History of the College Libraries Section

The purpose of the College Libraries Section of the Association of College and Research Libraries is "... to advance college librarianship and encourage the development of library services in baccalaureate degree-granting institutions."

The interests of college librarianship have found a place in the American Library Association since the nineteenth century. Although the American Library Association was dominated by public libraries at its beginning, academic librarians did participate in the Association extensively, but not in their own separate meetings. In 1889 thirteen college librarians gathered at the annual meeting in St. Louis to recommend the creation of a separate college section within the Association. At the 1890 annual conference the following year in the White Mountains of New Hampshire, fifteen librarians who represented many of the most prestigious eastern colleges held the first meeting of the College Library Section.

The change of ALA's bylaws in 1938 allowed the creation of subsections for various types of libraries and hence permitted the creation of the Association of College and Reference Libraries which enjoyed full autonomy. The new Association prepared a constitution of its own in accord with the new ALA constitution. This opened the way to the creation of divisions within ALA. And on May 31, 1940, ALA Council recognized ACRL as ALA's first division.

The new Association began with six subsections, one of which was the College Libraries Section. When the Reference Libraries Section left ACRL in 1956, ACRL changed its name from the Association of College and Reference Libraries to Association of College and Research Libraries.
By the 1970s ACRL provided a new organizational opportunity for members, the discussion group.

The College Libraries Section and ACRL

The College Libraries Section (CLS) is a section of the Association of College and Research Libraries (ACRL), which is a division of the American Library Association.

The ACRL Board of Directors consists of the officers of the Association, the chair of the Budget & Finance Committee, the ACRL councilor, and eight elected directors-at-large. (The ACRL Executive Director is an ex-officio member without vote.) Nominations for one of the elected directors-at-large is based on nominations from the CLS. The ACRL Executive Director is an ex-officio member without vote. This Director-at-Large is elected from the members of ACRL for a four-year term. One member of the CLS Executive Committee serves as Section liaison to ACRL Board of Directors and attends ACRL Board of Directors meetings as necessary as an observer and receives the board agenda at the same time as the Board.

The ACRL Budget and Finance Committee also affects the operation of CLS. This committee is responsible for submitting a recommended budget to the ACRL Board of Directors. Each year, the vice-chair/chair-elect of CLS is responsible for submitting the Section's budget to this Committee, and she or he may go before the Committee to defend budget requests.

The Chair of CLS is required to submit an annual report to the ACRL Board on Section activities. Also, all publications of the Section must be approved by the ACRL Publications Committee (CLIP Notes and the CLS Newsletter are examples of publications that have been approved by the Committee).

The activities and procedures of the College Libraries Section are governed by the bylaws of the Section. These bylaws must be in accord with the Constitution and Bylaws of ACRL and the Rule and Procedures established by the Association. The complete Bylaws of the College Libraries Section appear in a subsequent section of this manual.

Structure of the College Libraries Section

The affairs of the College Libraries Section are carried out by its elected Executive Committee and the standing and ad hoc committees of the Section. There may also be special interest discussion groups. Presently there are 14 active committees and discussion groups that form the College Libraries Section. Committees and discussion groups may be either standing (designated "s") or special/ad hoc (designated "a").

CLIP Notes Committee (s)

College Library Leadership Committee (s)
Communications Committee (s)

Conference Program Planning, current year (a)

Conference Program Planning, next year (a)

Continuing Education (s)

Membership Committee (s)

Nominating Committee current year (a)

Nominating Committee next year (a)

Research for College Librarianship (s)

Standards Committee (s)

College Librarians and Staff Discussion Group (s)

College Library Directors Discussion Group (s)

Medium-Sized Libraries Discussion Group (s)

The Section bylaws give the Executive Committee authority over the affairs of the Section. The Executive Committee is made up of the chair, vice-chair/chair-elect, past-chair, secretary, past-secretary, and two members-at-large. The Executive Director of ACRL is an ex-officio member of the Committee, without vote. The members of this Committee are the only persons elected by the CLS membership.

To initiate the election process, the vice-chair/chair-elect appoints a nominating committee which is charged with drawing up a slate of candidates for the positions that are coming open. The CLS membership is sent the slate as part of the ALA election packet distributed each spring. The elected officers begin their term immediately following the summer annual conference.

