Committee Meeting Highlights and Minutes
ALA Midwinter 2008 in Philadelphia

Committee Name: Executive Council
Time and place convened: 6:45 p.m., January 13, 2008, Marriott Philadelphia, Franklin 10

Meeting Highlights:

Name of person submitting minutes: Vanessa Earp, Secretary
Members present: Penny Beile (Chair), Deborah Schaeffer (Vice Chair), Lisa Romero (Past Chair), Vanessa Earp (Secretary), Ann Brownson (Member-at-Large), Lori Goetsch (ACRL), Beth Broyles (Newsletter), Adam Burling (ACRL), Debora Cheney (Publications)
Members Excused: Jessica Albano (Member-at-Large, Web Manger)
Guests: None
Minutes:

Introduction and Greetings:

Penny Beile (Chair) called the meeting to order at 6:15 p.m., January 13, 2008, at the Marriott Philadelphia, Franklin 10. Introductions were made.

Approval of the Agenda:

Ann Brownson moved that the agenda be approved. Deborah Schaeffer 2nd the motion. The agenda was approved as written.

Approval of the Executive Committee Minutes from 2008 Annual Meeting:

No copies of the minutes were available for review at the meeting. The minutes were emailed to the Executive Committee on January 24, 2008. Jessica Albano moved to except the minutes and Ann Brownson 2nd the motion. The minutes were approved as written.

Announcements:

- Report from ACRL Leadership Council (Lori): Reported on research coordinating committee. Survey out (Scott Walter) looking at committee to set priorities and primary interest to ACRL members.

- Lorie reported that there may be bylaw changes on ballot for Spring 2008: (1) Housekeeping items – correcting names of committees that have changed. (2) Changes in some verbiage. (3) Substantial changes – communities of practices (umbrella term) groups that can be formed instead of codifying every possible group. Have to vote twice on any bylaw changes. Already voted once, will vote on Tuesday and if passed they go on ballot for spring general election.

- Statistics: ACRL biannual trends and statistics documents, who uses them and what are they used for? Do you or your institution use other statistical resources?

- Adam announced that the EBSS budget needs to be spend by August 15.

- Judy announced that four committees are working on information literacy standards however the evaluation process isn’t going smoothly. The committees were given names of consultations (ACRL), but the consultations don’t appear or provide feedback. The process of getting the information literacy standards approved is very unclear.

- Lori reported that ACRL is not going to revise the Information Literacy Standards for Higher Education at this time. ILAC will do a more in-depth study of the implementation of the standards.

Officer Reports: Many officers had nothing to report because they gave their reports at the earlier EBSS Advisory Council Meeting

   Chair: Penny Beile

   See report in Advisory minutes
Vice chair: Deborah Schaeffer
See report in Advisory minutes

Past chair: Lisa Romero
See report in Advisory minutes

Secretary: Vanessa Earp
See report in Advisory minutes

Member-at-Large: Ann Brownson
See report in Advisory minutes

Publications and Communications Committee Chair: Debora Cheney
See report in Advisory minutes

ACRL Board Liaison: Lori Goetsch
See announcement section.

Webmaster: Jessica Albano (not present, sent her report via e-mail)

The site migrated to the new ALA content management system last Fall. I've been fixing some of the navigation that didn't transfer to the new system. I'm still learning about some of the functions, so those interested in web projects should email me about their projects and I'll verify that the CMS will support what they want to do. The content on the site is up to date as of Friday, January 4. I quickly saw in my email that a number of people sent their committee agenda's after that day.

Newsletter:

Beth Broyles reported that we need a way to contact people who are in EBSS but are not on the EBSS listserv.

Action Items:

- Leslie Worikrantz retired, so a new person is needed to organize the EBSS Dutch Treat dinner normally held at annual. She was also the unofficial liaison to ACRL Board meetings (two 2 hour meetings) and would come to advisory and report out on what ACRL was doing. Judy Walker will take over Leslie’s position as the unofficial liaison to the ACRL board.

Discussion Items:

- To set up a wiki send a request to Adam. ACRL is using MediaWiki software. To use this software EBSS would have the main wiki, then have subwikis for the individual committees. Somebody would have to
be the administrator of the wiki, either a person or committee. If you use the ALA wiki software, it is not private, anybody can edit it. Registration is not checked against ALA membership database so people do not have to be an ALA member to access the wiki.

New Business:

- EBSS will set aside time at Advisory at annual to discuss the wiki issue.

The meeting was adjourned at 7:35 p.m.

Respectfully submitted, Vanessa Earp (EBSS Secretary)

Committee Name: Advisory Council

Time and place convened: 4:05 p.m., January 13, 2008, Marriott Philadelphia, Franklin 10

Meeting Highlights:

Name of person submitting minutes: Vanessa Earp, Secretary

Members present: Penny Beile (Chair), Deborah Schaeffer (Vice Chair), Lisa Romero (Past Chair) (Electronic Resources in Communication Studies), Vanessa Earp (Secretary) (Curriculum Materials Centers), Ann Brownson (Member-at-Large), Melissa Cast-Brede (Research), Lori Mestre (Online Learning Resources), Kathy Dobda (Instruction for Educators), Alison Graber (Instruction for Educators), Will Frost (ERIC Users), Mary Jane Brustman (Nominating 2009), Debora Cheney (Publications), Jo Ann Carr (Mentorship), Nancy O’Brien (Nominating 2008), Paula McMillen (Distinguished Librarian Award), Bruce Stoffel (Psych/Psych), Sally Neal (Psych/Psych), Rebecca Murphy (Communication Studies), Stephane Davis-Kahl (2009 Conference), Laura Ramirez (Membership & Orientation), Benita Strand (Ad hoc CMC Directory), Carol Wright (Higher Education), Beth Broyles (Newletter), Leslie Bjorncrantz (Liaison to ACRL Board).

Members Excused: Jessica Albano (Member-at-Large, Web Manger)

Guests: Lori Goetsc and Janice Simmons-Welburn (ACRL Vice President Elect Candidates)

Minutes:

Introduction and Greetings:

Penny Beile (Chair) called the meeting to order at 4:05 p.m., January 13, 2008, at the Marriott Philadelphia, Franklin 10. Introductions were made.

Approval of the Agenda:

Jo Ann Carr moved that the agenda be approved. Melissa Cast-Brede 2nd the motion. The agenda was approved as written.

Approval of the Advisory Council Minutes from 2008 Annual Meeting:
Jo Ann Carr moved that the minutes be approved as amended by Nancy O’Brien. Melissa Cast-Brede seconded the motion. The minutes were approved as amended.

**Announcements:**

Penny Beile reported that the two candidates for ACRL Vice President/President Elect will visit our meeting today. Penny also reported that Frances Maloy (Chair, Council of Liaisons) has extended the deadline for application for SITE (Society for Information Technology and Teacher Education) Liaison until February 15. In addition, AECT (Association for Educational Communications and Technology) and AAUP (American Association of University Professors) also need liaisons.

**Reports:**

**Members at large:**

- Ann Brownson reported that the current topic discussions (Open Access to EBSS/ACRL Publications, Cooperative Undergraduate Research Instruction in the Social Sciences, and Web 2.0) went well.

**Newsletter:**

- Beth Broyles requested that the group forward any suggestions for articles. The deadline will be sometime in mid March.

**Membership & orientation:**

- Laura Ramirez reported on the EBSS 40th anniversary celebrations. The event will be held on Friday evening from 6-8 p.m. at the annual meeting in Anaheim. The committee is thinking of contacting members to collect information on their experiences with EBSS. SAGE will be asked to sponsor the event.

  - EBSS current membership stands at 1,108
  
  - ACRL 101 will need EBSS members to staff our table from 8-10 a.m. on Saturday. The purpose is to attract new members.

**Publications and communications:**

- Debora Cheney reported that the committee is reviewing their charge. They are interested in reviewing what types of materials come to them and the forms they use. They hope to have revisions ready for review at annual.

  - The committee also wanted to know if there was policy/wording about what happens to the web content in case something happens to the EBSS Web Master. Does EBSS have a backup person in place? Should we work on training an apprentice incase the current Web Mater needs a break? The committee wondered if setting up a wiki would help mange the workflow of the Web Master. If we used a distributed web site more people would have access to the site.
Web Master:

- Jessica Albano submitted her report via email.

The site migrated to the new ALA content management system last Fall. I've been fixing some of the navigation that didn't transfer to the new system. I'm still learning about some of the functions, so those interested in web projects should email me about their projects and I'll verify that the CMS will support what they want to do. The content on the site is up to date as of Friday, January 4. I quickly saw in my email that a number of people sent their committee agenda's after that day.

Secretary:

- Vanessa Earp reminded the committee chairs to turn in their committee highlights to her within the next week, either in person or via e-mail.

- Committee minutes are due to Vanessa by Feb. 11. Vanessa will forward them to Adam at ACRL.

Vice-Chair:

- Deborah Schaffer reported that Mary Jane Rusman will chair the Nominating Committee for 2009.

- Stephanie Davis-Kahl will chair the Program Planning Committee for 2009.

- Over the next 6 weeks Deborah will be working on committee appointments.

- EBSS submitted 2 action plans to ACRL for 2009, neither plan was selected.

Past-chair:

- Lisa Romero reported that the EBSS action plan submitted for 2008, which was funded $2,000 from ACRL, was funded by the ALA President for $5,500. The action plan deals with running effective meetings. They will be working on creating a tip sheet, handouts and podcasts among other things. This will be mandatory for ACRL New Leadership Training.

- Lisa is also working on updating the EBSS manual, which hasn’t been updated within the last two years. She will email out a draft and hopes to have it finalized by June 2008.

Conference Program Planning 2008:

- Deborah Schaeffer reported that the program “Knowledge Wants to be Known: Open Access in the Social Sciences” will deal with open access. The speakers will be John Willinsky, Professor, Stanford University School of Education; Ray English, Azariah Smith Root Director of Libraries, Oberlin College; Alison Mudditt, Executive Vice President, Higher
Education Group, Sage Publications. The program will be co-sponsored by the Science and Technology section of ACRL Scholarly Communication Committee.

- The committee is working on keepsakes, since this is the 40th anniversary of EBSS. Co-sponsored by science & technology section and ARCL scholarly communication committee.

**Conference Program Planning 2009:**

- Stephanie Davis-Kahl reported that the committee brainstormed possible ideas. They are leaning towards something to do with the research process (how to take a research question and create a meaningful methodology, collaborations between librarians and social science faculty, or librarians as scholars).

