

Action: By general consensus of those in attendance it was decided to schedule the OLRC meeting at the ALA Annual Conference for Saturday during the EBSS Consolidated Meeting.

b. Next meeting time

Action: The OLRC monthly meetings will continued to be scheduled the second Wednesday of each month from 3:00 p.m. to 4:00 p.m. central standard time for the second semester. These meeting will be conducted via telephone conference and the chair will email the information for participating in the telephone conference meeting one week in advance, as well as sending out a gentle reminder the day before the meeting.

February through May OLRC Meeting Schedule

8 February 2012 at 3:00 p.m.-4:00 p.m. central standard time
14 March 2012 at 3:00 p.m.-4:00 p.m. central standard time
11 April 2012 at 3:00 p.m.-4:00 p.m. central standard time
9 May 2012 at 3:00 p.m.-4:00 p.m. central standard time

Respectfully submitted by Lisa Baures (chair)
ALA/EBSS Psychology Committee Minutes

Date: January 6, 2012

Committee name: Psychology Committee

Name of person submitting minutes: Diana Ramirez (Chair)

Members present: Dawn Cadogan, Jennifer Elder, Sara Holder, JoAnn Mulvihill, Suzan Parker, Diana Ramirez (Chair)

Members excused: Deborah Dolan

Invited guest speakers: Linda Beebe (Senior Director, PsycINFO); Susan Hillson (Manager, Customer Relations, PsycINFO); Robin Paynter (former Psychology Committee member, developer of Core Journals Database)

Guests: Barbara Alderman, Ellen Cronk, Allie Keller, Susan Kaufman, Laura Mullen, Adina Mulliken, Cheri Smith, Eli Sullivan, Jill Woolums

Time and place convened: 1 p.m. EST, January 6, 2012, online via GoToMeeting

Convener: Diana Ramirez (Chair)

1. Welcome & Introductions

2. APA News & Updates
   Guest Speakers: Linda Beebe and Susan Hillson (American Psychological Association)

Speaker: Linda Beebe – Senior Director (PsycINFO)

Launch of new products during September 2011...
PsycTESTS: database focus is on full (though sometimes there are partial) “unpublished” tests (not available commercially). There are monthly releases. Wide coverage of all areas of psychology with nearly 3,200 test names/2,300 actual tests as of December 2011. Distinguishing feature – haven’t seen that many full-text tests anywhere else. Very new content: 46% published after 2000 and 69% published after 1990. Working with 135 commercial publishers (SAGE, Hogrefe, and others) to eventually add descriptions of their commercial tests, but didn’t want commercial test descriptions to overshadow the actual full text of tests which is the focus of the database. Goal is to have 10,000 tests in the database before the end of 2012. Doesn’t sound like much compared to number of records in PsycINFO, but as librarians know, it is very hard to locate tests. Difficult to find tests; compounded by author rights. Main strategy is outreach (by 12 graduate students on staff) to authors who have been very positive/responsive to adding their tests to the database.
PsycTHERAPY: database is an APA Books product. It contains streaming video of actual therapy sessions used for training psychotherapists (have not yet been released in any other form – not the same as the training video/DVD series offered by APA). Will add another 26 hours in May; plan to update every 6 months.
APA Books has new handbook series: First one introduced early in 2011, *APA Handbook of Industrial and Organizational Psychology*; 2 more released in the fall (2012 copyright) -- *APA Educational Psychology Handbook* and *APA Handbook of Ethics in Psychology* -- are being simultaneously released in print and digital. *APA Handbook of Research Methods* will be released in March 2012. PsycBOOKS e-collection with copyright materials 2012 has been out for a couple of months and is being added to monthly.

PsycINFO -- no reload last year due to work on new databases; reload scheduled for release to vendors on April 23, with major changes (none last year due to work on the 2 new databases) – updates by vendors should be completed by June 2012. Popular user request was to have a link from Tests & Measures field in PsycINFO to a test that is found in PsycTESTS -- will be available with the PsycINFO reload. Over 300,000 records have Grants & Sponsorship info; are now fielding the sponsor names, grant #, date, amount, sponsor country, sponsor recipient, etc. Adding “Special Sections” for journal articles and PubMed ID for anything in both PubMed and PsycINFO; thesaurus update with mapping back to older records. Cleaning up records between 1967-1996: when article had more than 4 authors, “et al” was used; will be adding all authors eventually.

