EXECUTIVE COMMITTEE MINUTES

Saturday, January 20, 1996
9:30 am -12:30 pm
San Antonio Convention Center

In Attendance:

Larry Hardesty, Austin College--Chair
Pam Snelson, Drew University--Vice Chair
Eugene Mitchell, Alvernia College--Secretary
Micheline Jedrey, Wellesley College--Member-at-Large
Susan Campbell, York College--Past Chair
Sue Burkholder, South Oregon State College--Past Secretary
Carolyn Sheehy, North Central College--Library Leadership
Tara Fulton, Bucknell University--Continuing Education
Jeanne Sohn, Central Connecticut State University--Medium-sized Libraries
Damon Hickey, College of Wooster--Newsletter
John Sheridan, Colorado College--Nominating
Mickey Zemon, Emerson College--Research on College Librarianship
Paul Coleman, West Texas A&M--Standards
Bernard Fradkin, College of DuPage--ACRL Board Liaison
Larry Oberg, Willamette University--ACRL Academic Status Liaison
Stephanie Bangert, St.Mary's College--Visitor
Paul Frisch, Washington & Jefferson--Visitor
Susan Richards, Western State College of Colorado--Visitor

The meeting was called to order by Chair Larry Hardesty at 9:35 am.

I. Introductions were made.

II. The agenda was adopted.

III. The minutes of the Annual Conference in Chicago were approved.

IV. Chair's Report (Larry Hardesty)

A copy of the Executive Committee roster was circulated for corrections and changes.

Section membership is healthy. As of October 1995, there were 2,225 members, an 8% increase over last year.
A copy of dates and deadlines for New York Annual Conference planning was distributed.

V. Vice-Chair's Report (Pam Snelson)

The Vice-Chair reported that she had received a good return of committee volunteer sheets and that she would be consulting with committee chairs to accommodate as many people as possible.

A conference program committee has not been assembled as yet because of several recent developments: the request for a strong CLS presence on the ACRL national conference program in Nashville, and ACRL vice-chair Bill Miller's emphasis on streamlining and consolidating meetings.

After discussion, the consensus was to continue a specific CLS program at annual conferences. The Section is large and its programs have drawn large audiences. The group was concerned that a serious vacuum might be created if the section ceased its programming efforts. In addition, the group agreed to investigate joint and co-sponsorship of programs with other appropriate groups.

On the question of CLS participation at the ACRL national conference, the following suggestions were made:

The Section should consider sponsoring a social event.

The two CLS Research Committee members who serve as representatives on the Contributed Papers Subcommittee should encourage as much representation of college librarians as possible and appropriate.

Use the Research Committee discussion session to encourage participation.

VI. Committee Reports

a. CLIPNotes (Elizabeth Sudduth) - No report.

b. College Libraries Discussion Group (Billy Pennington) - No report.

In response to a question, the Chair explained that this group is a response to the dissolution of the National Advisory Committee (NAC) as a means to provide a forum for those wishing to raise issues regarding college librarianship.

c. College Library Directors Discussion Group (Clarence Toomer/Scottie Cochrane/John Montag) - No report.

d. College Library Leadership (Carolyn Sheehy)

The Committee will be discussing ways to continue fiscal support for the program since CRL funding will end soon.
e. Conference Program Planning-New York (Larry Hardesty for Neil McElroy)

The program is tentatively titled: "The Electronic Horizon for the College Library: Electronic Journals and Other New Technologies." The speakers will be: Richard Ekman, Secretary, Andrew W. Mellon Foundation (The Andrew W. Mellon Foundation's Support of Libraries and Scholarly Communications); Connie Dowell, Dean of Information Services, Connecticut College and Will Bridegam, Librarian of the College, Amherst College (Project Muse and College Libraries); Richard Meyer, Director of the Library, Trinity University (The Associated Colleges of the South (ACS) Electronic Journals Project); and Paul Gherman, Director of Libraries, Kenyon College (Reactor and Discussion of Possible Futures of College Libraries).

f. Continuing Education (Tara Fulton)

Three copies have been made of the videotape of the 1995 CLS Conference program. Although the production quality is akin to a home video and its availability has been advertised only on the listserv, it has been circulated 28 times and there is a constant waiting list. Therefore, two additional copies will be made at Bucknell where interlibrary loan distribution of the tape has been centralized.