- This topic connects with the recent environmental scan and strategic plan.

**Chair:**

- Penny reported that EBSS was not in alignment with current ACRL nominating policies (we were using past chair, which isn’t allowed). Doug Cook rewrote our policy and sent it out for a vote in the fall. The EBSS Executive Committee approved the changes and forwarded the changes to the ACRL Bylaws Committee. The ACRL Bylaws Committee was going to discuss the changes at their meeting yesterday. Once approval is granted EBSS will update our bylaws.

- Penny emailed Wiley about raising the monetary award for the Distinguished Librarian Award, however they have responded yet.

- The ARCL Research Committee has been reconstituted.

- Penny asked how the members of the advisory council felt about the new meeting times. 4-6 pm on Sunday for Advisory and 6-8 pm on Sunday for Executive. She mentioned that these will be the times for the meetings at annual as well. If this time conflicts with other meetings, let Penny know.

- When ACRL switched to block scheduling the EBSS Consolidated meeting time was shortened. The meeting used to be 2 &1/2 hours, now it is 2 hours.

**Committee Reports:**

**Communication Studies:**

Rebecca Murphy reported that they are working on Information Literacy Standards.

**Curriculum Materials:**

Vanessa Earp reported that the committee continues its work on the revisions to *The Guidelines for Curriculum Materials Centers.*
Distinguished Library Award:

Paula McMillian reported that there were 4 nominations. The committee made its selection at their meeting this morning and once the candidate is notified a general announcement will be made.

Electronic resources in Communication Studies:

Lisa Romero reported that there have been a lot of revisions and updates to the website. The committee is working on creating a subject guide for gaming, they are also working on creating a list of image databases and blogs. They have created a list of communication journals that they would like to see included in JSTOR. They have a listing of the journals that are indexed by the 3 main communication databases and will now start comparing the coverage.

ERIC Users Group:

Will Frost reported that the ERIC forum held earlier today went well. The group has asked ERIC to provide a downloadable list of journals available in ERIC. Once that list is complied it will appear on the ERIC web site. It was brought up that in the future ERIC will only index journals that will provide full text; they will not index journals that do not provide the full text. The group has worked with the National Library of Education to identify which journals indexed in ERIC are peer-reviewed. The ERIC team would like input on their new help system. Will mentioned that the possibility of expanding the scope of the committee was brought up at a different meeting.

Higher Education:

Carol Wright reported that the committee had prepared list of journals that support teaching and learning. The committee has given this list to ERIC to see if there is any interest in including the journals in their database.

Nominating:

Mary Jane Brustman reported that Bernadette Lear and Alex Hodges are running for Members at Large.

Online Learning Research:

Lori Mestre reported that the committee would like to create a public wiki for the committee to use. It was mentioned that ACRL has created a dedicated wiki space for committees, however the software is not very user friendly. The committee had discussed the possibility of hosting a current topic discussion on “competencies for online instructors” at annual. It was pointed out that current topics are not held at annual but that it would be a good idea for a midwinter meeting.

Psychology/Psychiatry:

Sally Neal and Bruce Stoffel co-reported on the committee’s activities. The committee has looked at the American Psychological Associations undergraduate information literacy standards and
will start work to compare those standards with ACRL’s standards. Currently the committee has a listing of core psychology journals posted to their web site, they will be reviewing this list and updating their selection criteria. The committee will host a panel discussion on open access at annual 2008 and established a working group to complete arrangements for the panel discussion. At this time the speakers have not been selected.

Reference Sources & Services:

No report given

Research:

Melissa Cast-Brede reported that the committee has selected the proposals for the poster session following the annual program. The committee is looking at the need for more learning opportunities on conducting research and are currently talking with ACRL’s research committee. The committee would like to develop an online course that could help librarians learn about conducting research. In the future they may opt out of the EBSS Consolidated meeting so they may meet with the ACRL research committee.

Social work:

Mary Jane Brustman reported for Alison Suton (chair) who was not able to attend the meeting. The committee worked on planning for ongoing projects. They currently have a very rough draft of information literacy standards for social work/social welfare.

Ad Hoc CMC Directory:

Benita Strand reported that the committee has identifying over 900 CMCs, and they have located email and physical addresses for as many of those 900 as they could find. The committee is a little behind on timeline due to a publishing snag. They hope to launch the survey (20 multipart questions) around the 1st of March and have it available for about 2 weeks. The draft tabulations will tentatively be completed by June 1. Judy Walker mentioned they might want to think about making the survey available for longer than 2 weeks due to the fact that many schools have spring break in March. The committee hopes to have a 50% response rate. They are trying to figure out if a paper copy should be sent to those that don't have email contact information. The ACRL publication representative said that 450 entries (which is 50% of CMCs) would be a sizeable book and some librarians might not buy it due to its size and potential cost. The committee commented that a survey done two years ago to gauge interest in a new directory found that many librarians said $50 wasn’t too expensive.

Ad Hoc Information Literacy Steering Committee:

Judy Walker reported that the committee met today and brought together many people who are working on subject specific information literacy standards. The committee plans to submit a proposal for a current topics discussion for MidWinter 2009 to report on what the different committees have been working on.
Judy also mentioned that the Outstanding Books for College Bound Students list should be released next year and that they are looking for people to help compile that list. YALSA wants to do a program at annual to publicize the event and perhaps EBSS could be a co-sponsor.

At this time the two candidates for ACRL Vice President spoke:

Janice Simmons-Welburn (ACRL Vice President Elect Candidate) spoke about her experience and vision for the future of ACRL.

Lori A. Goetsc (ACRL Vice President Elect Candidate) spoke about her experience and vision for the future of ACRL.

Mentorship Ad Hoc:

Jo Anne Carr reported that the committee would like to identify outstanding junior and senior students who would be good librarians. These students would be nominated and selected to attend ALA in Anaheim, to introduce them to librarianship. The nominations will be due by April 1. The action plan that was brought forth to ACRL for continued funding was rejected. Funding was a reason for rejection (ACRL didn’t like the idea of paying a mentor, or spending the money on a student who is not already dedicated to the profession). Some questions that were raised by ACRL: How can this program impact more than 1 person every 2 years and how can funding be more equitable? And what exactly would be the selection criteria for the students? An idea that was discussed at the meeting was to focus recruitment on students in geographic area around the conferences to reduce the cost.

Other Business:

Plans for the EBSS 40th Anniversary Celebration were discussed.

The meeting was adjourned at 6:00 p.m.

Respectfully submitted, Vanessa Earp (EBSS Secretary)
1. Minutes: Discussion of publicity plans

Diane has developed some art for the program evaluation and volunteered to make a flyer for the program. Kate will ask John Willinsky if he has an audio or video clip (brief only) that we can use to advertise the program. If he does we will want to make that available in any email advertising we do. We can also provide a link to his book: *The Access Principle*.

ACRL will provide publicity in CRL News and American Libraries. We will supplement with postings to various lists. Deborah, Stephanie, Kate, and Penny all have list memberships that should be useful. Kate will take care of getting any publicity we develop to our co-sponsors, at this point only Scholarly Communications Committee is confirmed. We need to tell Megan of any additional co-sponsors.

Julie Todaro suggested we publicize on ACRL blogs, also noted that track information should be included on all publicity as much of what ALA puts out will be track focused, so knowing the track may help people remember/find the program.

2. Assignment of remaining chores pre Anaheim

   • Evaluation form

Diane agreed to take charge of this. She will give it a final polish and then send electronic copy to Deborah who will get copies made and bring them to Anaheim.

ACRL also wants us to compile the data from the forms. They want totals from the responses to their mandatory questions by the end of August. They are to be sent to Megan. (Megan Griffin mgriffin@ala.org)

   • Speaker contact (location, introduction text, etc.)

Kate and Stephanie will continue as speaker contacts. All of our speakers have completed their speaker agreement forms. Now we need to start sharing with them some of our plans and thoughts about the program. We need to share the finalized program description:

*Knowledge Wants to be Known: Open Access in the Social Sciences*

_Expect an enthusiasm transfusion as we make the behavioral and social sciences the focus of an exploration of open access issues. These areas are rarely at the center of such discussions, but unique publishing practices in social disciplines make them worthy of special attention. Speakers representing faculty, librarians and publishers will provide factual background, current policy issues and high-energy inspiration. Learn which models are most utilized within social science areas, what leaders are saying and what individuals can do to make a difference in a publish or perish environment. This is EBSS's 40th Anniversary-all members are encouraged to attend; a brief awards ceremony (10 minutes) precedes program._

_Speakers: John Willinsky, Professor, Stanford University School of Education; Ray English, Azariah Smith Root Director of Libraries, Oberlin College; Alison Mudditt, Executive Vice President, Higher Education Group, Sage Publications._
By mid February we need to tell each speaker exactly what equipment has been requested and confirm that this is appropriate for his or her presentation.

In late April we will know our room assignment. In May we need to ask if they will have paper handouts or PowerPoint or any other such take-aways that we should make plans to deal with. Also in May we need to ask the speakers for text to introduce them. We plan to use this text to make a one-page bio summary as a handout. Kate will prepare this and bring it to the meeting.

At some point in May ACRL will send a confirmation of our AV requests. They suggest that we use this as an opportunity to confirm date time place and set up with each speaker.

- **Liaison with Psyc/Psyc and the Research Forum**
  Tobey will do this for Psyc/Psyc, as she is on the committee. They are planning to have Linda Beebe as a publisher rep and have yet to identify a librarian and a faculty member to complete the group. We welcome them to distribute flyers at the program and will also be sure to announce their program.

Kate will keep Melissa in the loop for the Research forum.

- **Anniversary gifts**
  It was suggested that we check with ACRL to see if they have an established relationship with some vendor. Large minimum orders are not a problem as there will be many opportunities to distribute gifts. Penny agreed to liaise with Membership for us on this.

- **Other Business**
  If SPARC gets involved we should ask them about bringing some of their literature as handouts as it is very high quality.