PsycNET – new search engine in December; new content goes up immediately – goes up Monday and released Monday night; much faster than previous search engine. Will be adding new features such as spell suggest, type ahead, more sort options.

PsycBOOKS – lots more books added

PsycEXTRA – concentrating on adding more conferences (full text).

**Speaker: Susan Hillson - Customer Relations**

APA Award for Excellence in Librarianship (6th year) – thanks to EBSS for providing Research Forum as venue to present award. Provides $2,500 award and certificate to recognize accomplishments in various areas of behavioral sciences librarianship such as leadership, innovative instruction, etc.

Applications/nominations due April 16, 2012. For more information, write to psycinfo@apa.org.

ALA Midwinter events: APA Librarian’s Roundtable Breakfast (Sun, Jan 22, 8 – 10 am) provide update on APA products and dialogue with colleagues; and provide feedback to APA; APA Brunch & Learn (Mon, Jan 23, 10:30 am – 12 noon) – training session. Introduction to Ovid version of PsycTESTS as well as overview of APA’s PsycNET version of PsycTESTS; and training on other APA databases.

Updating of over 70 tutorials this year, new podcasts, and interactive tools for instructors; new newsletter.

3. **Core Journals Database Project – Guest Speaker: Robin Paynter (Core Journals database developer)**

Discussed future of core Psychology journals Database project. Methodology originally designed by Robin Paynter (former Psychology Committee member) and created database with help from her programmer husband. In spring 2010, Committee members collected data into spreadsheets (based on over 2,000 journals on PsycINFO database coverage list); then sent spreadsheets to Robin for uploading. Currently hosted on a personal GoDaddy account, but need a more “permanent” location

Began as a way to update the core psychology journals lists compiled by previous Psychology committee members – When Laura Mullins was chair, realized that lists were based on print resources that had not been updated in a while as well as ISI’s Journal Citation Reports. Wanted to explore ways for Psychology Librarians to determine most important journals for their collections. Core Psychology Database also includes Impact Factor, but adds others such as Scopus’ “SJR”. In addition to using PsycINFO journal list, wanted to represent viewpoints of scholars and student researchers, so incorporated journal lists from other sources such as Academic Onfile, Academic Search Premier,
Robin and her husband developed the database on an “.asp” platform so if we intend continue updating it will need to take into consideration that not all institutions have “.asp” servers. Robin’s current institution has .asp server, so that’s a possibility. Working on way to automate uploading of data from spreadsheet to database so that it won’t require special technical expertise to update in the future. Would require programming expertise to make any changes in the database structure.

Laura and Robin previously explored role of ACRL as host. Laura seemed to remember a charge of about $60.00, but more importantly, they could only provide space to host the database, but could not offer a way for us to do updates – not an ideal situation for us (the committee). ACRL showed an interest in providing funding and hosting of the database, but there didn’t seem to be ongoing commitment for the project. Institutional Repositories were previously discussed as an option, but can be problematic with outside ownership of content, and might be better to have ACRL or some other “neutral” host not associated with a person or specific institution.

Need to consider removal of certain journals from the database whose metrics skew the rankings. Issue came up when a scholar was reviewing the database with Robin and he felt that database was not as useful if it included journals such as Science with huge impact factors which, for example, were not indexed “cover-to-cover” by PsycINFO, yet it moved up to top of the rankings list. We’re not really advocating that psychology librarians purchase “Science” as a core journal. Would be useful to identify similar journals as a committee and remove them from the list.

Suggestion to update annually in spring. Database is not highly publicized, so Robin hasn’t received any feedback, though Diana’s had a few requests for URL.

Need to update other text on the site and clarification of the methodology; also include explanation of criteria for inclusion/exclusion (due to high impact factors) of journals so it’s transparent to users of the database. Robin wants feedback from committee on “include/exclude” criteria for journals in the database. Robin will send logon info to committee members for access to database on GoDaddy (for future updating by committee).

Diana will coordinate with Robin on strategy for gathering new data; will contact committee members for volunteers who have time to devote to project, and devise a timeline for completing the work. Time consuming, but short burst of activity. Data collection based on primarily on PsycINFO journal coverage list. Title list broken down into sections and assigned to volunteer data collectors. Data collection is very easy; Robin provided step-by-step instructions and a spreadsheet template. SCOPUS provides journal metrics data in Excel spreadsheet, so Robin uploaded the data instead of having volunteers collect it by hand. Journal coverage lists for other databases were available on publisher websites and easily uploaded into the Core Journals Database. Eigenfactor data was the primary collection work done by committee. Eigenfactor data is based on ISI (received one year afterwards); even ISI data gets changed/updated after publication, so it’s good that we are using Eigenfactor. First time, we were populating database with 5 years of data, so future updates will go faster because we’re only adding latest year of data.