All committee members are appointed by the vice-chair/chair-elect. The vice-chair/chair-elect designates the chairs for each committee or may request that a committee elect its own chair. Committee chairs report to the Executive Committee of the College Libraries Section. The committees of the Section may be established or dissolved by the CLS Chair with the approval of the Executive Committee.

Usually members of standing committees are appointed for a term of two years and may be reappointed for a second term. The bylaws limit the maximum number of years that a person may serve on a committee to four consecutive years. Appointments are made with consideration given to providing continuity in membership.

When accepting an appointment to a CLS committee, it is understood that the appointee is committed to attending both conference and virtual meetings as necessary. Committee
members are urged to attend the CLS membership meeting and the CLS program during the annual conference.

Committee and discussion group chairs are responsible for organizing and directing their committee or discussion groups. The chairs are responsible to the CLS Executive Committee. The Executive Committee is ultimately responsible to the ACRL Board of Directors.

The Section maintains liaison with the following ACRL groups: ACRL Board, ACRL Headquarters, ACRL Budget & Finance Committee, ACRL Government Relations Committee, ACRL Racial and Ethnic Diversity Committee, ACRL Standards Committee, ACRL Committee on Status of Academic Librarians, and ACRL University Libraries Section.

For more information on individual CLS committees and discussion groups, see that section of this manual.

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**Duties of the Officers of the College Libraries Section**

**Elected Officers on the Executive Committee**

**Chair**
- Provides leadership for the Section in general and the Executive Committee in particular
- Is responsible for the Section's program at the annual conference
- Schedules committee and discussion group meetings at midwinter and annual meetings
- Establishes or dissolves both special and standing committees of CLS with the approval of the Executive Committee
- Submits reports to the ACRL Board on Section activities
- May call special meetings of CLS Executive Committee

**Vice-Chair/Chair-Elect**
- Defends CLS budget requests before ACRL Budget and Finance Committee as necessary
- Appoints a nominating committee charged with drawing up a slate of candidates for the election of CLS officers
- Appoints chairs and members of CLS committees and discussion groups when vacancies occur during his/her term
- Recruits volunteers for service on CLS committees and discussion groups
- Fills the office of chair of CLS on a vacancy in that office
- Appoints a program committee to plan program for the following year

**Secretary**
- Records, maintains, and distributes records of the actions of the Executive Committee
- Maintains minutes of the Section's standing and ad hoc committees
- Records, maintains, and distributes records of the membership meetings of the Section
- Sends copies of all minutes to CLS Webmaster
• At the end of a term, sends copies of all minutes to the ACRL Office for inclusion in the CLS Archives

Members-at-large

• Attend meetings of section committees and provide reports to Executive Committee as needed
• Serve on the CLS Program Planning Committee for the program delivered at the end of the first year of service (for example, a member-at-large who begins a term in 2004 would serve on the 2005 Program Planning Committee) during the first year in office
• Coordinate the CLS Friday Night Feast during the second year of office
• Serve on the CLS Nominating Committee during both years in office

Past Chair

• Plans orientation for new officers and committee chairs
• Sends copies of the documents listed in ACRL’s “Instructions of Preparing ALA Archives,” excluding all CLS minutes, to the ACRL Office, which maintains the CLS Archives. Such documents include but are not limited to Executive Committee rosters, unit activities, manual, bylaws changes, revisions to standards, Friday Night Feast attendance lists, newsletters, agendas, minutes, and membership brochures.

Past Secretary

• Sends new Executive Committee members the URL for the CLS Manual
• Sends out call to Executive Committee members, requesting proposed changes to the CLS Manual prior to the Midwinter meeting
• Collates and submits proposed manual changes to the Executive Committee for review and approval during the Midwinter Conference
• Revises CLS Manual based upon Executive Committee decisions and forwards the revised copy to the CLS Webmaster

Interns

An internship provides an opportunity for more members of the section to be involved with the section’s business, it provides a one-year opportunity for an individual to become more familiar with the work and organization of the College Library Section and to demonstrate his/her capacities for further service to CLS. An intern, unlike an observer, participates fully in the work and decision making of the committee. One, two, but not more than three interns may be appointed to any one committee in a given year. An intern may not be reappointed as an intern to the same committee but is eligible for appointment as a member of the committee already served on or an intern or member of another committee.