### 3. Room preparation and other last minute duty assignments

- Check set up and sound -- We will arrive at our room at 1 to check and do any last minute set up.
- Man doors with handouts/etc. – To be determined based on who’s available and what needs doing.
- Timekeeper – Penny will do this.
- Make sure banner and any handouts get to the room -- Penny is working on getting an improved banner.
- Stephanie agreed to write up a summary for ACRL News
- New Business – We exchanged contact information

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**Committee Name:** 2009 Program Planning Committee  
**Time and place convened:**
Meeting Highlights:

Name of person submitting minutes: Tasha Cooper

Members present: Kate Adams, Tasha Cooper, Amanda Hornby, Missy Murphey (Chair), Cathy Michael

Members Excused: Monique Threatt; Heidi Senior (virtual member)

Guests: Sally Neal, Butler University; Clayton Garthwait, West Chester University; Von Yeager, University of Iowa

Minutes:

Report on NCA

Tasha and others commented on suggestions regarding the standards draft (currently available on the wiki at: http://journalisminfolit.pbwiki.com/). These suggestions included:
- Simplifying
- Clarifying the purpose, as well as meaning of information literacy
- Incorporating iterative ideas (Cathy: “wash, rinse, repeat”)
- Including visual models
- Removing the numbers (less step-by-step)
- Emphasizing outcomes
- Reducing density
- Clarifying whether these are standards or guidelines. If standards, what are the benchmarks?

We conurred that eliminating the numbers and including concrete examples was a good idea.

**Future steps/Future outreach goals**

We are supposed to share these standards with key professional organizations, such as the AEJMC (Association for Education in Journalism and Mass Communication) and SPJ (Society of Professional Journalists), and seek endorsement.

NOTE: Missy reminds us that anything shared outside of ACRL at this stage should be very informal and should clearly say DRAFT.

Cathy will explore posting a draft on AEJMC blog when the draft is ready; she also noted that a faculty member at Ithaca is involved in SPJ. Amanda is willing to help with these postings.

Missy noted that NCA has an education section that would be the appropriate body to review the draft.

Tasha is willing to post on NEWSLIB, if that would be helpful. Here is a link to information about NEWSLIB: http://parklibrary.jomc.unc.edu/newssliblyris.html

**Standards workshop/ How to edit?**

We discussed how to approach group editing, noting that one of the disadvantages of the wiki is that reasons for changing or editing are not known to all contributors.

We discussed the advantages of face to face discussions or at least conversations.

Judy Walker, Chair of the EBSS ad hoc Information Literacy Steering Committee joined the meeting. She said the consultant list is expected to be finalized at mid-winter. Judy will send us the list, and we can choose from it. Once we get a consultant, the process should go quickly.

Judy noted that ACRL has a form for submitting guidelines which may be helpful to look at (available here: http://www.alaa.org/alaa/acrl/aboutacrl/resourcesforwork/guidetopolicies/draftform.cfm). We could also send our draft to the EBSS publications committee (“for another set of eyes”). Judy will plan an open meeting for Anaheim for all EBSS groups working on standards, since all are wrestling with the same issues. We suggested that Judy ask ILAC about how coordination is taking place among all groups working on standards (within and beyond EBSS) and how all is being coordinated with the Instruction
Section Information Literacy in the Disciplines committee. Might there be some sort of register of works in progress?

Judy reminded us that we are “tweaking” the ACRL standards, not “re-creating” them. We may not want to be too specialized. She suggested we consider posting the literature review on the EBSS web page, or perhaps noting that it is available to others working on similar projects.

Sally Neal suggested trying to move forward with journalism, acknowledging that these are big projects and we can’t do everything.

Judy will plan a group meeting at Anaheim, at least within EBSS.

How to proceed with group editing?

- Tasha will post the document with track changes on wiki.
- Everyone will read through the posted version, and initial for no changes or make edits with our initials (and perhaps a note of explanation).
- We will have rounds of edits and monthly meetings.

Cathy suggested taking material from the wiki and making it into appendices as follows:

- Appendix A: lists of resources, incorporate work done by the E-resources group
- Appendix B: rubric for assessment (Amanda will provide a draft she has worked on at her college)
- Appendix C: flow chart (visual representation of iterative process)
- Appendix D: list of IL initiatives at various schools?

Adjournment: 11:45 (for announcements)

Summary

Action Items

- Cathy will explore posting a draft on AEJMC blog when the draft is ready; and will contact the faculty member involved in SPJ
- Tasha will post a draft on NEWSLIB
- Judy will check on the consultant, plan an open discussion at Anaheim, and explore coordination by ILAC (Information Literacy Advisory Committee)
- We should consider posting the literature review on the EBSS web page when ready
- Tasha will post the document with track changes on the wiki [Done: commstandardsrev.doc]
- Everyone will read through the posted version, and make edits (with perhaps a note of explanation) or initial for no changes
- We will have rounds of edits and monthly meetings.
- Amanda will provide a draft of the assessment rubric
Respectfully submitted,

Tasha Cooper

1/17/08

Committee Name: Curriculum Materials

Time and place convened:

Meeting Highlights:

Name of person submitting minutes: Vanessa Earp

Members present: Vanessa Earp (chair), Lisa Baures, Ann Brownson, Julie Derden, Cindy Judd, & Rita Korman

Members Excused:

Guests: Shelia Kirven (New Jersey City University), Karla Schmit (Penn State).

Minutes:
The CMC met twice during the midwinter conference. The first meeting was held on Saturday January 12, from 10:30-12:30 p.m. in Liberty C of the Crowne Plaza. This was the general business meeting.

The second meeting was held on Sunday January 13 from 10:30-12:30 p.m. in Franklin 12 of the Marriott Philadelphia. This meeting was devoted to working on the revisions to the Guidelines for Curriculum Materials Centers.

Webliography:
The committee reviewed the Webliography assignments. There were some unclaimed areas that need to be addressed. Vanessa will send out an inquiry to the EBSS listserv to see if there are people interested in participating.

New Chair for CMC:

Vanessa announced that her appointment as chair will expire after annual 2008. She asked that anyone interested in becoming chair to email her.

Guidelines for Curriculum Materials Center:
The remainder of the time was spent discussing the revisions to the guidelines. The committee was reminded that the current guidelines were put on on pbwiki to allow the committee to make revisions. The web address and password were distributed to committee members.

Time adjourned: 12:30
Committee Name: Curriculum Materials Centers Directory (Ad Hoc)
Time and place convened: Philadelphia, PA. Crowne Plaza, Liberty Room C, Saturday, January 12, 2008, 10:30 a.m.

Meeting Highlights:

Name of person submitting minutes: Benita Strnad
Members present: Winifred Flint, Alex Hodges, Jane Smith, Bernadette Lear, Benita Strnad
Members Excused: Jennifer Fabbi
Guests: Debora Cheney, EBSS publications committee & Kathryn Diess from ACRL publishing (K. Diess didn’t show up at meeting.)

Minutes:
Agenda Item Minutes: [use your meeting agenda to outline discussion/activities]

Old Business

Review of progress

File of names of CMC’s completed – benita & Bernadette

Get file to Kathryn Diess at ACRL publishing – Bernadette
Bernadette created a separate column in excel file with the e-mail addresses per request from Kathryn

New Business

Survey

IRB – Bernadette

Since the survey will be run from Penn State Bernadette filed the IRB request – no word if it has been accepted.

Survey – Bernadette

Bernadette has the survey written in Survey Monkey and committee reviewed

Final edit of survey – committee – completed at meeting in Philadelphia

Timeline for survey

March 1, 2008 was set as the date to get the survey out on the EBSS list and run for at least two weeks

April 1, 2008 – date to start contacting those CMC’s who haven’t replied with individual e-mails
Alternative methods of contact were discussed. A paper mailing of the survey would be the last resort and would be done after May 1, 2008. If mailing to be done Benita will do that from UA.

Extraction of data – Bernadette

Judy Walker volunteered to help design macro’s to pull the information from the excel files of Survey Monkey into word.

Debora Cheney will contact Bernadette with more information about what Penn State can do to help with this project

June 1, 2008 – rough draft of directory to Kathryn Diess

Time adjourned. 1:00 p.m.

Summary

Motions [made and voting results]

Action Items [What needs to be done and by whom.] see minutes above

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Committee Name: EBSS Distinguished Education and Behavioral Sciences Librarian Award

Time and place convened:

Name of person submitting highlights: Paula McMillen

Meeting Highlights:

Major Topics of Discussion: The committee discussed nominations and selected a recipient for the 2008 EBSS Distinguished Librarian Award. Several good nominations were received and Paula will contact nominators after announcement of the winner to thank them for their nominations and encourage them to keep submissions in the pool for the coming year. Committee felt that some candidates were disadvantaged by less extensive nominating packets and this information will also be communicated to nominators. Since the pool was satisfactory this year, it was agreed to continue with the recruitment procedures used. Paula McMillen agreed to continue as chair for another year.

Major Decisions: An award winner was selected and the information will be sent to ACRL for first announcement. Paula will follow up to see if certificate should be prepared by ACRL. Calls for future nominations will be sent to electronic mailing lists for ULS-L, COLLIB-L, ILI-L, EBSS-L, INFOLIT. We will initiate conversation with Wiley to see if award amount can be increased to be commensurate with the APA award.
Upcoming Activities: Sending award decision to ACRL; writing short piece for EBSS newsletter, developing certificate; working with sponsor (John Wiley & Sons) to coordinate award ceremony; insuring that award ceremony is included in the EBSS conference program at ALA 2008 annual conference; beginning process for soliciting 2009 nominations.

Name of person submitting minutes:

Members present: Paula McMillen (Chair), Nancy O'Brien, Judith Walker, Debora Cheney, Julie Cunningham

Members Excused:

Guests:

Minutes:

Committee Name: Electronic Resources in Communication Studies

Time and place convened: 1:30 p.m.

Meeting Highlights:

Name of person submitting minutes: Tasha Cooper

Members present: Sharon Black, Erica Carlson, Tasha Cooper, Lisa Romero (Chair), Elliot Kanter, Sharon Ladenson, Ken Liss, Cathy Michael

Members Excused: Jessica Albano, Jennifer Flaxbart, Adrian Ho, Vicki Lebbin (virtual), Darby Orcutt (virtual)

Guests: Consuella Askew, Jennifer Darragh, Cindy Dottin, Amanda Hornby, Sally Neal, Joyce Watson, Andy Young

Minutes:

Introductions, Greetings, Approval of Agenda

The meeting was convened at 1:30 p.m. by Lisa Romero. Lisa welcomed everyone and reviewed the agenda, which was approved (motion by Cathy Michael; second by Ken Liss). Lisa pointed out that the meeting would focus on reports from each subcommittee, followed by discussion about future directions. Introductions of members and guests followed.

Communication:

Lisa Romero reported that the Communication subcommittee has updated the web site and posted information about the updates. The group created a link to searchable archives of the COMLIB-L list.