4. Psychology Committee Web Resources Pages

The ACRL web page (with EBSS Committee sections) has been transferred over to the Drupal content management system. Primary question is where to place our committee’s web resources pages. Several EBSS committees are using the EBSS Wiki for similar web resources pages. If we host them on the ACRL web site, the web managers are in charge of loading content for us.
Discussion centered around how often the resources pages would need to be updated – most likely reviewed and updated annually. One option: If updated in little bits throughout the year, then the Wiki would provide the most flexibility for committee members (updates could go on all year as needed). A second option: If we update once per year (set a deadline for completion as a group) and it’s not a huge amount of revision every time, then perhaps we could give it to our web manager to upload into the Psychology Committee page (Drupal).

ACRL Wiki should be investigated – if other committees are using the space – it must be working for them. Where would librarians tend to look for this? We can post a link from our Committee page on the (ACRL website) to our Wiki space. Another question was whether the wiki is open to everyone or is it restricted. Consensus seemed to be that it was open to the public, but could be restricted so that committee members were the ones updating or contributing to content.

5. Wrap-up and action items

Core Journals Project – data gathering/updates
Diana will coordinate with Robin about strategy for collecting data; then email committee members with instructions, schedule, and ask for volunteers.
Diana will ask about ACRL participation in hosting database (must has “.asp” server/platform) or helping to defray costs of hosting some other place.

Committee Web Resources – location and completion of updates
Diana will ask our EBSS web manager about getting space set up on EBSS wiki and documentation for adding content. Contact committee members by email with work that still needs to be done to complete updates; schedule for completion; and ask for volunteers. Notify EBSS web manager of existing committee pages on ACRL website which need “clean-up” (e.g. removing mention of “Psychiatry” and updating the committee charge).

Meeting adjourned at 2:30 pm (Eastern Time)
I. Welcome. Introductions were made via chat.

II. Approval of minutes of June 26 meeting. Minutes approved as written.

Agenda Items:

III. Old Business
   a. Publications chart: Olivia has prepared an updated list of EBSS committee publications. Members are asked to look at the list and email her with any suggestions, changes, or in particular any new publications to be added. Lori mentioned that the Online Learning Committee is considering a project that will require ACRL permission. There may be other projects to be added in the near future.
   b. Updates to Publication Process Manual: Olivia asked Lori about updating the publication process document for the EBSS manual. The document was last updated in 2009; a copy will be sent to members after the meeting for review and suggestions.
   c. Flow Chart and Publications Process Cheat Sheet: Lori and Beth agreed to work on a cheat sheet of steps for the publication process, describing the procedures in general terms and simple format for the use of all committees. They agreed to have it available (online) by the June EBSS meeting so that committee members could access it.
   d. Place for Committee Logos Online: A question was raised at the last meeting about creating a place for committee logos on the ALA website. Beth explained that this has not been done yet, because the migration to Drupal took place only two weeks ago, but it will be done as part of the migration wrap up.

IV. Liaison Committees
   a. The Education Research Libraries Forum is more a discussion group than a committee, and does not publish. Members agreed that this group does not need a liaison and can be removed from the list. (Olivia has been their liaison). Nancy pointed out that the ERIC Users Group also does not publish; we might consider at the next meeting whether we want to remove them from the list. Committee agreed.
b. Olivia reviewed the responsibilities of liaisons: attend virtual meetings and/or look at minutes; review electronic publications for currency etc.; maintain contact with liaison committee for support, help with problems, and so on. Bee Gallegos has reported a question from one of her liaison committees: what projects do they need to check in about? Group agreed that committees are not required to check in before doing regular maintenance, but should be in touch with the committee about new publications or major revisions.

V. New/upcoming publications
   a. The Online Learning Committee is in the early stages of producing an electronic book based on repeating an earlier study. Nancy mentioned that Instruction for Educators is considering a possible future project.
   b. Beth pointed out that links for online publications should be working now that the web shift is complete. Her assistant web managers are now in the process of checking them. If members notice that a link is broken they can notify her and it will be repaired.