According to evaluation forms distributed with the tape and returned by the users, it appears to be used mostly by groups of 2 - 5 librarians for staff development purposes. Users feel it somewhat meets their needs even though the section business meeting is on the tape and the slides and transparencies used by the presenters are not visible. This evaluation form will be expanded to determine if users would be willing to pay for the use of this or future programs.

It is strongly recommended that ACRL be encouraged to support further such efforts in support of professional continuing education. It appears worthwhile and librarians appreciate it, but better support is needed to improve its quality and distribution. Tara will raise this concern at the ACRL Forum.

g. Medium-Sized Academic Libraries (Jeanne Sohn)

The Discussion Group will be meeting to discuss the topic "Reengineering the Medium-Sized Academic Library." The committee will monitor attendance through New York City to determine if there is enough interest to warrant continuation of the group.

h. Newsletter (Damon Hickey) - No report.

i. Nominating (John Sheridan)

The following slate of officers for 1996 was presented:

Vice-chair/Chair-elect: Damon Hickey and Larry Oberg

Secretary: Marilyn Mitchell and Mickey Zemon

Member-at-large: Peter Deekle and Tara Fulton
j. Research for College Librarianship (Mickey Zemon)

The committee is sponsoring a discussion session at Midwinter entitled "Topics, Tips, and Techniques for Submitting Papers and Panel Presentations in Nashville and Beyond."

k. Standards (Paul Coleman)

The committee's initiative grant request for research funding to determine the norms of E & G percentage support and levels of library staff was turned down by ACRL. The feeling was that enough data is already available in sources such as the IPEDS report.

The committee may try to seek support for a project to correlate library performance with the level of funding received.

The initiative grant cap of $2500 may not be sufficient, so other funding sources may be investigated.

The committee also wants to better address electronic access in the standards. They hope to make some statements about minimum levels of networking in libraries.

l. Women's College Libraries Discussion Group (Micheline Jedrey)

The second meeting of this group will be held at Midwinter.

VII. ACRL Liaison Reports

a. ACRL Board (Bernard Fradkin)

There is no news regarding current opportunities for initiative grants.

ACRL is intent upon the implementation of its new Strategic Plan, copies of which are available from the office. Since it was a member-driven document, primary support will be given to those sections whose efforts support or respond to the Strategic Plan.

ALA Publications has announced its new policy that it will consider publishing only those titles which project a gross income of $25,000 within the first 12 months.

ACRL has projected a possible 1% decrease in membership as a result of the recent increase in ALA dues.

ACRL is looking for active support from and improved communications with related arenas in the academic community outside the library world. As a result, it is trying to place liaisons in ten key educational organizations and learned societies.

b. Academic Status (Larry Oberg) - No report.

c. Budget and Finance (Ray English) - No report.
d. Government Relations (Peter Deekle) - No report.

e. Racial and Ethnic Diversity - No report.

f. Standards and Accreditation (Carolyn Sheehy)

In addition to discussing standards which are due for review, the committee will also be
discussing how it fits in with the new ACRL Strategic Plan. Of major concern is the fact that the
recent emphasis has been more on standards and less on accreditation.

In response to a question from Larry Oberg, the Chair agreed with the desirability of placing on
future agendas a report concerning the operation and status of the collib-listserv. Damon
Hickey suggested the idea of restructuring the newsletter committee to a communications
committee which would be concerned with both the newsletter and the listserv. The Chair
recommended that the Newsletter Committee discuss this idea and return to the next
executive committee meeting with a recommendation.

VIII. Old Business

a. Revised CLS Manual (Stephanie Bangert)

Gratitude was expressed to all those who provided input to the revision process. In addition to
its general distribution, a copy will be sent to the ACRL office and the ACRL Archives in
Urbana/Champaign.

b. New York Reception (Micheline Jedrey)

The annual CLS reception will be held on Sunday, July 7 from 5:30 to 6:30 pm. ALA has been
notified of our plans to contact vendors for financial support but no response has been received
as yet.

c. Initiative proposals

The Chair announced that he has request forms for initiative grants. Availability will be
dependent on the ACRL board approval.