Cathy Michael raised a question about official liaisons to professional organizations (recalling something about this posted on EBSS). Discussion about liaison roles and possible benefits, including the question of financial support, followed. Cathy noted that involvement with professional organizations,
particularly those in which faculty are involved, provides a range of perspectives and the opportunity to network with faculty and others in the field. Additional suggestions included participating in presentations at conferences and perhaps having a regular presence at exhibits with information about EBSS and what we do.

Lisa Romero suggested that we explore this, find out how other groups arranged for liaisonships, decide which organizations to approach, etc. Tasha Cooper agreed to contact Kate Corby regarding the liaisonship with AERA (American Educational Research Association) and report back to the group.

Elliot Kanter suggested we might consider joint representation from both EBSS communications committees.

Cathy Michael provided a brief summary of discussions at other group meetings at ALA mid-winter (noting that she is willing to report back to this group regularly on discussions of the Video Round Table). She attended two sessions: the Digital Media Discussion Group (list on the VRT/Video Round Table page) talked about digital media; gaming; hardware; and licensing, etc. She said that vendors, especially those from the Independent Film Distributors’ Licensing Consortium (Bullfrog Film, California Newsreel, First Run/Icarus, Films, and Women Make Movies) were in attendance. Questions about how vendors can sell librarians digital media were discussed.

The VRT also held a “Media Librarians Fair Use publication organization meeting” that initiated a draft for a “Best Practices in Fair Use” document inspired by a similar document presented by the Center for Social Media at the Round Tables pre-conference (Washington, D.C., 2007). Lisa suggested Cathy report to the list, including contact information for those interested in finding out more.

Amanda Hornby went to the ACRL Media Resources discussion group and will post the PowerPoint slides from that group on COMLIB-L.

Lisa Romero noted that COMLIB-L list doesn’t belong to ALA or EBSS, and therefore is not limited just to ALA activities; anything of interest can be posted on COMLIB-L.

[Following the meeting, Cathy added the following references:]


Center for Social Media, “Documentary Filmmakers’ Statement of Best Practices in Fair Use.”

**Evaluation and Assessment:**

Lisa Romero reported that this subcommittee posted on the Communication Studies web page a list of criteria to evaluate electronic resources. Members also worked on an in-depth spreadsheet of coverage of major communication studies databases. Ken Liss reported on comparing Communication Abstracts;
CIOs, and CMMC, looking at which journals are in each; years of coverage; how many citations for each; what is unique, etc. This spreadsheet is available on the web site.

Sharon Black reported that this group is working to evaluate further whether vendors are indexing all articles, book reviews, inaugural editorials, etc. They decided to pick four decades (1978, 1988, 1998, 2005), and do some searching and retrieving to determine the extent of the coverage.

Group members expressed the need for time at the end of the meeting to meet.

This group has also considered the liaisonship question discussed previously.

Elliot Kanter reported on applying the criteria they created to ComAbstracts, the database from CIOs. Lisa suggested this group might consider presenting the database analysis at a National Communication Association (NCA) conference or writing it up as an article. Questions about timeliness were raised.

A brief discussion about embargoes, journal/package prices, scholarly publication initiatives, and federal legislation followed.

Cathy Michael asked for comments regarding the new LexisNexis (L/N) interface and the changes in resources, such as the polling information. Responses included “daunting;” “counter intuitive;” one person noted that it is difficult to pick a source, but there are advantages in being able to search more sources at once. Cathy noted that the corporate affiliations resources may not be quite right yet. She said that L/N is developing a wiki. She will post information to the list about the wiki and polling information.

Ken Liss noted that FACTIVA has an image database and quite a bit of multimedia content. FACTIVA Search 2.0 leads to multimedia results through Everyzing, which includes podcasts, voice to text translation, etc. Everyzing is also freely available. Lisa encouraged Ken to post this information to COMLIB-L. Elliott Kanter noted that FACTIVA includes regional editions of the Wall Street Journal.

Consuella Askew raised a question about public records in L/N. Any updates? If law students can have access to public records, why not graduate journalism students? Cathy Michael said she uses Virtual Gumshoe for free public records and mentioned an older print source. Lisa Romero will post a message to COMLIB-L to ask how students are getting access to public records information. Cathy is willing to sign a petition.

Lisa will make sure everyone present is on COMLIB-L and encourages everyone to share in discussions.

[Following the meeting, Cathy added the following references, which follow up on various aspects of the discussion:

- SPARC, the Scholarly Publishing & Academic Resources Coalition
- NIH, “Public Access Policy is Now a Requirement”
- LexisNexis Wiki for Higher Education
- Virtual Gumshoe, for public records]
Scholarly Communication:

Lisa Romero reported that the Scholarly Communication subcommittee has been investigating the state of archiving of communication studies journals in LOCKSS and PORTICO. Darby Orcutt examined 130 titles, looking to see what is in PORTICO and what is in LOCKSS, and has a group of 41 titles for possible inclusion (titles that haven’t been archived, but need to be).

Overall, the subcommittee is looking at three things:

1) LOCKSS/PORTICO

2) JSTOR

3) Institutional repositories

The group identified a list of 25 titles for JSTOR, and Erica Carlson said the group is close to having a JSTOR letter ready to go out. Erica will contact Mark to find out if the list of journals and letter are ready. She will report back to Lisa by the end of January.

Elliot Kanter asked if the purpose is to recommend a communication collection or simply include more coverage of communication titles. Erica Carlson responded that is it probably both.

The letter to publishers should include a list of names of committee members and their institutions. Cathy Michael suggested having a sample/form letter for publishers (saying something like: the committee endorses LOCKSS or PORTICO and we hope you will consider archiving) and/or a letter we can all sign at annual.

Regarding Institutional Repositories: The subcommittee needs to look at what is being archived by institutions: what is available and what is “locked down”? Is it too early to assess the IR situation?

Cathy Michael mentioned that she follows the ACRL scholarly communications listserv, SCHOLCOM, and that it focuses more on the sciences. Cathy suggests that Phil Napoli’s initiatives on data are related. Amanda will see whether she can find out more about SPARC’s initiatives in these areas and their mid-winter presentation.

Ken Liss noted that Boston College has an IR and one possible use may be archiving the multimedia/related material that did not appear with a print publication (images; TV; news programs, etc.).

Jennifer Darragh commented that the IR at her institution was less of interest to faculty because of publish or perish; but the “big sell” was for multimedia storage related to dissertations and theses. She also noted that IRs could be used for “open data” (the storage of data gathered, especially through grant money, for secondary use).
Sharon Black said her school has joined Penn’s IR. They have posted “post-prints” (last drafts); faculty like this because the work becomes more accessible through Google. If there is a hit on something in Penn’s IR, the author gets notification.

Cathy Michael commented on the Social Sciences Research Network (SSRN), which has working papers and drafts.

Amanda Hornby participated in a faculty development workshop on new media and digital scholarship. Faculty liked D-space, because they didn’t have to sign off on rights. They are going to take this to their faculty group to see if the tenure process can be more open to these repositories of scholarship.

Jennifer Darragh commented on the value of access to working papers.

Wrapping up: Erica Carlson will talk with Mark in January about the JSTOR letter and list of titles so far (for something to sign at ALA in Anaheim); Erica will contact Darby Orcutt and check on LOCKSS and PORTICO by the middle of February. Lisa Romero said it might be useful to compare titles in LOCKSS and PORTICO.

Erica Carlson suggested that it would be helpful to do a survey of institutional repositories.

Lisa Romero distributed information from Adrian Ho regarding institutional repositories:

- OpenDOAR (http://www.opendoar.org)
- Registry of Open Access Repositories (Roar) Wiki (http://archives.eprint.org/)
- Institutional Archives and Repositories (http://www.digital-scholarship.org/oab/7ir.htm)

Lisa will contact Adrian and ask him to digest what he distributed in terms of communication studies. Erica offered also to confer with a scholarly communication library colleague.

Sharon Black suggested it would be useful to find out how many communications departments and schools are taking part in institutional repositories (or not)?

Tasha Cooper will post something to the COMLIB-L list saying that this committee is looking at IRs, and asking if anyone has one at their institution already or in planning stages, whether there are tidbits to share, etc., adding that anyone interested is welcome to attend our meetings.

[Following the meeting, Cathy added the following references:

eScholarship @ BC: http://escholarship.bc.edu/about.html

Scholarly Commons@Penn: http://repository.upenn.edu/mission.html


LOCKSS: http://www.lockss.org

PORTICO: http://www.portico.org/]
Website:

Lisa Romero reported that the website subcommittee has added, reviewed, and revised a lot of material. There are still some areas that need to be revised: communication sciences and disorders (CS&D); media ratings; photojournalism; political communication; speech communication; list of special collections. Sharon Black will work on political communication. Everyone is encouraged to look at the list and possibly claim a topic. Lisa will post a reminder.

New subjects? Cathy Michael suggested gaming and is willing to work on it. Tasha Cooper will try to help. Lisa Romero suggested looking at media ratings as a model. Tasha will check with a colleague about CS&D. Cathy suggested a visual communication resources (resources that provide images), but will work on gaming first.

Deadlines for web site work? Revisions by June 15. Please send revisions to the web site subcommittee first for comments.

Cathy Michael also suggested the possibility of lists for Internet video sites and Communication Studies blogs. Cathy suggested sending out a call to these on COMLIB-L and VRT (she will do this).

Future Directions:

In the interests of time, discussion about future directions was tabled until annual, allowing some time for subcommittees to meet.

Lisa Romero said she would try to follow up on making the traveling JSTOR letter available at Anaheim.

Adjourned at 3:30 (approx.)

Summary

Motions: The agenda was accepted.