VI. Updates
   a. Newsletter: new editor Rachel Wadham reported that she is just beginning the job; she has some new ideas and would like any suggestions. Lori mentioned, and Rachel agreed, that it would be helpful to get proofs of the newsletter further in advance.
   b. Web manager: Beth described the recent move of the ALA website to Drupal, a new content management system. The migration took place two weeks ago, and Beth and her two assistant web managers, Sara Memmot and Tabatha Farney, are working to get the committee pages migrated and to make them more consistent. There will be a place on the new site for committee logos, as this committee suggested. There will also be a place for a cheat sheet with clear simple instructions for committee chairs.
   c. ALA Connect: Lori suggested including an ALA Connect space to archive committee documents so new chairs can easily access them.
   d. Listserv: Judy Walker is retiring as listserv manager. She has discussed with Beth the possibility of moving the listserv from University of North Carolina at Charlotte, where Judy works, to SYMPA, an ALA facility.
   e. External requests: Lori asked if any external requests had been received for EBSS documents, but none were reported.

Summary of votes taken: Committee voted unanimously to take the Education Library Resources Forum off the Liaison list, since it does not publish.

Summary of actions to be taken: Lori and Beth will prepare a draft of a cheat sheet for the publication process, to be made available by the next meeting so that committee members can access it.

VII. Next meeting: The committee will meet as part of the EBSS general meeting, from 9-11 a.m. on Saturday, January 21, location to be announced. Currently there are no plans for a virtual component to this meeting.
ALA/EBSS Reference Sources and Services Committee Minutes

Date: January 27, 2012

Committee name: Reference Sources and Services Committee

Name of person submitting minutes: Erica Nicol (Co-Chair)

Members present: Krista McDonald, Maud Mundava (co-chair), JoAnn Mulvihill, Erica Nicol (co-chair), Suzan Parker, Carrie Pirmann

Members absent: Kati Tvaruzka (virtual member)

Guests: None

Time and place convened: 11 a.m. PST, Friday, January 27, 2012, online via ALA Connect Chat and Conference Call

Convener: Erica Nicol

Minutes

I. Welcome and Introductions:
   Members and guests did introductions as they signed into chat and joined the conference call.

II. Announcements/News
   There were no announcements from committee members.

III. Review of Annual 2011 Minutes
   Reviewed the approved minutes from the 2011 ALA Annual Meeting in New Orleans

IV. Current Projects

A. Statistical Directory for Education and Social Science Librarians
   - The committee discussed the status of the categories in the Statistical Directory for Education and Social Science Librarians (http://wikis.ala.org/acrl/index.php/A_Statistical_Directory_for_Education_%26_Social_Science_Librarians). None of the categories were in need of volunteers, as committee members had volunteered at ALA Annual and later, over email.
   - The group discussed whether or not overlap was acceptable, and decided that overlap between categories can be very useful and, often, necessary.
   - It was suggested that not knowing much about how to add content to the Wiki can be a barrier for work on the Statistical Directory. Erica Nicol will disseminate basic instructions on how to use the Wiki to committee members.
• The group also discussed the best way to add new categories to the Wiki. Erica Nicol volunteered to see if there is a way to work on a category while keeping it from being public.

• Some work has been done on some of the categories already this year, notably on the Demographics Gerontology statistics, and the committee set a deadline of May 31st for members to complete updates to their assigned categories.

• JoAnn Mulvihill suggested that a reminder be sent to the group so that link-checks and maintenance would be completed before the end of March, which was approved by the committee. Suzan Parker noted that it can be very helpful to draw on colleagues when working on categories.

• The Current list of Statistical Directory categories and volunteers is as follows:
  o **Statistical Directory for Education & Social Science Librarians**
    ▪ General US Statistics – Erica Nicol
    ▪ Education Statistics – Maud Mundava
    ▪ Criminal Justice Statistics -- Kati Tvaruzka
    ▪ Gerontology Statistics -- JoAnn Mulvihill
    ▪ Psychology Statistics – Krista McDonald
    ▪ Social Work Statistics -- Krista McDonald
    ▪ Demographics – Suzan Parker

  New categories
  ▪ Women & Gender Studies – Erica Nicol
  ▪ Childhood & Family Studies – JoAnn Mulvihill
  ▪ Sociology & Anthropology – Carrie Pirmann

B. Education Librarian’s Toolbox

• The Committee discussed the status of the categories in the Education Librarian’s Toolbox (http://wikis.ala.org/acrl/index.php/Education_Librarian%27s_Toolbox). While some of the categories had previously been without volunteers, Carrie Pirmann volunteered to update the News/Current Awareness tools, Krista McDonald and Suzan Parker volunteered to update the Collection Management Tools, Erica Nicol volunteered to update the Peer Support Tools, and Maud Mundava volunteered to update the Program Review Tools.