IX. New Business

a. By-law Proposal

After presentation by the Chair, oCarolynSheehy moved (Mickey Zemon seconded) the
following revision to the Section’s by-laws:

Members-at-large will serve on the CLS Program Committee during their first year in office and
the CLS Nominating Committee during their second year in office. This by-law will take effect
with the beginning of the 1996/1997 year.
The Chair felt that this change would give members-at-large more responsibilities in two key areas that serve the general interests of the membership. Since the terms of the members-at-large are staggered, there would only be one member-at-large on each committee at a time. The Vice-Chair will check on whether members of the Executive Committee can serve on the Nominating Committee. After discussion, the motion passed unanimously but conditionally depending on the findings of the Vice-Chair.

b. Books for College Libraries (BCL)

The Chair reviewed two communications regarding the future of BCL: (1) a letter from Ann R. Briody, President of the Chicago consortium LIBRAS calling for ACRL to publish a new edition and (2) a response from Executive Director Althea Jenkins explaining that BCL was an ALA publication and that she had concerns regarding its future because of the high cost to produce a new edition.

In discussion, various alternatives were presented to ALA publication: a different publisher, a foundation, or electronic dissemination. The latter would allow for more frequent and current updates. The consensus was that this would still be an important collection development tool. The Chair suggested that a resolution be presented to the Executive Committee at its next meeting.

c. Consolidated Meeting Arrangement: Evaluation

The Chair solicited responses from committee chairs after their meetings regarding their experience with the consolidated meeting arrangement.

d. ACRL National Conference: Letter from Carla Stoffle. See Section V above.

Susan Campbell reminded the group that Barbara Ford, former ACRL Chair, was running for ALA President.

The meeting was adjourned at 11:20 am.

Respectfully submitted,

Eugene S. Mitchell
Secretary
The meeting was called to order by Chair Larry Hardesty at 9:32 am.

I. Introductions were made.

II. The agenda was adopted.

III. Chair's Report (Larry Hardesty)

Hardesty reminded all committee chairs to submit copies of their committee minutes or meeting activity forms to him, Secretary Eugene Mitchell, and the ACRL office.

Initiative grant funds will be available this fiscal year and probably next. Forms are due March 15.

Executive Committee members were reminded to encourage volunteers for committee membership.

IV. Vice-Chair's Report (Pam Snelson)

The Vice-Chair reported on the meeting of the San Francisco ACRL President's Program Committee chaired by Bill Miller. His President's Program is beginning to shape up as centered around a radical economist (perhaps someone from the Morino Institute in California as the keynote speaker) addressing the economics of higher education. This would be followed by breakout discussion group sessions organized by library type and/or subject areas. Snelson is currently planning on using her program committee "to secure CLS" members to act as
discussion group facilitators for a college librarian presence. This would support Miller's interest in streamlining the meeting schedule while still providing some meaningful participation for the section. Additional section involvement could also be planned for the national conference. Snelson is on the President’s Program Committee and will report back to the Section as developments occur.

V. Committee Reports

a. CLIPNotes (Larry Hardesty for Elizabeth Sudduth)

Hardesty reported that CLIPNotes earned net revenues of $22,702 in 1994-95, an increase of $2,297 over the previous year.

Recent topics include Allocation Formulas published last fall and User Surveys which has just been returned from the printer. A CLIPNote on reference desk training is due to be published next. Topics under development include tenure and promotion, displays and exhibits, and searching and hiring.

The Chair of the CLIPNotes Committee will now be an ex officio member of the ACRL Publications Committee.

b. College Libraries Discussion Forum (Billy Pennington)

Eighteen persons (nine of them library directors) attended the first meeting of this group. The consensus was that it was a successful session. In the future, larger space will be provided, a permanent chair will be appointed and more publicity will be generated.

c. College Library Directors Discussion Group (Larry Hardesty)

Hardesty reported that this conference meeting resulted in another good discussion of current topics. There were approximately 50 attendees. Larry Oberg commented that the questions raised and the level of discussion were significantly more sophisticated than in recent years. The consensus was that this is another activity of the section that continues to be successful.

d. College Library Leadership (Carolyn Sheehy)

The prospects of receiving CRL funding in support of the mentoring program for a third year are slim. Options discussed included: finding another funding agency, discontinuing the program, asking CRL for a third time, and finding not-for-profit support. The committee wants to make the program self-sustaining. Sheehy will solicit vendor support for the seminar part of the program, perhaps offering a naming opportunity. Secondly, the committee will compile a list of possible sources of financial support for those interested in the program to contact individually. Hardesty reminded them that the solicitation of outside support must be coordinated by ALA through the ACRL Executive Office.