Action Items

- Tasha Cooper agreed to contact Kate Corby to inquire about liaisonship with AERA (American Educational Research Association).
- Cathy Michael will post information on COMLIB-L about digital media and VRT discussions.
- Amanda Hornby will post the ACRL Media Resources Discussion Group PowerPoint slides on COMLIB-L.
- Cathy Michael will post information to COMLIB-L about the LexisNexis wiki and polling information.
- Ken Liss will post to COMLIB-L information about FACTIVA and image searching/Everyzing.
- Lisa Romero will post a message to COMLIB-L asking how students are getting access to public records information.
- Lisa Romero will make sure everyone at the meeting is on COMLIB-L.
- Erica Carlson will contact Mark to find out if the list of JSTOR journals and letter are ready. She will report back to Lisa by the end of January.
- Amanda Hornby will see if she can find out more about SPARC’s initiatives and the mid-winter presentation.
- Erica Carlson will talk with Mark about the JSTOR letter and list of titles so far (for something to sign at ALA in Anaheim) by mid-January.
- Erica Carlson will contact Darby and check on LOCKSS and PORTICO by the middle of February.
- Lisa Romero will contact Adrian Ho and ask him if he can summarize or share a digest of what he distributed in terms of communication studies and IRs.
- Lisa Romero will check with Adrian Ho about co-sponsorship plans at Anaheim.
- Tasha Cooper will post something to COMLIB-L regarding the committee’s interest in IRs.
- Sharon Black will work on the political communication web page (deadline June 15).
- Lisa Romero will post a call for volunteers for web pages needing updates.
- Cathy Michael will work on a gaming page (possibly with Tasha). Cathy also suggested a visual communication resources (resources that provide images) page, but will work on gaming first (deadline June 15).
- Tasha Cooper will check with a colleague about updating the CS&D page (deadline June 15).
- Cathy Michael also suggested lists for Internet video sites and Communication Studies blogs. Cathy will send out a call for these on COMLIB-L and VRT.
- Lisa said she would try to follow up on making the traveling JSTOR letter available at Anaheim.

Respectfully submitted,

Tasha Cooper

1/20/08; 1/27/08 version (incorporating input from committee members)

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Committee Name: ERIC Users Group
Time and place convened: Saturday, January 12, 2008 - 10:30am - 12:30pm, Crown Plaza Hotel, Liberty C (Part of the EBSS Consolidated Mtg.)

Meeting Highlights:

Name of person submitting minutes: Wil Frost
Members present: M. Suzanne Brown, Nancy DuPree, Leslie Farmer, (SLA rep), Wil Frost (Co-chair), Jeannie Kamerman, Laura Lillard (Co-chair), Lorna Lueck
Members Excused: Sarah Beasley
Guests: Pete Dagutis (CSC), Christina Dunn (National Library of Education), Larry Henry (CSC), Luna Levinson (National Library of Education)

Minutes:
1. Introductions. Committee members and guests introduced themselves.
2. Announcement. Lesley Farmer announced that the Special Libraries Association has scheduled an ERIC session at its conference in June 2008.

3. Approval of Annual 2007 Minutes. Minutes were approved.

4. Update by CSC ERIC project representatives
   
   4.1. Larry Henry and Pete Dakutis provided an update on the ERIC Database and official government website. ERIC is testing enhanced Help functionality.
   
   4.2. The use of dates in thesaurus terms in the ERIC Thesaurus will be clarified and standardized as dates have been used in different ways over time. A future version of the ERIC Thesaurus will include the introductory material that was part of the printed Thesaurus.
   
   4.3. Lists of ERIC microfiche are now available on the ERIC website that may be used for weeding library fiche collections. The lists include: (1) ERIC record numbers for documents now available online, (2) ERIC record numbers for “placeholder” microfiche (referred to in the legacy system as Level 3 documents) issued 1989-2004 for which there is no full text, and (3) ERIC documents on microfiche, including ERIC record number range, number of documents and number of microfiche cards, by issue year, for the years 1966-2004. Monthly updates are planned.
   
   4.4. A committee member asked if a list of journal titles currently indexed in ERIC could be provided as a downloadable file on the website, e.g., in a format compatible with most spreadsheet software. This would be more convenient than the HTML lists presently offered on the website. Christina Dunn said that ERIC policy would allow this and Larry Henry said that it could be done from a technical perspective. He asked what information would be needed. The committee agreed that journal title, ISSN, publisher, and years of coverage in the ERIC Database would be sufficient.
   
   4.5. Research methodologies/designs. The committee asked what use ERIC had made of the list submitted last year of terms to describe research methodologies and designs used in ERIC documents. These terms were to be considered as possible search parameters to augment the publication type, “Reports – Research”. Larry Henry said that working with the list was not in the present scope of the ERIC contract. If it becomes possible to work on this ERIC will need a clear statement of what is desired. Committee members referred to the publication types (e.g., “empirical research”) and research types (e.g., “experimental design”) used by the American Psychological Association. The ERIC structured abstract template presently offers a choice of 11 research types, derived from discussions within the Institute for Education Sciences, to describe a document being submitted. This information is not presently moved from the provider’s abstract into the document description. The question is, should it be?

5. Update by Department of Education representatives
   
   5.1. Christina Dunn of The National Library of Education announced that the National Center for Education Statistics would be offering its Cooperative System Fellows Program, which consists of a one-
week training and technical assistance program delivered on-site at NCES, for approximately 30 local/state/higher education/library participants. The next session will take place November 13-17, 2008. There is no registration fee. NCES provides air travel and housing for Fellows, and reimburses meals and other expenses at the Federal per diem rate. Applications are due at NCES 9 weeks in advance of the session. Information about the Fellows Program is e-mailed to state, higher education, and library agencies and institutions 6 weeks before applications are due. (Information from NCES website)

5.2. Peer review of journals. Christina Dunn described the work done by ERIC since the last meeting to determine how to identify the peer review status of journals. Their goal is to produce a “serial sources list”. Two methods were tested to determine feasibility. First, a three-question survey of nine journal providers was conducted. Of the nine, only two responded, and of those two, only one was able to provide information. (The number of questions and number of providers was governed by Department of Education requirements.) Based on the test, this method will not be pursued. Second, a review of 20 journal titles was conducted by looking at actual issues. Based on the better results obtained with this method, ERIC will proceed with the project. They plan to talk to the American Psychological Association to ascertain how they identify peer reviewed titles. ERIC will provide a template for discussion at the next meeting of the committee. The committee recommended that the serials sources list be kept simple: title, ISSN, publisher, and range of years that are peer reviewed.

5.3. Christina Dunn announced that ERIC is interested in investigating the value of a data sets registry in the ERIC Database. The committee agreed that data sets produced by research projects can be useful to other researchers. A brief discussion ensued regarding data sets in institutional repositories. The committee encouraged ERIC to continue its investigation of how this kind of information might be made available.

6. Creation of action plan for ERIC Users Forum. Plans were made for the Forum to be held on Sunday, January 13, 2008, 10:30 am - 12:00 pm, Pennsylvania Convention Center 204 A/B.

7. Future of the ERIC Users Committee. Discussed the scope of the committee. It was generally agreed that the scope could be enlarged to include providing wider-ranging advice to the Institute for Education Sciences (IES) while it continues to provide advice regarding development of the ERIC Database. The committee asked the ERIC representatives to provide information about how the committee might be helpful to the IES.

Time adjourned: 12:10 pm

Summary

Action items:

1. The committee will begin a discussion of whether bibliographic records for data sets should be included in the ERIC Database. This will be placed on the agenda for the next meeting.

2. ERIC will send the list of 11 research types listed in the ERIC Structured Abstract to Judy Walker and Wil Frost.
Committee Name: ERIC Users Forum
Time and place convened: Sunday, January 13, 2008 Philadelphia Convention Center, Room 204

Name of person submitting minutes:

Minutes:

Wil Frost, Co-chair of the ERIC Users Committee, presided and welcomed the audience and panel, members of the ERIC Project Team: Larry Henry, Project Director; Pete Dagutis, Deputy Director; Judy Beck, Acquisitions and Processing Lead, and Jane Atwell, Communications Specialist. Frost also introduced Christina Dunn and Luna Levinson of The National Library of Education.

The ERIC update presented by the panel included these topics:

(1) Content
(2) Digitization Project
(3) ERIC Website

(1) Content

Judy Beck reported on ERIC content; from the beginning of 2004 until December 31, 2007, more than 84,700 new records were added to the ERIC database, with more than 36,700 of them in the year 2007. Included were materials from 502 non-journal sources and 206 journal providers (597 journal titles). Larger publishers are now under agreement; ERIC is working to obtain agreements with the smaller ones. Associations are beginning to move their journals from in-house production to commercial publishers.

Judy also discussed some of the principles and concepts behind ERIC acquisitions: their goal is to acquire and process all possible current content, achieving concise, accurate representation of every document and aiming for a maximum thirty-day end-to-end processing time.

ERIC is working to acquire and process appropriate content from 2002-2003 that was missed during ERIC’s 2004 transition from paper- to electronic processing. At this time, they have identified 185 sources (from 65 providers) with gaps during this period; so far 146 sources (from 34 providers) have been added, and they are working to complete the gap analysis. ERIC records are being uploaded to the eric.ed.gov database twice a week. Monthly updates are provided to commercial suppliers.

Judy continued by reporting on the mid-February 2008 ERIC Thesaurus update that will have a total of 95 changes, including six major new terms, four reinstated terms, 31 new synonyms, and 22 new
scope notes, along with various other additions. A future enhancement: some of the “front matter” from the old print thesaurus will be added as part of the online version.

(2) Digitization Project

Pete Degutis reported on the progress of the ERIC digitization project, which aims to digitize some 340,000 items originally on ERIC microfiche. Since new copyright permission must be obtained to digitize these items, the 250,000 authors are now being sought so that they can grant permission. Appeals for self-identification have been made through various venues (conferences, organizations, schools of education, listservs, etc.), and some 188,700 specific contacts have been made. So far the response rate has run about fifty percent, with 91,400 permissions being granted. Authors can self-identify on the ERIC website. Individual authors are usually very happy to grant permission; commercial publishers are not always willing. Meanwhile, the work of digitizing the fiche is being done under contract with the National Archives Publishing Company in Ann Arbor, Michigan; at the end of 2007 the scanning was almost complete (305,000 records) and some 253,000 PDF files had been compressed and attached to ERIC records. The PDFs are attached to the records but not released until permission is obtained. 64,000 new older documents have been released and new files are being added monthly. A list of titles available in digital form is found on the ERIC website in the Spotlight area. Additional lists of fiche (pull lists) are also available.

(3) ERIC Website

Larry Henry reported on changes in the ERIC website since 2006: among other developments, the digitization project section has been expanded; the “Find in a Library” feature, which links to OCLC WorldCat holdings information, has been added; the journal lists have been updated; postings have been added to the thesaurus, indicating how many times a term has been used in the database; added education level field to advanced search; added search for regional education laboratory documents; and various other features have been clarified and updated. Several new features are coming, including enhanced help and training materials (a demo of the prototype of a new tutorial was shown), based on a philosophy of short tutorials, easy to find and use, on the most frequently used help topics. Help screens and help topics will be easily linkable from various points, and the help areas themselves will be fully searchable and broadly linkable.