• The Current list of Education Librarian’s Toolbox volunteers is as follows:
  ▪ Subject Primer Tools – Kati Tvaruzka
  ▪ Collection Management Tools – Krista McDonald and Suzan Parker
  ▪ Reference/Research Tools -- Carrie Pirmann
  ▪ User Education/Info. Literacy Tools -- Kati Tvaruzka
  ▪ Peer Support Tools – Erica Nicol
  ▪ Program Review Tools -- Maud Mundava
  ▪ News /Current Awareness Tools – Carrie Pirmann

• The committee members discussed a deadline for updating the toolbox, and agreed upon May 31st.
V. Possible New Projects
Committee members discussed ideas for new projects that were brought up at ALA Annual 2011. While members are still interested in looking at a brownbag session or roundtable for an upcoming ALA conference and/or identifying free multimedia resources related to education and the social sciences, and while more ideas for new projects may come up at the ALA annual meeting this summer, committee members agreed that new projects should wait until the Statistical Directory for Education and Social Science Librarians and the Education Librarian’s Toolbox are updated. Discussion of new projects will resume at ALA Annual in Anaheim.

Meeting adjourned at 11:50 a.m. PST

Recorder: Erica Nicol, co-chair

Summary

Action Items

- Erica Nicol will disseminate basic instructions on how to use the Wiki to committee members.
- The committee set a deadline of May 31st for members to complete updates to their assigned categories of the Statistical Directory for Education and Social Science Librarians.
- The committee set a deadline of May 31st for members to complete updates to their assigned categories of the Education Librarian’s Toolbox.
- The decision was made to continue discussion of new projects at the 2012 ALA Annual meeting in Anaheim.
ALA/EBSS Research Committee Minutes

Date: January 11, 2012

Committee name: Research Committee (aka Research Forum)

Name of person submitting minutes: Kaya van Beynen

Members present: Yu-Hui Chen, Janelle Hedstrom, Bernadette Lear, Paula McMillen, Kaya van Beynen

Time and place convened: 2 p.m. EST, January 11, 2012, via conference call

Convener: Kaya van Beynen

Update on the EBSS Research Forum for the ALA Annual Conference at Anaheim

- The EBSS Research Forum will be on Saturday June 23rd from 3:30 – 5:00. This is the same as the forum was last year at the ALA New Orleans
- Room information not available yet

Discussion of the Proposals

After much discussion the committee decided to accept 4 proposals for the 2012 conference

The following proposals were unanimously accepted

1. Information Literacy Needs Assessment for Incoming Psychology Graduate Students
3. Information Seeking Habits of In-Service Educators

The committee voiced interest in the following proposal: Success Comes in Three’s: Partnership and precision-matching seek short and long term student success possibilities. Kaya was going to contact the proposal authors and ask them to clarify:

- Where were they in their data collection? The Committee members wanted to gain a better understanding of whether the author would have sufficiently advanced in their data collection and research analysis
- What was their sample size?

Kaya was then going to bring this information back to the Committee and we would have a final vote on whether to accept this proposal.

The committee also voiced interest in the proposal: The Instructor Librarian Transaction: Developing a Proactive Model of Library Service Delivery. Depending upon the information received regarding the Success Comes in Three’s author, than the Instructor Librarian proposal would be accepted or not.

Contacting the Authors

Janelle volunteered to write the emails of acceptance and rejection to the authors. In the letters of acceptance, she would ask the speakers to verify their name, title, and presentation title. She would
also ask the presenters to provide their technical requirement, with the caveat that the room would not have connection to the internet.

Kaya would be in charge of contacting the presenters with the Speakers Agreement, once these forms were made available from the EBSS and ACRL.

**Other Tasks**

- Promotion and Advertising
  - Write ad - Paula
  - Prepare handouts – Yu-Hui
  - Sent out to listservs and other important places – Paula (and others)
  - Create Poster for outside the door
- Volunteer to do the Welcomes and Introductions,
- Reporter – write a report of the program for the EBSS Newsletter
- Camera person – Yu-Hui

**Unresolved Matters**

Kaya was going to contact Penney Beile, last year’s Committee Chair, to find out exactly how she coordinated the forum with the APA with regards to the APA Librarianship Award and the catering.