The committee also plans to sponsor a discussion group in New York City on the topic "College Librarians as Campus Leaders," facilitated by Mark Cain.
e. Conference Program Planning--New York (Larry Hardesty for Neil McElroy)

The Committee has decided to invite Richard Meyer, Director of the Trinity University Library as a representative of the Associated Colleges of the South (ACS) to speak about their electronic journal project.

The College Libraries Section will also co-sponsor a program with the Science & Technology Section entitled "Leaders on the Web Trail; Redefining the Scholar's Workstation."

f. Continuing Education (Tara Fulton)

The committee has decided to work on the following:

1. Investigate the feasibility of using new technology such as teleconferencing to produce a program along the lines of "The Practical Librarian" workshop. Their main intent is to develop a model for regional continuing education that could be used by others.

2. As part of their planning, the committee will identify "hot topics" or emerging trends and try to develop a list of speakers initially for the committee's use but with the potential for sharing with others, perhaps via a "Speakers Web Page."

3. Other topics were brainstormed. Fulton will format that list and report it back to the Executive Committee for potential future action.

g. Medium-Sized Libraries Discussion Group (Larry Hardesty for Jeanne Sohn)

A total of 31 people attended the discussion which centered on reengineering and change. Given the participation and level of interest, there still appears to be a future for this group. In addition, the Executive Committee of the University Libraries Section has recommended that this group continue as well.

h. Newsletter Committee (Damon Hickey)

Following up on the success of the last newsletter which reported on other organizations that college librarians might be interested in, the committee explored other topics that might be treated in a similar fashion, for example, the relationship between college libraries and computer centers, reaching the cutting edge of technology on a limited budget, assessment of library effectiveness, and collection development in a resource-sharing environment. The coming issue will feature section news, committee activities, and so forth.

The committee also discussed broadening the newsletter committee to a communications committee. There was unanimous support for this idea in the committee. Hickey referred to a suggested charge for this committee distributed earlier which read:

Communications

To promote and coordinate section communications. The committee advises the newsletter editor on all matters relating to the publication of the newsletter and assisting in its production.
by soliciting material and/or preparing articles as needed. The editor of the section's newsletter, the owner of the section's listserv, and the owner of the section's web page are members of the committee. The newsletter editor may be appointed for a maximum of two consecutive 2-year terms. The committee is chaired by a member who is not ex officio.

Since the newsletter committee members have not had a chance to see and review the wording of this recommendation, it was agreed that it be placed before the Executive Committee as a formal recommendation in New York City after such review.

Hickey moved the following:

To approve the change of focus from the newsletter committee to a section communications committee and charge the newsletter committee with the responsibility of bringing back new language for the official charge at the next Executive Committee meeting in New York City.

The motion passed unanimously.

i. Nominating Committee (John Sheridan) - No report.

j. Research for College Librarianship (Mickey Zemon)

Zemon reported on a successful presentation attended by approximately 40 people. Because a larger turnout had been anticipated, she asked if the committee should repeat this presentation at another Midwinter or at the Annual Conference. The consensus was not to compete with other programs at an annual conference. Snelson suggested that the committee consider sponsoring a discussion at the ACRL National Conference in Nashville to spur projects for the following national conference due in 2 years.

Zemon also reported on several ACRL research committee initiatives. One is the development of a mentoring program in support of neophyte researchers. The committee will be recruiting experienced librarians to serve as mentors. Another initiative is the development of an ACRL home page with a separate research section which could present a summary of the recent research committee program.

ACRL is also interested in bringing all research committees together. Therefore their committee and ours will be trying to schedule a joint meeting in New York City or later.

k. Standards (Paul Coleman)

The committee is still concerned about the viability of quantitative input specifications but is also interested in trying to determine the predictive value of input measures on program success. Faced with a lack of funding for a major research project and concerned about acceptable definitions of program success, the committee nevertheless decided they would take the following steps:

correlate the U.S. News and World Report list of outstanding colleges with levels of funding, and
see if accrediting bodies are willing to share with us information about institutions which have successfully passed the process with high grades for their libraries.