Committees of the College Libraries Section
Standing Committees

**CLIP Notes**

To develop procedures for operating a CLIP Notes program and to oversee the program.

**College Library Leadership Committee**

To encourage the leadership development of college librarians within the college community.

**Communications**

To enhance communication within college librarianship through a Section newsletter, listserv, home page on the World Wide Web, or other appropriate media; to make recommendations to the Section's Executive Committee for the establishment and maintenance of such media; to advise and assist those responsible for them; and to solicit or prepare articles for these media. The Committee shall include ex officio the individuals responsible for the newsletter, listserv and Web site. Another member of the Committee shall serve as its chair. The newsletter editor shall be appointed under the same terms as other members of Section Committees (see Structure of the College Libraries Section above), but those responsible for the electronic media shall serve under the oversight of the Committee.

**Continuing Education**

To insure that CLS strategic goals for the professional development of college libraries are implemented; assess needs for continuing education, explore options & implementation for regional, local and state delivery of programs, especially at national conferences; foster cooperation with ACRL chapters; and work closely with ACRL CE staff.

**Membership Committee**

To develop and implement a continuous program to recruit new members to the section; send letters of welcome, signed by the Chair, to new members; create orientation activities for new section members; evaluate why members leave the section and encourage members to return; monitor statistical changes in section membership; develop, in conjunction with the Communications Committee, a section brochure and other section promotional materials; coordinate section outreach activities to promote college librarianship; serve as a link with ALA/ACRL Membership Committees.

**Research on College Librarianship**

To investigate ways that the section can encourage research and publishing on college libraries and librarianship and make recommendations to the CLS Executive Committee.

**Standards Committee**

To promote the implementation of the Standards for College Libraries, 2000 edition; identify and track new concerns that arise regarding standards; investigate mechanisms for evaluating
the standards for continuous improvement; and serve as the group primarily responsible for determining the need for additional standards and for revising the standards once the time for such revision has arrived.

Special (Ad Hoc) Committees

Conference Program Planning Committees

To plan and stage programs of interest and benefit to members of the Section at the annual meeting. The Committee conducts its work in accordance with the policies outlined in the current edition of ACRL's Guide to Policies and Procedures. Members-at-large serve on this committee during the first year in office.

Nominating Committee

To nominate competent and able candidates for the elective offices of the Section in accordance with the current edition of ACRL's Guide to Policies and Procedures. Members-at-large serve on this committee during both years in office.

Discussion Groups

College Librarians and Staff Discussion Group

To address the need for college librarians who are not directors and for support staff to have a forum for discussion within the Section.

College Library Directors Discussion Group

To provide an opportunity for directors of college libraries to exchange views on issues facing college libraries.

Medium-Sized Libraries Discussion Group

To address the needs of the "medium" sized libraries; chair serves as liaison to University Libraries Section.

Governance Procedures of the College Libraries Section

Adopted 25 February 2009

A. Name

The name of the organization shall be the College Libraries Section (CLS) of the Association of College and Research Libraries, a division of the American Library Association, hereinafter referred to as the Section.
B. Purpose

ACRL Sections are established primarily for the purpose of building communities of learning and providing professional development and networking opportunities for their members. A Section’s name, purpose, and mission are as proposed by the Section and approved by the ACRL Board. The ACRL Board ascertains that overlaps between the mandates are of various Sections are minimized.

The object of the Section shall be to advance college librarianship and encourage the development of library services in baccalaureate degree-granting institutions.

C. Membership

Any member of the Association of College and Research Libraries may elect membership in this Section.

The number of “community of practice” affiliations included in the basic ACRL dues is determined by the ACRL Board. The dues for additional affiliations are also set by the ACRL Board.