In the meantime the committee would keep in touch by email, but would have another meeting closer to the conference to discuss these issues and ensure that the 2012 EBSS Research Forum is a success.
After introductions, the committee turned its attention to the online discussion forum to be held in April of 2012. Alex Hodges and Cheryl Goldenstein have offered to moderate and to help with technology. We need to schedule it on a Wednesday afternoon from 3:00-4:00 or 4:00-5:00 pm, Eastern Time. They would like our committee to come up with a title and blurb describing the program. The committee discussed 7 topics that had been suggested:

1) The relationship between libraries and university presses
2) Mega journals that have been using peer review lite
3) Open educational resources
4) Relationship between scholarly communication and collection development
5) Supplementary materials-their role in article publishing
6) New metrics of scholarly impact and ways of measuring output
7) Data curation as it relates to social sciences and education

The issue of data curation is a big one and it might be more appropriate for a program at annual. Whichever topic we choose should be relevant to EBSS membership.

Laura conducted a poll of committee members to determine which topics they preferred. The first choice of the committee was 4) Relationship between scholarly communication and collection development, and the second choice was 7) Data curation as it relates to social sciences and education.

The committee focused on the details of topic #4. What should a collection include in an era of open access? We need to include collecting for institutional repositories in #4. The topic should also cover how mandates affect open access and collections. The topic is broad, so in order to keep it manageable and practical we need to focus on the role of the selector, and emphasize EBSS disciplines. The possibility of using panelists was discussed. If we use a panelist, it could be someone who wears both hats (i.e. dual responsibilities for collection development and scholarly communication). We might consider inviting someone from the publishing field. It might make sense to invite someone involved with repositories such as SSRN (Social Science Research Network), our major social sciences disciplinary/subject repository. Because the discussion forum will be held online, we are not limited geographically and could invite someone from another country. It should not necessarily be one of the big names - better to have someone with practical collection management responsibilities.

We need to have a topic and description within a week. Laura will initiate an email discussion among committee members to flesh out the topic. Committee members should take a look at the previous EBSS online discussion forum “Methods for Evaluating Collections,” conducted by Dana Peterman. It is archived at [http://connect.ala.org/node/162128](http://connect.ala.org/node/162128).
The committee next discussed the EBSS Scholarly Communication bibliography. It has a lot of good content but the content needs to be better organized. Committee members volunteered to spend the month of February sorting the content. The citations that have been placed at the bottom of the bibliography need to be sorted into categories. Try to stay within the categories and keep the citations focused on EBSS disciplines. We can examine the bibliography again at the end of the month, and have it cleaned up and posted to the web by ALA Annual. The bibliography could also be the basis for collaboration on an article. We need to figure out where to publish it on the web so that it will be easy to find, similar to Charles Bailey’s bibliographies that are pushed out on the web to all the lists.

Laura asked the committee if anyone attended the Midwinter SPARC (Scholarly Publishing and Academic Resources Coalition) meeting. Committee members who attended either did not have notes or did not have audio access to recap it.

Discussion turned to scholarly communication issues in our libraries. Laura asked if the committee thought we should respond to RWA (Research Works Act) by initiating any communication with disciplinary publishers. Committee members said no, that it might be more appropriate for SPARC or some other library-related body to issue any responses to the RWA. Laura suggested that it might make sense for the committee to issue periodic digests of scholarly communication news to the EBSS listserv. This could raise the profile of the committee and give it a broader role than just programming. Laura will add this as an agenda item for discussion at Annual.

Laura mentioned that she is part of a team involved in learning more about data management at her institution. She mentioned that she has been giving presentations about open access to university groups and at conferences this year. Gloria Colvin reported that at Florida State, a task force of librarians and faculty drafted a resolution encouraging faculty to publish in open access venues. It was voted on and approved by the full Faculty Senate. Laura will add a discussion item about institutional open access policies to the agenda for Annual. This was followed by a brief discussion of the Elsevier boycott and the SPARC 2012 Open Access meeting in Kansas City on March 13.

**Action Items:**

Committee members will hold an email discussion to flesh out the topic for the spring online discussion forum in April. We need to produce a title and brief description within a week.

The members of the committee agreed to work on the EBSS Scholarly Communication bibliography during the month of February by sorting the citations into categories.