Discussion followed concerning questions of methodology resulting in a variety of suggestions to the committee.

I. Women's College Libraries Discussion Group (Virginia Moreland and Micheline Jedrey)

A total of 10 people attended the second meeting of this discussion group. Because many women's college libraries are small, few representatives attend ALA conferences. Therefore the group will be investigating the possibility of setting up a listserv as an alternative or substitute discussion forum. However, there is a meeting scheduled for New York City and the need for future meetings will be determined at that time. The group also reviewed a draft of a survey regarding special collections at women's colleges which might support women's studies research.

VI. ACRL Liaison Reports

a. ACRL Board (Bernard Fradkin) - No report.

b. Academic Standards (Larry Oberg)

ACRL President Pat Brevick has charged the committee to review its purpose and justify its need.

A faculty status consultant's database is in place.

There will be a program at the annual conference in New York City entitled, "Redefining Scholarship," inspired by Ernest Boyer's book, Scholarship Reconsidered which will address the area of criteria for tenure and promotion for librarians.

Oberg shared the following summary of the program:

This program is intended to broaden our professional understanding of current trends in academic scholarship and how they relate to being a scholar in the field of academic librarianship. The committee anticipates this program will encourage librarians to take a leadership role on their campuses regarding the scholarship issues raised by the program and help initiate a dialog and cooperative venture with other academic associations.

ACRL will also be reviewing the guidelines for academic status.

c. Budget and Finance (Ray English)

Despite recent concerns of serious budget deficits, the ACRL budgets for both 1996 and 1997, as well as projections for the national conference in 1997, look quite good. It now appears that program funding will increase in 1997 to $10,000 and that a total of $15,000 will be set aside for initiative grants.
d. Government Relations (Peter Deekle) - No report.

e. Racial and Ethnic Diversity (Larry Hardesty for Alma Dobson)

There is a program scheduled for New York City entitled, "Diversity in the 1990's," which will address campus climates for diversity and the national debate on affirmative action.

The Racial and Ethnic Diversity Committee is currently reviewing the 1990 task force report on recruitment of underdeveloped minorities to librarianship.

The committee will provide a column on diversity issues for College and Research Library News.

f. Standards (Carolyn Sheehy)

The ACRL Standards Study Task Force chaired by Ed Garten has recommended that: (1) a letter go to the regional accrediting agencies for the purpose of increasing their awareness of the ACRL standards and to make mention of them in the process and (2) an ACRL workshop be developed for regional accrediting agency officers regarding the need to implement our standards. The need is being felt at the ACRL level to push our standards externally to ensure that they are taken seriously. Other interests include the appointment of librarians to visitation teams and the development of tangible outcome-based standards.

VII. Old Business

a. New York Reception (Micheline Jedrey/Catherine Rod) - No report.

b. Other: Books for College Libraries Resolution.

Carolyn Sheehy moved (Mickey Zemon seconded) the following:

The College Libraries Section strongly supports the continuous updating of Books for College Libraries and highly recommends that the ACRL Board investigate the feasibility of the updating of this essential collection development tool.

In discussion, Snelson announced that this issue was discussed at the ACRL Publications Committee meeting and that BCL will most probably be updated and continued in some electronic form. Positive feedback from the Section would be most helpful. Hardesty informed the Executive Committee that he had already placed this issue on the ACRL Board agenda. The motion passed unanimously.

c. Other: Joint Sponsorship of STS program "Leaders on the Web Trail." See Section V. e. above.

VIII. New Business

a. New Name and Charge for Newsletter Committee. See Section V. h. above.

b. Consolidated Meeting Schedule.
Hardesty solicited feedback from committee chairs regarding their experiences. Opinions were divided. The Newsletter Committee met in a room with two other groups and there were no major problems or distractions. Sheehy and Fulton reported noise problems. Fulton suggested two meetings rather than three per room might be better. There appeared to be agreement that the scheduled time of the consolidated meetings was not a problem. Fulton suggested consolidated meetings on a programmatic basis (e.g. all continuing education committees) rather than on a section basis.

Campbell reminded the committee that approved minutes should be placed on the listserv. The Secretary was instructed to do so for the minutes from the Chicago conference.

The meeting was adjourned at 11:30 am.

Respectfully submitted,

Eugene S. Mitchell
Secretary