D. Relationship to ACRL Board

The Board shall be authorized to establish Communities of Practice (including Sections), to monitor their activities, and determine their continuance in consultation with the respective groups. The Board shall also be entitled to establish policies to govern the activities of Communities of Practice. (ACRL Bylaws, Article XV)

The Board liaison role provides a critical connection between membership structures and the ACRL Board of Directors. This liaison role can be particularly helpful in providing perspective, guidance, and insight regarding ACRL policies, procedures, and initiatives; soliciting feedback from Communities of Practice regarding proposed Board actions; and providing helpful advice regarding Action Plan Proposals and Board Action Forms which community of practice leaders will need to submit for official ACRL Board and ACRL Executive Committee action/decisions. The liaison relationship is meant to enhance communication; it is not an advocacy role and for that reason Board members are asked to liaison with communities in which they have not been active. (Tip Sheet for Board Responsibilities)

The Board of Directors is the voice for the association. Sections, committees, and other established units are not authorized to speak for the association except through the Board. This is to say that unit leaders should refrain from issuing statements, taking positions, or endorsing any statements or positions except with Board approval. (ACRL Guide to Policies and Procedures, Chapter 5.12.8, Use of ACRL’s Name)

E. Meetings

Section meetings at the ALA Midwinter Meeting and ALA Annual Conference are scheduled by the Section chair.
ACRL units are encouraged to work outside of Midwinter and/or Annual Conference to increase group participation, efficiency, and productivity. Electronic meetings are conducted within the environment of ALA/ACRL bylaws and policies. In all cases these requirements must be adhered to, although they may have to be adopted to fit the virtual environment.

The ALA Policy Manual 7.4.1 defines a meeting as “an official assembly, for any length of time following a designated starting time, of the members of any board, committee task force, commission, etc., during which the members do not separate except for a recess and in which the assembly has the capacity to formalize decisions.” Conference calls, Internet chat sessions (and their equivalents), and in-person meetings are recognized as meetings subject to the open meetings policy (ALA Policy 7.4.4). Committees must confirm all decisions made in these forums by affirming the actions at the next face-to-face meeting.

There is a distinction between carrying on work of a committee electronically and conducting an electronic meeting. Asynchronous electronic discussions by electronic mail or other asynchronous communication methods do not constitute meetings because they are not an official assembly with a designated starting time (ALA Policy Manual 7.4.1).

The Standard Code of Parliamentary Procedure (Alice Sturgis) applies to meetings of the Section to the extent that it is applicable, upholds the integrity of the voting processes, helps facilitate progress, and ensures equality, fairness, and common sense.

The regular membership meeting of the Section shall be held at the time and place of the annual conference of the American Library Association. Special meetings may be called by the chair with the approval of the Executive Committee. The Section may with the approval of the Board of Directors of the Association of College and Research Libraries hold closed meetings, or joint meetings with other sections. Members of the Section present at an annual meeting shall constitute a quorum.

F. Officers

Each Section will have a vice-chair/chair-elect and a chair to ensure succession.

Sec. 1. Officers. The officers of the Section shall be the immediate past-chair, the immediate past secretary, chair, vice-chair/chair-elect, and a secretary.

Sec. 2. Terms. The immediate past-chair, the immediate past secretary, chair, vice-chair/chair-elect and secretary shall serve for one year. At the expiration of the vice-chair/chair-elect’s term, or upon the occurrence of an earlier vacancy, the vice-chair/chair-elect shall succeed to the office of chair. All officers and members of the Executive Committee begin their terms with the adjournment of the annual conference.

G. Executive Committee

The Section Executive Committee is responsible for the stewardship of the Section and the coordination of its activities, provided that it operates within the Section mandate and budget as determined by membership level (ACRL Guide to Policy and Procedure, Basic Services, 4.3.2).
A Section’s Executive Committee may establish and appoint standing or ad-hoc committees to assist it in fulfilling the Section’s mandate.

Sec. 1. Composition. The Executive Committee shall consist of the officers, the immediate past chair, the past secretary, and two members-at-large. The members-at-large shall serve overlapping two-year terms, with one member elected each year. The Executive Director of the Association of College and Research Libraries shall be an ex-officio member, without vote.

Sec. 2. Meetings. Regular meetings of the Executive Committee are to be held at times and places of the annual and mid-winter meetings of the American Library Association. Special meetings may be called at the discretion of the chair. All regular meetings of the Committee shall be open to all members of the Section.

Sec. 3. Powers and Duties. The main function of the Executive Committee shall be to provide direction for the Section. The Committee has authority over the affairs of the Section during the period between meetings of the Section, subject to review by the members of the Section.

Sec. 4. Quorum. A majority of members constitutes a quorum at any meeting of the Executive Committee.