Henry later invited users to participate in a feasibility study for an updated version of the advanced search. He also assured the audience that ERIC always welcomes feedback.

Update by National Library of Education (NLE)

Frost asked Christina Dunn, head of the NLE, to report on some developments at her institution. She announced the Cooperative System Fellows Program, sponsored by NCES, which annually brings a group of scholars to Washington, DC for a week to be trained in the use of NCES statistical resources. This year’s workshop will be held on November 3-7, 2008; the program itself is free and funds for travel,
housing, and meals will be available. The sponsors would like to get more librarians involved in the program. Contact person is Mary McCroy, whose email address is: marymccroy@ed.gov. More information is available at IES.ED.GOV\whatsnew\conferences

Dunn provided an update on the peer-reviewed journals project. At last summer’s conference NLE offered to compile a list of journals indexed in ERIC, and they have begun working on it. They began with a trial in which they contacted nine journals and asked three questions: How long has the peer-reviewed statement on your journal been in effect? When was it adopted? Were there any previous statements related to peer review or other status? NLE got only one solid answer, and have concluded that this approach is not the way to go. A staff person has now been assigned to check each journal by looking at the issues manually. Library school students may be hired for the project. For relatively new journals this is not difficult to do, but for older ones it can be, since it is necessary to look through many volumes to find the changes. She asked for suggestions as to what information would be most useful. Several pieces of information were mentioned: journal name changes and their dates; date of addition of peer review designation; whether the addition of the “peer reviewed” designation was a change from an earlier policy.

Questions from the audience followed:

Q: Now that APA has gone to DOI’s instead of URL’s in its records, will ERIC include DOI’s?
A: Henry pointed out that ERIC is now listing DOI’s in its records when the publisher provides them. ERIC has not gone to the use of DOI’s; “the jury is still out” on this question.

Q: Are libraries discarding their fiche collections?
A: Dunn: Some libraries are getting rid of fiche, though some concerns remain, especially about the items for which copyright might never be obtained. The National Library of Education will keep a master set and make them available through interlibrary loan. There are several restrictions on this practice: a borrowing library will not be able to make a copy to keep, and if a title is used more than once copyright clearance will be needed. Dunn advised the group not to throw out their fiche collections yet. NLE plans to keep theirs “in perpetuity.”

Q: Will there be a backup digital archive of the digitized fiche?
A: Henry: Yes.

Q: The five-year ERIC contract comes up for renewal in 2009: what are its prospects for renewal, with a possible recession looming and a new administration in Washington?
A: Dunn answered this question; she is generally confident that ERIC will continue, since Congress and several administrations have supported it.

Q: What about open-access journals: can they be added to the ERIC database?
A: Henry pointed out that the process of making suggestions of journals for inclusion in ERIC is found on the website, where various criteria are listed. He pointed out that ERIC indexes only journals that can provide an electronic file of bibliographic data for indexing. The rationale is that indexing from paper copy is very time-consuming. Several in the audience protested that
some core journals in education (most of them from educational associations) are still available only in print form. It was later clarified that ERIC does index selected journals that are published only in hard copy (print) format, but which can provide electronic files for processing. Henry asked those in the audience to help compose a list of core journals still available only in print; those on the EBSS listserv might also suggest titles. Dunn asked that a copy of the list be provided to her, so that she can consider whether the NLE might offer any help. Henry also suggested that the discussion group, which includes former committee chair Judy Walker, might discuss the matter.

Q: Are proceedings and other non-journal materials from associations being included in ERIC?
A: Henry: Yes. ERIC had to start over and renegotiate contracts with associations; the process is rather slow.

Q: Will ERIC add English-language journals from Canada to the database?
A: Henry: they are not specifically excluded; there are Canadian titles being processed currently. Any user can go to the website and make recommendations for titles to be included.

Q: Does ERIC publish a list of journals that they have rejected for inclusion?
A: Henry: No.

Committee Name: Higher Education
Time and place convened: January 12, 2008, 10:30 am - 12:30 pm. Crown Plaza Liberty C

Meeting Highlights:

Major Topics of Discussion:
1. Report on disposition of SoTL (orphan) titles recommended to ERIC [Carol]
2. Discuss current project status: work on a web-based guide for librarians serving higher education programs
3. Consider new project[s] that can be designed / conducted parallel to web-based guide.

Name of person submitting minutes: Carol Wright
Members present: Carol Wright (Penn State University) [chair], Leslie Bjorncrantz (Emeritus, Northwestern University), Jeris Cassel (Rutgers University), Mary Cassner (University of Nebraska), Gloria Colvin (Florida State University), Jeannie Kamerman (University of West Florida), Cristina Dominguez Ramirez (Virginia Commonwealth University), Diane Schrecker (Ashland University), Guests: none.

Members Excused:
Guests:

Minutes:
Major Topics of Discussion:
1. SoTL journals were submitted to ERIC site as recommendations for indexing; Carol will report when response is received.
2. Committee is committed to production of a resource to support librarians new to working with Higher Education faculty and practitioners / administrators. This resource will be largely, but not limited to, websites. Each entry will have a brief annotation to describe significance, sponsorship, etc. [2-3 lines]. Assignments are:
   a. Distance Education [Mary Cassner]
   b. Scholarship of Teaching and Learning /SoTL [Carol]
   c. Accreditation, [Gloria Colvin]
   d. Learning Centers Diane Schrecker and Jeannie Kamerman
   e. Statistics and Data sources [Jeris Cassel]
   f. Publishers and important related supplementary resources such as Pew Reports [Gloria Colvin]
   g. Services to administrators [to include but not limited to budget, PR, policymaking, planning, etc. [Leslie Bjorncrantz]
3. No additional project will begin until this resource is closer to completion.

Action Decisions:
1. Diane will develop the wiki which will be the ‘closed’ workspace during project development.
2. Rough drafts of each section will be submitted to Carol by May 1.
3. Final disposition will follow [draft] recommendations developed by the Publications Committee [to be reviewed and discussed at Annual Conference in Anaheim].

Committee Name: Information Literacy Steering Committee (Ad Hoc)
Time and place convened: January 13, 2008, Crowne Plaza, Philadelphia

Meeting Highlights:

Name of person submitting minutes: Judy Walker
Members present: Merinda Hensley, Laura Koltutksy, Sally Neal, Judy Walker (chair)
Members Excused: Claire Clemens, Marcia Stockham (virtual member)
Guests: Murphy, Alison Graber, Karen McQuillen

Minutes:
1. Update reports on what the subject areas are doing
   Instruction for Educators:
   Put together a wiki, divided up standards, focusing on pre-service K-12 candidates
   May first – standard in draft form
   Been working independently others aren’t correcting others standards
   Have a comment section to avoid correction issues

Communication Studies:
Narrowed to journalism
ANSS integrated ethical and legal stuff across the
Wiki for collaboration; set up protocol for the wiki as to how to do make changes
Going to do chat
Have appendices – resources (database), rubric or list of model assignments, flow
charts/diagrams
Went to the association for feedback – outcomes/expectations should be more obvious; visualization

Psych/Psych
Literature review is done
Compared to APA standards with ACRL

Tips Shared by subject committees
Come up with a common vocabulary; put together a basic framework
When using a wiki set up guidelines for feedback: either use the notification of changes feature or better yet use the comment section and save everything
Don’t include anything specific to an institution
Keep your audience in mind and use language appropriate to who is going to use them. Stay away from lingo
Include examples instead of actually rewriting the standards
Try to keep a good balance between research concepts & mechanics

4. Discussion with ILAC representative or someone who has already gone through the process.
   We were not able to connect with anyone for this discussion. Judy did talk with Jennifer Donner about the consultants. Seems they have not chosen these folks yet but should have a list after Philadelphia. Jennifer indicated there would only be a ½ dozen or so consultants and the subject groups could pick who they wanted to work with. Judy thought that was a short list but Laura indicated the application for being a consultant was rather intimidating. Judy will contact Jennifer after midwinter to see if the list was finalized.

   Some questions that are still not answered: What exactly does ILAC want – just standards, examples, supplemental materials? Should any of these standards be incorporated into standard tests such as the Praxis or SATS?

5. Discussion of what next
   1. Although most of the subject areas were moving along nicely there was some discussion about whether they would be able to finish before folks rolled off the committees. Judy suggested that they consider asking the executive committee to establish ad hoc committees to finish the work. This would ensure continuity and allow the parent committee to move on to other projects. If they want to establish an ad hoc committee they need to let the executive committee know this spring so members can be appointed. Before recommending an ad hoc committee be formed they need to have a charge, chair and an idea of who would be on it. Judy will check with committee chairs in late March or early April to see if they want to recommend the formation of an ad hoc committee. She will help them develop a charge if they do.
2. It was decided that for annual this committee meeting will be broadened into an open discussion group for everyone involved with developing standards. We will invite some folks who have already completed subject specific standards and perhaps one or two of the consultants.

3. We anticipate that the standards should be pretty well complete by midwinter 2009. So we would like to do some type of presentation either at Current Topics or separately to ‘unveil’ the documents. They may still be in draft format but this will provide good feedback. Judy will talk with Deborah Schaeffer and/or Ann Brownson about scheduling.

4. Judy will create a secure shared workspace that all the committee members can access. It will include information literacy resource links and links to the subject wikis. Members of this committee and possibly the publications committee can then provide feedback to the committees as they are working on their documents.

Recorded by: Judy Walker (chair)

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Committee Name: Instruction for Educators

Meeting Highlights:

Name of person submitting minutes: Alison Graber

Members present:
Kathyanne W. Dobda (Co-Chair 2007-2008) k.dobda@csuohio.edu
Dr. Alison Graber (Co-Chair 2007-2009) alison.graber@colorado.edu
Mary E. Cassner (2007-2009, virtual) mcassner1@unl.edu (Has withdrawn from the committee)
Lee Ann Lannom (2007-2009) lee.ann.lannom@vanderbilt.edu
Margaret Meiman (2007-2009) meiman@udel.edu
Kate Kristin Zoellner (2007-2009) kate.zoellner@umontana.edu

Members Excused:
Dr. Henri Mondschein (2006-2008) mondsche@clunet.edu
*Eric L. Frierson (2007-2009, virtual) efrierso@umich.edu
*Cheryl A. Ghosh (2007-2009) cheryl.ghosh@uc.edu
Rachel Lynn Wadham (2007-2009) rachel_wadham@byu.edu

Guests: Vicki Miller (interested in committee) millerva@wssu.edu

1. Minutes:
   Review of minutes from Annual 2007

Minutes reviewed and approved.

