

C.L.I.P. NOTES COMMITTEE

Sunday, January 13, 2008

9:00am-11:00am

Loews Regency Ballroom

ALA Midwinter Philadelphia

Members Present: Amy Arnold (East Tennessee State University), Jennie Callas (Randolph-Macon College), Rachel Crowley (Briar Cliff University), Elenora Dubicki (Monmouth University), Gillian Gremmels (Davidson College), Doris Sweet (Simmons College), Nancy Weiner (William Paterson University of New Jersey).

Guests: Kathryn Deiss, Dawn Mueller ACRL Publishing Office

CLIP Notes Survey Standard Questions

Elenora Dubicki prepared a draft revision of the CLIP Notes Survey Standard Questions and members reviewed the suggested changes. The rationale for the suggested changes would create consistency in the data captured in each survey and members reviewed each of the suggestions. The merits of asking open ended questions as opposed to offering survey respondents ranges to select was thoroughly discussed and members debated which would make better sense in terms of data analysis. The suggestion was made that since many of the standard questions are answered routinely by libraries for IPEDS, the standard institution questions could mirror those. Jill Gremmels volunteered to check on the IPEDs questions and classes. If the information aligns with what we are seeking, our questions could be revised and survey respondents would be directed to use the data provided from the most recent IPEDs.

Eleanora also suggested that having an updated list of libraries that currently participate in the CLIP Notes surveys would be of use to the Committee. Amy Arnold will check the status of libraries currently participating in the surveys. Once this information and the IPEDs information are received, Eleanora will revise the standard questions and send out by email to members for review and feedback.

ACRL Publishing Office Representatives and *Copyright CLIP Note*

Kathryn Deiss and Dawn Mueller joined the Committee for a short time to answer questions and provide feedback/direction on current projects. Their presence was certainly helpful to Jill Gremmels and Rachel Crowley, who have been editing and working on the *Copyright CLIP Note* for the past year. They reported earlier in the meeting that after several rounds of editing, it would be ready for submission to ACRL by February. Kathryn indicated that if submitted by February, expect publication to be in June, before Annual, with the possibility of it being available prior to June. Committee members will have the opportunity to review the document one more time before submission to ACRL.

Dawn responded to a variety of questions posed by Jill and Rachel in terms of formatting, since the *Copyright CLIP Note* includes samples in word, pdf as well as URL links to documents. Dawn indicated that she could work with the current submission and would deal with any technical issues once it is submitted. Dawn also suggested to committee members that we may want to request submissions in a specified format which may help avoid this situation in the

future, but we would not exclude submissions based simply upon format. A clean, consistently formatted document is preferred for final submission, but Dawn indicated she would provide assistance whenever possible.

Blogs and Wikis in Libraries CLIP Note

The camera ready stage for this title was originally set for November 2007 but compiler Beth Avery recently changed jobs and it is still in the survey stage. Although behind schedule, Kathryn explained that once a manuscript is submitted, ALA determines the production timeframe and projected publication date. However, Kathryn indicated that a 2008 target date for publication was still feasible.

Emergency Preparedness CLIP Note

A change in lead editor has delayed completion of this title and no publication date has been set as of yet. Amy will follow up and check on the status of this title.

Orientation for New Librarians

Amy reported that after further review of preliminary findings, the research did not fit the scope of a CLIP Notes publication and the proposal will not go forward.

CLIP Note #22 Allocation Formulas in Academic Libraries

Since this was published in 1994, Amy has contacted Jane Tuten and Natalia Poppeliers about possibly updating the content for this publication. The Committee felt it may be wise to revisit some of the older titles and determine which should be considered for updating and whether a timeline for updating is or should be adopted. Amy will look into what titles have been updated and which ones should also be considered for revision.

Future Topics for CLIP Notes

While there are few CLIP Notes in progress, the Committee discussed a number of potential topics for future publications. Some possible topics under consideration include issues related to orientation, outsourcing technical services, information literacy, assessment and instruction. While no final decisions have been made, we expect to have one or two topics selected in the near future.

Respectfully submitted by,

Nancy J. Weiner
February 15, 2008