H. Committees and Discussion Groups

Committees

Sec. 1. Authorization. Committees of the Section shall be established by action of the chair after consultation with the Executive Committee. Committees may propose policy, but those recommendations must go to the Executive Committee for approval (except for the policy regarding money, which must go to ACRL). All policies must be in agreement with ALA and ACRL policies.

Sec. 2. Standing Committees. Standing committees may be established to consider matters of the Section that require continuity of attention by the members. When such a committee is established, its function, name and size shall be determined. Unless otherwise approved by the Executive Committee, members of standing committees shall be appointed for terms of two years and may be reappointed for a second but not a third consecutive term; in no case shall a person serve on a committee for more than four consecutive years. Appointments shall be made in a manner as to provide continuity in membership.

Sec. 3. Special Committees. Special committees (ad hoc) may be established at any time by the chair, with the approval of the Executive Committee, for the performance of a particular assignment. No such committee may be continued beyond two years without review and re-approval by the Executive Committee.

Sec. 4. Appointment. The vice-chair/chair-elect of the Section shall appoint committee members from the membership of the Section to fill the vacancies due to occur during his/her term as chair; he/she may name the chair of each committee or request the committee to elect
its own chair. Special appointments to fill vacancies on committees may be made by the chair of the committee.

Sec. 5. Discontinuance. A committee may be dissolved by the chair of the Section with the approval of the Executive Committee.

Discussion Groups

Sec. 1. Establishment. Any group of ten or more members of the Section interested in discussing common concerns which fall within the objectives of the Section may form a discussion group upon written petition from the group and approval by the Executive Committee.

Sec. 2. Members. Membership in a discussion group shall be open to all members of the Section who are interested in the purpose of the group.

Sec. 3. Officers. When a discussion group is formed, the group chair shall be appointed by the vice-chair/chair-elect of the Section. In succeeding years each group shall elect a chair and other officers as appropriate.

Sec. 4. Dissolution. A discussion group may be dissolved at its request by the Executive Committee of the Section and shall be so dissolved if it becomes inactive or fails to comply with the provisions of this article.

I. Nominations and Elections

To be nominated, elected, and continue to serve on a Section’s Executive Committee, a person must be a current member of the Section (with ALA, ACRL, and section dues—if applicable—paid).

Sec. 1. Nominating Committee. The vice-chair/chair-elect of the Section shall appoint a Nominating Committee of at least three members, designating one of the members as committee chair. The committee shall choose, in accordance with the time schedule set by the Executive Director of the Association of College and Research Libraries, a slate of two nominees for each of the offices of vice-chair/chair-elect, secretary, and member-at-large. All nominees must be members of the Section and written consent must be obtained from each nominee. In addition, this committee shall be responsible for the quadrennial selection of nominees for ACRL Director-at-Large.

Sec. 2. Statement of objectives. To permit the membership of the Section to have an informational basis for voting, each candidate for the office of chair-elect shall be asked to provide a brief statement of objectives for the Section in time for the statement to be published prior to balloting.

Sec. 3. Additional nominees. Additional nominees for inclusion on the ballot may be made by petitions signed by no fewer than twenty members of the Section and filed with the Executive Director of the Association of College and Research Libraries at least three months prior to the annual conference of the American Library Association. No person may be nominated who is
not a member of the Section, and the petition must be accompanied by the written consent of the nominee to stand for election. If the nomination is for the office of vice-chair/chair-elect, a statement of objectives should be submitted.

Sec. 4. Election. Elections shall be conducted by mail ballot, and the candidate receiving the largest number of votes shall be deemed elected. In case of a tie vote, the successful candidate shall be determined by lot. Results of the election shall be made public at the annual conference of the American Library Association.

J. Vacancies

Sec. 1. When the office of chair is vacated, it shall be filled by the vice-chair/chair-elect who shall continue in office through the original elected term. Should both the chair and vice-chair/chair-elect vacate their offices in the same year, the Executive Committee shall choose a member of the Committee to serve as acting chair until the next regular election for the office is held. At such an election, a chair and vice-chair/chair-elect shall be elected.

Sec. 2. When the office of secretary is vacated, the Executive Committee shall choose a member of the Committee to serve as acting secretary until the next regular election for the office is held.

Sec. 3. In the event an elected position is vacated, the Chair may appoint an individual to fill the vacancy. At the next regularly scheduled election, a special election for the position will be held, if necessary.

K. Amendments to Governance Procedures

Sec. 1. Amendments to these Operating Procedures, as long they are not in conflict with ALA/ACRL bylaws, policies, and procedures, may be proposed by majority vote of the Executive Committee, by action of any committee of the Section, or by a signed petitions from any twenty members of the Section. Proposed amendments must be presented in writing, with the appropriate signatures attached, to the secretary at least two months before said amendments are to be voted upon by a quorum of the Executive Committee. Changes to these governance procedures do not require, and should not include, a ballot vote by the membership. Sections may determine their approval process (e.g. responsibility of the Executive Committee, vote at face-to-face Section membership meeting, etc.) A current copy shall be provided to the Executive Director per ACRL Bylaws, Article XV, Section 3.

CLS Publications and Archives

CLIP Notes

This series is intended to gather and disseminate collections of documents that provide examples of practical solutions to administrative and policy problems in college libraries. Previous topics in the series have included annual reports and collection development. Persons
wishing to propose a topic for future CLIP Notes should contact the chair of the CLIP Notes Committee.

**CLS Newsletter**

Published under the auspices of ACRL since 1986, CLS Newsletter appears twice per year to inform the membership about Section activities. Reports of the meetings of the standing and ad hoc committees appear, as do features on topics of interest to those working in college libraries. The CLS newsletter is available on the CLS Web Site (see below).

**CLS Listserv**

COLLIB-L (the COLege Llibrarians List) is a private, unmoderated list owned by The College of Wooster and administered by Dr. Damon D. Hickey, Director of Libraries. COLLIB-L serves as a means of communication for the College Libraries Section of the Association of College and Research Libraries (a division of the American Library Association) and for college librarianship in general. Anyone may subscribe and post messages to the list. Messages are not reviewed prior to distribution. Subscriptions to COLLIB-L can be sent to LISTSERV@ACS.WOOSTER.EDU using the format: subscribe collib-l first-name last-name.

**CLS Web Site**

Currently maintained at ALA, the site provides information about the Section, officers, committees, conference programs, meeting minutes, and other important documents of the Section. The URL for the Web site is [http://www.ala.org/acrl/cls/index.html](http://www.ala.org/acrl/cls/index.html).

**CLS Archives**

The CLS Archives are maintained with the ACRL Archives. To borrow from the CLS Archives, contact the ACRL Office. The archives include documents listed in ACRL’s “Instructions of Preparing ALA Archives,” such as, but not limited to, Executive Committee rosters, unit activities, manual, bylaws changes, revisions to standards, Friday Night Feast attendance lists, newsletters, agendas, minutes, and membership brochures.

Past CLS Officers

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Past Officers

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<td>1938-39</td>
<td>Evelyn Steel Little</td>
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<td>Lucy E. Fay</td>
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<td>Ruth K. Porritt</td>
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<td>Martha L. Biggs</td>
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<td>Edward G. Heintz</td>
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<td>Betty Jane Highfield</td>
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1990-91  Michael Kathman  Michael Haeuser
1991-92  Mary Lee Sweat  Larry Oberg
1992-93  Mignon Adams  Michael LaCroix
1993-94  Barbara J. Brown  Stephanie Bangert
1994-95  Susan Campbell  Sue A. Burkholder
1995-96  Larry Hardesty  Eugene S. Mitchell
1996-97  Pam Snelson  Mickey Zemon
1997-98  Larry Oberg  Damon Hickey
1998-99  Carolyn Sheehy  Catherine Rod
1999-2000  John Jaffe  Mark Cain
2000-2001  Mickey Zemon  Florence Goff
            (Mark Cain)
2001-2002  Scottie Cochrane  Alice Bahr
2002-2003  Mark Cain  Kristin Senecal
2003-2004  Susan Richards  Rick AmRhein

Members at Large

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<td>Sarah Pederson</td>
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<td>1991-93</td>
<td>Mary K. Sellen</td>
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<td>Pamela Snelson</td>
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<td>1993-95</td>
<td>Mark McManus</td>
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<td>1994-96</td>
<td>Micheline Jedry</td>
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<td>1995-97</td>
<td>Catherine Rod</td>
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1996-98  Tara Fulton
1997-98  Marilyn Dunn
1999-99  Marilyn Dunn  Mickey Zemon
1999-2000  Susan Richards  Mickey Zemon
2000-2001  Lisabeth Chabot  Paul A. Frisch
2001-2002  Susan Richards  Paul A. Frisch
2002-2003  Lisabeth Chabot  Melinda K. Dermody