2. Maintenance of the Best Practices Website
   (http://www.library.uiuc.edu/diglit/standards/index.html)
Need for someone to maintain website, update and check links at least twice a year before each ALA conference. Each member needs to select a page to review before Annual in June.

3. Academic organization to partner/present standards

We discussed possible options. Members will continue to think about possible partners and will discuss options at annual.

4. Article for Education Librarian

The decision was to put this on hold and to look for other publication opportunities that would be appropriate to our work.

5. Work on Standards document (Main Focus)
   a. Review progress

Members have begun to work on individual standards as well as the literature review. The group discussed process and procedures issues to follow in creating a “complete” draft for the annual meeting.

Action Items:

Maintenance of the Best Practices Website

After the conference, members will review the website; sections will be assigned to be reviewed prior to each ALA meeting. We (Alison) will investigate using Google analytics to determine on-going use of the site. This will be used to determine future directions. Updates will be submitted to the section webmaster.

Work on Standards document (Main Focus)

Summary Timeline:

1/2007 – 6/2007 - Setting the framework, establishing the wiki, initial literature review

6/2007 - /2008 - Explore the different standards and their relevance to education.

1/2008-6/2008- reviewing/editing work, writing introduction; Revised drafts are due on wiki by May 1, 2008. We will edit and discuss draft during May. Comments can be added but do not start editing each other’s work until we start our discussions again in May.

- include the five information literacy standards from the Information Literacy Competency Standards for Higher Education
- use the same language and numbering as appeared in the original document for consistency when possible; if not possible, provide some rationale for the differences
Committee Name:  Membership & Orientation

Time and place convened:  January 12, 2008 10:30 AM, Crowne Plaza, Liberty C

Meeting Highlights:

Name of person submitting minutes: Laura Ramirez

Members present: Laura Ramirez, Scott Collard, Cheryl Goldstein, Stephen McGinty, & Dorothy Schleicher

Not Present: Venta Silins, Rita Kohrman

Guests: 

Minutes:

The meeting was convened at the Crowne Plaza Hotel in room Liberty C at 10:30 AM. After introductions and approval of the minutes from Annual, the discussion turned to the Membership Statistics report, which as of November 2007 held above the 1,000 mark at 1,018. One of the responsibilities of this committee is to contact new, reinstated, and dropped members. After looking at sample letters, and the committee divided up the task of contacting members by month using the following guide:

- December: Cheryl
- January: Scott
- February: Dorothy
- March: Steve
- April: Laura
- May: Cheryl
- June: Scott

Another initiative where this committee is involved is in the ACRL 101 programs, where each section needs to have one representative to distribute information about EBSS and recruit new members. Laura Ramirez will represent EBSS at the next one will be Saturday, January 28, 2008 from 8 – 10 AM in Anaheim, CA.

The majority of the discussion then centered on the upcoming 40th anniversary of EBSS, to be celebrated at the Annual Conference in Anaheim. Among the ideas discussed were:

- Doing a roast/award program (the Ebssies?) for highly active members
- Highlighting memorable moments/bloopers/what was happening in 1968
- Soliciting photos for a continuously running PowerPoint slideshow
The meeting adjourned at 12:00 noon.

Summary:

Laura Ramirez will email the committee to guide the committee's forthcoming activities
Scott Collard will work on getting table trinkets and organizing the program outline
Steve McGinty will contact the membership to solicit anecdotes and photos
Cheryl Goldstein will create invitations and publicize the event in the spring newsletter

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**Committee Name:** Mentorship (Ad Hoc)

**Time and place convened:** Philadelphia, PA, Monday, January 14 8:00-10:00, Hilton Garden Inn City Center, Executive Board Room

**Meeting Highlights:**

**Name of person submitting minutes:**

**Members present:** Beesting, Kay Buchanan, Jo Ann Carr (chair), Lee LaFleur, Allison Sutton

**Members Absent:** Aguilar, Suzette H. Hollins, Venta Silins

**Guests:** Necia Parker Gibson

**Minutes:**

I. Call to order/announcements

II. Introductions of members and guests:

III. Review of charge: To oversee the details of the funded EBSS Action Plan which proposes to create a scholarship/ALA attendance program for diverse undergraduate juniors/seniors interested in librarianship as a profession. Monies have been included to bring both mentor and student to an ALA conference. The student will accompany the mentor to EBSS meetings. The committee will also coordinate with the ACRL Dr. E. J. Josey Spectrum Mentor Scholar Committee.

IV. Report of Committee Activities since Annual Conference

A. Publicity

1. Letter has been sent to chapters/affiliates to promote the nomination of mentees for the program.
2. Announcement and applications for the mentor and mentee posted on EBSS web page (See http://www.ala.org/ala/acrl/aboutacrl/acrlsections/ebss/mentorshipprogram/mentorprogram.cfm)
3. Allison Sutton will complete and send an email to student groups representative of targeted populations following Midwinter.

V. Tasks for Midwinter meeting
A. Select mentor for Future Librarianship Mentor Program: No applicants were received so we will send a new request to the EBSS list with a response date of mid-February. Committee members should also identify specific individuals who would be excellent mentors and encourage them to apply.

B. Review plans and applications process for mentee recruitment to be posted December 1, 2007-April 1, 2008: Jo Ann has sent letters to ACRL chapters and AASL affiliates and will resend a reminder in mid February and mid March. All committee members need to encourage our local chapters to nominate people especially if they have a similar program in their state chapters. JoAnn will send this information to the EBSS list as well. We should also identify undergraduate programs in LIS programs as a targeted group. The mentee should be encouraged to attend the ALA Scholarship Bash.

C. Draft questions for follow-up interview with mentee and mentor: The questions prepared at the Midwinter Meeting for the follow-up interview are satisfactory. We will send the questions by email and a small group from the Committee will follow up with a call.

D. Recommendations for sustainability after 2008: As we consider sustainability of the program we need to ensure that ACRL recognizes that this is a specific initiative for recruitment rather than a scholarship. This role in recruitment can be seen as a justification for the stipend for the mentor.

The impact of the action plan could be extended by using what we have learned to create a tool kit for mentoring at the local level for state chapters. Another approach is to redesign this action plan to serve as a matching grant with state chapters in the region where the annual conference is taking place and to recruit the mentor/mentee pair from the same state. The lessons learned could also serve as the basis of a program or current topics discussion at the 2009 conference.

We acknowledged that this program as originally developed was not based on an understanding of the literature on undergraduate recruitment to professions requiring an advanced degree.

VI. January-June assignments:

Jo Ann will resend the call for mentors to the EBSS listserve and the call for mentee nominations/applications to ACRL chapters and AASL Affiliates.

Since CARL has had an undergraduate recruitment program in the past, Jo Ann will contact them to promote the program.

Allison will send an email to targeted groups.

Jo Ann will plan for a follow up email survey with a follow up call if necessary to the mentee/mentor within a month after conference.

Jo Ann will schedule conference call early in April to select the mentee.

All committee members will encourage applications for the mentor and mentee positions.
Jo Ann will explore the potential for an ACRL 2009 program, a program at the 2009 ALA conference or current topics discussion and/or a presentation at chapters council.

Jo Ann will contact ACRL to inquire about any liability ramifications for ACRL in sponsoring this student.

VII. New Business:

VIII. Adjourned at 9:30 a.m.

Committee Name:  Nominating
Time and place convened:  This committee did not meet at Midwinter.

Committee Name:  Online Learning Research
Time and place convened:  Saturday January 12th  10:30-12:00

Meeting Highlights:

Name of person submitting minutes:  Lori Mestre

Members present:  Barbara Beaton, Corinne Bishop, Mona Florea, Cindy Judd, Lori Mestre, Johan Oberg, Alice Perez

Members Excused:  Laura Barrett

Guests:  Kay Buchanan, Beth Broyles

Minutes:

Agenda:

Discussion Topics:

- Members and guests introduced themselves and briefly shared their current work with online education
- After a review of the charge, the group reviewed the ideas that had been added to the committee wiki during the past month.  [http://olrc.pbwiki.com]
- After conversation and generation of additional ideas for possible projects, programs and research opportunities, we categorized various ideas into priorities of what to undertake this year.
- The group will propose a current topics discussion for a Discussion Forum for Annual.
- Members will contribute to a wiki to be created as a type of “Online Learning Librarians Tool Kit”.

• Research articles will be discussed at annual.

Action Items:

• Lori: update the committee wiki with the additional ideas generated.
• Johan and Mona: Midwinter 2009 discussion forum: “Training to Be an Online Instructor” Moderated by Johan Oberg and Mona Florea? Johan and Mona will post their training manuals to our committee wiki.
• Lori: Wiki for Online Learning Librarian’s Toolkit. Investigate “wiki spaces” and create categories for this in the current committee wiki
• Toolkit Development Responsibilities:
  o Corinne and Cindy: Comparative Technology Resources for Delivering Library Online Instruction –Corinne and Cindy
  o Lori: Expert List (resources/consultants...)
  o Johan and Mona: Courseware Tools and Comparisons – Johan and Mona
  o Barbara: Discussion Topics for midwinter – gathering resources and background information
  o Alice: Institutional Repositories – learning object repositories
  o Lori: Quizzes and gaming integration tools
  o Lori: Libguide
  o Everyone: Tips and Strategies in Getting the Most out of your Online Learning Environment

Meeting adjourned at 12:00

Committee Name:  Psychology / Psychiatry
Time and place convened: Saturday, January 12, 2008, Convention Center Room 308

Meeting Highlights:

Name of person submitting minutes:  Sally Neal
Members present:  Tobeylynn Birch, Cynthia Crosser, Dr. Paula McMillen, Laura Mullen, Sally Neal (Co-Chair), Bruce Stoffel (Co-Chair)

Members Absent:  Laura Barrett, Laurel Haycock
Online Member:  Darlene Nicols
Guests:  Lisa Beall, Angela Boyd, Jennifer Kuehn, Robin Paynter, Dana Peterman, Diana Ramirez

Minutes:
Pre-meeting

8-8:30

Discussion with Susan Hillson and Linda Beebe, American Psychological Association
Meeting
8:30-10

Designation of Recorder
Sally volunteered to take notes for the meeting.