The meeting was adjourned at 2:30 pm EST.
ALA/EBSS Social Work/Social Welfare Committee Minutes

Date: January 18, 2012

Committee name: Social Work/Social Welfare Committee

Name of person submitting minutes: Monique Andrews (chair)

Members present: Andrews, Monique (chair), Wortman, Sue, Edwards, Sue, Hartman, Karen, Mulliken, Adina

Members excused: Koltutsky, Laura, Bellard, Eloise

Guests: None

Time and place convened: 2 p.m. EST, Wednesday, January 18, 2012, www.freeconferencecall.com

Convener: Meeting convened by Monique Andrews (chair).

Summary

Agenda

1. Stats of information literacy standards. (I submitted the standards and I may hear something by January 18th)
   • Monique reported that the standards were submitted to EBSS past-chair Stephanie Davis-Kahl in June 2011 and to current EBSS chair Sally Neal, January 2012.
   • Monique reported that she attended a virtual meeting of the EBSS advisory council this January 2012 and received confirmation from Ms. Neal that the standards were on their way to approval.
   • Group was happy to hear that this is finally approved
   • Group discussed that there may be a need to “market” or “advertise” these standards once published.

2. SW/SW web page update
   • Monique reported that she had spoken to Sara Memmott (EBSS Web advisor to SW/SW) about the current SW/SW page and its current projects. Sara informed Monique that the EBSS web pages had recently been hacked and at that time could not be updated. Sara explained that current projects on the EBSS SW/SW web page are updated by submitting changes to her as web advisor. They cannot be updated by individuals on the committee.
   • Group discussed how outdated the “current projects” were. The web projects may be ten years old.

3. Creation of SW/SW wiki
   • Monique reported that she received instruction on establishing a SW/SW wiki as part of the ACRL EBSS wiki pages
   • Discussion as to whether creating a SW/SW would be worthwhile.
• Conclusion is that creating and maintaining a wiki would not be worth the effort. Reasons discussed were:
  o The wiki would still be hard to find
  o The wiki is really not very attractive.
  o The implementation of LibGuides and other library subject guides that we are using as individuals, results in less dependence or reason to duplicate links, etc. as an EBSS SW/SW project.
• Discussed would it be easier of we moved the “current projects” such as the SW webliography or SW librarian’s tool kit to a wiki to update.
• Group discussed that these projects were too old and we feel comfortable not maintaining them any longer
• Group suggests that the web pages be archived (perhaps in ALA connect) and then be removed from the ALA EBSS SW/SW web pages.
• Monique will discuss this decision to archive the webliography and SW librarian’s toolkit with Sara Memmott

4. Other discussion
   a. New projects- With the decision not to pursue a wiki or web projects, the committee has the opportunity to work on different ideas.
      i. Discussed that evidence-based practice (EBP) is an interest.
      ii. Possibly having a discussion topic on EVP
      iii. Monique will discuss this with EBSS Discussion Topics chair
      iv. Discussed that scholarly communication as related to SW is an interest
      v. Perhaps liaise with the EBSS scholarly communications group to offer something.
      vi. Generally the group came to a consensus that working on discussion topics or perhaps advertising our own discussions is important to the committee at this time.
   b. ACRL restructuring
      i. Monique informed the group of the ACRL restructuring, but that it does not affect sections such as SW/SW
      ii. Most of the group had read about this in an ACRL update email
      iii. FAQs here http://www.ala.org/acrl/aboutacrl/strategicplan/CommitteeFAQ
   c. Monique asked that if anyone would like to be the next chair, send her email and she will pass your name along to the nominating committee. The new chair takes over after the 2012 annual meeting.
   d. Discussed other projects such as visiting the Jane Adams museum next time ALA annual is in Chicago. Discussed that not much relating to social work to visit in Anaheim 2012.
   e. 2012 Annual – traditional Sunday 10:30 am meeting time. Monique confirmed this.

Time adjourned: 3:00 pm, January 18, 2012

Action items [what needs to be done, by whom, and when]
• Monique will discuss archiving the SW webliography and toolkit with Sara Memmott
• Monique will contact EBSS discussion topics chair about collaboration, possible topic Evidence-Based Practice.
• Group will not lose sight of secondary topic and liaison possibilities with EBSS scholarly communications group for future collaboration.
• Monique will communicate with group regarding the next chair and submit name(s) to EBSS leadership