---

## Membership

### CLS Membership

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**CLS Conference Programs**


**1958** Program information unavailable at ALA Headquarters.


**1962 Miami Beach.** "College Library Collections," Archie McNeal and Guy Lyle.


1967 Program information unavailable at ALA Headquarters.


1969 Program information unavailable at ALA Headquarters.


1972 Chicago. "The Educational Dynamics of Media," Ellsworth Mason, Janice Gallinger, Luraine Tansey, David Hall, Alfred Strohlein, Warren Board, David Crossman, and Donald L. Ely. Co-sponsored by ACRL, Junior College Libraries Section, Rare Books and Manuscripts Section, Subject Specialists Section, and University Libraries Section.

1973 Las Vegas. No program.


1979 Program canceled.


1985 Chicago. Membership meeting-discussion groups, William Moffett. Co-sponsored the University Libraries Section program "Defining the Academic Librarian."


1993 New Orleans. "Leadership and Innovation: What College Libraries Have to Offer," Julianne Maher and Larry Hardesty followed by breakout sessions on: a) recession as an opportunity; b) building a library in a minute; c) community outreach; d) serving diversity; e) TQM - staff training for quality service.

1994 Miami Beach. "Beyond the F1 Key: Thinking & Teaching the Internet within the Curriculum," Gerald Nosich, Kevin Roddy, John Stachacz, Mary Jane McDermott, Cedar Face. Joint program with ACRL BIS.

1995 Chicago. "Run Ragged by Riches! Technology & Changing Communications for the Library," Claudette Hagle, Tara Fulton, Sharon Britton, Michael Kathman. Program was video and audio taped.


1997 San Francisco. "Imagining the Learning Library," Mary Lee Sweat, Peter Deekle and Catherine Rod. Co-sponsored with other ACRL sections.


2005 Chicago. "Using Technology to Train Academic Librarians as Coaches"

Preconferences
1968 Kansas City. "Non-Western Materials for Undergraduate Collections."


_ Clip Notes_

Outline of the Program

_ Clip Notes_ is a program of the Association of College and Research Libraries' College Libraries Section with its title derived from the acronym, College Library Information Packets. A _Clip Notes_ publication contains state-of-the-art reviews and current documentation on library practices and procedures relevant to colleges and small universities. This information is gathered through surveys of these institutions and reviews of the literature.

Through _Clip Notes_, college and small university libraries can benefit by sharing information on how similar institutions have resolved common problems.

The _Clip Notes_ Committee of the College Libraries Section of ACRL has developed a pool of libraries that have agreed to respond to surveys on a continuing basis. In addition, the Committee has developed procedures for the development of a _Clip Notes_. For a more complete explanation of _Clip Notes_, see Grady Morein's "What Is a _Clip Note_?" _College and Research Libraries News_, 46 (May, 1985): 226-229.

_ Clip Notes_

Clip Note #1: _Performance Appraisal_. Compiled by CLS Continuing Education Committee, 1980.

Clip Note #2: _Collection Development Policies_. Compiled by CLS Continuing Education Committee, 1981.

Clip Note #3: _Job Descriptions_. Compiled by CLS Continuing Education Committee, 1981.


Clip Note #5: _Mission Statements for College Libraries_. Compiled by Larry Hardesty, Jamie Hastreiter and David Henderson, 1985.

Clip Note #6: _Special Collections in College Libraries_. Compiled by Christine Erdmann, 1986.


Clip Note #13: College Library Newsletters. Compiled by Patricia Smith Butcher and Susan McCarthy Campbell, 1990.


Clip Note #18: Staff Development and Continuing Education. Compiled by Elizabeth Sudduth and Lynn Livingston, 1994.


Clip Note #32: *Assessment Tools for Information Literacy.* Compiled by Lawrie H. Merz and Beth L. Mark, 2002.

Clip Note #33: *First Year Student Library Instruction Programs.* Compiled by Debbie Malone and Carol Videon, 2003.


Clip Note #39: *Copyright Policies.* Compiled by Patricia Keogh and Rachel Crowley, 2008.