Old Business

**Psychology/Psychiatry Information Literacy Standard project, status and next steps:** The Information Literacy Working group has completed the initial bibliography needed for the project. It is accessible at: [http://blue.butler.edu/~sneal/index](http://blue.butler.edu/~sneal/index)

Upon Sally attending the Ad Hoc Information Literacy meeting also at MidWinter, next steps may include setting up a wiki to collaborate in creating the standards. At the Ad Hoc meeting, other EBSS committees, farther along in this project, shared the following tips: for expediency, it may be prudent to create broader rather than subject-specific standards within a discipline (for example, the goal would be to create broad psychology standards as opposed to standards within the subject areas of the discipline: abnormal psychology, social psychology, neuroscience, etc.), use of a wiki can help with editing and creating the standards, assign an ACRL general specific standard to each committee member to edit. With Sally rotating off the committee as EBSS Co-Chair in July 2008, if there is anyone who would like to lead this project, please contact her.

**Finalize plans for the Annual Conference 2008 panel discussion:** While planning time is limited, the committee decided to proceed with a panel discussion on open access at annual 2008 and established a working group to complete arrangements. Working group members are Tobeylynn Birch, Laura Mullen, Dana Peterman, and Bruce Stoffel. Ideally, the panel will be made up of: a publisher (APA), a faculty member who publishes/is a proponent of open access, and a librarian who is involved in the open access movement.

New Business

**Core journals in psychology, 2008 edition:** The committee established a working group to draft new criteria for the core journals list. Working group members are Lisa Beall, Laura Mullen, Robin Paynter, and Diana Ramirez. The group is charged with reporting its findings at annual 2008. As a first step in this process, the group will be deciding upon: what is the purpose of this list – for collection development, as a ranking tool, or as subject directory? This will then drive the criteria selected to determine coverage.

**Committee Membership for 2008-2009:** The committee reviewed who is rotating off the committee and who is interested in getting involved. With a number of guests attending the meeting, Bruce and Sally encouraged interested visitors to seek out involvement.
Program proposal for Annual 2009: Based on the discussion of the Core Journals in Psychology project, the idea of a proposal on the topic of: “The future of social science serials in collection development” was raised for Annual 2009. This can be discussed at the 2008 annual meeting.

Conference activities and announcements

The EBSS Consolidated meeting time was announced as well as the EBSS Midwinter Current Topics discussions.

Adjournment

The meeting adjourned at 10:00 a.m.

Committee Name: Publications & Communications
Time and place convened: 8:30 am to 10 am., Convention Center, Room 309

Meeting Highlights:

The Publications and Communications Committee worked on draft to revise the Publication Guidelines to encompass web page and other digital products of the committee to ensure they are guided by the publications process. The draft will be forwarded to Executive Committee for Review at Annual Meeting (Anaheim, CA, 2008).

Name of person submitting minutes: Debora Cheney
Members present: Beth Broyles (Newsletter Editor), Judy Walker (Listserv Manager), Kathy Dobda, Jill Woolums, Joe Weber
Members Excused: None

Minutes:

Agenda Items:

1. Report and Discussion of EBSS Committee Liaisons –reviewed and updated (attached)

2. EBSS Web site report and issues--Jessica Albano, EBSS Web Manager, submitted her report via e-mail:
   “The site migrated to the new ALA content management system last Fall. I've been fixing some of the navigation that didn't transfer to the new system. I'm still learning about some of the functions, so those interested in web projects should email me about their projects and I'll verify that the CMS will support what they want to do. The content on the site is up to date as of Friday, January 4.”
3. Newsletter Report (Beth Broyles, Newsletter Editor)—Beth reported that she was waiting for the newsletter submit date; Newsletter seeks content, which should be submitted to her for inclusion in the Newsletter. Committee members offered to help proofread future issues before they go to press if she sends it out to our Committee members.

4. Review of website/publication proposal titled: *Connecting the Standards: The Intersection of Education and ACRL Information Literacy Standards* from the Instruction for Educators Committee—proposal reviewed; suggestions will go directly to the Lori S. Mestre (on behalf of the AdHoc Committee on Best Instructional Practices—the committee proposing the publication.

5. Provided the Committee members with updated copies of the EBSS Publications and Web Page Publication Grid (available on the EBSS—Publications and Communications Committee web site)—provided updates on publications still in process; noted corrections; grid to be updated for posting to EBSS website.


Submitted 1/16/2008

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**Committee Name:** Reference Sources and Services

**Time and place convened:** Saturday January 12, 2008 10:00 am Philadelphia

**Meeting Highlights:**

**Name of person submitting minutes:** Geoff Morse

**Members present:** Marija Freeland (temporary chair), Adis Beesting, Susan Ariew (Adina Mulliken and Scott Collard were present at the very end and the very beginning of the meeting), LaVerne Gray

**Members Excused:** Geoff Morse

**Guests:** Wendy Mann, Holly Halmo, Bruce Stoffel,

**Minutes:**

**Agenda Items:**

1. **Welcome and Introductions**

   We opened the meeting with members of the committee and guests introducing themselves.

2. **Review of current projects**
a) Education librarians’ toolbox
   The committee summarized their work on recent projects including an update of the Education Librarians’ toolbox which is now available at http://ebssreference.googlepages.com/home and is also linked at the committee home page at http://www.ala.org/ala/acrl/aboutacrl/acrlsections/ebss/ebsscommittees/referencesourceandservices/ref.cfm. Members commented on how they found the google pages interface that was used for this project to be quite easy to use.

b) Public domain tests & measures wiki
   The Public Domains Tests & Measures wiki (http://ebsstests.googlepages.com/home) is a listing of publicly available tests and still needs a bit more work. It is not currently linked to the committee’s page and the test citations are not in a uniform format. Adis Beesting volunteered to look over the entries, standardize the format, and add guidelines to give future contributors an idea of what format to follow. Marija Freeland will check to see if it is possible to get a link to the wiki on the committee’s web page.

c) Statistical resources wiki
   The committee also recently finished work on the Statistical resources wiki (http://scratchpad.wikia.com/wiki/EBSS_Reference_Sources_%26_Services) which is also listed on the committee’s home page at http://www.ala.org/ala/acrl/aboutacrl/acrlsections/ebss/ebsscommittees/referencesourceandservices/ref.cfm. Marija Freeland will check to see if all these projects could be linked to the EBSS projects page since the committee felt that the more places that these resources were listed the more likely it would be that someone who could make use of the resource would stumble across it.

   The committee also discussed how often these resources should be updated and the consensus was that it would be good to take a fresh look at them every other year.

3. Future projects
   Brainstorming

   The committee members and guests moved on to brainstorming ideas for future projects. Among the ideas were:

   • Information and resources for faculty who are going up for tenure and promotion. Susan Ariew has web pages on this topic and she felt that it might be useful to have a Current Topics discussion on the subject.

   • Collection development and retention policies on tests. The Psychology Committee has a page of test links on its page that were put together after that committee’s Roundtable on the subject. Committee members felt it would be useful to link to that guide from the Public Tests & Measures wiki and to have the Psychology Committee link to our wiki. Bruce Stoffel also mentioned a book that Nancy O’Brien had written in the 1980’s that covered collection development and retention policies for tests. Perhaps the committee’s project could be updating this book?
• A guide to doing one on one consultations with graduate students

• Information about resources to identify grant, foundation, scholarship, and loan information

• Information about institutional rankings

• Resources for dealing with questions from university administrators such as “We are proposing to create a new program on ______ and we need to know what other institutions have such programs” (i.e. questions about comparisons with other institutions at a much more detailed level)

• What datasets are available in the social science subject areas?

• How to decide between print and electronic reference tools; how to let patrons know we have these electronic resources; how to identify them, i.e. they are not databases or books so what do you call them? How to find whether these reference sources are available electronically and what features to look for in the electronic versions.

Since many in the committee were not present at the meeting, Marija Freeland will pass on these ideas to Geoffrey Morse. The committee can then discuss these possibilities electronically and decide which, if any, of these projects to work on in the future.

4. Informal discussion and sharing about our individual positions and projects

The committee took a few minutes to discuss individual projects.

Time adjourned. 11:45 am

Summary

Action Items

Marija Freeland will contact the EBSS Psychology committee and see if they will link the Public Domains Tests & Measures wiki on the Psychology committee’s web page.

Adis Beesting will look over the entries, standardize the format, and add guidelines to give future contributors an idea of what format to follow when making entries to the Public Domains Tests & Measures wiki.

Geoff Morse will get the Public Domain Tests & Measures wiki linked at the committee's web page.

Geoff Morse will check to see if all these projects (Education Librarian’s toolbox, Public Domain Tests & Measures wiki, and the Statistical resources wiki) can be linked to the EBSS projects page.
The committee will decide which project proposals they will pursue in the coming six months via electronic communication.

Committee Name: Research Committee

Time and place convened:

Meeting Highlights:

Name of person submitting minutes:

Members present: Laura Mullen, Merrie Davidson, Dana Peterman, Karen Hartman, Helga Visscher, Kornelia V. Tanecheva, Susan Wortman, Jill Woolums, Melissa Cast-Brede, chair

Members Excused:

Guests:

Minutes:
The ACRL Research Committee has formed a similar divisional committee to our EBSS Research Committee in promoting research opportunities. They have asked for a representative from our committee. Merrie Davidson will attend their Monday meeting for more information.

Dana Peterman asked if the ACRL committee had any connection to LIRT. Helga Visscher noted that LIRT draws from several divisions so it is possible.

Room Setup
The Research Forum will be near the EBSS program.
PsycInfo is interested in sponsoring the reception again.
EBSS has okayed the purchase of easels for the forum. The chair of the committee will be responsible for keeping and bringing easels to the forum.

Online Research Subcommittee
The subcommittee recommended collaboration with other research-oriented committees for an ACRL online course or a pre-conference.
As an off-shoot, the collaborating groups could create a wiki using information from the course or pre-conference.
An online course is the preference due to the extra lodging expense for a pre-conference and the amount of information needed to included.
Melissa Cast-Brede will write a draft recommendation for this to be submitted to the ACRL Research Committee and copied to Mary Ellen Davis

Research Forum
Reviewed the criteria from last year. It was recommended to add the following criteria –

- Followed required outline for the proposal
• Clear and appropriate methodology for the study
Accepted four proposals for this year’s forum

Committee Name: Social Work / Social Welfare
Time and place convened:

Meeting Highlights:

Name of person submitting minutes:
Members present:
Members Excused:
Guests:

Minutes: